



**TOWN OF DIDSBURY AGENDA
Regular Council Meeting**

**Tuesday, June 11, 2024, 6:00 pm
Council Chambers 1606 14 Street**

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1. <u>CALL TO ORDER</u>	
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12. <u>CLOSED MEETING</u>	
12.1 Special Purpose Committee Update - as per Section 23 of the FOIP Act	
12.2 Awarding of the DHS Scholarship - as per Section 17 of the FOIP Act	
12.3 Mountain View County Correspondence on the ICF Master Agreement Timeline Extension - as per Section 21 of the FOIP Act	
12.4 Lagoon Lands Update - as per Section 24 and 25 of the FOIP Act	
12.5 Final Stretch Workshop Follow-up - as per Section 23 and 24 of the FOIP Act	

13. RECONVENE
14. ADJOURNMENT



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: Didsbury Curling Club Community Partnership Projects Application
ORIGINATING DEPARTMENT: Community Services

BACKGROUND/PROPOSAL:

Members from the Didsbury Curling Club are giving a presentation to Council on a project.

Policy CS 002 is a program where the Town of Didsbury will consider public recreation, parks and cultural partnership opportunities that enhance current infrastructure and services and are consistent with the Didsbury Recreation and Culture Master Plan. Projects may be capital and/or operational in nature, and shall fall into two streams: Large Community Projects and Small Community Projects.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Community Services has received an application under this program from the Curling Club. This is the first application received under this program, which was created in 2019.

Community Partnership Project Policy CS 002 is currently on the Policy and Governance Committee docket. Until the policy is reviewed and recommendations are made, Administration is recommending the application be referred to the Service Level Committee for review and recommendation to Council.

ALIGNMENT WITH STRATEGIC PLAN

1. Strategically Managed Infrastructure
2. Vibrant & Connected Character Community
3. Strong & Resilient Local Economy

RECOMMENDATION

To thank the Didsbury Curling Club for their presentation and refer their Community Partnership Project application to the Service Level Committee for review and recommendation to Council.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: May 28, 2024 Regular Council Meeting
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Minutes of the May 28, 2024 Regular Council Meeting are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the Minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To adopt the May 28, 2024 Regular Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury Regular Council Meeting held on
May 28, 2024 in Council Chambers 1606 14 Street
Commencing at 600 p.m.**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Joyce McCoy
Councillor Dorothy Moore – *attended virtually*
Councillor Ethan Williams
Councillor Bill Windsor

Administration Present Chief Administrative Officer, Ethan Gorner
Manager of Legislative Services/Recording Officer, Luana Smith
Development Officer, Lee-Ann Gaudette
Planner, Tracey Connatty
Municipal Intern, Jocelyn Baxter

1. CALL TO ORDER

Mayor Hunter Called the May 28, 2024 Regular Council Meeting to Order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Rename 12.2 “Offer to Purchase” Follow-up for 2134 – 22nd Street
Remove 12.3 CAEP Update

Res. 331-24

MOVED by Councillor Williams

To adopt the May 28, 2024 Regular Council Meeting Agenda as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS

3.1 Staff Sgt. S. Browne, RCMP 4th Quarter Report

Res. 332-24

MOVED by Councillor Williams

To accept Staff Sgt. Stephen Browne’s Didsbury RCMP Detachment Fourth Quarter Report as information.

Motion Carried

4. ADOPTION OF MINUTES

4.1 May 14, 2024 Regular Council Meeting Minutes

Res. 333-24

MOVED by Deputy Mayor Engel

To adopt the May 14, 2024 Regular Council Meeting Minutes as presented.

Motion Carried

5. PUBLIC HEARINGS – no public hearings

Councillor Moore joined the meeting virtually at 6:17 p.m.

6. REPORTS

6.1 Council Reports for May 28, 2024

Res. 334-24

MOVED by Councillor Windsor

To accept the Council Reports for May 28, 2024 as information.

Motion Carried

Res. 335-24

MOVED by Councillor Windsor

That Mayor Hunter on behalf of Council send letters of congratulations to:

- Didsbury High School band director, Kirk Wassmer, who was named this year’s recipient of the I. Keith Mann/NAC Orchestra Outstanding Band Director Award
- Kirk Wassmer in recognition of his retirement after a very successful career
- the Symphonic Winds for their Gold Standing performance at MusicFest Canada at the Nationals in Toronto; and
- the Minor 6 for their Gold Standing performance at the MusicFest Canada at the Nationals in Toronto.

Motion Carried

Res. 336-24

MOVED by Councillor Windsor

To approve Mayor Hunter, Councillor McCoy and Councillor Windsor to attend the Federation of Canadian Municipalities (FCM) Convention in Calgary June 6 to 9, 2024.

Motion Carried

Res. 337-24

MOVED by Councillor Windsor

To approve Mayor Hunter to attend the Banff World Media Festival on June 10 and 11, 2024.

Motion Carried

6.2 Chief Administrative Officer (CAO) Report for May 28, 2024

Res. 338-24

MOVED by Deputy Mayor Engel

To accept the Chief Administrative Officer Report for May 28, 2024 as information.

Motion Carried

Res. 339-24

MOVED by Councillor Windsor

That Administration provide a financial overview of a cost to date and provision of water from the butte water wells to the golf club and options for financial recovery of those costs.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams		X
Councillor Windsor	X	

Motion Carried

Councillor Windsor left the meeting at 6:47 p.m.

7. BYLAWS & POLICIES

7.1 Bylaw 2024-06 Amending Land Use Bylaw 2019-04 - Administrative Updates

Res. 340-24

MOVED by Councillor McCoy

That Council grant First Reading of Bylaw 2024-06 Amending Land Use Bylaw 2019-04 – Administrative Updates.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor		Not present

Motion Carried

Res. 341-24

MOVED by Councillor McCoy

That Council set **June 25, 2024** as the Public Hearing for Bylaw 2024-06 Amending Land Use Bylaw 2019-04 – Administrative Updates.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor		Not present

Motion Carried

7.2 Policy FIN 005 - Accounts Receivable

Res. 342-24

MOVED by Councillor Baswick

To refer FIN 005 – Accounts Receivable policy to the Financial Planning Committee for review and recommendation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor		Not present

Motion Carried

Councillor Windsor and returned at 6:50 p.m.

7.3 Policy COUN 012-24 Land Sale and Acquisition

Res. 343-24

MOVED by Deputy Mayor Engel

To refer Policy COUN 012-24 Land Sale to the Policy and Governance Committee for review and recommendation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor	X	

Motion Carried

8. BUSINESS

8.1 Land Sale Proceeds - 2500 15 Avenue

Res. 344-24

MOVED by Councillor Windsor

To refer the Proceeds from Sale of 2500 – 15 Avenue to the Financial Planning Committee for review and recommendation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor	X	

Motion Carried

8.2 Desjardin Insurance Write Off

Res. 345-24

MOVED by Deputy Mayor Engel

To approve the write off of the Desjardins Insurance 2021 fire call for \$2,205.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor	X	

Motion Carried

8.3 ABmunis Resolution to Second City of Airdrie's motion to Review of Provincial Animal Protection Act

Res. 346-24

MOVED by Councillor Williams

To second the City of Airdrie's motion for Alberta Municipalities to advocate to the Government of Alberta for a comprehensive review and update of Alberta's *Animal Protection Act*.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor		X

Motion Carried

8.4 CAEP Strategic Sector Committees

Res. 347-24

MOVED by Deputy Mayor Engel

To approve in principle Councillor McCoy, Councillor Windsor and Councillor Williams nomination to a CAEP Strategic Section Committee pending the return of the information on the financial implications and time commitments and bring this item back to the June 11, 2024 Regular Council Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor	X	

Motion Carried

8.5 Art Banner Program

Res. 348-24

MOVED by Councillor Williams

To refer the Art Banner submissions to the Committee of the Whole Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor	X	

Motion Carried

8.6 Pre-Summer Visioning

Res. 349-24

MOVED by Councillor Baswick

To set a pre-summer visioning session on June 24, 2024, and to change the start time of the Visioning/MDP workshop to 4:30 p.m.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams		X
Councillor Windsor		X

Motion Carried

8.7 Committee of the Whole Meetings

Res. 350-24

MOVED by Councillor Williams

To set Committee of the Whole Meetings for June 11, 2024 and June 25, 2024 at 4:30 p.m. for the outlined committee business.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore		X
Councillor Williams	X	
Councillor Windsor		X

Motion Carried

8.8 2024 Community Grant Program

Res. 351-24

MOVED by Councillor Baswick

To refer the 2024 Community Grant applications to the Financial Planning Committee for review and to bring back recommendations for funding to Council.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor	X	

Motion Carried

9. CORRESPONDENCE & INFORMATION – no correspondence & information

10. COUNCIL MEETING HIGHLIGHTS

- Land Use Bylaw Administrative Updates
- Second City of Airdrie’s resolution at ABmunis in September
- Land Sale Proceeds allocation
- 4th Quarter RCMP Report
- Art Banner program moving forward
- Mayor Hunter’s verbal Council Report

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 352-24

MOVED by Councillor Baswick

To go into Closed Meeting at 7:25 p.m. for the following items:

- 12.1 Organizational Update - as per Section 24 of the FOIP Act
- 12.2 Offer to Purchase 2134 22 Street as per Section 16 and 25 of the FOIP Act
- 12.3 Alberta Mid-sized Towns Mayors' Caucus Update - as per Section 21 of the FOIP Act
- 12.4 Special Purpose Committee Update - as per Section 23 of the FOIP Act

Motion Carried

13. RECONVENE

Res. 353-24

MOVED by Councillor Baswick

To reconvene to Open Meeting at 8:27 p.m.

Motion Carried

Res. 354-24

MOVED by Councillor Williams

To accept the organizational update as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor	X	

Motion Carried

Res. 355-24

MOVED by Deputy Mayor Engel

To approve a Phase II Environmental Site Assessment to be conducted on 2134 - 22 Street and approve a maximum amount of \$50,000 to be funded from the Strategic Initiatives and Contingency Reserve.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy		X
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor	X	

Motion Carried

Res. 356-24

MOVED by Councillor McCoy

To accept the Alberta Mid-Sized Towns Mayors' Caucus Update as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor	X	

Motion Carried

Res. 357-24

MOVED by Councillor Windsor

To approve the amendment of the terms of reference of the Special Purpose Committee in the timeline section adjusting the final report and opinion from the lawyer from May 28, 2024 to June 25, 2024 Regular Council Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor	X	

Motion Carried

14. ADJOURNMENT

Res. 358-24

MOVED by Councillor McCoy

To adjourn the May 28, 2024 Regular Council Meeting at 8:31 p.m.

Motion Carried

Mayor - Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: June 4, 2024 Special Council Meeting Minutes
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Minutes of the June 4, 2024 Special Council Meeting are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the Minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To adopt the June 4, 2024 Special Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury Special Council Meeting held on
June 4, 2024 in Council Chambers 1606 14 Street
Commencing at 6:30 p.m.**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Engel – *attended virtually*
Councillor John Baswick
Councillor Joyce McCoy – *attended virtually*
Councillor Dorothy Moore – *attended virtually*
Councillor Ethan Williams
Councillor Bill Windsor

Administration Present Chief Administrative Officer, Ethan Gorner

1. CALL TO ORDER

Mayor Hunter called the June 4, 2024 Special Council Meeting to Order at 6:30 p.m.

2. ADOPTION OF THE AGENDA

Res. 359-24

MOVED by Councillor Baswick

To adopt the June 4, 2024 Special Council Meeting Agenda as presented.

Motion Carried

3. CLOSED MEETING

Res. 360-24

MOVED by Councillor Windsor

To go into Closed Meeting at 6:36 p.m. for the following items:

3.1 Special Purpose Committee Update - as per Section 23 of the FOIP Act

Motion Carried

Councillor Moore joined the meeting virtually at 6:37 p.m.

13. RECONVENE

Res. 361-24

MOVED by Councillor Windsor

To reconvene to Open Meeting at 7:14 p.m.

Motion Carried

Res. 362-24

MOVED by Councillor Williams

To approve the Special Purpose Committee to obtain the legal opinion as discussed.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick		X
Councillor McCoy	X	
Councillor Moore	X	
Councillor Williams	X	
Councillor Windsor	X	

Motion Carried

ADJOURNMENT

Res. 363-24

MOVED by Councillor Williams

To adjourn the June 4, 2024 Regular Council Meeting at 7:15 p.m.

Motion Carried

Mayor - Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: Council Reports
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council Members will each provide a verbal and/or written report on any business or committee activity in which they have participated.

COUNCIL PROFESSIONAL DEVELOPMENT & EVENT ATTENDANCE FOR JUNE

Mayor Hunter	ABmunis Summer Leaders Caucus – June 12, 2024 Innisfail, AB
Councillor Moore	ABmunis Summer Leaders Caucus – June 12, 2024 Innisfail, AB
Councillor Williams	ABmunis Summer Leaders Caucus – June 12, 2024 Innisfail, AB
Councillor McCoy	ABmunis Summer Leaders Caucus – June 14, 2024 <i>Virtual</i>

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the Council Reports for June 11, 2024 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: CAO Report
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Please see attached information for the Chief Administrative Officer (CAO) Report for June 11, 2024.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

During the CAO Report, Council will have the opportunity to ask questions to the CAO and to make motions for information they would like Administration to bring back to a future Council meeting.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the Chief Administrative Officer Report for June 11, 2024 as information.



CAO Report –June 11, 2024

1. Development Permits Issued (Planning & Development)

Please find attached the Development Officer Issued Permits and the MPC Approval of Permits as of June 3, 2024.

2. MS Bike Tour (Legislative Services)

The 30th Annual MS Bike Tour—Airdrie to Olds—will be held on June 22 and 23, 2024. Please see the attached information sheet outlining the route and stops.

3. Community Clean-up Participation (Corporate Services)

The Town of Didsbury kicked off spring cleaning with the Community Cleanup week, running from June 3 – June 8, 2024. This annual event offers affordable options for disposing of unwanted household items and appliances. FCSS once again sponsored this service for seniors and persons with disabilities, allowing them to access it for free.

Residents purchased a total of **52** Landfill tickets and **6** Appliance Day tickets for \$10/ticket.

FCSS sponsored a total of **35** Curbside Pickup Day and **23** Appliance Day tickets for seniors and persons with disabilities.

Additionally, Town staff dedicated the afternoon of May 31, 2024 to the Community Cleanup initiative by picking up litter across Didsbury, helping to keep the town clean!

4. Economic Development First Quarter Report (Economic Development Officer)

Please find attached the first quarter report from the Economic Development Officer/Strategic Coordinator.

