



**TOWN OF DIDSBURY AGENDA**  
**Regular Council Meeting**

**Tuesday, January 24, 2023, 6:00 pm**  
**Council Chambers 1606 14 Street**

**Pages**

<b>1.</b>	<b><u>CALL TO ORDER</u></b>	
<b>2.</b>	<b><u>ADOPTION OF THE AGENDA</u></b>	
<b>3.</b>	<b><u>DELEGATIONS/PRESENTATIONS</u></b>	
<b>4.</b>	<b><u>ADOPTION OF MINUTES</u></b>	
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<b>11.</b>	<b><u>COUNCIL MEETING HIGHLIGHTS</u></b>	
<b>12.</b>	<b><u>QUESTION PERIOD</u></b>	
<b>13.</b>	<b><u>CLOSED MEETING</u></b>	
13.1	Film Promotion as per Section 25 of the FOIP Act	
13.2	Strategic Planning as per Section 21, 24 and 25 of the FOIP Act	
13.3	Council Interface as per Section 23 of the FOIP Act	
13.4	Personnel as per Section 17 of the FOIP Act	
<b>14.</b>	<b><u>RECONVENE</u></b>	

15. ADJOURNMENT



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

MEETING DATE: January 24, 2023  
SUBJECT: December 13, 2022 Emergency Management Advisory Committee Meeting Minutes  
ORIGINATING DEPARTMENT: Emergency Management

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### **BACKGROUND/PROPOSAL:**

The Emergency Management Advisory Committee is made up of all members of Council. Bylaw 2020-06 sets out the function and duties of the Committee.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Bylaw 2020-06, in accordance with the *Alberta Emergency Management Act*, requires the Advisory Committee to meet at least once annually.

Please find attached the minutes of the December 13, 2022 Emergency Management Advisory Committee Meeting.

### **ALIGNMENT WITH STRATEGIC PLAN**

2. An Informed & Engaged Community

### **RECOMMENDATION**

That Council adopt the December 13, 2022 Emergency Management Advisory Committee Meeting Minutes as presented.



**Minutes of the Town of Didsbury  
December 13, 2022 Emergency Management Advisory Committee  
Held in Council Chambers 1606 14 Street**

Council Members Present    Mayor Rhonda Hunter  
   Deputy Mayor Curt Engel  
   Councillor John Baswick  
   Councillor Joyce McCoy  
   Councillor Dorothy Moore  
   Councillor Bill Windsor  
   Councillor Ethan Williams

Administration Present    Director of Emergency Management, Craig Fox  
   Deputy Director of Emergency Management, Vicki Godsall  
   Deputy Director of Emergency Management, Stefanie Halfyard  
   Chief Administrative Officer, Ethan Gorner  
   Manager of Legislative Services/Recording Officer, Luana Smith

**1.    CALL TO ORDER**

Mayor Hunter Called the December 13, 2022 Emergency Management Advisory Committee Meeting to Order at 4:31 p.m.

**2.    ADOPTION OF THE AGENDA**

MOVED by Councillor Moore

To adopt the Agenda of the December 13, 2022 Emergency Management Advisory Committee Meeting as presented.

**Motion Carried**

**3.    BUSINESS**

**3.1    Review of Town of Didsbury Emergency Management Bylaw 2020-06**

CAO Ethan Gorner and Craig Fox, the Director of Emergency Management, provided an overview of the Emergency Management Bylaw 2020-06 and its relationship with the *Emergency Management Act (EMA)*, and the *Local Authority Emergency Management Regulation (LAEMR)*.

**3.2    Community Emergency Management Plan – 2021 Alberta Emergency Management Agency CEMP Review Results**

Director Fox went through the results of the Community Emergency Management Plan Review, which took place in 2021.

**3.3    Hazard Identification and Risk Assessment (HIRA) and CEMP Orientation**

Director Fox gave an overview of the Hazard Identification and Risk Assessment.

**3.4    Emergency Management Team – Training Matrix**

Director Fox explained the structure of the Emergency Management Team training matrix.

Director Fox opened up the floor for questions.

**4.    ADJOURNMENT**

MOVED by Deputy Mayor Engel

To adjourn the December 13, 2022 Emergency Management Advisory Committee Meeting at 5:30 p.m.

**Motion Carried**

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Mayor - Rhonda Hunter

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Director of Emergency Management – Craig Fox





## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: January 24, 2023  
SUBJECT: January 10, 2023 Regular Council Meeting Minutes  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

The Minutes of the January 10, 2023 Regular Council Meeting are being presented to Council for their review and approval.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the Minutes as presented or amended.

### ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

### RECOMMENDATION

That Council move to adopt the January 10, 2023 Regular Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury Regular Council Meeting**  
**Held on January 10, 2023**  
**Held in Council Chambers 1606 14 Street**  
**Commencing at 600 p.m.**

Council Members Present Mayor Rhonda Hunter  
Deputy Mayor Curt Engel  
Councillor John Baswick  
Councillor Joyce McCoy  
Councillor Dorothy Moore  
Councillor Ethan Williams  
Councillor Bill Windsor

Administration Present Chief Administrative Officer, Ethan Gorner  
ACAO/Chief Financial Officer, Amanda Riley  
Director of Engineering & Infrastructure, Craig Fox  
Economic Development Officer, Alexandra Ross  
Planner, Tracey Connatty  
Manager of Legislative Services/Recording Officer, Luana Smith

**1. CALL TO ORDER**

Mayor Hunter called the January 10, 2023 Regular Council Meeting to order at 6:00 p.m., and presented the Alberta Emergency Services 12 Year Service Award to Melissa Trotter

**2. ADOPTION OF THE AGENDA**

- Add 13.5 Intergovernmental Relations as per Section 21 of the FOIP Act

**Res. 001-23**

MOVED by Councillor Moore

To adopt the January 10, 2023 Regular Council Meeting Agenda as amended.

**Motion Carried**

**3. DELEGATIONS/PRESENTATIONS**

**3.1 Didsbury Lions Club**

**Res. 002-23**

MOVED by Councillor Williams

That Council thank the Didsbury Lions Club for their presentation and accept it as information.

**Motion Carried**

**4. ADOPTION OF MINUTES**

**4.1 December 13, 2022 Regular Council Meeting Minutes**

**Res. 003-23**

MOVED by Deputy Mayor Engel

To adopt the December 13, 2022 Regular Council Meeting Minutes as amended.

**Motion Carried**

**5. PUBLIC HEARINGS – No public hearings**

**6. REPORTS**

**6.1 Council Reports**

**Res. 004-23**

MOVED by Councillor Moore

To accept the Council Reports for January 10, 2023 as information.

**Motion Carried**

**6.2 CAO Report**

**Res. 005-23**

MOVED by Deputy Mayor Engel

To accept the CAO Report for January 10, 2023 as information.

**Motion Carried**

**7. 2023 BUDGET**

**7.1 2023 Operating Budget**

**Res. 006-23**

MOVED by Councillor Williams

That information be brought back showing scenarios to a decrease in COLA of 2%, 1.5% and 1% not including Council.

**Motion Carried**

**Res. 007-23**

MOVED by Councillor Williams

That information be brought back showing the scenario of a decrease to Council Professional Development from \$39,000 to \$35,000.

**Motion Carried**

**Res. 008-23**

MOVED by Councillor Windsor

To bring back updated information for the salaries and benefits charts that were presented at the December 3, 2022 Budget meeting with the changes previously approved.

**Motion Carried**

**Res. 009-23**

MOVED by Councillor Windsor

That information be brought back on whether the \$300,000 for 20th Street Mill and Overlay Project can be funded using grant funding.

**Motion Carried**

**Res. 010-23**

MOVED by Councillor McCoy

To provide Council members, if requested, with the budget spreadsheets in their original excel format.

**Motion Carried**

**7.2 2023 Capital Budget**

**Res. 011-23**

MOVED by Councillor Moore

To adopt the 2023 Capital Budget, excluding the 20<sup>th</sup> Street Mill Work and Overlay project for \$300,000; totaling \$450,000, which is funded from Operations, \$417,500 from Reserves and \$32,500 from Grants, as presented.

**Motion Carried**

**8. BYLAWS & POLICIES**

**8.1 Utility Charges Bylaw 2022-02 (3rd Reading)**

**Res. 012-23**

MOVED by Councillor Moore

That Council grant third and final reading to Utility Charges Bylaw 2022-19 as amended, and that administration has discretion to waive the \$2.00 printed utility bill charge for special circumstances.

**Motion Carried**

**8.2 Bylaw 2023-01 Planning and Business License Rates and Fees (1st Reading)**

**Res. 013-23**

MOVED by Councillor Moore

That Council grant first reading to Planning and Business License Rates and Fees Bylaw 2023-01, and refer it to the Policy and Governance Committee for review and recommendation.

**Motion Carried**

**8.3 Bylaw 2023-02 Amending Land Use Bylaw and Bylaw 2023-03 Amending Shantz Village ASP**

**Res. 014-23**

MOVED by Councillor Windsor

To go into Closed Meeting at 7:43 p.m.

**Motion Defeated**

**Res 015-23**

MOVED by Deputy Mayor Engel

That Council grant first reading of Bylaw 2023-02 Amending the Land Use Bylaw 1000, 1100 & 1200 Shantz Drive.

**Motion Carried**

**Res. 016-23**

MOVED by Deputy Mayor Engel

That Council grant first reading of Bylaw 2023-03 Amending Shantz Village Area Structure Plan (ASP).

**Motion Carried**

**Res. 017-23**

MOVED by Deputy Mayor Engel

That Council Set February 28, 2023 as the Public Hearing for Bylaw 2023-02 and Bylaw 2023-03.

**Motion Carried**

**Res. 018-23**

MOVED by Councillor Williams

That Council postpone the February 14, 2023 Council meeting to February 15, 2023.