5. Organizational Update and Organization Chart (CAO)

Originally there were three separate finance positions in Corporate Services - Accounts Payable Officer, Taxation/Accounts Receivable Officer and Payroll/Utilities Officer. Recently there was a change in the department resulting in the Payroll/Utilities Officer position being left vacant. This vacancy gave us the opportunity to re-think the roles, resulting in a shift to a team mentality away from individual duties. Thus, the idea of Finance Officer was born. Although the titles have changed, the number of FTEs and the budgeted figures for these positions has stayed the same. It has been the department's mindset for every individual to be able to do every role, in order to cover for vacancies, vacation/sick days, and long-term planning. These team members still have core duties that they are responsible for, but they will also now be cross-trained on all duties to allow for coverage. Attached below is the updated administrative organizational structure showing these.

6. First Quarter Financial Reports (Corporate Services)

Please find attached the First Quarter Financial Reports from the Corporate Services Department.

CAO Report: Planning & Development

The Town of Didsbury has authorized the conditional issuance of the following permits

Development Officer (Permitted Use) Decisions:

PERMIT #	ADDRESS	TYPE	APPLICANT/OWNER	DECISION DATE
DP 24-024	800 Shantz Drive	Signage – Freestanding	Developments 2 Inc.	May 27, 2024
DP 24-025	7 Silverstone Place	Front Yard Deck with Stairs	Ramped Up & Decked Out	May 27, 2024
DP 24-026	1325 B – 20 Street	Change of Use – Automotive Services (Minor)	2480763 Alberta Inc. c/o Shaun Brien	May 27, 2024
DP 24-027	1286 – 23 Avenue	Rear Yard Deck Extension	Reddekopp. Don & Winnifred	May 30, 2024
DP 24-028	1288 – 23 Avenue	Rear Yard Deck Extension	Webber, Yvonne	May 30, 2024



MS Bike – Airdrie to Olds Event Information

The 30th Annual MS Bike – Airdrie to Olds will be held on June 22 & 23, 2024.

The MS Bike – Airdrie to Olds is back for its 30th year. The event usually draws about 350 participants and some significant fundraisers from across Southern Alberta. Money raised by this event goes to research to help find a cause and cure and for support services for those affected by MS. Thank you for your previous support of this tour. The proposed route and event information for this cycling event are below and attached:

Route Day 1 – Saturday, June 22

See Map

- Start at TransCanada Turbines in Airdrie with 1st riders starting at 8:00 AM (staggered start)
- Route winds north through Crossfield, Carstairs, and Didsbury
- Route has 4 rest stops spaced out approx. 20km from each other
- Challenge Loop is a longer route for experienced cyclist that adds an additional 25km
- Course signage and volunteer marshals will direct riders and warn of hazards
- Event is entirely “rules of the road” and participants are expected to follow all traffic laws
- No road closures required
- Route ends at Olds College where participants will attend a banquet and spend the night.

Route Day 2 – Sunday, June 23

- Start at Olds College in Olds with 1st riders starting at 9:00 AM (staggered start)
- Route winds south through Didsbury, Carstairs, and Crossfield
- Route has 4 rest stops spaced out approx. 20km from each other
- Course signage and volunteer marshals will direct riders and warn of hazards
- Event is entirely “rules of the road” and participants are expected to follow all traffic laws
- No road closures required
- Route ends back at TransCanada Turbines (Airdrie) where participants have parked.

We will work closely with Public Works, the Counties, Cities of Airdrie, Crossfield, Carstairs, Didsbury, and Olds along with RCMP, City Police, hospitals, fire departments and ambulance services. Community Police Radio Network Association (CPRN) and St. John Ambulance will assist with communications and first aid for the duration of our event.

If you have any questions or concerns, please contact MS Bike staff

Bike Manager – Megan Rietze – 587-327-1678

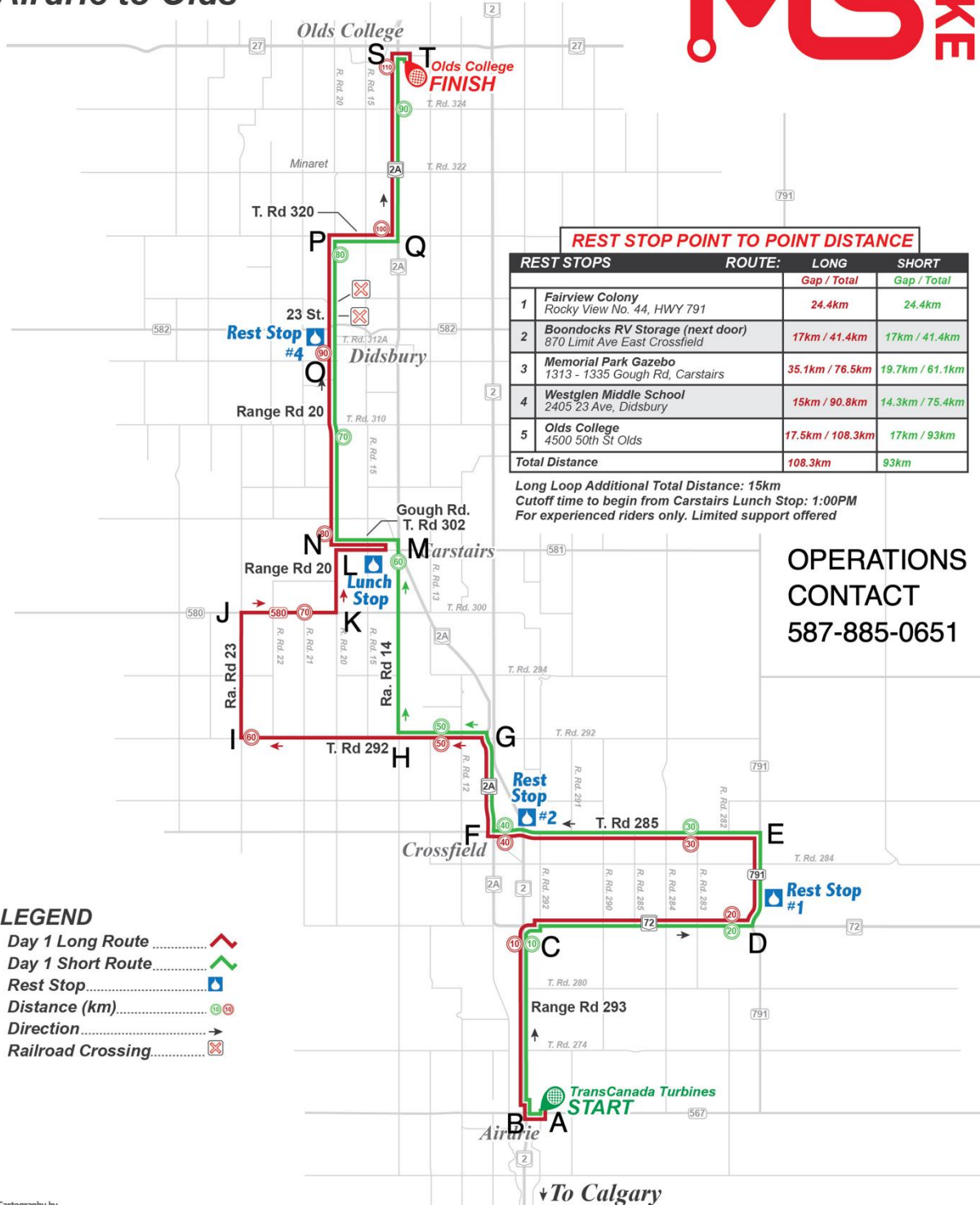
Megan.Rietze@mssociety.ca

Tech Director – Angie Dietz – 614-805-8523

angiedietz85@gmail.com

Net Control – 587-885-0651

Day 1 • **Saturday** • June 22, 2024
Airdrie to Olds



REST STOP POINT TO POINT DISTANCE

REST STOPS	ROUTE:	LONG	SHORT
		Gap / Total	Gap / Total
1 Fairview Colony Rocky View No. 44, HWY 791		24.4km	24.4km
2 Boondocks RV Storage (next door) 870 Limit Ave East Crossfield		17km / 41.4km	17km / 41.4km
3 Memorial Park Gazebo 1313 - 1335 Gough Rd, Carstairs		35.1km / 76.5km	19.7km / 61.1km
4 Westglen Middle School 2405 23 Ave, Didsbury		15km / 90.8km	14.3km / 75.4km
5 Olds College 4500 50th St Olds		17.5km / 108.3km	17km / 93km
Total Distance		108.3km	93km

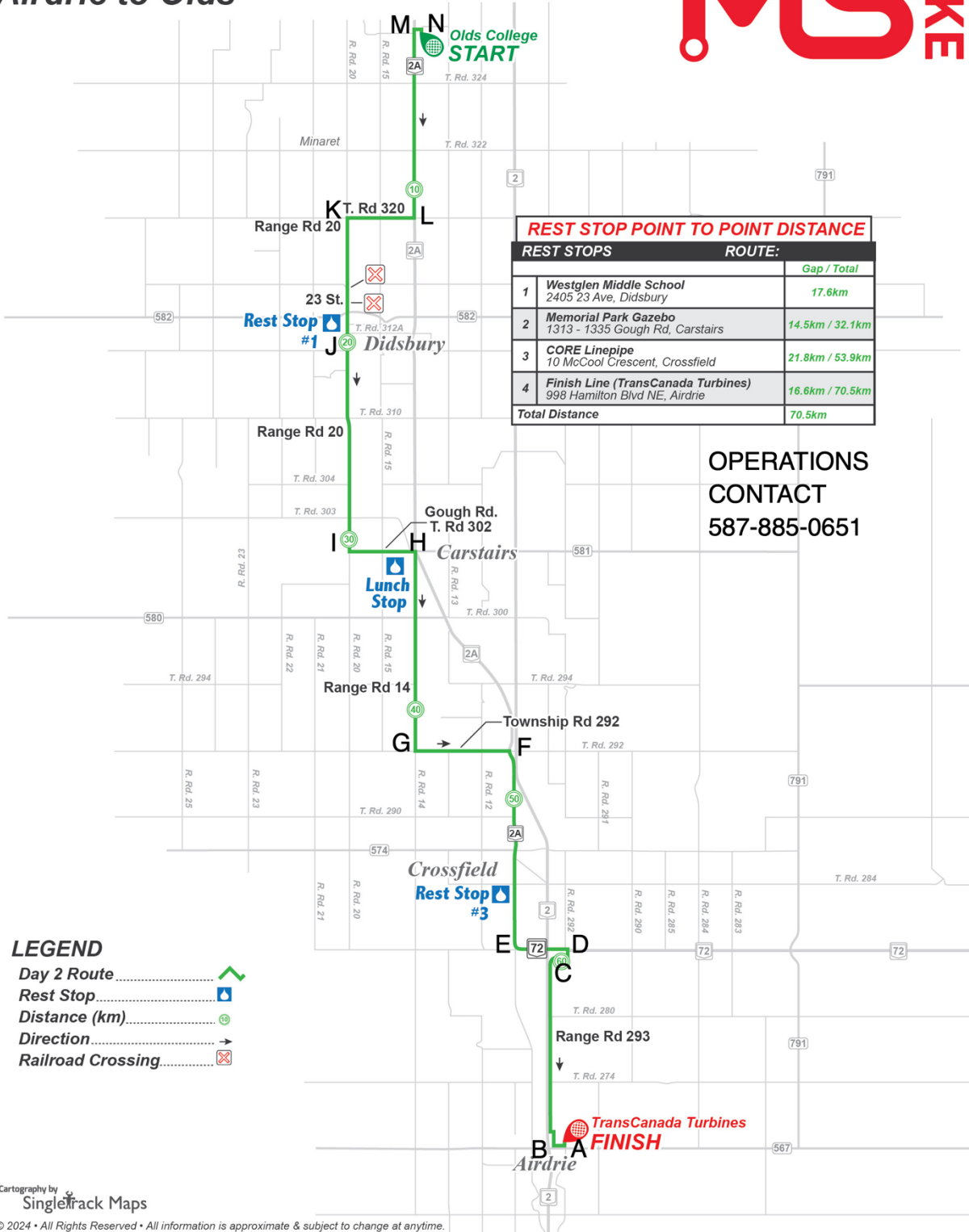
Long Loop Additional Total Distance: 15km
Cutoff time to begin from Carstairs Lunch Stop: 1:00PM
For experienced riders only. Limited support offered

OPERATIONS CONTACT
587-885-0651

- LEGEND**
- Day 1 Long Route ↗
 - Day 1 Short Route ↘
 - Rest Stop 🏠
 - Distance (km) 15 15
 - Direction →
 - Railroad Crossing ⓧ

Cartography by SingleTrack Maps
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Day 2 • **Sunday** • June 23, 2024
Airdrie to Olds



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First Quarter Economic Development report January – March 2024

Prepared by: Alexandra Ross, Economic Development Officer and Strategic Operations Coordinator

Date: June 4, 2024

Highlights in numbers:

- Rural Entrepreneurship Stream Program and general inquiries about expansion or new set up total inquiries: approx. 8 Support Letters Issued: 1
- Rural Renewal Stream total registration jobseekers: 350 (as of March 31)
- LinkedIn followers Town of Didsbury Economic Development: 307 (as of June 3)
- New Businesses: 14 (as of March 31 not including temporary businesses)
- Total number of Business Licenses issued: 302 (as of June 3, 2024)

Business Retention

- Business connect ongoing throughout the year
- Meetings and conversations with businesses related to: retirement, commercial vacancies, business sale – exit strategies support; business expansion and value added businesses

Website:

- Review and update of Economic Development section on ToD website, including AAIP information, registration forms and lists – ongoing in collaboration with Communication.

Social Media:

- Mountain View Film Office (MVFO) continues posting about activities on social media
- Didsbury Economic Development LinkedIn posts updates as information becomes available. *Please follow the Didsbury EcDev page and repost any EcDev news communicated via the Town's social media channels, incl. MVRFO. This is how we create awareness!*

Marketing:

- Invest AB Magazine 2024 (published in January)
- Relevant information communicated and promoted via Social media
- Updated Didsbury Opportunity & Investment brochure
- Circulate Opportunity & Investment Brochure in China, Vietnam and at Didsbury Tradeshow
- Prepared 2024 short-term Marketing Plan

Mountain View Film Office (MVFO) & Film Didsbury

- Partners received NRED grant for strategic plan
- Published RFP for Strategic Plan
- Responded to general inquiries
- Partners continue to monitor website: adjust as see fit and needed and updated subscriptions
- Tour location scout for “Vengeance” production in Didsbury
- Prepare for panel presentation at EDA conference
- EDA Award application
- Review, edit and recommendations for Didsbury Creative Industry documents, including fees

First Quarter Economic Development report January – March 2024

Prepared by: Alexandra Ross, Economic Development Officer and Strategic Operations Coordinator

Date: June 4, 2024

Events & meetings attended

- CAEP Regional EDO connect re: Summit Tour
- CAEP workshop
- AAIP Orientation – Provincial workshop
- DEDAC Meeting March 14th
- Investors & Immigration consultation meetings and follow up
- Commercial/Industrial conversation with developers, property owners, real estate agents
- Facilitated virtual RRS Employer workshop
- One on one meetings with RRS registered employers
- Innisfail Event on Co-op set up and projects, incl. public/private partnerships

Projects, Action items and notable Activities

- Provincial Rural Renewal Stream Application approved
- AAIP support - Grant application in collaboration with Chamber
- Prepared Rural Renewal Stream (RRS) information for workshop with Employers
- Vacant and neglected store front discussions
- Vacancy inventory in collaboration with development department and DEDAC
- New DEDAC members added: 3
- MDP review and recommendations
- Earptopia event coordination
- Regional EDO roundtable coordination
- Housing grants research
- Tourism tools and assets research
- Highway 2 and Town wayfinding signage research
- Suncor re: Community Park set up (still in process)
- Update Didsbury's meeting space inventory list



ADMINISTRATIVE ORGANIZATIONAL CHART

Town of Didsbury Residents elect

Council appoints

Chief Administrative Officer
1 FT

Manager of Legislative Services
1 FT

Municipal Intern
1 FT term

Community Peace Officer
2 FT (1 Vacant)

Strategic Assistant to the CAO
1 FT (Vacant)

Planner
1 FT

Development Officer
1 FT

Economic Development
1 FT

Director of Corporate Services
1 FT

Director of Engineering & Infrastructure
1 FT

Director of Community Services
1 FT

Didsbury Fire Department

Capital Asset Accountant
1 FT

Manager of Financial Services
1 FT

Manager of Human Resources
1 FT

Administrative Assistant
1 FT

Foreman
1 FT

MVFRN Supervisor
1 FT

FCSS Coordinator
1 FT

DOSCA Coordinator
1 FT

Communications Coordinator
1 FT

Parks Lead
1 FT (Vacant)

Manager of Recreation
1 FT

Custodians
1 FT / 1 PT

Customer Service Representative
1 PT

Administrative Assistant – RCMP
1 FT

Maintenance Operator
4 FT

Heavy Equipment Operator
2 FT

Seasonal Operators
2 FT Seas

Administrative Assistant
1 FT

Early Learning Specialist
1 FT

Family/Youth Resource Specialist
1 PT

Youth Programmer
1 PT

Early Learning Educators
1 FT / 2 PT

Summer Fun
1 FT Seas / 2 PTE Seas (3 Vacant)

Summer Staff
4 FT Seas

Recreation Facility Maintenance
1 FT

Arena Supervisor
1 FT

Facility Operators
3 FT, 1 FT Seas

Head Customer Service Representative
1 FT

Customer Service Representatives
4 PT

Head Lifeguard
1 FT / 1 PT

Senior Lifeguard
1 FT

Lifeguards
8 PT

Town of Didsbury
2024 1st Quarter Financial Report
Reserves Continuity Schedule as of March 31, 2024

	January 1, 2024 Actual	Actuals				March 31, 2024 Balance	Commitments					Resolution #	Reserve Available at December 31, 2024	Notes	
		Revised Reserve Policy Adj (net)	Transfers In (YTD)	Interest (YTD)	Transfers Out (YTD)		Budgeted / Approved Transfers to Reserves	Capital Budget Transfers from Reserves	Transfers out - operating	2024 Operating Budget Transfers from Reserves	Transfers from Reserves Approved by Resolution / PY Budget				
Internally Restricted Reserves															
Strategic Initiatives & Contingency	344,142	363,852	-	3,976	-	711,971	3,588	-	-	-	(60,000)	(81,000)	23 Op Budget; 431-23; 294-24; 356-24	574,559	1
Municipal Stabilization Reserves	344,142	363,852	-	3,976	-	711,971	3,588	-	-	-	(60,000)	(81,000)		574,559	
RCMP	173	-	-	2	-	175	10,000	-	-	-	-	-	-	10,175	
Municipal Enforcement	106,429	-	-	1,502	-	107,932	15,000	-	-	-	-	-	-	122,932	
O&M Vehicle & Equipment Replacement	728,393	-	-	8,891	-	737,284	257,000	(95,000)	-	-	-	-	-	899,284	2
Didsbury Memorial Complex	542,829	-	-	7,363	-	550,192	244,700	(70,000)	-	-	-	-	281-24	724,892	3
Pathway & Trails	121,328	-	-	1,646	-	122,974	8,475	(99,830)	-	-	-	-	-	31,619	4
Train Station	16,529	-	-	224	-	16,753	-	(10,000)	-	-	-	-	-	6,753	5
Campground	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Cemetery and Columbaria	21,543	-	-	292	-	21,835	-	-	-	-	-	-	-	21,835	
Fire Vehicle & Equipment	308,259	-	-	3,783	(118,671)	193,371	95,000	(121,864)	-	-	-	-	-	166,507	6
Firehall R&M	39,339	40,892	-	555	-	80,787	5,000	-	-	-	-	-	-	85,787	
Roads & Sidewalks	-	119,436	-	-	-	119,436	-	-	-	-	-	-	-	119,436	
Municipal Lifecycle Reserves	1,884,822	160,328	-	24,260	(118,671)	1,950,739	635,175	(396,695)	-	-	-	-		2,189,220	
DOSCA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Snow Removal	50,000	-	-	-	-	50,000	-	-	-	-	-	-	-	50,000	
Council Community Grants	30,928	(928)	-	-	-	30,000	-	-	-	(30,000)	-	-	-	-	7
Contract Policing	461,724	(366,881)	-	-	-	94,844	-	-	-	-	(44,844)	055-24	-	50,000	8
Economic Development & Tourism	127,073	-	-	-	-	127,073	-	-	-	-	(40,030)	321-24	-	87,043	9
Legacy Fund	18,718	(1,421)	-	-	-	17,297	-	-	-	-	(17,297)	385-21; 386-21	-	-	10
Old Fire Hall / Film Location (2101 19 Avenue)	28,618	(3,118)	-	-	-	25,500	-	-	-	-	-	-	-	25,500	
Municipal Specific Purpose Reserves	717,061	(372,348)	-	-	-	344,714	-	-	-	(30,000)	(102,171)			212,543	
Water	1,758,935	674,769	-	21,470	-	2,455,175	400,000	(3,125,000)	-	-	-	-	-	(269,825)	11
Wastewater	1,302,726	-	-	15,902	-	1,318,627	125,000	(340,000)	-	(250,000)	-	-	-	853,627	12
Wastewater (unfunded portion)	398,856	-	-	-	-	398,856	-	-	-	-	-	-	-	398,856	
Solid Waste	347,133	(297,133)	-	-	-	50,000	-	-	-	(25,000)	-	-	-	25,000	13
Utility Reserves	3,807,650	377,636	-	37,372	-	4,222,658	525,000	(3,465,000)	-	(275,000)	-	-		1,007,658	
Externally Restricted Reserves															
Municipal Reserve Fund	63,229	-	-	731	-	63,959	-	-	-	-	-	-	-	63,959	
Municipal Cash In Lieu Reserve	63,229	-	-	731	-	63,959	-	-	-	-	-	-	-	63,959	
Water Offsite Levy	200,431	-	-	2,447	-	202,877	-	(212,272)	-	-	-	-	-	(9,395)	14
Wastewater Offsite Levy	140,501	-	-	1,715	-	142,216	-	-	-	-	-	-	-	142,216	
Developer Off-Ste Levies Reserves	340,931	-	-	4,162	-	345,093	-	(212,272)	-	-	-	-	-	132,821	
Total	7,157,835	529,469	-	70,501	(118,671)	7,639,134	1,163,763	(4,073,967)	-	(365,000)	(183,171)	-		4,180,760	

Town of Didsbury
2024 1st Quarter Financial Report
Reserves Continuity Schedule as of March 31, 2024

Eliminated Reserves (note 15):

	January 1, 2024 Actual	Transfers In (YTD)	Interest (YTD)	Q1 Transfers Out	Ending Balance
General Reserve	454,775	-	5,255	(460,030)	-
Election Reserve	11,319	-	131	(11,450)	-
Professional Development Reserve	13,143	-	152	(13,294)	-
Fire Dept Operating	27,229	-	384	(27,613)	-
Fire Dept Small Capital Equipment	13,094	-	185	(13,279)	-
Water Distribution Offsite Levies	-	-	-	-	-
Closed Accounts	519,560	-	6,107	(525,667)	-

Notes

1. Strategic Initiative & Contingency Reserve transfers outstanding: \$16,000 for MDP/Housing Needs Assessment (23 Op Budget / Res #431-23); \$60,000 for GIS Software Implementation (Res# 039-24); \$15,000 for SPC Legal Fees (Res# 294-24); \$50,000 for the Phase II Environmental Site Assessment for 2134 22 Street (Res #356-24); \$3,587.58 to be transferred in from the MAP disbursement.
2. O&M Vehicle & Equipment Replacement Reserve transfers outstanding: \$65,000 for Southridge Playground Replacement and \$30,000 for the JD Mower (2024 Capital Budget)
3. Didsbury Memorial Complex Reserve transfers outstanding: \$70,000 for the Curling Rink Brine Line Replacement (2024 Capital Budget Amendment Res #281-24)
4. Pathways & Trails Reserve transfers outstanding: \$69,830 for the Outlying Pathway (2022 Capital Budget) and \$30,000 for the Valarosa Link Pathway Design (2024 Capital Budget)
5. Train Station Reserve transfers outstanding: \$10,000 for Flooring Replacement (2024 Capital Budget)
6. Fire Vehicle & Equipment Reserve transfers outstanding: \$46,864 for Didsbury's portion of the Emergency Backup Generator (2022 Capital Budget) and \$75,000 for Didsbury's portion of the Fire Command Vehicle (2024 Capital Budget)
7. Council Community Grants Reserve transfers outstanding: \$30,000 for 2024 Community Grants (2024 Operating Budget)
8. Contract Policing Reserve transfers outstanding: \$44,843 for the Retroactive RCMP invoice (Res# 055-24) to be paid by March 31, 2025.
9. Economic Development Reserve transfers outstanding: \$44,030 for the 2024 Marketing Plan (Res# 321-24)
10. Legacy Fund Reserve transfers outstanding: \$15,296.89 for future development of interior community mural (385-21); \$2,000 for athletic scholarship (386-21)
11. Water Reserve transfers outstanding: \$3,000,000 for the East Reservoir and \$125,000 for the Advanced Metering Reading Infrastructure (2024 Capital Budget)
12. Wastewater Reserve transfers outstanding: \$130,000 for the RV Sani Dump, \$125,000 for the Advanced Metering Reading Infrastructure, \$85,000 for the 23 St Sanitary Main Replacement (2024 Capital Budget) and \$250,000 for Lagoon Desludging (2024 Operating Budget)
13. Solid Waste Reserve transfers outstanding: \$25,000 to offset solid waste fees (2024 Operating Budget)
14. Water Offsite Levy transfers outstanding: \$87,885 for the East Reservoir (2020 Capital Budget) and \$125,000 for the East Reservoir (2024 Capital Budget); offsite levies collected in 2024 projected to cover remaining balance.
15. Reserves eliminated and reallocated as per the FIN-007 Reserve Policy:
 - General, Election & Professional Development Reserves and committed budgets transferred to the Strategic Initiatives & Contingency Reserve.
 - Fire Dept Operating & Small Equipment reserves transferred to Fire Hall R&M Reserve.
 - Water Distribution Offsite Levies Reserve balance was \$0; Water Offsite Levy Reserve continues to exist.

Town of Didsbury
2024 1st Quarter Financial Report
Capital Grants Continuity Schedule as of March 31, 2024

	January 1, 2024	2024 Grant Allocation	Interest (YTD)	2024 Actual Expenditures (YTD)	March 31, 2024 Balance	2024 Grant Allocation Receivable*	Expenditures Projected - Unfinished Projects	Dec 31, 2024 Available	2025 Grant Allocation Receivable	Dec 31, 2025 Available	Notes
Municipal Sustainability Initiative Grant (MSI)/ Local Government Fiscal Framework (LGFF)	1,665,888	-	15,502	-	1,681,390	813,055	(2,787,703)	(293,258)	950,876	657,618	1/2
Canada Community Building Fund (CCBF)	313,027	-	305	-	313,332	300,000	(267,000)	346,332	300,000	646,332	3/4
Total	1,978,915	-	15,807	-	1,994,723	1,113,055	(3,054,703)	53,075		1,303,951	

1. MSI/LGFF transfers outstanding: \$788,703 East Reservoir, \$1,750,000 21 Avenue Water Connector, and \$249,000 Co-op Surface Works (2024 Capital Budget, Res#314-24)
2. East Reservoir is a multi-year project and expenditures will be spread out over this period.
3. CCBF transfers outstanding: \$182,000 20 Ave Mill & Overlay and \$85,000 15 Ave Mill & Overlay (2024 Capital Budget, Res#314-24)
4. CCBF program renewal is under negotiation; 2024/2025 CCBF allocations not yet confirmed.