**Motion Defeated**

**9. BUSINESS**

**9.1 Business Arising from Delegation: Didsbury Lions Club Request**

**Res. 019-23**

MOVED by Councillor McCoy

To allocate \$9,000 to help fund the operation of the Didsbury Lions Shuttle Bus for 2023, using funds from the 2023 Community Grant Program.

**Motion Carried**

**Res. 020-23**

MOVED by Councillor McCoy

That the Strategic Planning Committee in their review of the Community Grants Policy, focus specifically on ways to enhance it to prioritize funding to critical service providers that don't already receive funding from the Town, like the Didsbury Lions Shuttle Bus and explore opportunities to approach government agencies for funding opportunities for these services.

**Motion Carried**

**9.2 Council Strategic Plan**

**Res. 021-23**

MOVED by Councillor Williams

To accept the Draft Strategic Plan and Strategic Plan Survey Results as information and refer it to the Council Visioning Committee (Committee of the Whole) on Monday, January 16, 2023 from 6 to 9 p.m.

**Motion Carried**

**9.3 Council Meeting Recordings**

**Res. 022-23**

MOVED by Councillor Williams

To approve posting the livestreaming of Council Meetings on the Town of Didsbury website.

**Motion Carried**

**9.4 Letter of Support - Didsbury and District Chamber of Commerce**

**Res. 023-23**

MOVED by Deputy Mayor Engel

To approve for Mayor Hunter, on behalf of Council, to provide a letter for the Didsbury and District Chamber of Commerce in support of their application for the Northern and Regional Economic Development (NRED) Program grant.

**Motion Carried**

**10. CORRESPONDENCE & INFORMATION**

- Office of the Minister of Public Safety and Emergency Services – Re: Victim Services
- Mountain View County – Re: 2022-2023 Mountain View County Appointments
- CAEP Update
- Minister of Health Healthcare Improvement Update

**Res. 024-23**

MOVED by Councillor Williams

To accept the correspondence items presented as information.

**Motion Carried**

**Res. 025-23**

MOVED by Councillor Williams

That the Mayor and CAO meet with Staff Sgt Browne regarding Victim Services.

**Motion Carried**

**11. COUNCIL MEETING HIGHLIGHTS**

- Moving forward on the 2023 Budget
- Lions Shuttle Bus presentation
- Council Meeting Recordings
- Christmas Lights on 20<sup>th</sup> Avenue
- Full Gallery at the Council Meeting
- Presenting Alberta Emergency Service Medal to Officer Trotter for 12 years of service

**12. QUESTION PERIOD**

**13. CLOSED MEETING**

**Res. 026-23**

MOVED by Councillor Baswick

To go into Closed Meeting at 8:27 p.m. to discuss the following items:

- 13.1 Affordable Housing Proposal as per Section 16 of the FOIP Act
- 13.2 Library Project Update as per Sections 21, 24 and 25 of the FOIP Act
- 13.3 Legal Matter as per Section 27 of the FOIP Act
- 13.4 Personnel as per Section 17 of the FOIP Act
- 13.5 Intergovernmental Relations as per Section 21 of the FOIP Act

**Motion Carried**

**14. RECONVENE**

**Res. 027-23**

MOVED by Deputy Mayor Engel

To return to Open Meeting at 9:28 p.m.

**Motion Carried**

**Res. 028-23**

MOVED by Councillor McCoy

That the Mayor on behalf of Council send a letter of support as discussed.

**Motion Carried**

**Res. 029-23**

MOVED by Councillor McCoy

That the Mayor and Deputy Mayor administer the annual CAO Review process.

**Motion Carried**

**15. ADJOURNMENT**

**Res. 030-23**

MOVED by Councillor Moore

To adjourn the January 10, 2023 Regular Council Meet at 9:32 p.m.

**Motion Carried**



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: January 24, 2023  
SUBJECT: Council Reports  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

Council Members will each give a verbal and/or written report on any business or committee activity in which they have participated.

### ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

### RECOMMENDATION

That Council accept the Council Reports for January 24, 2023 as information.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: January 24, 2023  
SUBJECT: CAO Report  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

Please find attached the CAO Report for January 24, 2023.

### ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

### RECOMMENDATION

That Council accept the CAO Report for January 24, 2023 as information.





## CAO Report – January 24, 2023

1. **Didsbury Fire Department Q4 Report**

Please find attached the fourth quarter report (Oct. 1 to Dec. 31) from the Didsbury Fire Department.

2. **Planning and Development Q4 Report**

Please find attached the fourth quarter report (Oct. 1 to Dec. 31) from the Town of Didsbury Planning and Development Department.

3. **Municipal Enforcement Q4 Report**

Please find attached the fourth quarter report (Oct. 1 to Dec. 31) from the Town of Didsbury Municipal Enforcement Department.

4. **Legislative Services Q4 Report**

Please find attached the Resolution Index for the fourth quarter (Oct. 1 to Dec. 31).

5. **Community Services Q4 Report**

Please find attached the fourth quarter (Oct. 1 to Dec. 31) from the Town of Didsbury Community Services Department.

6. **Engineering and Infrastructure and Emergency Management Q4 Report**

Please find attached the fourth quarter (Oct. 1 to Dec. 31) report from the Town of Didsbury Engineering & Infrastructure Department and Emergency Management.

7. **Action Request Q4 Report**

Please find attached the fourth quarter (Oct. 1 to Dec. 31) details of work performed by the Town of Didsbury Finance Department and the Action Request statistics.

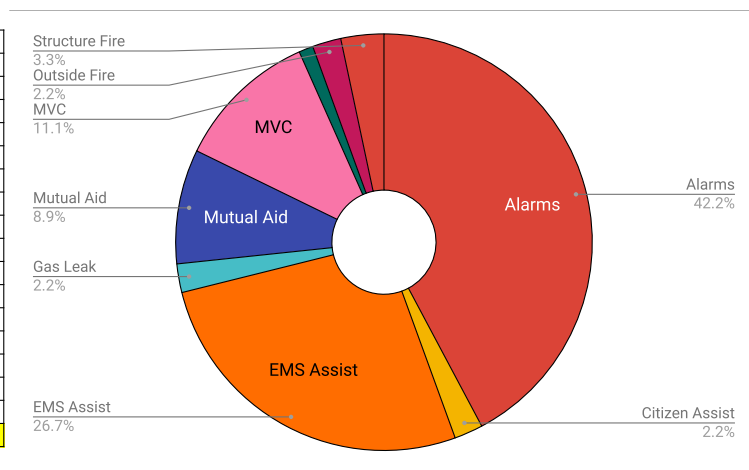
8. **Economic Development Q4 Report**

Please find attached the fourth quarter (Oct. 1 to Dec. 31) report for the Town of Didsbury Economic Development.

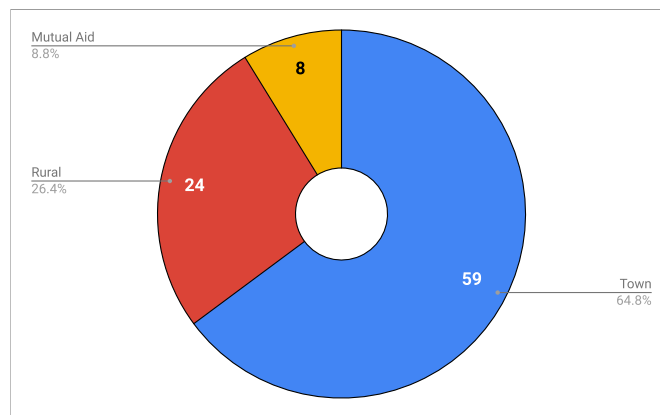
## Didsbury Fire Department 2022 Response Totals

### Fourth Quarter - October 1 to December 31

Type	Total
Aircraft Emergency	0
Alarms	38
Citizen Assist	2
Electrical Hazard	0
EMS Assist	24
Gas Leak	2
Hazmat	0
Lightning Strike	0
Mutual Aid	8
MVC	10
Odour Investigation	1
Outside Fire	2
Smoke Investigation	0
Structure Fire	3
Train Collision	0
Vehicle Fire	0
Wildland Fire	1
	<b>91</b>



Call Location	Total
Town	59
Rural	24
Mutual Aid	8
	<b>91</b>





# **PLANNING & DEVELOPMENT SERVICES** **2022 Quarterly Development Report (Q4)**

**(Oct 1 – Dec 31)**

Prepared for the Regular Council Meeting

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## **RESIDENTIAL DEVELOPMENTS**

	Q1	Q2	Q3	Q4
<i>Permits Issued – All development relating to Residential Use</i>	12	12	10	6
<i>Total Construction Values [in the \$ millions]</i>	914,400	1.69	896,589	808,000
<i>Date of First Permit Issued</i>	Jan 10	Apr 1	July 5	Oct 12
<i>Date of Last Permit Issued</i>	Mar 31	Jun 27	Sept 1	Dec 9

*Note: Residential Development consists of Dwellings, Accessory Buildings, Additions, Decks, Suites, Demolition, and misc.*

## **COMMERCIAL DEVELOPMENTS**

	Q1	Q2	Q3	Q4
<i>Permits Issued – All development related Commercial Use</i>	7	2	6	6
<i>Total Construction Values [in the \$ millions]</i>	402,615	18,994	669,500	3.30
<i>Date of First Permit Issued</i>	Jan 12	Apr 11	July 13	Oct 7
<i>Date of Last Permit Issued</i>	Mar 18	Apr 25	Aug 24	Nov 23

*Note: Commercial Development consists of Commercial Retail Units, Changes of Use, Signage, and misc.*

## **RESIDENTIAL/COMMERCIAL MIXED DEVELOPMENTS**

	Q1	Q2	Q3	Q4
<i>Permits Issued – All development related Residential &amp; Commercial Mixed Use</i>	0	1	0	0
<i>Total Construction Values [in the \$ millions]</i>	-	4.2	-	-
<i>Date of First Permit Issued</i>	-	Apr 27	-	-
<i>Date of Last Permit Issued</i>	-	Apr 27	-	-

*Note: Residential/Commercial Development consists of RC District and Commercial Retail Units mixed with Residential*

## **LAND USE APPLICATIONS & APPEALS**

	Q1	Q2	Q3	Q4
<i>Subdivisions- Approved</i>	1	0	0	1
<i>Redesignations- Approved</i>	0	1	0	1
<i>Development &amp; Subdivision Appeals</i>	0	0	0	0



**PLANNING & DEVELOPMENT SERVICES**  
**2022 Quarterly Development Report (Q4)**  
**(Oct 1 – Dec 31)**

Prepared for the Regular Council Meeting

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**Certificates of Compliance**

Though not fully accurate, the number of Compliance Letters issued is a reflection of real estate activity in the town, as the issuing of a Compliance Letter often accompanies the selling of a property. For the most part, Compliance Letters issued by the Development Office are done so for Residential lots.