Town of Didsbury
1st Quarter Financial Report
2024 Capital Budget Progress as of March 31, 2024

2024 CAPITAL BUDGET ³ :			Capital Spending			Budgeted Funding						
Asset	Dept ¹		Actual to March 31, 2024	Budget	Status ²	Operating	Reserves	Grants	Debt	Other / External	Developer Levies	TOTAL
Infrastructure												
East Reservoir Design & Construction	EI		-	\$ 5,808,054	IP	-	3,000,000	788,703	1,894,351	-	125,000	5,808,054
RV Sani-dump Design & Construction	EI		-	\$ 130,000	IP	-	130,000	-	-	-	-	130,000
21 Avenue Connector - Water Design & Construction [20 St to 16 St]	EI		-	\$ 1,750,000	IP	-	-	1,750,000	-	-	-	1,750,000
20 Avenue Mill & Overlay [CPR Mainline to 21 St]	EI		-	\$ 150,000	IP	-	-	150,000	-	-	-	150,000
15 Avenue Mill & Overlay [23 St to 24 St]	EI		-	\$ 150,000	IP	-	-	150,000	-	-	-	150,000
Co-op Road Surface Works [15 Ave to 19 St]	EI		-	\$ 225,000	IP	-	-	225,000	-	-	-	225,000
Advanced Metering Infrastructure System - Remote Reading	EI		-	\$ 250,000	IP	-	250,000	-	-	-	-	250,000
23 St Sanitary Main Replacement [23 Ave to 24 Ave]	EI		-	\$ 85,000	IP	-	85,000	-	-	-	-	85,000
Valarosa Link Pathway Design	EI		-	\$ 30,000	IP	-	30,000	-	-	-	-	30,000
Streetlight Improvement Program Design [17 Ave to 18 Ave]	EI		-	\$ 10,000	IP	10,000	-	-	-	-	-	10,000
Buildings												
Train Station Flooring Replacement	CSR		-	\$ 40,000	IP	30,000	10,000	-	-	-	-	40,000
Curling Rink Brine Line Replacement	CSR		-	\$ 70,000	IP	-	70,000	-	-	-	-	70,000
Land Improvements												
Playground Replacement Program - Southridge Park	CSR		-	\$ 65,000	IP	-	65,000	-	-	-	-	65,000
Vehicles & Equipment												
JD Mower Replacement	CSR		-	\$ 30,000	IP	-	30,000	-	-	-	-	30,000
Didsbury Fire Department Command Vehicle	CS		-	\$ 150,000	IP	-	75,000	-	-	75,000	-	150,000
VMware Virtual Host Server	CS		-	\$ 18,000	IP	18,000	-	-	-	-	-	18,000
E-draulic Ram	CS		-	\$ 16,000	IP	8,000	-	-	-	8,000	-	16,000
Snow Wing - Grader Attachment	EI		-	\$ 30,000	IP	30,000	-	-	-	-	-	30,000
			-	\$ 9,007,054		96,000	3,745,000	3,063,703	1,894,351	83,000	125,000	9,007,054

2023 CAPITAL PROJECTS CARRIED OVER ⁴ :												
Asset	Dept ¹	As of Dec 31/23	Actual to March 31, 2024	Budget	Status ²	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL
Didsbury Neighbourhood Place Ramp & Entrance Improvements	RCS	13,835	13,835	26,924	IP	4,487	-	22,437	-	-	-	26,924

2022 CAPITAL PROJECTS CARRIED OVER ⁵ :												
Asset	Dept ¹	As of Dec 31/23	Actual to March 31, 2024	Budget	Status ²	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL
Didsbury Memorial Complex Outlying Plan Pathway & Landscaping Phase 1	RCS	62,369	62,369	150,000	IP	-	75,000	75,000	-	-	-	150,000
Fire Hall Emergency Backup Generator	CS	83,798	83,798	100,000	IP	-	56,300	-	-	43,700	-	100,000
Didsbury Fire Department Rescue Vehicle	CS	461,809	734,151	735,000	C	-	350,000	-	-	350,000	35,000	735,000

2020 CAPITAL PROJECTS CARRIED OVER ⁶ :												
Asset	Dept ¹	As of Dec 31/23	Actual to March 31, 2024	Budget	Status ²	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL
East Reservoir Design Phase	EI	87,115.53	87,116	175,000	IP	-	-	-	-	175,000	-	175,000

¹ Dept: Engineering & Infrastructure ("EI"), Recreation & Community Services ("RCS"), Corporate Services ("CS")

² Status: Not started ("NS"), In Progress ("IP"), Completed ("C")

³ 2024 Capital Budget Projects Approved January 17, 2024 (Res#023-24, Res#028-24); Amendments January 23, 2024 (Res#043-24, Res#044-24, Res#045-24), March 26, 2024 (Res#219-24), April 23, 2024 (Res#281-24), May 14, 2024 (Res#314-24)

⁴ 2023 Capital Budget Approved January 10, 2023; Amendments January 24, 2023 (Res#038-23), March 14, 2023 (Res#120-23 & Res#121-23), March 28, 2023 (Res#173-23), May 23, 2023 (Res#283-23), Jan 9, 2024 (Res#008-24)

⁵ 2022 Capital Budget Approved January 11, 2022; Amendments March 22, 2022 (Res#166-22), April 26, 2022 (Res#248-22), June 14, 2022 (Res#329-22), September 13, 2022 (Res#427-22 & Res#428-2), October 25, 2022 (Res#506-22), November 8, 2022 (Res#541-22), April 25,

⁶ 2020 Capital Budget Approved February 11, 2020 (Res#056-20); Amendments April 28, 2020 (Res#137-20), October 13, 2020 (Res#372-20), May 9, 2023 (Res#256-23)

Budget vs. Actual Comparison

by OBJECT

	2024 Actual at March 31, 2024	2024 Budget Approved March 26, 2024	% of Budget	Notes
Revenue				
Total Property taxes	-	7,335,633	0%	
LESS Requisitions	(486,447)	(2,095,771)	23%	
Net municipal taxation (Tax Revenues)	(486,447)	5,239,862	-9%	R1
Utility user charges	827,238	3,334,325	25%	
Government operating grants	210,716	1,463,004	14%	R2
Sales and user fees	372,383	1,210,188	31%	
Lot sales	-	240,594	0%	R3
Franchise fees	255,600	880,000	29%	
Penalties	13,842	106,000	13%	R4
Fine revenue	5,207	23,500	22%	
Licence fees	50,905	63,000	81%	R5
Permit fees	44,128	85,500	52%	
Investment income	112,416	75,000	150%	
Other revenue	24,545	60,200	41%	
From reserve	10,266	377,953	3%	R6
Total - Revenue	1,440,799	13,159,126	11%	
Expenditures				
Salaries and benefits	1,036,734	4,700,898	22%	
Training, conferences and travel	25,944	139,850	19%	
Memberships	17,885	27,924	64%	E1
Advertising and printing	19,671	73,880	27%	
Professional services	62,417	191,500	33%	E2
Contracted services	175,286	851,590	21%	
Municipal Policing Contract	1,548	697,500	0%	E3
Telecommunications	63,811	306,742	21%	
General supplies	84,327	476,220	18%	
Cost of water	234,414	1,108,380	21%	
Repairs and maintenance	60,440	983,430	6%	E4
Utilities	193,405	865,740	22%	
Insurance	1,055	219,795	0%	E5
Leases	(642)	63,724	-1%	E6
Bank charges and interest	4,528	15,500	29%	
Write off	-	6,500	-	
Interest on long term debt	13,137	63,155	21%	E7
Long term debt repaid	166,596	583,276	29%	E7
Grants and other payments to organizations	113,123	527,347	21%	
To capital	-	96,000	0%	E8
To reserve	90,674	1,160,175	8%	E9
Total - Expenditures	2,364,353	13,159,126	18%	
Total Town of Didsbury, before amortization	(923,554)	-		
Amortization	-	-		
Gain / (Loss) on disposal	329,470	-		R7
Total Town of Didsbury, incl amortization	(594,084)	-		

Notes

- R1. The tax rates are not set by the end of the first quarter meaning taxes have not been levied and the Total Property Taxes remain at \$0. Requisitions paid to Alberta Education and Seniors Housing are paid on a quarterly basis. At March 31, 2024 one-quarter of the payments have been made.
- R2. Government operating grants are lower than expected as the majority of the grants have not been received by the end of the first quarter.
- R3. There were no Shantz lot sales by the end of the first quarter therefore revenue for this line item remains at \$0.
- R4. Penalties on late payment of current taxes are applied on July 1, September 1, and November 1st; each month a penalty of 1.5% is applied to late payment of arrears taxes and utility and other accounts that are overdue. Therefore penalties are low now but will be seen meeting targets in Q3 and Q4.
- R5. Licence fees represent a high percentage of the budget in the first quarter, as most animal and business licenses revenue is received in January.
- R6. The only operating transfers from reserves as of the first quarter include the interest earned on specific reserves that are transferred to operating as per the FIN-007 Reserve Policy.
- R7. The Gain on disposal arose from the sale of the 1500 - 15 Avenue property.
- E1. Membership costs represent a high percentage of the budget in the first quarter, as payment occurs once a year, typically in the first quarter.
- E2. Professional services appear high due to the timing of the Assessor services - Q1 and Q2 have been recorded already during the year. Also, Building Inspector costs have almost reached their budget of \$24,000 due to higher use, meaning there is also additional revenue offsetting these additional costs.
- E3. The Q1 Municipal Policing invoice was received after the end of the first quarter and the costs are not yet recorded.
- E4. Repairs & Maintenance include specific projects in 2024 such as the Butte Sandpipe repair and the Lagoon desludging. Project start dates and associated costs will occur later in the year.
- E5. Insurance is paid annually and is expected to occur in the beginning of the second quarter.
- E6. Copier Leases are costed out to printing expenses. Due to the timing of the lease payments this line item appears over-costed, however this will be adjusted later in the year as the lease payments come due.
- E7. Principal payments on outstanding loans and related interest on such loans have been made in accordance with the loan schedules agreed to. These payments do not occur evenly throughout the year.
- E8. There are several capital items funded from operations: Didsbury's portion of the E-draulic Ram, the Snow Wing Attachment, the Server replacement, design of streetlight improvement program, and the Train Station Flooring replacement. No costs have been incurred to the report date.
- E9. Transfers to reserve occur prior to year end; only interest earned has been transferred for the first quarter.

Budget vs Actual Comparison

by DEPARTMENT

	2024 Actual				2024 Budget	% of Budget	Notes
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	at March 31, 2024		
<i>Revenue - by department</i>							
Net municipal taxes							
Total Property Taxes	-				-	7,335,633	0%
LESS Requisitions	(486,447)				(486,447)	(2,095,771)	23%
Net municipal taxes	(486,447)	-	-	-	(486,447)	5,239,862	-9% R1
General municipal revenue	389,550				389,550	1,062,952	37%
Council	-				-	30,000	0% R2
General Government	347,507				347,507	322,738	108% R3
Protective Services							
RCMP	82,235				82,235	392,766	21%
Fire Department	149,563				149,563	254,866	59%
Municipal Enforcement	19,696				19,696	29,000	68%
	251,494	-	-	-	251,494	676,632	37% R4 R5
Community Services							
FCSS	58,488				58,488	182,159	32%
DOSCA	55,817				55,817	218,686	26%
Didsbury Neighborhood Place	-				-	36,375	0%
	114,305	-	-	-	114,305	437,220	26%
Recreation & Community Facilities							
Arena	87,311				87,311	434,815	20%
Aquatics	56,850				56,850	459,915	12%
Curling Rink	22,045				22,045	49,500	45%
Parks	1,000				1,000	22,156	5%
MPR	6,836				6,836	16,000	43%
Concession	-				-	-	-
Train Station	3,753				3,753	10,000	38%
Memorial Complex	10,500				10,500	10,000	105%
Campground	18,648				18,648	80,000	23%
Community Hall	-				-	-	-
	206,943	-	-	-	206,943	1,082,386	19% R6 R6 R6 R7
Engineering & Infrastructure							
Roads and Streets	12,746				12,746	75,400	17%
Cemetery	7,860				7,860	24,900	32%
	20,606	-	-	-	20,606	100,300	21%
Utilities							
Water Utility	528,143				528,143	2,162,454	24%
Wastewater Utility	189,027				189,027	966,312	20%
Solid Waste Utility	123,136				123,136	516,259	24%
	840,306	-	-	-	840,306	3,645,025	23%
Planning and Development							
Planning and Development	52,560				52,560	160,000	33%
Economic Development	33,445				33,445	42,500	79%
Subdivision	-				-	240,594	0%
	86,005	-	-	-	86,005	443,094	19% R8 R9
Culture and Other Facilities							
Library	-				-	118,917	0%
	-	-	-	-	-	118,917	0% R10
Total Operating Revenue	1,770,269	-	-	-	1,770,269	13,159,126	13%

Budget vs Actual Comparison

by DEPARTMENT

	2024 Actual				2024 Budget	% of Budget	Notes	
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	at March 31, 2024			Approved March 26, 2024
<i>Expenditures - by department</i>								
Council	57,336				57,336	306,967	19%	
General Government	405,646				405,646	667,765	61%	E1
Communications & Community Relations	25,268				25,268	194,428	13%	
Protective Services								
RCMP	32,642				32,642	962,581	3%	E2
Fire Department	108,923				108,923	656,988	17%	
Municipal Enforcement	106,268				106,268	373,758	28%	
	247,832	-	-	-	247,832	1,993,327	12%	
Community Services								
FCSS	62,191				62,191	235,651	26%	
DOSCA	38,357				38,357	218,686	18%	
Didsbury Neighborhood Place	6,757				6,757	36,375	19%	
	107,305	-	-	-	107,305	490,712	22%	
Recreation & Community Facilities								
Arena	144,735				144,735	809,602	18%	
Aquatics	152,859				152,859	873,369	18%	
Ice Plant	27,233				27,233	-	-	
Curling Rink	28,204				28,204	186,153	15%	
Parks	11,097				11,097	329,625	3%	E3
MPR	8,641				8,641	49,348	18%	
Concession	-				-	-	-	
Train Station	9,841				9,841	91,544	11%	E4
Memorial Complex	37,875				37,875	223,133	17%	
Campground	14,699				14,699	89,626	16%	
Community Hall	1,312				1,312	6,000	22%	
Other community facilities	1,765				1,765	13,750	13%	
	438,261	-	-	-	438,261	2,672,150	16%	
Public Works								
Roads and Streets	333,174				333,174	1,841,370	18%	
Cemetery	9,246				9,246	71,164	13%	
	342,420	-	-	-	342,420	1,912,534	18%	
Emergency Management	4,929				4,929	30,879	16%	
Utilities								
Water Utility	295,889				295,889	2,162,454	14%	
Wastewater Utility	53,352				53,352	966,312	6%	E5
Solid Waste Utility	86,937				86,937	516,259	17%	
	436,179	-	-	-	436,179	3,645,025	12%	
Planning and Development								
Planning and Development	91,839				91,839	453,122	20%	
Economic Development	40,456				40,456	193,273	21%	
Subdivision	91,793				91,793	240,594	38%	
	224,088	-	-	-	224,088	886,989	25%	
Culture								
Museum	216				216	36,800	1%	E6
Library	74,873				74,873	321,550	23%	
	75,089	-	-	-	75,089	358,350	21%	
Total Expenditures	2,364,353	-	-	-	2,364,353	13,159,126	18%	
	(594,084)	-	-	-	(594,084)	-		

Budget vs Actual Comparison

by DEPARTMENT

	2024 Actual				2024 Budget		% of Budget	Notes
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	at March 31, 2024	Approved March 26, 2024		

Notes
<p>A summary of significant difference between budget to actual are listed below and noted on the Budget vs Actual Comparison by Department</p> <p>R1. The tax rates are not set by the end of the first quarter meaning taxes have not been levied and the Total Property Taxes remain at \$0. Requisitions paid to Alberta Education and Seniors Housing are paid on a quarterly basis. At March 31, 2024 one-quarter of the payments have been made.</p> <p>R2. Council revenues are transferred in to fund the Council Community Grant Program. Grants have not yet been distributed.</p> <p>R3. Included in General Government revenues is the gain on the sale of the former 5-0 Club, making this value higher than projected</p> <p>R4. Fire revenues include MVC's first payment for fire services which occurs semi-annually, proceeds from disposal of the old rescue vehicle and some government grants which were unexpected, which makes the actuals appear strong for Q1.</p> <p>R5. Municipal Enforcement revenues represent a higher percentage of the budget due to the timing of animal licence payments which makes up the majority of revenue for this department.</p> <p>R6. Revenues for Arena, Aquatics, and Parks budgets include the Shared Facility Contribution from Mountain View County which will be received after the first quarter, resulting is lower than expected revenues. The aquatic revenue budget also includes the LGFF operating grant which hasn't yet been received.</p> <p>R7. Memorial Complex revenues appears high due to the \$10,000 Telus Tower lease that was received in January. The Complex will not otherwise receive significant revenue for the remainder of the year.</p> <p>R8. Economic Development revenues appear high, which is due to the timing of business licences. This is the majority of revenue for the department for the year.</p> <p>R9. Subdivision revenues are at \$0 as there have been no lot sales in the first quarter.</p> <p>R10. Library revenues include the LGFF grant and MVC shared services funding which was not received by the end of Q1.</p> <p>E1. General government expenses appear high, however it includes ' transfers from reserves' from the high interest earned on Reserve bank accounts which is re invested into the reserves and will not impact the year end surplus. The revenue from those accounts totals \$90,674 at the end of Q1.</p> <p>E2. RCMP expenses appear low the Q1 Municipal Policing invoice was not received and therefore not paid.</p> <p>E3. Parks expenses will represent a larger percentage of the budget following the first quarter as the season begins.</p> <p>E4. Train Station expenses appear low in the first quarter due to the timing of the flooring replacement project which is funded from operations.</p> <p>E5. Wastewater expenses appear low in the first quarter due to the Lagoon desludging project which is a significant cost but has not occurred</p> <p>E6. Museum expenses are lower than anticipated in the first quarter due to the outstanding transfer to local organization.</p>



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: Bylaw 2024-07 Water Conservation
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

To promote the conservation management of water resources, the Town requires a Water Conservation Bylaw for all customers/consumers, including residential, industrial, commercial and institutional, unless declared otherwise.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Bylaw 2024-07 is being presented to Council for first reading and to refer to the Policy and Governance Committee for review and recommendation to Council.

ALIGNMENT WITH STRATEGIC PLAN

1. Strategically Managed Infrastructure

RECOMMENDATION

To grant first reading to Bylaw 2024-07 Water Conservation and refer it to the Policy and Governance Committee for review and recommendation.

TOWN OF DIDSBURY
WATER CONSERVATION
BYLAW 2024-07

WHEREAS The Town of Didsbury is a Municipal Corporation in the Province of Alberta and the *Municipal Government Act* (R.S.A. 2000, c. M-26) authorizes a municipality to operate a water system as a public utility for the purpose of supplying and distributing water to residents, industrial and commercial users, for fire protection, and to all other Customers in the Town of Didsbury; and

WHEREAS, pursuant to section 7 of the *Municipal Government Act* authorizes a municipality to pass a bylaw for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and

WHEREAS, pursuant to section 3 (a.1) of the *Municipal Government Act*, one of the purposes of a municipality is to foster the well-being of the environment.

NOW THEREFORE, THE COUNCIL OF THE TOWN OF DIDSBURY ENACTS AS FOLLOWS:

1. SHORT TITLE

1.1 This Bylaw may be referred to as the, “Water Conservation Bylaw”.

2. DEFINITIONS

2.1 In this Bylaw:

Chief Administrative Officer (CAO) the person appointed by Council to be responsible for the construction, operation and maintenance of the water supply system or that Person’s designate;

Consumer means any person who has entered into a contract with the Town for the provision of water services;

Council means the Municipal Council of the Town of Didsbury;

Customer means an individual, partnership or corporation who is the Owner of the Lands and who submits an application for utility service for those Lands;

Hydrant User means any Person authorized by the Town to obtain water from a fire hydrant for a purpose other than emergency fire protection;

Municipal Violation Ticket means a Town-issued notice that alleges an offence and provides a person with the opportunity to pay an amount to the Town in lieu of prosecution for the offence;

Occupant includes an Owner of a premises where that Owner resides or carries on a business within a premises, and includes any Person or corporation residing or carrying on a business, or both, within a premises either as a lessee or pursuant to a license of occupation, where that premises is connected to the Water System;

Owner(s) in respect to a parcel of land means:

- a) a person(s) who is registered under the *Land Titles Act*, as amended from time to time, as the owner of a parcel of land;
- b) a person who is recorded as the owner(s) of a property on the tax assessment roll of the Town;
- c) a person(s) who has purchased or otherwise acquired a parcel of land, whether they have purchased or otherwise acquired the land directly from the owner(s) or from another purchaser, and has not yet become the registered owner thereof;

Peace Officer means any person appointed by the Town of Didsbury as a Bylaw Officer, Community Peace Officer (CPO), member of the assigned local policing authority (RCMP) or any person designated as a Peace Officer under the Criminal Code of Canada;

Person(s) means any individual, firm partnership, association, corporate, trustee, executor, administrator or other legal representative;

Potable Water means water which originates from a source or tap connected to a Town water main;

Town means the municipal corporation of the Town of Didsbury or where the context requires the area contained within the boundaries of the Town of Didsbury;

Residence means a residential building where no commercial activity or business is carried on;

Town Water Main means a water pipe in the street, public thoroughfare or easement area granted to the Town, which forms part of the Town water distribution network and delivers the Water Supply to Water Service Connections;

Violation Ticket means a Violation Ticket issued in accordance with the *Provincial Offences Procedure Act* R.S.A. 2000, c.P-34;

Water Supply means the supply of potable water delivered to Customer's parcel or premises through the Water System;

Water System means the entire infrastructure owned by the Town for the purpose of the collection of source water and delivery of Potable Water to Customers;

Water Restriction means limitations placed on the use of Potable Water within Town limits.

3. INTERPRETATION

- 3.1 All schedules, forms, tables and diagrams attached to this Bylaw shall form part of this Bylaw.
- 3.2 Any headings, sub-headings, or table of contents in this Bylaw are included for guidance purposes and convenience only, and shall not form part of this Bylaw.
- 3.3 Where this Bylaw refers to another bylaw or any Act, Regulation or agency, it includes reference to any bylaw, Act, Regulation or agency that may be substituted therefore.
- 3.4 Every provision of this Bylaw is independent of all other provisions, if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

4. WATER USE RESTRICTIONS AND EMERGENCIES

- 4.1 Water restrictions provide the means for reducing use during extreme demand or when water production is limited. The purpose of restrictions is to limit non-essential use so water is available for essential uses such as human consumption, sanitation, firefighting, etc.
- 4.2 The Town of Didsbury is a member of the Mountain View Regional Water Services Commission, who will provide notice of restrictions as mandated by the Alberta Government.
- 4.3 The Town of Didsbury will follow the policies relating to water restrictions in accordance with the water licence as dictated by the Alberta Government and Mountain View Regional Water Commissions policies and user agreement.
- 4.4 In the event of an emergency the Chief Administrative Officer or Director of Emergency Management may shut off water service, without prior notice, to:
 - (a) a Customer;
 - (b) a group of Customers; or
 - (c) a geographical area.
- 4.5 In the event that the Town believes there is a reason to require reduced water usage water use restriction may be declared.

- 4.6 The declaration of a water use restriction may apply to:
- (a) the entire Town;
 - (b) specific zone(s) or geographic area(s) of the Town; or
 - (c) other specific locations as defined by the Town.
- 4.7 In the event there is reason to declare a water use restriction, the Town may declare such restriction effective immediately.
- 4.8 In the event of a declaration of an water use restriction made pursuant to this bylaw, the Town:
- (a) shall cause public notice indicating the stage of water use restriction and the date such restrictions came or will come into effect;
 - (b) may declare different stages of Water Use Restrictions in different areas;
 - (c) shall, if changing the areas of application or stages of restrictions in any area;
 - (d) or lifting a declaration of Water Use Restrictions, cause a public notice to be given;
 - (e) shall, after determining that the reason(s) to require reduced water usage has sufficiently abated, declares an end to a Water Use Restriction and shall cause public notice of such declaration.

5. WATER CONSERVATION

- 5.1 No Owner or Occupant of a parcel shall allow Potable Water to run off the parcel such that there is:
- (a) a stream of water running into a street or swale for a distance of 30 meters or more from the edge of the parcel;
 - (b) a stream of water running into a street or swale and directly into a catch basin; or
 - (c) a stream or spray of water running into or falling onto a street or sidewalk.
- 5.2 Notwithstanding the prohibitions in this section, the Town may authorize in writing the discharge of Potable Water onto a street or sidewalk for the purposes of:
- (a) health and safety;
 - (b) the installation and maintenance of infrastructure, including the flushing of water mains, hydrant leads and water service connections;
 - (c) preventing the freezing of water mains, hydrant leads and water service connections;
 - (d) conducting water flow tests;
 - (e) installation and testing of permanently installed irrigation systems;
 - (f) training programs for Town of Didsbury fire fighters; or
 - (g) other purposes as deemed necessary by the-Town from time to time.

6. OFFENCES AND ENFORCEMENT

- 6.1 An Officer is hereby authorized and empowered to issue a Notice, Municipal Violation Ticket or Violation Ticket to any Person who the Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw. The Officer may commence proceedings against such a Person.
- 6.2 Municipal Violation Tickets and Violation Tickets will be issued in accordance with the *Provincial Offences Act* and Schedule "A" of this Bylaw.

Continuing Offence

6.3 In the case of an offence that is of a continuing nature, a contravention of a provision of this Bylaw constitutes a separate offence with respect to each day, or part of a day, during which the contravention continues and a person guilty of such an offence is liable to a fine in an amount not less than established by this Bylaw for each such separate offence.

Fines and Penalties

6.4 Any Person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction to a fine of not more than TWO THOUSAND FIVE HUNDRED DOLLARS (\$2500.00) and not less than FIFTY DOLLARS (\$50.00).

6.5 The specified fines for an offense committed pursuant to this bylaw are set forth in Schedule "A".

Interference with Duties

6.6 It is an offence to interfere, obstruct, or hinder and person authorized by the Town, including Officer(s) and other authorized persons, in the exercise or performance of the person's powers pursuant to this Bylaw.

7. TRANSITION AND COMING INTO FORCE

7.1 This Bylaw shall take effect on the date of the third and final reading.

Read a first time this day of

Read a second time this this day of

Read a third time this this day of

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

Schedule "A"
Fines and Penalties

Unless otherwise noted all offences of the Water Bylaw have the following specified penalties.

Penalty in Lieu of Prosecution (PLP)	1 st Offence	2 nd Offence	3 rd Offence
\$125	\$250	\$500	\$750

Specified penalties are as follows:

Description	Penalty Instead of Prosecution	Specified Penalty
Use of water contrary to a water restriction	\$100	\$300



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: Bylaw 2024-08 Recreation Rates and Fees
ORIGINATING DEPARTMENT: Community Services

BACKGROUND/PROPOSAL:

Bylaw 2024-08 is a bylaw respecting the user rates and fees to be charged for various goods and services provided by the Town of Didsbury's Community Services Department.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council passed the existing Recreation Rates and Fees Bylaw in February of 2023, which saw changes to the Parks and Sportsfields rates and fees. Updates to all other recreation fees have been in effect since September 2022.

Bylaw 2024-08 includes the current and proposed rates for the use of the Town's recreation facilities including sportsfields, the curling rink, aquatic centre and hockey arena among other Town-owned spaces and equipment. Adjustments to the rates and fees are being proposed to keep pace with inflationary costs associated with operating the facilities to maintain the current level of service.

If passed, the proposed rates in the bylaw would take effect on September 1, 2024.

This bylaw will also serve to repeal Bylaw 2023-08 Community Hall Rental Rates which is now irrelevant as the facility is no longer owned or operated by the Town.

ALIGNMENT WITH STRATEGIC PLAN

2. Vibrant & Connected Character Community

RECOMMENDATION

To grant first reading to Bylaw 2024-08 - Recreation Rates and Fees and refer it to the Financial Planning Committee for review and recommendation.

TOWN OF DIDSBURY
Recreation Rates and Fees Bylaw
Bylaw 2024--08

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY.

WHEREAS, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

WHEREAS, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

WHEREAS, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

WHEREAS, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

WHEREAS, Goods and Services Tax (GST) is included or exempt where it is not stated;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the "Recreation Rates Bylaw".
2. "Local" - means those residents within the Town of Didsbury and those County residents in the greater Didsbury region covered by the Intermunicipal Collaboration Framework (ICF).
3. That the rates specified in the Schedule attached be charged for the goods and services as specified.
4. This bylaw comes into full force and effect upon third reading of the bylaw.
5. The schedules attached to this Bylaw form part of this Bylaw.

6. Paramount Rules

5.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

7. Transitional

6.1 Upon passing of this Bylaw, Recreation Rates Bylaw 2023-05 is hereby repealed.

6.2 Upon passing of this Bylaw, Community Hall Rental Rates Bylaw 2023-08 is hereby repealed

Read a first time this day of

Read a second time this day of

Read a third and final time this day of

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

SCHEDULE "A"
Proposed Recreation Rates

DIDSBURY ARENA:

MAIN ICE IN-SEASON (August 15 – March 31):

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Youth – Local	\$110.00/ hour	\$112.00/ hour	2%
Youth – Non-Local	\$170.00/hour	\$178.00/ hour	4%
Juniors – Practice	\$110.00/hour	\$112.00/ hour	2%
Juniors – Game	\$140.00/hour	\$144.00/ hour	3%
Adult – Local	\$144.00/hour	\$147.00/ hour	2%
Adult – Non-Local	\$210.00/hour	\$215.00/ hour	2%
Non-Prime Rate (M-F 7 a.m. - 3p.m., except no school days)	\$80.00/hour	\$82.00/ hour	2%

LEISURE ICE IN-SEASON (August 15 – March 31):

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Local	\$55.00/hour	\$57.00/hour	3%
Non-Local	\$70.00/hour	\$75.00/ hour	7%
Minor Groups with both surfaces booked (contract rates ONLY)	\$40.00/hour	\$42.00/ hour	5%
Non-Prime (M-F 7 a.m. – 3 p.m., except no school days)	\$42.00/hour	\$45.00/ hour	7%

MAIN SURFACE OFF-SEASON (April 1 – August 14):

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Minor Sport Groups: (contract rates ONLY)			
- Practice	\$40.00/hour	\$42.00/ hour	5%
- Game	\$50.00/hour	\$52.00/ hour	4%
Local Community Groups	\$65.00/hour	\$67.00/ hour	3%
Daily Rate	\$525.00/day	\$540.00/ day	3%
Daily Combined Rate (Main and Leisure Surfaces)	\$625.00/day	\$640.00/ day	2%

LEISURE SURFACE OFF-SEASON (April 1 – August 14):

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Hourly	\$22.00/ hour	\$25.00/ hour	13%
Daily	\$130.00/day	\$135.00/ hour	4%
Minor Groups with both surfaces booked (Contract rates ONLY)	\$16.00/hour	\$18.00/ hour	12%