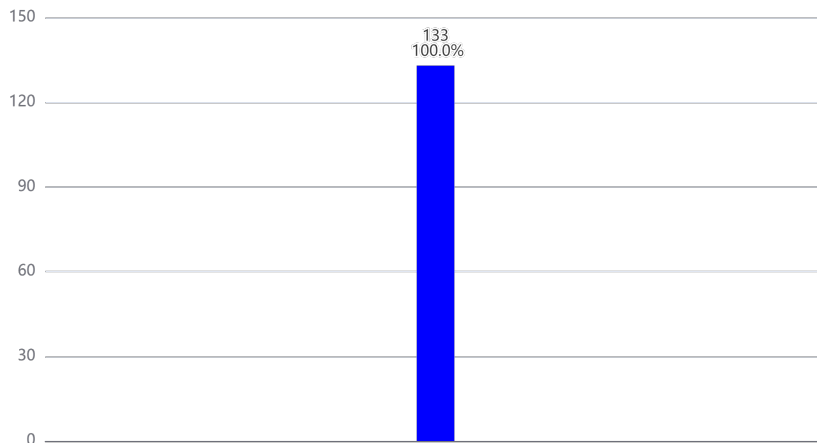
	Q1	Q2	Q3	Q4
<b><i>Certificates of Compliance Issued</i></b>	25	22	23	12



## TOWN OF DIDSBURY- ENFORCEMENT SERVICES

Statistics from:2022-10-01 to 2022-12-31

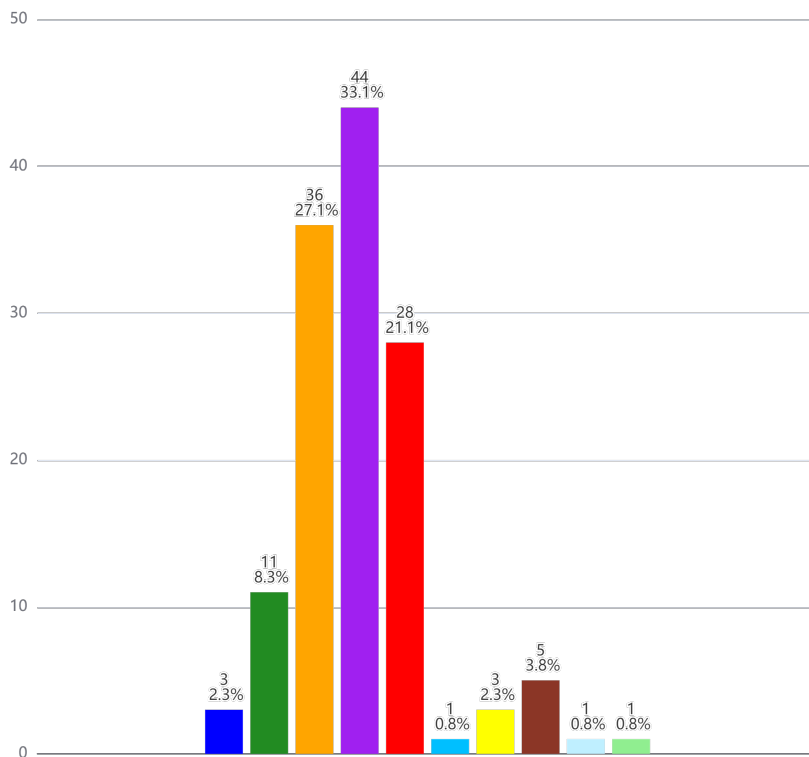
### Count of Reports Completed Total:133 | 100.0%



#### List of Categories

● OCCURRENCE REPORT | 133 | 100.0%

### Occurrence Status of Reports Total:133 | 100.0%



#### List of Occurrence Status

● CONCLUDED BY CHARGE  
- MUNICIPAL TAG | 3 | 2.3%

● CONCLUDED BY CHARGE  
- PROVINCIAL TICKET | 11 | 8.3%

● CONCLUDED BY VERBAL WARNING | 36 | 27.1%

● CONCLUDED BY WRITTEN WARNING | 44 | 33.1%

● CONCLUDED - OTHER | 28 | 21.1%

● FORWARDED TO OTHER DEPARTMENT | 1 | 0.8%

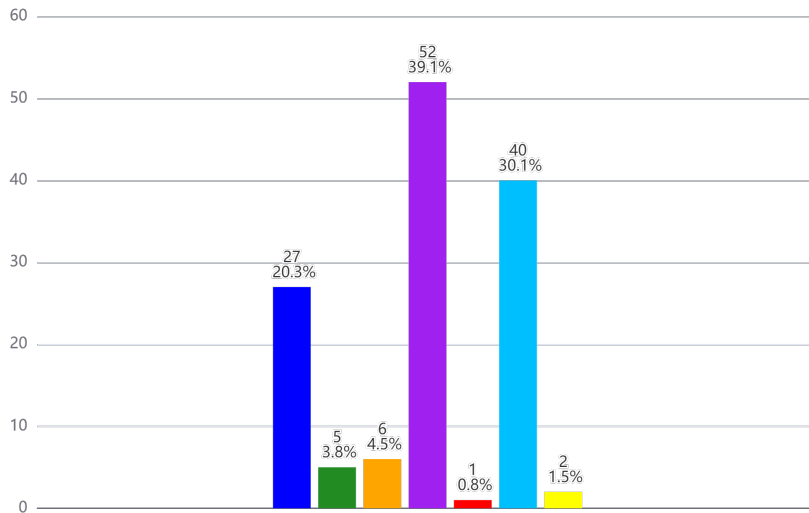
● STILL UNDER INVESTIGATION | 3 | 2.3%

● UNFOUNDED | 5 | 3.8%

● UNSOLVED | 1 | 0.8%

● NO OCCURENCE STATUS | 1 | 0.8%

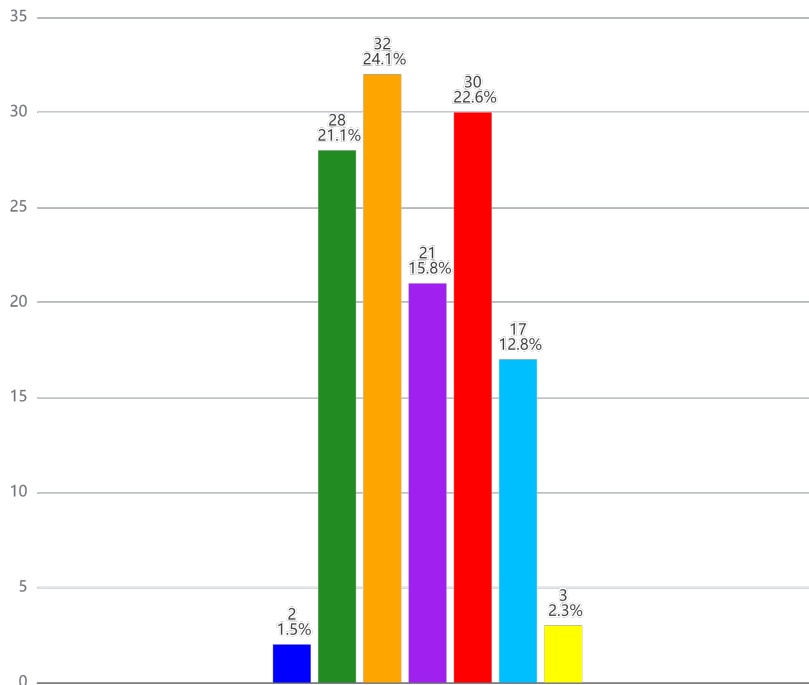
### Method Of Complaint of Reports Total:133 | 100.0%



#### List of Method Of Complaints

- ACTION REQUEST | 27 | 20.3%
- DISPATCH | 5 | 3.8%
- E-MAIL | 6 | 4.5%
- OFFICER OBSERVED | 52 | 39.1%
- OTHER ENFORCEMENT AGENCY | 1 | 0.8%
- PHONE | 40 | 30.1%
- WALK UP | 2 | 1.5%

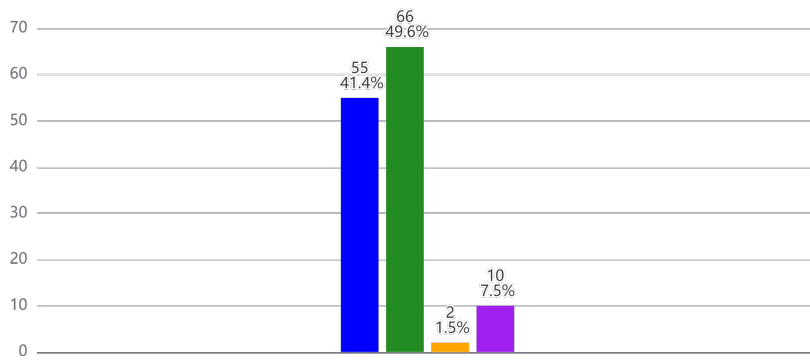
### Day of the week of Reports Total:133 | 100.0%



#### List of Day of the week

- SUNDAY | 2 | 1.5%
- MONDAY | 28 | 21.1%
- TUESDAY | 32 | 24.1%
- WEDNESDAY | 21 | 15.8%
- THURSDAY | 30 | 22.6%
- FRIDAY | 17 | 12.8%
- SATURDAY | 3 | 2.3%

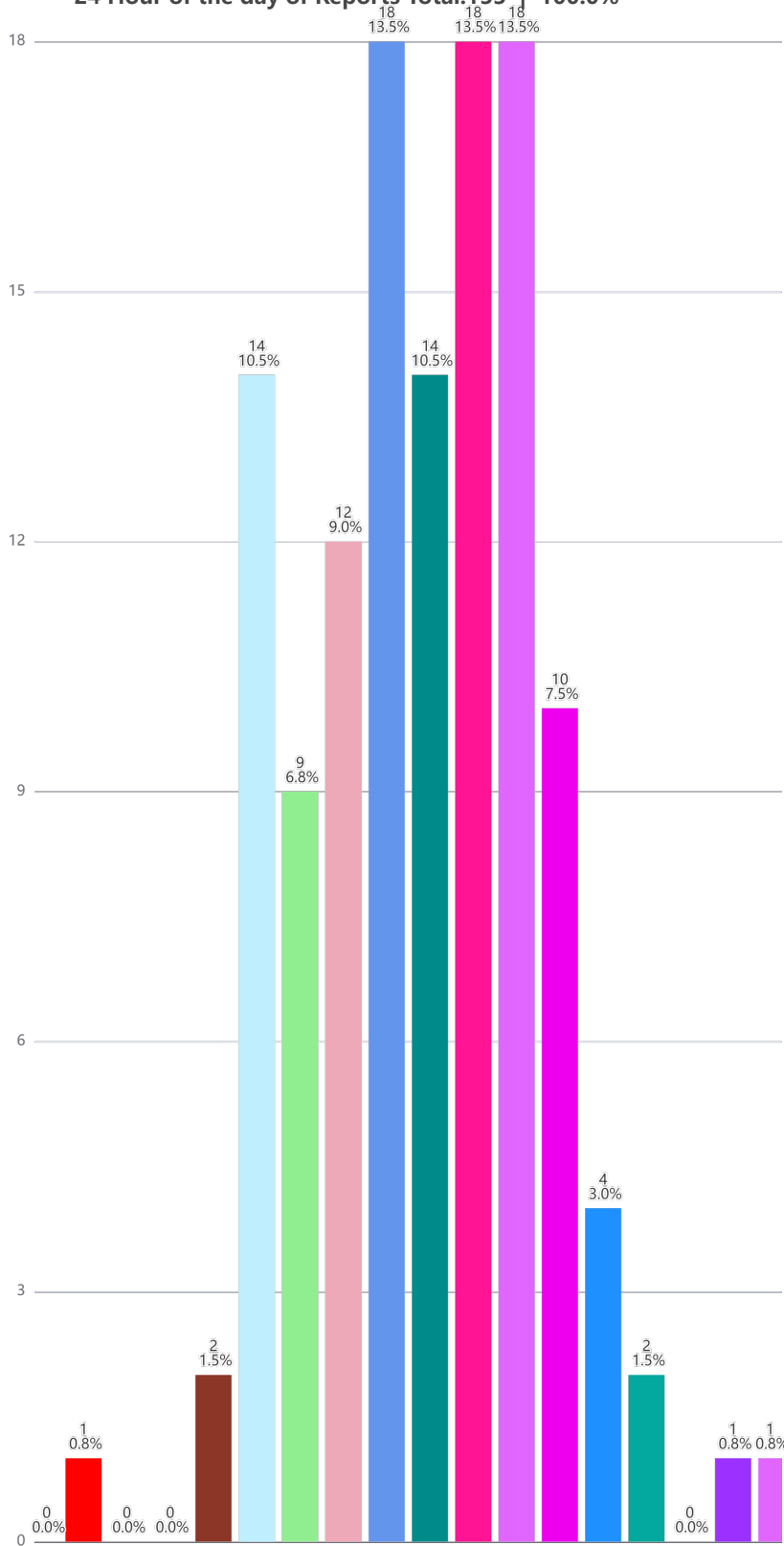
### Hours of the day of Reports Total:133 | 100.0%



#### List of Hours of the day

- 6am - 12pm | 55 | 41.4%
- 12pm - 6pm | 66 | 49.6%
- 6pm - 12am | 2 | 1.5%
- 12am - 6am | 10 | 7.5%

## 24 Hour of the day of Reports Total:133 | 100.0%

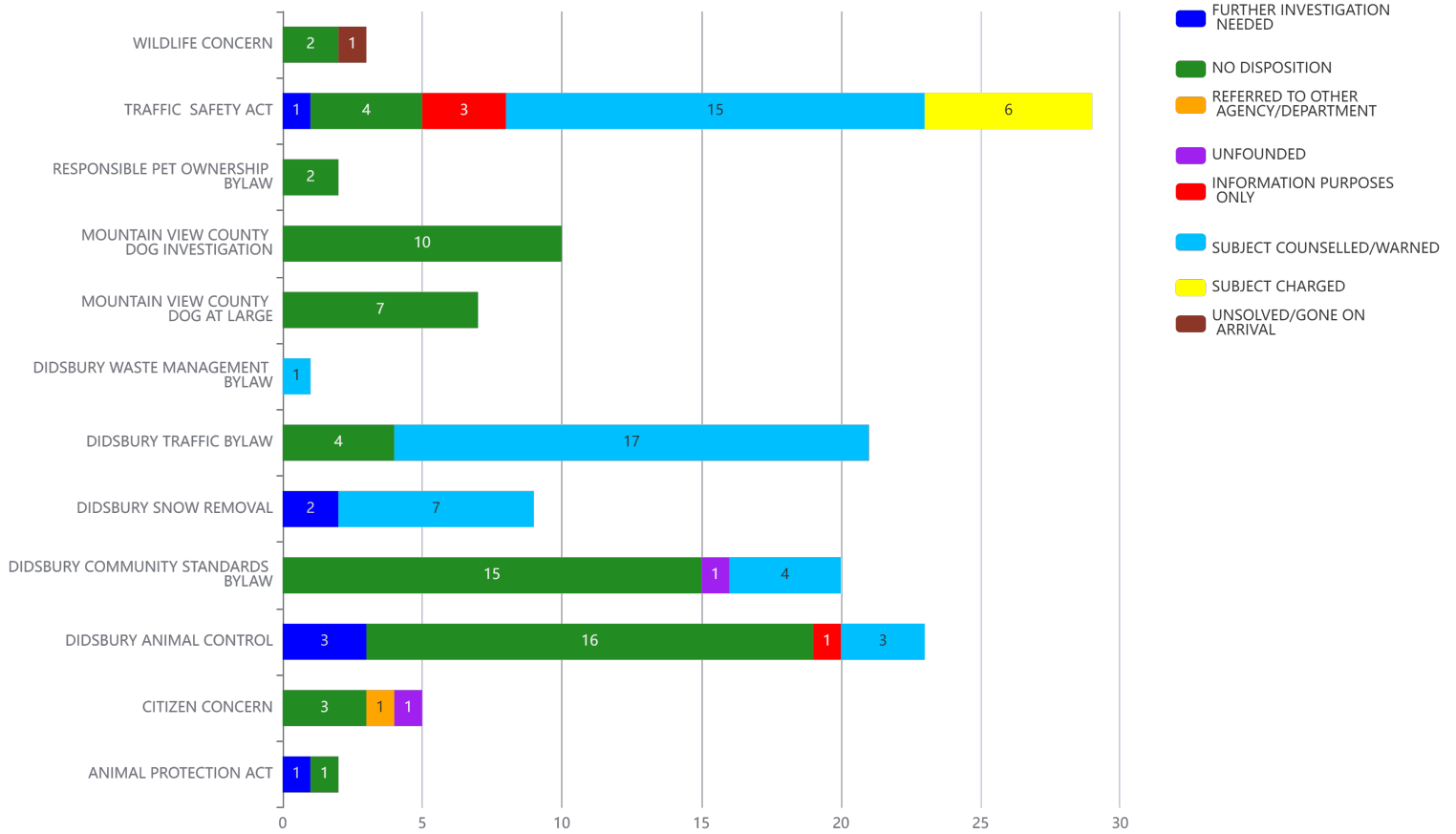


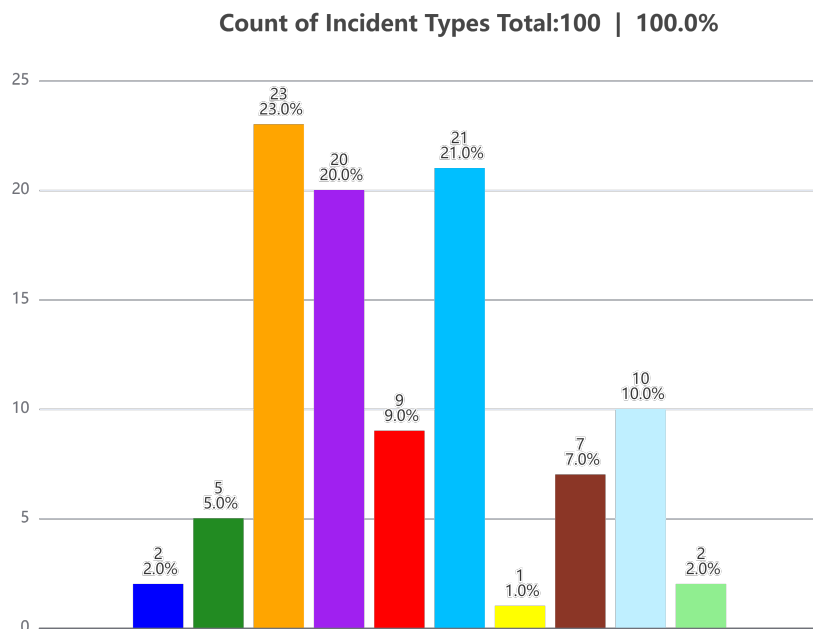
## List of 24 Hour of the day

0-1	9   6.8%
1-2	0   0.0%
2-3	0   0.0%
3-4	0   0.0%
4-5	1   0.8%
5-6	0   0.0%
6-7	0   0.0%
7-8	2   1.5%
8-9	14   10.5%
9-10	9   6.8%
10-11	12   9.0%
11-12	18   13.5%
12-13	14   10.5%
13-14	18   13.5%
14-15	18   13.5%
15-16	10   7.5%
16-17	4   3.0%
17-18	2   1.5%
18-19	0   0.0%
19-20	1   0.8%
20-21	1   0.8%
21-22	0   0.0%
22-23	0   0.0%
23-24	0   0.0%