ARENA PROGRAMS:

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
MAIN ICE			
Public Skate	\$5.00/person	\$5.50/ person	10%
Family Skate	\$16.00/family	\$17.00/ family	6%
Shinny/ Sticks + Pucks	\$5.00/person	\$5.50/ person	10%
LEISURE ICE			
Public Skate	FREE	\$2.00/ person	
Family Skate	FREE	\$8.00/ family	
Shinny/ Sticks + Pucks	FREE	\$2.00/ person	

ARENA ADVERTISING:

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Arena Board (33.5" x 8')	\$330.00 + GST/year	\$340.00 + GST/ year	3%
Arena Board (33.5" x 8') (between blue lines)	\$355.00 + GST/year	\$365.00+ GST/ year	3%
Hanging Advertisement	\$340.00 + GST/year	\$350.00 + GST/ year	3%
In-Ice/ Surface Advertising	\$360.00 - \$550.00 + GST/year (depending on size and location) \$325.00 - \$450.00 + GST/year (second advertisement depending on size and location)	\$370.00 - \$560.00 + GST/ year (First Advertisement – depending on size and location) \$335.00 - \$460.00 + GST/year (Second Advertisement – depending on size and location)	1% to 3%, depending on size and location

ARENA DRESSING ROOM:

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Mountain View Colts – Dressing Room Rental (Annual)	NEW	\$100.00/month Includes dedicated use of Juniors dressing room year-round, storage, laundry hookups and operation	

DIDSBURY CURLING RINK:

IN-SEASON (October 15 – March 15):

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Didsbury Curling Club Rates: (Contract Rates ONLY – Includes use of all ice sheets)			
- Adult	\$90.00/hour	\$92.00/ hour	2%
- Seniors	\$80.00/hour	\$82.00/ hour	2%
- Juniors	\$75.00/hour	\$76.00/ hour	1%
- Farm & Ranch	\$105.00/hour	\$110.00/ hour	4%
- Bonspiel	\$90.00/hour	\$94.00/ hour	4%
Community Rates:			
- Youth – Local	\$30.00/hour/sheet	\$32.00/ hour/ sheet	6%
- Youth – Non-Local	\$50.00/hour/sheet	\$52.00/ hour/ sheet	4%
- Adult – Local	\$45.00/hour/sheet	\$47.00/ hour/ sheet	4%
- Adult – Non-Local	\$65.00/hour/sheet	\$67.00/ hour/ sheet	3%

OFF-SEASON (March 16 – October 14):

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Surface – Hourly	\$32.00/hour	\$35.00/ hour	9%
Surface – Daily	\$325.00/day	\$335.00/ day	3%
Surface – Youth Activities	\$25.00/hour	\$27.00/ hour	8%

DIDSBURY AQUATIC CENTRE:

DAILY ADMISSION RATES:

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Baby – 0-2 years	FREE	No change	
Child – 3-7 years	\$3.00	\$3.25	8%
Youth – 8-17 years	\$4.75	\$5.00	5%
Adult – 18 years +	\$6.00	\$6.25	4%
Senior – 55 years +	\$4.75	\$5.00	5%
AISH	\$3.25	\$3.50	8%
Family (2 adults + up to 3 kids)	\$18.00	\$20.00	11%

MONTHLY PASSES:

	ONE (1) MONTH	Proposed Rate (effective Sept 1, 2024)	%	THREE (3) MONTH	Proposed Rate (effective Sept 1, 2024)	%	TWELVE (12) MONTH	Proposed Rate (effective Sept 1, 2024)	%
Baby – 0-2 years	FREE	FREE		FREE	FREE		FREE	FREE	
Child – 3-7 years	\$22.00	\$24.00	9%	\$54.00	\$58.00	7%	\$175.00	\$190.00	8%
Youth – 8-17 years	\$35.00	\$37.00	5%	\$90.00	\$95.00	5%	\$280.00	\$295.00	5%
Adult – 18 years +	\$45.00	\$47.00	4%	\$110.00	\$115.00	4%	\$350.00	\$365.00	4%
Senior – 55 years +	\$35.00	\$37.00	5%	\$90.00	\$95.00	5%	\$280.00	\$295.00	5%
AISH	\$25.00	\$27.00	8%	\$60.00	\$65.00	8%	\$200.00	\$215.00	7%
Family – 2 adults + up to 3 kids	\$110.00	\$120.00	9%	\$280.00	\$300.00	7%	\$730.00	\$780.00	7%

PUNCH PASSES:

	10x PUNCH PASS	Proposed Rate (effective Sept 1, 2024)	%	20X PUNCH PASS	Proposed Rate (effective Sept 1, 2024)	%
Baby – 0-2 years	FREE	FREE		FREE	FREE	
Child – 3-7 yrs	\$27.00	\$30.00	11%	\$48.00	\$52.00	8%
Youth – 8-17 yrs	\$42.50	\$45.00	5%	\$80.00	\$84.00	5%
Adult – 18 yrs +	\$54.00	\$57.00	5%	\$100.00	\$105.00	5%
Senior – 55 yrs +	\$42.50	\$45.00	5%	\$80.00	\$84.00	5%
AISH	\$29.00	\$31.00	6%	\$52.00	\$56.00	7%
Family (2 adults + up to 3 kids)	\$144.00	\$154.00	7%	\$255.00	\$275.00	7%

GROUP SWIM LESSONS:

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Preschool	\$42.00/ person – Local	\$43.00/ person – Local	7%
	\$45.00/person – Non-Local	\$46.00/person – Non-Local	2%
Swim Kids: Levels 1-4	\$45.00/ person – Local	\$46.00/ person – Local	2%
	\$50.00/person – Non-Local	\$51.00/person – Non-Local	2%
Swim Kids: Levels 5-7	\$50.00/ person – Local	\$51.00/ person – Local	2%
	\$55.00/person – Non-Local	\$56.00/person – Non-Local	2%
Swim Kids: Levels 8-10	\$58.00/ person – Local	\$60.00/ person – Local	3%
	\$64.00/person – Non-Local	\$65.00/person – Non-Local	2%
School Board Lessons	\$35.00/ person	\$36.00/ person	3%

PRIVATE SWIM LESSONS:

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Private: 30 minutes	\$25.00/ person	\$26.00/ person	4%
Semi-Private: 30 minutes	\$22.50/ person	\$24.00/ person	6%
Private: 60 minutes	\$45.00/ person	\$47.00/ person	4%
Semi-Private: 60 minutes	\$35.00/ person	\$37.00/ person	5%
Private: 6 x 30 minutes	\$130.00/ person	\$135.00/ person	4%
Semi-Private: 6 x 30 minutes	\$110.00/ person	\$115.00/ person	4%

ADVANCED COURSES:

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
National Lifeguarding	\$325.00/person	\$340.00/person	5%
Bronze Medallion	\$170.00/person	\$175.00/person	3%
Bronze Cross	\$150.00/person	\$155.00/person	3%
Swim For Life	NEW	\$410.00/ person	

POOL RENTALS:

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
One hour pool rental + classroom	\$130.00/hour – Local	\$140.00/hour – Local	8%
	\$150.00/hour – Non-Local	\$160.00/hour – Non-Local	7%
Extra Lifeguard	\$45.00/hour	No change	
Classroom Only Rental	\$22.00/hour	No change	
Swim Club Rental	\$66.00/hour	\$68.00/hour	3%

MULTI-PURPOSE ROOM:

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Hourly	\$30.00/hour – Local	\$32.00/hour – Local	6%
	\$35.00/hour – Non-Local	\$37.00/hour – Non-Local	5%
Daily	\$250.00/day – Local	\$255.00/day – Local	2%
	\$275.00/day – Non-Local	\$285.00/day – Non-Local	4%
Half Day (6 hours)	\$180.00 – Local	\$185.00 – Local	3%
	\$200.00 – Non-Local	\$210.00 – Non-Local	5%
Kitchen + Bar - Hourly	\$20.00/hour – Local	\$22.00/hour – Local	10%
	\$25.00/hour – Non-Local	\$27.00/hour – Non-Local	8%
Kitchen + Bar - Daily	\$100.00/day – Local	\$105.00/day – Local	5%
	\$110.00/day – Non-Local	\$120.00/day – Non-Local	9%
MPR when combined with pool rental	NEW	\$25.00/ hour	

DIDSBURY TRAIN STATION (ELDON FOOTE HALL):

	Current Rate	Proposed Rate (effective Sept 1, 2024)	Percentage Increase
Hourly	\$20.00/hour – Local	\$22.00/hour – Local	10%
	\$25.00/hour – Non-Local	\$27.00/hour – Non-Local	8%
Daily	\$175.00/day – Local	\$180.00/day – Local	3%
	\$200.00/day – Non-Local	\$210.00/day – Non-Local	5%
Half Day (6 hours)	\$125.00 – Local	No Change	
	\$135.00 – Non-Local		

EQUIPMENT RENTALS:

Tables (\$100 deposit required)	\$3.00/table/day
Chairs (\$100 deposit required)	\$0.75/chair/day
Spotlights (\$100 deposit required)	\$30.00/spotlight/day

PARKS & SPORTSFIELDS:

Season Rate: Youth – Local	\$125.00/team
Season Rate: Adult - Local	\$200.00/team
Season Rate: Non-Local	\$225.00/team
Tournament Rate – Youth – Local (weekend)	\$200.00/tournament
Tournament Rate – Adult – Local (weekend)	\$300.00/tournament
Tournament Rate – Non- Local (weekend)	\$350.00/tournament
Daily Rate – Youth – Local	\$100.00/diamond/day
Daily Rate – Adult – Local	N/A
Daily Rate – Non-Local	\$125.00/diamond/day
Hourly Rate – Youth – Local	\$15.00/diamond/hour
Hourly Rate – Adult – Local	N/A
Hourly Rate – Non-Local	\$20.00/diamond/hour
Memorial Park Stage Rental	\$150.00/day



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: Bylaw 2024-09 Committees of Council
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

After the recent Final Stretch Refresher Workshop, administration is recommending that special Council Interface Committees be established to help with a more effective and collaborative interface between Council and Administration.

It is recommended that these Interface Committees be established in the Committees Bylaw by amendment. With the addition of Council Interface Committees, the Committees Bylaw is required to be updated.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Bylaw 2024-09 is an amending Bylaw for Committees of Council Bylaw 2023-20. These proposed changes to the Committees bylaw were discussed during the Committee of the Whole meeting prior to the Regular Council Meeting.

The changes to the bylaw are to include a definition for Council Interface Committees; to add a section relating to the two new committees which are Personnel Committee and Agenda Committee; and to adjust the number of the bylaw to fit the new Section "Council Interface Committees" in between "Governance Committees" and "Ad Hoc Committees".

It is recommended that Council pass first reading of Bylaw 2024-09 and refer it to the Policy and Governance Committee for review and recommendation.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

That Council grant first reading to Bylaw 2024-09 a bylaw to amend Bylaw 2023-20 Committees of Council and refer it to the Policy and Governance Committee for review and recommendation.

TOWN OF DIDSBURY
BYLAW 2024-09
AMENDING COMMITTEES OF COUNCIL BYLAW 2023-20

BEING A BYLAW OF THE TOWN OF DIDSBURY TO AMEND THE COMMITTEES BYLAW 2020-11, THE TOWN OF DIDSBURY HEREBY ENACTS AS FOLLOWS:

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend the Committees Bylaw 2023-20.

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

1. This Bylaw may be cited as the Committees of Council Amending Bylaw 2024-09.
2. Bylaw 2024-09, being a bylaw to establish Council Committees for the Town of Didsbury, is hereby amended as follows:

Addition to Section 2 Definitions

Council Interface Committee means a committee made up of members of Council, which are established to consider matters related to the interface between the roles of Council and Administration and to fostering this interface in an effective and collaborative way.

Addition of Section 4 Council Interface Committees

4. Council Interface Committees

- 4.1 The following Council Interface Committees are hereby established:
 - a. Personnel Committee
 - b. Agenda Committee

Personnel Committee

- 4.2 The Personnel Committee is a standing committee that considers and provides recommendation on matters related to Council conflict, personnel, Council interface with Administration, or individual Council member interactions with Administration or individual staff members.
- 4.3 The Personnel Committee is made of the Deputy Mayor (Chair) and two (2) other members of Council.
- 4.4 Individual Council members may submit concerns to the Committee for their consideration. The CAO will have discretion in bringing matters of concern on behalf of staff and Administration.

Agenda Committee

- 4.5 The Agenda Committee is a standing committee that reviews and provides input to Administration on upcoming agendas and plans for Council meetings, Committees of the Whole, and Council sessions and workshops facilitated by Administration.
- 4.6. The Agenda Committee will usually be made up of two: the Mayor and the Deputy Mayor (or an alternate Deputy Mayor by rotation and availability). In the event of any these not being available, then additional Council members may be invited to temporarily fill a role on this committee at the discretion of the Mayor/Deputy Mayor.

3. This Bylaw shall take effect upon the final passing.

Read a first time on this ____ day of ____, 2024

Read a second time on this this ____ day of ____, 2024

Read a third time on this this ____ day of ____, 2024

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: Bylaw 2024-10 Filming Rates and Fees
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Bylaw 2024-10 is a bylaw to establish the rates and fees charged for film productions in the Town of Didsbury.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

This bylaw does not include the rates and fees for rental of Town facilities as these are covered under other bylaws and user agreements.

The focus of the rates are related to a production type. Administration has developed three (3) types of film production:

- Complex Film Production
- Simple Film Production
- Not-for-Profit Film Production

The rates were determined by reviewing other municipalities where film productions regularly take place, such as the Town of High River and Banff.

Administration is recommending Council grant first reading and refer the bylaw to the Service Level Committee for further discussion on the proposed rates and bring back a recommendation to Council.

ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

RECOMMENDATION

To grant first reading to Bylaw 2024-10 Filming Rates and Fees and refer it to the Financial Planning Committee for review and recommendation.

TOWN OF DIDSBURY
Filming Rates and Fees Bylaw
Bylaw No. 2024-10

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY.

WHEREAS, pursuant to Part 2, Division 1 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, a council may pass bylaws for purposes respecting people, activities and things in, on or near a public space that is open to the public.; and;

WHEREAS, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

WHEREAS, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

WHEREAS, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the “Filming Rates and Fees Bylaw”.
2. That the rates specified in the Schedules attached be charged for services as specified.
3. This bylaw comes into full force and effect upon third reading of the bylaw. The effective date of the rates and fees are listed and form part of the Schedules.
4. The schedules attached to this Bylaw form part of this Bylaw.

5. Definitions

Film Impact means Film Production held in the Public Realm’ which requires additional Town resources or support of Town staff from multiple departments, including the following requests: Closure of a Roadway; Traffic Control; Bylaw Officers; Communications; Economic Development Officer; Legislative Services; Public Works, etc.