Count of Incident Types Total:132 | 100.0%





#### Occurrence Report Types

- ANIMAL PROTECTION ACT | 2 | 2.0%
- CITIZEN CONCERN | 5 | 5.0%
- DIDSBURY ANIMAL CONTROL | 23 | 23.0%
- DIDSBURY COMMUNITY STANDARDS BYLAW | 20 | 20.0%
- DIDSBURY SNOW REMOVAL | 9 | 9.0%
- DIDSBURY TRAFFIC BYLAW | 21 | 21.0%
- DIDSBURY WASTE MANAGEMENT BYLAW | 1 | 1.0%
- MOUNTAIN VIEW COUNTY DOG AT LARGE | 7 | 7.0%
- MOUNTAIN VIEW COUNTY DOG INVESTIGATION | 10 | 10.0%
- RESPONSIBLE PET OWNERSHIP BYLAW | 2 | 2.0%

1.50% # of Reports: 2 Occurrence Report ANIMAL PROTECTION ACT.

3.76% # of Reports: 5 Occurrence Report CITIZEN CONCERN.

17.29% # of Reports: 23 Occurrence Report DIDSBURY ANIMAL CONTROL.

15.04% # of Reports: 20 Occurrence Report DIDSBURY COMMUNITY STANDARDS BYLAW.

6.77% # of Reports: 9 Occurrence Report DIDSBURY SNOW REMOVAL.

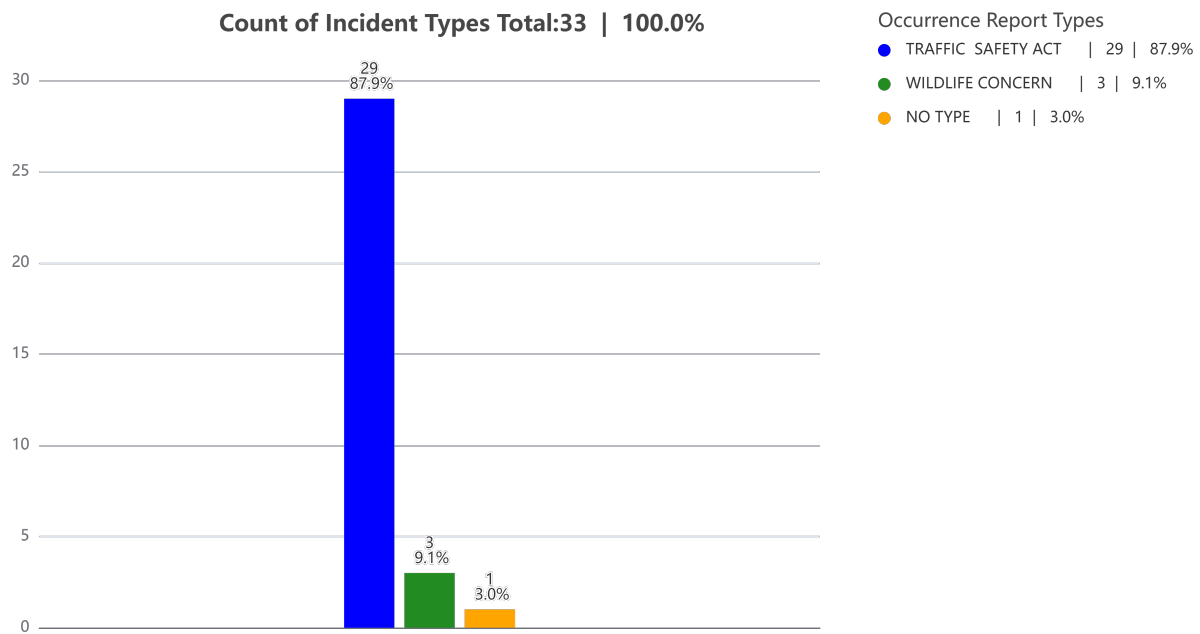
15.79% # of Reports: 21 Occurrence Report DIDSBURY TRAFFIC BYLAW.

0.75% # of Reports: 1 Occurrence Report DIDSBURY WASTE MANAGEMENT BYLAW.

5.26% # of Reports: 7 Occurrence Report MOUNTAIN VIEW COUNTY DOG AT LARGE.

7.52% # of Reports: 10 Occurrence Report MOUNTAIN VIEW COUNTY DOG INVESTIGATION.

1.50% # of Reports: 2 Occurrence Report RESPONSIBLE PET OWNERSHIP BYLAW.



21.80% # of Reports: 29 Occurrence Report TRAFFIC SAFETY ACT.

2.26% # of Reports: 3 Occurrence Report WILDLIFE CONCERN.

0.75% # of Reports: 1 Occurrence Report NO TYPE.

Occurrence Report Types:Grand Total: 100.00% Total # of Incident Types Reported:133 Total # of Reports: 133

Grand Total: 100.00% Total # of Incident Types Reported:133

<b>September 13, 2022 Regular Council Meeting</b>				
<b>Res. #</b>		<b>Motion</b>	<b>Department Assigned To</b>	<b>Status</b>
419 -22	9/13/2022	MOVED by Councillor Moore to adopt the September 13, 2022 Regular Council Meeting as amended.		
420 -22	9/13/2022	MOVED by Councillor Williams that Council adopt the August 23, 2022 Regular Council Meeting Minutes as presented.		
421 -22	9/13/2022	MOVED by Councillor Windsor that Administration explore alternative options to place bike racks in front of the Didsbury Library.	Community Services	Completed
422 -22	9/13/2022	MOVED by Councillor Moore that Council accept the recommendation from the Policy and Governance Committee to not make any changes to the Council Remuneration Policy COUN 004-22.		
423 -22	9/13/2022	MOVED by Councillor McCoy that the Policy and Governance Committee review the comparable claimable time amounts for Council members within the region.	Legislative Services	Completed
424 -22	9/13/2022	MOVED by Councillor Baswick to approve the Rosebud Valley Campground – Year-Round Proposal for a trial period of October 2022 to April 2023, and that a report on this trial effort be brought back to Council following the winter camping season.	Community Services	Completed
425 -22	9/13/2022	MOVED by Councillor Moore to refer the yellow curb request at 2405 20 Street to Administration.	OCAO	
426 -22	9/13/2022	MOVED by Councillor McCoy to approve the purchase of a Zamboni M450 Electric model, valued at \$166,997.50, and proceed with entering into a funding agreement with the Municipal Climate Change Action Centre, under the Electric Vehicles for Municipalities Program.	Community Services	completed
427 -22	9/13/2022	MOVED by Councillor McCoy to amend the 2022 Capital Budget and the Multi Year Capital Plan to reflect the 2022 Zamboni replacement to be funded from the Recreation Reserve and the Municipal Climate Change Action Centre grant program.	Corporate Services	Completed
428 -22	9/13/2022	MOVED by Councillor Moore to approve an amendment to the 2022 Capital Budget for the Deer Coulee/Cemetery Pathway Replacement project, increasing the current amount by \$17,000 to a cost of \$68,000. The additional amount will also be funded from the Trails and Pathways Reserve fund.	Corporate Services	Completed
429 -22	9/13/2022	MOVED by Councillor Moore to approve an additional \$20,000 (for a project total of \$40,000) for the supply and installation of pumps, controls, forcemain, interlocks and landscape rehabilitation at the Rosebud Valley Campground to be funded from the remaining Campground reserve, with the remainder from the General Reserve.	Engineering & Infrastructure	Completed
430 -22	9/13/2022	MOVED by Councillor McCoy to approve Mayor Rhonda Hunter, and Councillor Moore to attend the Provincial Police Service Engagement Sessions September 28 and 29, 2022 in Calgary.		
431 -22	9/13/2022	MOVED by Councillor McCoy that Councillor Windsor be appointed as an alternate to attend the Provincial Police Service Engagement in the event Mayor Hunter or Councillor Moore cannot attend.		
432 -22	9/13/2022	MOVED by Councillor Baswick to approve Council Members to attend the Didsbury RCMP Regimental Ball on September 24, 2022, and that only the ticket be funded from the Council Professional Development budget line.	Legislative Services	Completed
433 -22	9/13/2022	MOVED by Councillor Moore to lock in natural gas rates for the Town of Didsbury's Natural Gas Sites at the current lowest available plan for a period of 24 months.	Corporate Services	Completed
434 -22	9/13/2022	MOVED by Councillor Moore to accept the discussion on the Federal Electoral Boundaries as information.		
435 -22	9/13/2022	MOVED by Councillor Baswick to accept the CAO Report for September 13, 2022 as information.		
436 -22	9/13/2022	MOVED by Councillor Williams to accept the Council Reports for September 13, 2022 as information.		
437 -22	9/13/2022	MOVED by Councillor McCoy to accept the correspondence items presented as information.		
438 -22	9/13/2022	MOVED by Councillor Baswick to go into Closed Meeting at 8:36 p.m.		
439 -22	9/13/2022	MOVED by Councillor Moore to come out of Closed Meeting at 9:11 p.m.		
440 -22	9/13/2022	MOVED by Councillor Williams to approve the principles of the MOA with AT and to commit to the intersection upgrade project at 23rd Street and Highway 582.	OCAO	Completed
441-22	9/13/2022	MOVED by Councillor Windsor to approve the ICC committee representatives to attend the meeting with Municipal Affairs at the AB Municipalities Convention on Council's behalf.	OCAO	Completed
442-22	9/13/2022	MOVED by Councillor McCoy to approve Mayor Hunter, Councillor Williams and Councillor Windsor to meet with the Minister of Transportation at the AB Municipalities Convention	OCAO	Completed
443-22	9/13/2022	MOVED by Councillor McCoy to approve Mayor Hunter, Councillor Williams and Councillor Windsor to meet with the RCMP "K" Division at the AB Municipalities Convention on Council's behalf.	OCAO	Completed
444 -22	9/13/2022	MOVED by Councillor Moore to adjourn the September 13, 2022 Regular Council Meeting at 9:15 p.m.		
<b>September 27, 2022 Regular Council Meeting</b>				
<b>Res. #</b>		<b>Motion</b>	<b>Department Assigned To</b>	<b>Status</b>

445	-22	9/27/2022	MOVED by Councillor Windsor to adopt the September 27, 2022 Regular Council Meeting Agenda as amended.		
446	-22	9/27/2022	MOVED by Councillor Williams to thank Corporal O'Neill for the presentation of the First Quarter RCMP Detachment Report for April to June, 2022 and accept it as information.		
447	-22	9/27/2022	MOVED by Councillor Williams to adopt the September 13, 2022 Regular Council Meeting Minutes as presented.		
448	-22	9/27/2022	MOVED by Councillor McCoy to grant first reading to Bylaw 2022-12-Rosebud Valley Campground Rates and Fees.		
449	-22	9/27/2022	MOVED by Councillor McCoy to grant second reading to Bylaw 2022-12-Rosebud Valley Campground Rates and Fees.		
450	-22	9/27/2022	MOVED by Councillor McCoy to grant unanimous consent to proceed to a third reading to 2022-12-Rosebud Valley Campground Rates and Fees. <b>Defeated</b>	Community Services	Completed
451	-22	9/27/2022	MOVED by Deputy Mayor Engel to grant first reading to Bylaw 2022-13 Didsbury Economic Advisory Committee and refer Bylaw 2022-13 to the Policy and Governance Committee for review.	Legislative Services	1st Reading
452	-22	9/27/2022	MOVED by Councillor Windsor to accept the Parkland Regional Library System proposed 2023 budget as information and that the Mayor respond with a letter on behalf of Council communicating the following principle: • That the funding be based on the same population rates used by the Provincial Government and Federal Government.	Community Relations	Completed
453	-22	9/27/2022	MOVED by Councillor Windsor to set Thursday, October 20, 2022 from 6 to 8:30 p.m. for the Planning and Development/Municipal Development Plan Kickoff meeting.	OCAO / Planning & Development	Completed
454	-22	9/27/2022	MOVED by Councillor Williams to appoint Brooke Mierke as a regular member of the Didsbury Economic Development Advisory Committee.	Legislative Services / EDO	Completed
455	-22	9/27/2022	MOVED by Councillor Williams to appoint Phil Boucher as a new regular member of the Didsbury Economic Development Advisory Committee.	Legislative Services / EDO	Completed
456	-22	9/27/2022	MOVED by Councillor Windsor that Mayor Hunter attend the Conversation about Healthcare in Alberta session on Wednesday, September 28 in Airdrie.		
457	-22	9/27/2022	MOVED by Councillor McCoy to accept the CAO Report for September 27, 2022 as information.		
458	-22	9/27/2022	MOVED by Deputy Mayor Engel to accept the Council Reports for September 27, 2022 as information.		
459	-22	9/27/2022	MOVED by Councillor McCoy to go into Closed Meeting at 7:35 p.m.		
460	-22	9/27/2022	MOVED by Councillor to return to Open Meeting at 9:11 p.m.		
461	-22	9/27/2022	MOVED by Councillor Windsor to set forth the questions to be presented on behalf of Council for the police engagement, as discussed.		
462	-22	9/27/2022	MOVED by Councillor McCoy to set forth the questions to be presented on behalf of Council for the healthcare engagement, as discussed.		
463	-22	9/27/2022	MOVED by Councillor Williams that the Mayor, on behalf of Council, send letters of thanks to the Minister of Municipal Affairs, Minister of Alberta Transportation, and the RCMP K-Division, for the recent engagements at the Alberta Municipalities Convention, and that the Minister of Transportation be invited to visit the Town to further review and discuss our unique challenges.		
464	-22	9/27/2022	MOVED by Deputy Mayor Engel for the Mayor to have individual interviews with each Council member for an annual check-in and to discuss their assignments in preparation for the upcoming Organizational Meeting.		
465	-22	9/27/2022	MOVED by Councillor Williams to Adjourn the September 27, 2022 Regular Council Meeting at 9:14 p.m.		
October 11, 2022 Regular Council Meeting					
Res. #		Motion	Department Assigned To	Status	
466	-22	10/11/2022	MOVED by Councillor Baswick to adopt the October 11, 2022 Regular Council Meeting as amended.		
467	-22	10/11/2022	MOVED by Councillor Windsor that Council recognize and congratulate the Didsbury & District Chamber of Commerce on achieving their milestone 60th Anniversary in 2022.		
468	-22	10/11/2022	MOVED by Councillor McCoy that Council thank Kimberley Worthington for attending the Council Meeting and accept her presentation on the Central Alberta Economic Partnership as information.		
469	-22	10/11/2022	MOVED by Councillor Windsor to accept the update from Ruby Rock Asphalt Works as information.		
470	-22	10/11/2022	MOVED by Councillor Williams to adopt the September 27, 2022 Regular Council Meeting Minutes as amended.		
471	-22	10/11/2022	MOVED by Councillor Windsor that Council grant third and final reading to Bylaw 2022-12 Rosebud Valley Campground Rates and Fees amending the monthly Winter Season Rate to \$800. <b>DEFEATED</b>		
472	-22	10/11/2022	MOVED by Councillor Williams that Council grant third and final reading to Bylaw 2022-12 Rosebud Valley Campground Rates and Fees setting the monthly Winter Season Rate at \$650.	Legislative Services & Community Services	Completed
473	-22	10/11/2022	MOVED by Councillor Baswick that Council grant first reading to Bylaw No. 2022-14 amendment to the Land Use Bylaw.	Legislative Services & Planning & Development	Completed
474	-22	10/11/2022	MOVED by Councillor Baswick that Council set the Public Hearing for Bylaw No. 2022-14 at the November 8, 2022 Regular Council Meeting.	Legislative Services & Planning & Development	Completed