Film Production means the creation of digital video, a motion picture, movie, theatrical film, television commercials, television series and digital media, including those activities considered necessary in order to record the sounds, scene, images parts or segments.

Complex Film Production means a Film Production held in the Public Realm which requires additional Town resources or support of Town staff from multiple departments, or a Film Production that request the closure of a roadway.

Simple Film Production means a Film Production held in the Public Realm which requires limited use of Town resource or staff support and does not require the closure of any roadway.

Film Producer means, in addition to the film production company, its agents, heirs, successors, assigns and any parent company.

Public Realm means any Town-owned and operated property, including but not limited to parks, streets, sidewalks and boulevards in the Town.

6. General Provision

- 6.1 Film producers will be required to enter into, and comply with, a filming agreement with the Town of Didsbury.
- 6.2 The charges for film production permits are as specified within Schedule A.
- 6.3 A permit for filming is required in addition to any other rates, fees, or fines incurred by the film producer.

7. Transitional

Read a first time this ____ day of _____, 2024

Read a second time this ____ day of _____, 2024

Read a third and final time this ____ day of _____, 2024

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

SCHEDULE "A"
Didsbury Filming Permit Rates
Effective February 1, 2024

Film Production Type	Daily Permit Fee (GST Included)
Complex Film Production	\$1,000.00
Simple Film Production	\$500.00
Not-for-Profit Production	<i>No charge</i>



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

40MEETING DATE: June 11, 2024
SUBJECT: Selection of Art Banners
ORIGINATING DEPARTMENT: Community Services

BACKGROUND/PROPOSAL:

In an effort to celebrate and showcase our local artists, the Town of Didsbury has created a program to display local art banners on our streetlight poles in our downtown core, as well as along 20 Avenue. These banners will enhance our streetscapes for residents and visitors alike, while celebrating our local artists, landscapes, and history. The theme for the program was established as “Spotlight on Didsbury – its landmarks, landscapes, community and culture.”

Applications for the Art Banner Program opened on February 28, 2024 and closed on May 15, 2024. In total, 41 submissions were received.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

At the June 11, 2024 Committee of the Whole meeting, Council was presented with all submissions received, as well as recommendations from Administration as to which submission met the following criteria:

- Open to artists aged 12 years and up that reside within the Town of Didsbury or Didsbury rural area
- Submissions must be original to the artist—no imitation and/or copyright infringements will be accepted
- Selection criteria to include: originality and creativity; quality/effectiveness of design; reproduction quality; unique style; and focus on theme

Upon Council approval, the Town will proceed with placing the order for the banners, which has an estimated two-to-three-week turnaround. Quotes received for the banners are between \$13,000 and \$16,000, depending on which material is selected. This project is being funded through the 2024 Roads – Beautification budget.

ALIGNMENT WITH STRATEGIC PLAN

2. Vibrant & Connected Character Community

RECOMMENDATION

To approve the art banner selections as discussed.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
 SUBJECT: 2024 Community Grant Recommendations
 ORIGINATING DEPARTMENT: Community Services

BACKGROUND/PROPOSAL:

During their budget process, Council allocated \$30,000 from the 2023 year-end surplus to the 2024 Community Grant Program. This program was established in 2021, and the funds are to be distributed to eligible Didsbury groups to assist with events, programs, and facility waivers that serve the Didsbury community. The Community Grant Program Policy (CS 003-24) was updated at the January 9, 2024 Regular Council Meeting, and this new process and application form were utilized for the 2024 grant intake. The new policy sees 85% of the budget allocated for eligible funding applications (\$25,500 in 2024) and 15% of the budget allocated for facility rental discounts (\$4500 in 2024).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

At the May 28, 2024 RCM, Council referred the 2024 Community Grant Program applications to the Financial Planning Committee (FPC) for review and recommendation. The FPC met on June 3, 2024 to review this item and, through consensus, are making the following recommendation to Council:

"The committee, through consensus, recommends that the following applications for the Town of Didsbury Community Grant Program be referred to Council for approval."

2024 Town of Didsbury Community Grant Program					
Organization	Explanation of Request	Value	Recommended	Other Info	
Didsbury Elks Lodge #514	Funding for parade costs (parade bands, advertising, ribbons, etc)	\$ 2,000.00	\$ 2,000.00		
Didsbury Agricultural Society	Funding for annual FCA rodeo	\$ 2,000.00	\$ 2,000.00		
Didsbury Golf Club	Funding for purchase of two tarp sheds for golf course operations	\$ 2,000.00	\$ 2,000.00		
Didsbury Aqua Jets Swim Club	Funding for costs associated with annual swim meet	\$ 2,000.00	\$ 2,000.00		
Heart2U Didsbury	Funding for Christmas Hamper program	\$ 2,000.00	\$ 2,000.00		
Didsbury 5-0 Club	Funding for painting upper level of 5-0 Club facility	\$ 2,000.00	\$ 2,000.00		
Didsbury Rec Hockey	Funding to help off-set operation costs	\$ 2,000.00	\$ 2,000.00		
3025 Didsbury Army Cadets	Funding to host a camp for first and second year cadets	\$ 2,000.00	\$ 2,000.00		
Mountain View Football Association	Purchase of equipment for players	\$ 2,000.00	\$ 2,000.00		
Mountain View Arts Society	Funding for Mountain View Arts Festival	\$ 1,046.50	\$ 1,046.50		
Didsbury Minor Hockey Association	Funding for costs associated with four tournaments	\$ 2,000.00	\$ 2,000.00		
Didsbury & District Historical Society	Funding for repairs to red doors at Museum	\$ 2,000.00	\$ 2,000.00		
Didsbury Figure Skating Club	Funding to help off-set operation costs	\$ 2,000.00	\$ 2,000.00		
Alberta Institute for Wildlife Conservation	Caring for Alberta Wildlife project	\$ 1,500.00	\$ 0		This institution is not Didsbury-based
TOTAL		\$ 26,546.50	\$ 25,046.50		
2024 Funds remaining			\$453.50		
2024 Facility Requests					
Organization	Explanation of Request	Value	Recommended	Other Info	
Mountain View Arts Society	Mountain View Arts Fest facility rentals	\$ 953.50	\$ 953.50		
TOTAL		\$ 953.50	\$ 953.50		
2024 Funds remaining			\$3,546.50		

ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

RECOMMENDATION

To approve the 2024 Community Grant Funding recommendations as presented.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: Didsbury Curling Rink – Service Levels
ORIGINATING DEPARTMENT: Community Services

BACKGROUND/PROPOSAL:

At the October 24, 2023 Regular Council Meeting, the following motion was approved, relative to the Didsbury Curling Club:

Res. 483-23 – “Moved by Councillor Windsor to refer to the Performance and Evaluation Committee to explore potential service levels with regards to the Didsbury Curling Club’s use of the curling rink and bring back a recommendation to Council.”

This motion was relative to the current use agreement model that is being utilized for all Didsbury Curling Club (DCC) bookings of the curling rink, and whether this is an effective model.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Service Level Committee (SLC) (formerly the Performance and Evaluation Committee) met on May 30, 2024 to review this item. The SLC discussed the following, relative to this item:

Use Model – Previous to the 2021/22 curling season, the DCC utilized a lease model (mid-Oct. to mid-March) annually, which gave them full access and use of the curling rink facility. During the COVID shutdowns and restrictions, Council felt it important to adjust the use model to allow for Town of Didsbury control over the facility, especially relative to closures and operations. The model that has been used for the past three curling seasons is a block booking use agreement model that guarantees ice time for the contracted user for the entirety of the season, while allowing for Town of Didsbury use outside of these contracted hours.

The SLC members discussed this topic and are recommending that this use agreement model be maintained for DCC use of the facility. This model is equitable, as it treats all users of both the curling rink and the arena the same. It also allows the Town to make decisions for the facility in terms of maintenance and operations year-round.

Curling Ice – The SLC members also discussed the installation and maintenance of the curling ice within this facility. This ice surface has always been the responsibility of the DCC; their rates, and previous lease costs, were reflective of this service being outside the Town of Didsbury’s responsibility. Curling ice is very different than arena ice, and we currently do not have the expertise or capacity amongst the arena staff to install and maintain this surface – we do, however, remove the ice for the DCC annually, at no cost. If the Town of Didsbury were to take over installation and maintenance of the curling ice, an additional staff member or contractor with the necessary skills would need to be hired.

For these reasons, the SLC members are recommending that the curling ice installation and maintenance remain with the DCC.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

Field House – There has been previous discussion at Council about repurposing this facility to a field house. The 2013 Town of Didsbury Recreation & Culture Master Plan identified this priority relative to the Curling Rink: “... to maintain the building as long as the Didsbury Curling Club remains viable. If there comes a point in time when the club is no longer viable, the building should be retrofitted for use as a fieldhouse/ fitness centre with multi-use, year-round surfaces.” The 2019 Town of Didsbury Recreation Master Plan Addendum did not speak to the curling rink at all.

From an operational perspective and based on the size, construction and layout of the curling rink, it would not meet the specifications for a field house. The surface area won’t meet regulations for field sizes for soccer and lacrosse. The walls are constructed of drywall and would become damaged very easily, which would greatly increase maintenance time and cost. A major investment would be required to accommodate these sports within the facility, and the footprint of the building would still not meet regulation sizes. Additionally, Council recently approved a capital investment for the replacement of the headers in the curling rink, which will allow for continued curling use for years to come.

Further, the priority identified in the 2013 Town of Didsbury Recreation & Culture Master Plan states that the facility will be maintained as a curling rink as long as DCC remains viable. The DCC continues to see increased membership each season post-COVID: 2021/22 had 107 members, 2022/23 had 139 members and 2023/24 had 140 members. It is expected that, as our community grows, so will these membership numbers. The curling rink exceeded its rental revenue projections for the 2023/24 season, which is reflective of this membership growth and interest in the sport.

Based on the above information and discussions amongst the SLC membership, the following recommendation was made through consensus:

“Through consensus the committee congratulated the Didsbury Curling Club for their increase of users, and recommended that Council approve to continue with the current use agreement model with the Didsbury Curling Club.”

ALIGNMENT WITH STRATEGIC PLAN

1. Strategically Managed Infrastructure

RECOMMENDATION

To approve to continue with the current use agreement model for the Didsbury Curling Club.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: SLC Recommendations for Residential Parking Concerns
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council had previously referred parking concerns in residential areas to the Performance Evaluation Committee for review and recommendation [Res. 424-23].

On Thursday, May 30, 2024, the Service Level Committee (formerly known as the Performance Evaluation Committee) met to discuss the issue, which pertains to a specific residential property in town.

Administration received a letter from a resident of Princess Petra who had concerns about residential parking in front of the apartments. The Service Level Committee was tasked with reviewing these concerns and the related issues.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The complainant feels that the parking should be angled parking; however, some of the residents are parking perpendicular. There are issues with both angle and perpendicular parking on Princess Petra Avenue. It should be noted that these apartments are not a condominium corporation and each unit has its own title. There is an on-going conflict between the complainant and some of the residents relating to how they park in front of their home.

The complainant has asked the Town to paint angle parking lines for Princess Petra Avenue.

The Service Level Committee reviewed the concern and considered the following during the discussion:

1. Currently, the Town only paints lines for parking stalls in the downtown commercial district; there are no parking lines being painted by the Town in any residential area.
2. Angled parking requires directional traffic flow and Princess Petra Avenue is a two-way street.
3. A one-way could be established to support angled parking. This approach would require a large investment to reduce the inbound and outbound entrances into Princess Petra and would require the full support of the impacted properties.
4. The municipal reserve green space could be reduced to provide additional width for two-way traffic with parallel parking on both sides. This too would be a large investment.

Therefore, the committee through consensus recommended that nothing further is required relating to this concern and that the level of service remain the same.

ALIGNMENT WITH STRATEGIC PLAN

4. Livability

RECOMMENDATION

To accept the Service Level Committee's recommendation regarding residential parking concerns as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
 SUBJECT: SLC Recommendation – Facility Closures
 ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Service Level Committee was tasked with the Planned Facility Closures for 2024.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

At the May 30, 2024 Service Level Committee meeting, they considered the list of planned closures for 2024 and by consensus are recommending these for approval of Council for 2024:

The Town of Didsbury Administration Office

- All statutory holidays
- January 2 for year end – operationally open, but office closed to public.
- December 23 half day, December 24* to 26, and December 31 half day

Didsbury Neighborhood Place

- All statutory holidays
- December 23 half day, December 24* to 26, and December 31 half day

Public Works

- Not open to public
- All statutory holidays
- December 23 half day, December 24* to 26, and December 31 half day

Memorial Complex

- January 1, 2024
- December 24 to 26, 2024

**Note, Staff receive Christmas Eve off in lieu of Easter Monday.*

Note, if any of these days falls on a weekend then they will be accommodated on the days leading up that weekend or on the Monday following the weekend.

The Committee also considered the development of a facilities closures policy that will set forth a framework for closures, their approval process, and establish a review framework at the start of each new term. They are recommending that such a policy be developed.

The Committee also considered Friday noon-hour closures and agreed that this would be better considered in light of the other service level discussions that will happen as part of the pre-summer workshop on June 24, 2024.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To approve the 2024 Facility Closures, and recommend the development of a facility closures policy and refer the discussion regarding Friday noon hour openings to the workshop on June 24, 2024.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: MVSH Foundation 14th Annual Charity Golf Classic
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The 14th Annual Golf Classic of the Mountain View Seniors' Housing Foundation is being held on September 12, 2024 at the Carstairs Community Golf Course.

All proceeds from the event go towards enhancing the lives of the residents by funding activities and purchasing specialized furniture and equipment that is needed to create safe and homelike environments.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council has previously supported this event with a Gold Sponsorship. Administration is recommending Council continue to approve a Gold Sponsorship and the Mayor will put together a team of four.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To approve a donation to the Mountain View Seniors' Housing 14th Annual Charity Golf Classic as a Gold Sponsor in the amount of \$2500, to be funded from the Council Public Relations Budget.

From: **Stacey Stilling** <stacey.stilling@mvsh.ca>

Date: Fri, May 24, 2024 at 7:44 AM

Subject: Mountain View Seniors' Housing 14th Annual Golf Classic, September 12th, 2024, Carstairs Golf Course

To: Mayor Rhonda Hunter <rhunter@didsbury.ca>, Ethan Gorner <egorner@didsbury.ca>

Hello Mayor Hunter and CAO Gorner,

Hope this email finds you well and you are getting some outside time in the sun when it's out!