475	-22	10/11/2022	MOVED by Councillor Windsor to recommend Administration bring back a legal opinion for Policy FIN 004-22 Payment Authority with regards to upholding Council's Roles and Responsibilities in the signing of cheques.	Corporate Services	Completed
476	-22	10/11/2022	MOVED by Councillor Windsor that Administration make arrangements to extend the contract with Ruby Rock Asphalt for the 21st Street Stormwater Drainage and Surface Improvement project completion date of October 31 2022.	Engineering & Infrastructure	Completed
477	-22	10/11/2022	MOVED by Councillor Moore to approve the removal of Change Order #1 Memorial Complex 21 Avenue Storm and Surface Works project.	Engineering & Infrastructure	Completed
478	-22	10/11/2022	MOVED by Councillor McCoy to renew the membership with the Central Alberta Economic Partnership (CAEP) and continue participation by the Economic Development Officer (EDO), and request an annual report prepared by the EDO to monitor the return on membership investment.	Economic Development	
479	-22	10/11/2022	MOVED by Councillor Williams to refer the 2023 Franchise Fees for ATCO Gas and Fortis Alberta to the Strategic Planning Committee for review and consideration.	Corporate Services	Completed
480	-22	10/11/2022	MOVED by Councillor Moore that Council set Tuesday, December 13, 2022 from 4:30 to 5:30 p.m. for an Emergency Management Advisory Committee Orientation.	Emergency Management	Completed
481	-22	10/11/2022	MOVED by Councillor Baswick that a letter be sent from Mayor Hunter on behalf of Council expressing the Town of Didsbury's excitement and pleasure on the return of the CP Holiday Train on December 10, 2022.	Community Relations	Completed
482	-22	10/11/2022	MOVED by Councillor McCoy to go into Closed Meeting at 9:04 p.m.		
483	-22	10/11/2022	MOVED by Councillor McCoy to return to Open Meeting at 9:14 p.m.		
484	-22	10/11/2022	MOVED by Councillor Baswick to accept the CAO Report as information.		
485	-22	10/11/2022	MOVED by Councillor Moore to accept the Council Reports for October 11, 2022 as information.		
486	-22	10/11/2022	MOVED by Councillor Williams to accept the correspondence items presented as information.		
487	-22	10/11/2022	Res. 487-22 MOVED by Councillor Williams to go into Closed Meeting at 9:20 p.m.		
488	-22	10/11/2022	MOVED by Councillor Windsor to return to Open Meeting at 9:59 p.m.		
489	-22	10/11/2022	MOVED by Councillor Moore to bring back closed meeting items 12.2, 12.3, 12.4 and 12.5 to the next Council Meeting.	OCAO	Completed
490	-22	10/11/2022	MOVED by Councillor Windsor to Adjourn the October 11, 2022 Regular Council Meeting at 10:00 p.m.		
<b>October 25, 2022 Regular Council Meeting</b>					
<b>Res. #</b>			<b>Motion</b>	<b>Department Assigned To</b>	<b>Status</b>
491	-22	10/25/2022	MOVED by Councillor Baswick to adopt the October 25, 2022 Regular Council Meeting Agenda as amended.		
492	-22	10/25/2022	MOVED by Councillor McCoy to accept as information the presentation from Evolve Strategies Inc. regarding the request by Rogers Communications Inc. to install a second telecommunications tower in the Town of Didsbury.		
493	-22	10/25/2022	MOVED by Deputy Mayor Engel to adopt the October 11, 2022 Regular Council Meeting Minutes as presented.		
494	-22	10/25/2022	MOVED by Councillor Moore to approve External Road Closure Policy COUN 005-22 as amended, adding item 1.3.1 that the Town will assist with providing notification via the website and social media.	Legislative Services	Completed
495	-22	10/25/2022	MOVED by Councillor Moore to rescind Temporary Road Closure Policy COUN 005.	Legislative Services	Completed
496	-22	10/25/2022	MOVED by Deputy Mayor Engel to approve FIN 004-22 Payment Authority Policy as presented.	Corporate Services	Completed
497	-22	10/25/2022	MOVED by Deputy Mayor Engel to rescind FIN 004 Electronic Cheque Signing and Electronic Funds Transfer Policy.	Legislative Services	Completed
498	-22	10/25/2022	MOVED by Councillor Baswick to decline the request from Rogers Communication Inc. to place a telecommunication tower on the Rec Centre Lands Parcel; Lot 1, Plan 9310170.	Legislative Services	Completed
499	-22	10/25/2022	MOVED by Councillor Windsor that the Financial Assistance for Athletic Achievement Guidelines and accompanying Application Form be referred back to the Policy and Governance Committee for consideration.	Legislative Services	
500	-22	10/25/2022	MOVED by Councillor Windsor that the Town of Didsbury Franchise Fees for ATCO Gas remain unchanged at 25% and FORTIS Alberta fees remain unchanged at 17% for 2023.	Corporate Services	Completed - ATCO and FORTIS notified
501	-22	10/25/2022	MOVED by Councillor Williams to approve the Municipal Area Partnership Terms of Reference as presented.	Legislative Services	Completed
502	-22	10/25/2022	MOVED by Councillor Moore to accept the update from the Policy and Governance Committee regarding Council Remuneration—minimal claimable time as information, and that no changes be made to Policy COUN 004-22 at this time.		
503	-22	10/25/2022	MOVED by Councillor Moore to refer to the Policy and Governance Committee a thorough review of Cemetery Bylaw 05-15, including fees and bring back recommendations to Council.	Legislative Services	
504	-22	10/25/2022	MOVED by Councillor Moore to refer to the Policy and Governance Committee the review of Procedural Bylaw 2020-21 to implement the following principle: · Record the livestreaming of Council Meetings and post on the Town of Didsbury website.	Legislative Services	

505	-22	10/25/2022	MOVED by Councillor Moore to refer to the Policy and Governance Committee the review of Procedural Bylaw 2020-21 to implement the following principle: • By random draw at the Organizational meeting change the seating positions of Councillors.	Legislative Services	
506	-22	10/25/2022	MOVED by Councillor Williams to approve the replacement of Municipal Enforcement radios for up to \$30,000 to be funded from the Municipal Enforcement Reserve and to amend the 2022 Capital Budget to reflect the change.	Corporate & Protective Services	Completed - budget updated and radios ordered
507	-22	10/25/2022	MOVED by Councillor Williams to adopt the October 25, 2022 Organizational Meeting Agenda as presented.		
508	-22	10/25/2022	MOVED by Councillor Moore to approve the 2022/2023 Meeting Calendar as presented.		
509	-22	10/25/2022	MOVED by Councillor Moore to appoint Councillor Curt Engel as Deputy Mayor until the Organizational Meeting in 2023.		
510	-22	10/25/2022	MOVED by Councillor Williams to appoint the Alternate Deputy Mayor as follows: Councillor Joyce McCoy – October 25, 2022 to February 25, 2023 Councillor Dorothy Moore – February 26 to June 25, 2023 Councillor Ethan Williams – June 26 to October 25, 2023		
511	-22	10/25/2022	MOVED by Deputy Mayor Engel to approve the 2022/2023 Council Assignments as presented.	Legislative Services & Communications	Completed
512	-22	10/25/2022	MOVED by Councillor Williams to appoint Cheryl Dahl and Kelly Phillips to the Municipal Planning Commission until the Organizational Meeting in 2024 and reaffirm the rest of the members as presently constituted.	Legislative Services	Completed
513	-22	10/25/2022	MOVED by Councillor Williams to reaffirm the appointments to the Didsbury Economic Development Advisory Committee as presently constituted.	Legislative Services	Completed
514	-22	10/25/2022	MOVED by Deputy Mayor Engel to appoint the following Didsbury Municipal Library Board Trustees: Patricia Brisebois (2025); Melynda Crampton (2025); and Alana Gibson (2023) and reaffirm the rest of the board as presently constituted.	Legislative Services	Completed
515	-22	10/25/2022	MOVED by Councillor McCoy to appoint Helen Hafke as the Business Representative for the Central Alberta Economic Partnership until the Organizational Meeting in 2023.	Legislative Services	Completed
516	-22	10/25/2022	MOVED by Councillor Williams to adjourn the October 25, 2022 Organizational Meeting at 8:13 p.m. and return to the Regular Council Meeting.		
517	-22	10/25/2022	MOVED by Deputy Mayor Engel to accept the CAO Report for October 25, 2022 as information.		
518	-22	10/25/2022	MOVED by Councillor McCoy to accept the October 25, 2022 Council Reports and the Governance Committee 2022 Year End Reports as information.		
519	-22	10/25/2022	MOVED by Councillor Baswick to accept the Correspondence as information.		
520	-22	10/25/2022	MOVED by Councillor McCoy to refer the Council Proclamation Policy to the Policy and Governance Committee for review and recommendation.	Legislative Services	
521	-22	10/25/2022	MOVED by Councillor Baswick to go into Closed Meeting at 8:50 p.m. to discuss the following items: 13.1 Financial Services as per Section 25 and 27 of the FOIP Act 13.2 Organizational Update as per Section 23 and 24 of the FOIP Act 13.3 Legal Matter as per Section 27 of the FOIP Act 13.4 Mountain View Seniors' Housing Update, Section 23 of the FOIP Act		
522	-22	10/25/2022	MOVED by Councillor Moore to return to Open Meeting at 9:34 p.m.		
523	-22	10/25/2022	MOVED by Councillor Moore to extend the Financial Services Agreement with Connect First Credit Union.	Corporate Services	Completed
524	-22	10/25/2022	MOVED by Councillor Windsor to Adjourn the October 25, 2022 Regular Council Meeting at 9:35 p.m.		
<b>November 8, 2022 Regular Council Meeting</b>					
<b>Res. #</b>		<b>Motion</b>	<b>Department Assigned To</b>	<b>Status</b>	
525	-22	11/8/2022	MOVED by Councillor Windsor to adopt the November 8, 2022 Regular Council Meeting Agenda as amended.		
526	-22	11/8/2022	MOVED by Councillor McCoy due to the circumstances of the delegation's delayed arrival time, STARS Air Ambulance be invited to give their presentation when they arrive at the meeting.		
527	-22	11/8/2022	MOVED by Councillor Williams to adopt the October 25, 2022 Regular Council and Organizational Meeting Minutes as presented.		
528	-22	11/8/2022	MOVED by Councillor McCoy that the Public Hearing be adjourned at 6:28 p.m.		
529	-22	11/8/2022	MOVED by Councillor Williams that Council grant second reading to Bylaw 2022-14 amending the Land Use Bylaw.		
530	-22	11/8/2022	MOVED by Councillor Williams that Council grant third and final reading to Bylaw 2022-14 amending the Land Use Bylaw.		
531	-22	11/8/2022	MOVED by Deputy Mayor Engel that Council grant First Reading to Bylaw 2022-15 Creekside Area Structure Plan.		
532	-22	11/8/2022	MOVED by Deputy Mayor Engel that Council grant First Reading to Bylaw 2022-16 to amend Bylaw 2012-09 Municipal Development Plan.		
533	-22	11/8/2022	MOVED by Deputy Mayor Engel that Council set a Public Hearing for December 13, 2022 at 6:00 p.m. in Council Chambers for the consideration of Bylaws 2022-15 and 2022-16.	Legislative & Planning & Development	Completed