It's hard to believe it's that time of year again... golf tournament planning! I am reaching out to you in hopes that Town of Didsbury will consider continuing to support **Mountain View Seniors' Housing** as we embark upon our 14th annual Foundation golf fund-raising event. This year's event is scheduled for **September 12, 2024 and will be held at the Carstairs Golf Course in Carstairs, Alberta.**

In 2023, you generously supported this event with a **Silver Sponsorship** and we would love to welcome you to participate at this level or other should you so chose. Last year you may remember because of support from municipalities like the Town of Didsbury the Foundation was thrilled to announce we broke every record the tournament ever set in years past! It was so wonderful to see how excited everyone was to be part of that event and the outcome.

We have set some higher goals for ourselves with the tournament this year and we could certainly use your help to achieve them!

Attached is our sponsorship brochure for your review/consideration. I have also provided a link if you would like to complete registration online. [Annual Golf Classic – Mountain View Seniors' Housing \(mvsh.ca\)](#)

Thank you so much to the entire Council and Town of Didsbury Administration for your support and advocacy of Mountain View Seniors' Housing over the years, I can't begin to tell you how much that means to us!

If you have any questions about sponsorship (or otherwise) I am happy to chat!

Looking forward to hearing from you.

Sincerely,
Stacey

Stacey Stilling, B.Ed, MBA
Chief Administrative Officer
Mountain View Seniors' Housing
#301, 6501-51st Street, Olds, Alberta, T4H 1Y6

Office: 403-556-2957 (ext. 704)

Cell: 403-556-9273

Email: stacey.stilling@mvsh.ca



14th Annual

Charity Golf Classic

Carstairs Community Golf Club

THURSDAY, SEPTEMBER 12, 2024



IN SUPPORT OF



2024 SPONSORSHIP PACKAGE



A Message from our Chief Administrative Officer

Greetings Valued Friends!

We hope you are all doing well as we make our way through what (from our perspective) has been a very busy year. 2024 is shaping up to be another great one, but we need your help to make it greater!

If you attended our golf tournament last year you already know YOU helped us break EVERY RECORD the Foundation has ever held for our tournament raising over \$30,000. We remain deeply thankful and humbled by your generosity and commitment. Your smiling faces, laughter and desire to make the day amazing continues to be talked about in our team!

It's time for us to get back to work and invite you to join us as a supporter of our 14th Annual Golf Classic, September 12, 2024 at the beautiful Carstairs Golf Course!

Please have a look through this sponsorship package (you will see some familiar faces in the photos)! As you think about our tournament and how you and your teams make a difference take a moment to check out the "Where does your support go?" page. I can tell you the support goes to cool residents like Louise, who, at 98 years young, LOVES her soak in the tub that YOU helped buy for her and many other residents! She specifically requested for her first bath in the replacement tub for staff to ensure the rubber duckies were in the tub AND a glass of champagne to celebrate was waiting for her! Don't we all wish for our loved ones to have experiences that bring them joy?

We appreciate you all and look forward to you and your team joining us for another phenomenal day doing something we love and helping others! We have THE BEST jobs, thanks for being part of the Foundation and MVSH!

It's time to Tee Up! See you soon.

A handwritten signature in black ink, appearing to read "Stacey Stilling", is located below the text "It's time to Tee Up! See you soon."

Stacey Stilling, B.Ed, MBA
Chief Administrative Officer
Mountain View Seniors' Housing

P: (403) 556-2957 ext. 704
C: (403) 556-9273
E: stacey.stilling@mvsh.ca



Mountain View Seniors' Housing

Mountain View Seniors' Housing (MVSH) is a non-profit organization committed to enhancing the lives of seniors in our communities within Mountain View County, Alberta, Canada. MVSH operates seniors' lodges, seniors' self-contained apartments, subsidized family housing, and administer the Rent Assistance Benefit on behalf of the Alberta Government.

Mountain View Seniors' Housing Foundation

Established in 2002, the Mountain View Seniors' Housing Foundation operates as a registered charity with the sole purpose of raising funds to support Mountain View Seniors' Housing. The Foundation's main focus is to provide aid to four lodges and social housing initiatives located within Mountain View County. On the other hand, Mountain View Seniors' Housing is primarily responsible for the management and operation of seniors' housing and community housing programs throughout the county. Through its efforts, the Foundation has played a vital role in promoting high-quality, community-based, and home-like care for seniors across Mountain View County over the years.

The Foundation employs various fundraising strategies to procure essential equipment and resources for the lodges under its purview, prioritizing items such as spa tubs, furniture, and technology. Unlike funds allocated for wages and salaries, the Foundation's efforts are directed towards enhancing the quality of life for seniors by ensuring they have access to amenities and facilities that promote comfort, well-being, and engagement. Through community events, donation drives, grant applications, and partnerships with local businesses, the Foundation endeavors to secure the necessary funds to furnish the lodges with the equipment and resources they need to provide exceptional care and support to their residents.

VISION:

Mountain View Seniors' Housing Foundation supports transparent, collaborative, and innovative fundraising to improve the quality of life for our residents.

MISSION:

Mountain View Seniors' Housing Foundation is a trusted charity that aims to raise awareness and funds by collaborating with community partners to achieve our goal to transform our buildings into homes and to support well-being.



Mountain View Seniors' Housing Foundation

↓ \$

Funds raised from annual events and initiatives are provided to Mountain View Seniors' Housing to directly and positively impact the lives of our residents.

↑ \$

Mountain View Seniors' Housing



Where does your support go?

Step onto the green with purpose! Your support at this year's golf tournament will be the driving force behind a wave of positivity for our residents. Together, we'll paint a brighter future by funding enriching activities, securing specialized equipment, and creating warm, inviting spaces for those we cherish.

Last year, your generosity made waves as we unveiled a brand-new therapeutic spa tub at Mount View Lodge. Valued at over \$28,000, this cutting-edge addition is a sanctuary for our seniors. With advanced features tailored for their comfort and well-being, it's a testament to the profound impact of your contributions. Imagine the smiles, the relief, the joy—it's all made possible by your sponsorship and participation in our Annual Charity Golf Classic.

We can't wait to host you at the 14th Annual MVSH Foundation Golf Classic!



Left to right:
Doreen Bills (MVSH Foundation Board Member), Ken Harris (MVSH Foundation Board Member), Louise Anderson (Mount View Lodge Resident)

Join us in thanking our 2023 Sponsors!



PLATINUM SPONSORS

- Arcadis Architects Inc.
- Shunda Consulting & Construction Management LTD.

CART SPONSOR

- Olds Electric & Lighting LTD.

GOLD SPONSORS

- Bethany Care Society
- Town of Carstairs
- MVSH Maintenance Team (AI Smart)

SILVER SPONSORS

- Reynolds Mirth Richards & Farmer LLP
- Complete Purchasing Services
- A Gallery of Floors
- Acera Insurance
- MLT Aikins
- Global Office Furniture & Looker Office
- Olds Auction Mart
- Integrated Benefits
- Town of Didsbury
- Mountain View County
- Town of Olds
- SMP Engineering & Remedy Engineering

HOLE IN ONE SPONSORS

- Mathews Dinsdale & Clark LLP
- Onward Integrated Solutions

HOLE SPONSORS

- Royal LePage Wildrose Real Estate
Mary Jane Harper & Merrell Dickie
- Prairie Office Plus
- Core Psychology
- Mathews Dinsdale & Clark LLP x 2
- Xerox Business Solutions Company
- Connect First Credit Union
- NewDoor Marketing & Beyond
- Empringham Disposal
- Central Alberta Property Inspections
- Sandstone Interiors
- Olds Golf Club
- Altus Group





What's Included?

- Green fees and a power cart
- Breakfast, lunch, dinner and beverage tickets
- Access to practice facilities
- Opportunity to bid on amazing silent auction items
- Opportunity to win team and individual contest prizes
- Opportunity for great networking with golfers, sponsors and colleagues
- A great day of golf for an incredible cause!

"I enjoy the independence and availability of activities and meals when needed. I feel safe and secure knowing there is help at the push of a button!"

- MVSH Resident

Tournament Schedule

9:00 AM Arrive at the course and check-in with your team. Enjoy a light breakfast of muffins, coffee and fruit.

10:00 AM Teams disperse to the course to begin the tournament in a traditional shotgun start.

3:00 PM Enjoy cocktails as teams conclude their round of golf. After all teams have returned from the course, dinner will begin, with a brief program and prizes to follow.

Tournament Sponsor

Making a difference, because of you!



\$6,500 Exclusive

Step into the spotlight as the ultimate champion of goodwill by becoming the esteemed **Tournament Sponsor** for the Mountain View Seniors' Housing Foundation Charity Golf Tournament! Your generous support will resonate deeply, as proceeds directly benefit Mountain View Seniors' Housing, enriching the lives of our local seniors.

Includes:

- Eight (8) Green Fees including power carts
- Sixteen (16) drink tickets
- Company logo on the Annual Golf Classic webpage at MVSH.ca
- Branded signage at the golf course
- Recognition on our social media platforms
- Reserved seating at dinner
- First Right of Refusal for the next year's tournament





I am so happy that I chose Mountain View Seniors' Housing!"

- MVSH Resident



More Sponsorship Opportunities

Help us make a difference!

Cart Sponsor - \$3,000

Includes:

- Four (4) Green fees including power carts
- Eight (8) drink tickets
- Company logo on all cart signs
- Company logo on the Annual Golf Classic webpage at Mvsh.ca
- Recognition on our social media platforms

Hole-In-One Sponsor - \$2,000

Includes:

- Four (4) Green fees including power carts
- Eight (8) drink tickets
- Company logo on Golf Classic webpage at Mvsh.ca
- Recognition on our social media platforms

Hole Sponsor - \$500

Includes:

- One (1) Green fee including a shared power cart
- Two (2) drink tickets
- Opportunity to host an activity or giveaway at your assigned hole
- Recognition on our social media platforms

Platinum Sponsor - \$5,000

Includes:

- Eight (8) Green fees including power carts
- Sixteen (16) drink tickets
- Company logo on the Annual Golf Classic webpage at Mvsh.ca
- Recognition on our social media platforms

Gold Sponsor - \$2,500

Includes:

- Four (4) Green fees including power carts
- Eight (8) drink tickets
- Company logo on Golf Classic webpage at Mvsh.ca
- Recognition on our social media platforms

Silver Sponsor - \$1,500

Includes:

- Two (2) Green fees including power cart
- Four (4) drink tickets
- Company logo on Golf Classic webpage at Mvsh.ca
- Recognition on our social media platforms

Why do we need your help?

By 2046, Alberta is anticipated to have a population of 6.4 million, with approximately 1.6 million individuals aged 65 and above residing in our province alone. It is important for Mountain View Seniors' Housing to address the present and future needs of this growing demographic to ensure that our local residents in Mountain View County can maintain their connection to their communities as they transition to more supportive living arrangements.

The inability of seniors to remain close to their communities due to lack of support is a significant concern. Research consistently highlights social isolation as a critical risk factor affecting both physical and mental well-being. It can lead to elevated blood pressure, weakened immune system, anxiety, depression, and increased risk of cognitive decline. Our seniors deserve better, and your support during our Annual Charity Golf Classic (and every day) is crucial now more than ever. Your sponsorships and donations directly contribute to the successful implementation of programs and acquisition of equipment in our lodge facilities, enriching the lives of our residents every day.

Thank you for believing in the valuable work we do!





Registration Information

Individual Golfer Registration: \$175.00 each

Complete your registration for the 14th Annual Mountain View Seniors' Housing Foundation Charity Golf Tournament! Registration can be completed by filling out the below form and returning to Mountain View Seniors' Housing Foundation by:

Email: Foundation@mvsh.ca
In-person: Mountain View Seniors' Housing Administrative Office
#301 6501 51 Street, Olds, Alberta, T4H 1Y6

OR complete your registration online at www.mvsh.ca/2024-golf-classic-registration/
Scan the QR code with your mobile device for quick access!

SCAN ME! 
Use your mobile device's camera to scan and gain quick access to our website!



NAME: _____ PHONE: _____

ADDRESS: _____ EMAIL: _____

COMPANY NAME (If Applicable): _____

Are you registering as an individual or a team?: _____ Individual (we will place you on a team)

_____ Team (provide foursome names below)

DIETARY RESTRICTIONS

If you have dietary restrictions, please email chayla.zelasek@mvsh.ca with details.

Golfer #1: _____

Golfer #2: _____

Golfer #3: _____

Golfer #4: _____

How did you hear about the MVSH Foundation Annual Charity Golf Classic?

___ Social Media ___ Radio ___ Word of Mouth
___ Google Search ___ Other

SPONSORSHIP OPTIONS

- Tournament Sponsor (one opportunity) \$6,500
- Platinum Sponsor \$5,000
- Cart Sponsor (one opportunity) \$3,000
- Gold Sponsor \$2,500
- Hole-In-One Sponsor \$2,000
- Silver Sponsor \$1,500
- Hole Sponsor \$500
- I'd like to make a donation

Once Mountain View Seniors' Housing Foundation has received your commitment to sponsor, a member of our team will connect with you regarding advertising and marketing requirements.

If you have any questions, concerns or inquiries regarding sponsorship, please contact Stacey Stilling at stacey.stilling@mvsh.ca or call 403-556-2957.

PAYMENT OPTIONS

Payment for your green fees and/or sponsorship committment can be accepted...

In person by Mountain View Seniors' Housing located at #301 6501, 51 Street, Olds, AB, T4H 1Y6 or at the Golf Course on the day of the tournament. Debit and Credit will be available.

OR

Via E-Transfer to payments@mvsh.ca



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 11, 2024
SUBJECT: CAEP Strategic Sector Committee – Follow-up
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

At the May 28, 2024 Regular Council Meeting, Council was presented with information regarding Central Alberta Economic Partnership (CAEP) Strategic Sector Committee opportunities. Council made the following resolution regarding this item:

MOVED by Deputy Mayor Engel

To approve in principle Councillor McCoy, Councillor Windsor, and Councillor Williams' nominations to a CAEP Strategic Section Committee, pending the return of the information on the financial implications and time commitments, and bring this item back to the June 11, 2024 Regular Council Meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration contacted the Executive Director of CAEP, inquiring about the location and format of the meetings (in person or virtual) and typical length of the meetings.

The Executive Director indicated that the committees have not been operating this past year, but suggested it would be a maximum of one hour per month on Zoom unless there is a project that requires more dedicated time. The Transportation and Logistics Committee will be a little more engaged with the Connection Corridor project at this time.

The financial implications, based on Council's rate of \$38.73 per hour per Council member, with meetings held 10 times per year for up to 2 hours per meeting, are estimated to be \$774 per year per Council member. However, as stated above, the Transportation and Logistics Committee may meet more often, so the budget could be up to \$1000 per year. There would be no cost for travel as the meetings are held virtually.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the follow-up to the CAEP Strategic Sector Committees as information, and approve Councillors McCoy, Williams and Windsor nomination to CAEP Strategic Section Committees.