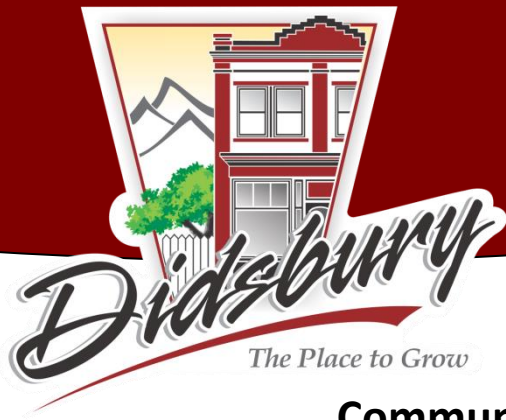
534	-22	11/8/2022	MOVED by Councillor Moore that Council grant first reading to Responsible Pet Ownership Bylaw 2022-17 and refer it to the Policy and Governance Committee for review.	Legislative Services	
535	-22	11/8/2022	MOVED by Councillor Moore that Council grant first reading to Corporate Services Rates and Fees Bylaw 2022-18 and refer it to the Strategic Planning Committee for review.	Corporate Services	Completed
536	-22	11/8/2022	MOVED by Councillor Windsor to approve the replacement of the Council Chambers door with a door with a window.	Corporate Services & Public Works	
537	-22	11/8/2022	MOVED by Councillor McCoy that the maximum cost of the Council Chambers door replacement not exceed \$2500.	Corporate Services	
538	-22	11/8/2022	MOVED by Councillor Windsor to approve the removal of the southeast exterior door and stairs at a maximum cost of \$1500 for the project.	Corporate Services	
539	-22	11/8/2022	MOVED by Councillor Windsor to approve the installation of siding over the door located in the southeast corner of the Town Office building.	Public Works	
540	-22	11/8/2022	MOVED by Councillor Williams to set Saturday, December 3, 2022 from 9:00 a.m. to 4:00 p.m. for the 2023 Operating and Capital Budget Meeting.	OCAO	Completed
541	-22	11/8/2022	MOVED by Deputy Mayor Engel to approve the 23 Street and HWY 582 Intersection Improvement with an estimated total cost of \$1,500,000, to be funded from Alberta Transportation for \$750,000 and up to \$750,000 from the CCBF grant, and to amend the 2022 Capital Budget accordingly.	Engineering & Infrastructure	
542	-22	11/8/2022	MOVED by Councillor Williams to approve and endorse Councillor McCoy's CAEP nomination to become a Municipal Director on the Central Alberta Economic Partnership Board for the upcoming term commencing December 1, 2022, and, if successful, the endorsement by Council be revisited at the 2022/23 Organizational Meeting.	Legislative Services	Completed
543	-22	11/8/2022	MOVED by Councillor McCoy to go into Closed Meeting at 7:27 p.m.		
544	-22	11/8/2022	MOVED by Councillor Williams to return to Open Meeting at 7:32 p.m.		
545	-22	11/8/2022	MOVED by Councillor Moore to approve the Council Staff Christmas Luncheon budget increase up to \$2500 to a maximum of \$10,000, and that the \$2500 be funded from the Council operating budget. Mayor Hunter For Deputy Mayor Engel For Councillor McCoy Opposed Councillor Moore For Councillor Windsor For Councillor Williams Opposed	Corporate & Community Services	Completed
546	-22	11/8/2022	MOVED by Councillor Williams to thank Glenda Farnden, Senior Municipal Relations Liaison at STARS Air Ambulance and accept her presentation as information.		
547	-22	11/8/2022	Moved by Councillor Windsor to include the funding request from STARS Air Ambulance during the 2023 budget discussions.	Corporate Services	Completed; included with first draft of budget December 3/22
548	-22	11/8/2022	MOVED by Councillor McCoy to accept the CAO Report for November 8, 2022 as information.		
549	-22	11/8/2022	MOVED by Councillor Windsor that Administration develop a map for Council of the Rosebud Valley Campground identifying the amenities including the inner circle.	Community Services	Completed
550	-22	11/8/2022	MOVED by Deputy Mayor Engel to accept the Council Reports for November 8, 2022 as information.		
551	-22	11/8/2022	• Honourable Prasad Panda, Minister of Transportation • Rebecca Schulz, Minister of Municipal Affairs MOVED by Councillor Williams to accept the Correspondence as information.		
552	-22	11/8/2022	MOVED by Councillor Williams to go into Closed Meeting at 8:34 p.m. to discuss the following items: 12.1 Legal Advice as per sec. 24 and 27 of the FOIP Act 12.2 Old High School Land as per sec. 16 and 25 of the FOIP Act 12.3 ICC Update as per sec. 21 of the FOIP Act 12.4 Personnel Update as per sec. 19 of the FOIP Act		
553	-22	11/8/2022	MOVED by Councillor Moore to return to Open Meeting at 9:19 p.m.		
554	-22	11/8/2022	MOVED by Councillor Moore that the Mayor send a letter on behalf of Council to Mountain View County formally requesting their contribution towards the costs of the 23rd Street and Highway 582 intersection upgrade that will be completed in 2023.	Legislative Services	Completed
555	-22	11/8/2022	MOVED by Councillor Moore that Mayor Hunter, on behalf of Council send a letter to Mountain View County, requesting financial contribution towards an Emergency Generator for the Didsbury Fire Department.	Legislative Services	Rescinded Nov. 22
556	-22	11/8/2022	MOVED by Councillor Windsor that the CAO reporting system continue as discussed.	OCAO	On-going
557	-22	11/8/2022	MOVED by Councillor Williams to adjourn the Regular Council Meeting of November 8, 2022 at 9:23 p.m.		
<b>November 22, 2022 Regular Council Meeting</b>					
<b>Res. #</b>		<b>Motion</b>	<b>Department Assigned To</b>	<b>Status</b>	
558	-22	11/22/2022	MOVED by Councillor Baswick to adopt the November 22, 2022 Regular Council Meeting Agenda as presented.		
559	-22	11/22/2022	MOVED by Councillor Moore to thank Mr. Larry Evans for attending the meeting, accept his presentation as information, and refer his request to the Policy & Governance Committee for further exploration	Legislative Services	



560	-22	11/22/2022	MOVED by Councillor Baswick that Council approve selective enforcement of the Community Standards Bylaw to enable the use of Utility Vehicles (UTV) that are licensed, registered, insured, and meet the Traffic Safety Act, Alberta (TSA) regulations until any amendments to the Community Standards Bylaw are completed and enforceable.	Legislative/Municipal Enforcement	
561	-22	11/22/2022	MOVED by Deputy Mayor Engel to thank the members of the Didsbury Municipal Library Board and accept their presentation as information.		
562	-22	11/22/2022	MOVED by Councillor Williams that Council move to adopt the November 8, 2022 Regular Council Meeting Minutes as amended.		
563	-22	11/22/2022	MOVED Deputy Mayor Engel to accept the Council Reports for November 22, 2022 as information.		
564	-22	11/22/2022	MOVED by Councillor Moore to accept the CAO Report for November 22, 2022 as information.		
565	-22	11/22/2022	MOVED by Councillor Moore that Council grant first reading to Utility Charges Bylaw 2022-19, and refer it to the Strategic Planning Committee for review and recommendation.	Corporate Services	Completed
566	-22	11/22/2022	MOVED by Councillor Williams that Council grant second reading to Corporate Services Rates and Fees Bylaw 2022-18 and refer it back to the Strategic Planning Committee meeting for further review.	Corporate Services	Completed
567	-22	11/22/2022	MOVED by Deputy Mayor Engel that Council approves DP 22-061 for two (2) Accessory Buildings – Tarp Buildings as outlined in the Site Sketch and subject to the conditions.	Planning & Development	Completed
568	-22	11/22/2022	MOVED by Councillor Moore that Council approves DP 22-062 for a Care Facility (Animal) – Dog Daycare as outlined in the approved Site Sketch and conditions as listed.	Planning & Development	Completed
569	-22	11/22/2022	MOVED by Councillor Baswick that the lands commonly known as the old Didsbury High School site (2134 22 Street) be listed for sale, with a requirement for timely development and consideration of the vision of the development proposal, as well as the purchase amount, to be decided upon by Council.	Planning & Development	
570	-22	11/22/2022	MOVED by Councillor Williams that Council appoints Meaghan Neis as the Chair and Phil Boucher as the Vice Chair of the Didsbury Economic Development Advisory Committee.	Economic Development	Completed
571	-22	11/22/2022	<ul style="list-style-type: none"> <li>Mountain View County – 2022/2023 Committee Appointments</li> <li>Alberta Municipal Affairs – Deputy Minister Brandy Cox</li> </ul> MOVED by Councillor Williams to accept the Correspondence presented as information.		
572	-22	11/22/2022	MOVED by Councillor Moore to go into Closed Meeting at 7:48 p.m. for the following items: 12.1 Crossfield and Carstairs as per section 21 of the FOIP Act 12.2 Mountain View County Communication as per section 21 of the FOIP Act 12.3 Governance Interface as per section 23 of the FOIP Act		
573	-22	11/22/2022	MOVED by Councillor Baswick to return to Open Meeting at 8:36 p.m.		
574	-22	11/22/2022	MOVED by Councillor Moore to rescind resolution 555-22.		
575	-22	12/1/2022	MOVED by Councillor Windsor to refer the Tax Brochure to the Strategic Planning Committee for review and recommendation.		
576	-22	11/22/2022	MOVED by Councillor Moore to adjourn the November 22, 2022 Regular Council Meeting at 8:37 p.m.		
<b>December 3, 2022 Council Budget Meeting</b>					
<b>Res. #</b>			<b>Motion</b>	<b>Department Assigned To</b>	<b>Status</b>
577	-22	12/03/22	MOVED by Councillor Moore that the Town of Didsbury Intermunicipal Cooperation Committee (ICC) members review the library budget item and bring back to Council with recommendation.	Legislative Services	Completed
578	-22	12/03/22	MOVED by Councillor Windsor that Administration explore the possibility of the discontinuation of the Blue Bin program with the implication reflected in the budget.	Corporate Services & Public Works	
579	-22	12/03/22	MOVED by Councillor Williams to refer the Snow Clearing Policy to the Performance and Evaluation Committee.	Legislative Services	
580	-22	12/03/22	MOVED by Councillor Windsor that Administration bring back information about the amount that would be owed by the Town if required to retroactively pay for the RCMP.	Corporate Services	
581	-22	12/03/22	MOVED by Councillor McCoy to refer the Community Grant Program to the Strategic Planning Committee for consideration of items such as Canada Day funds, Lion's Club request, STARS request, etc.	Corporate Services	
582	-22	12/03/22	MOVED by Deputy Mayor Engel that the Strategic Planning Committee explore the development of a three-year operating budget.	Corporate Services	
583	-22	12/03/22	MOVED by Deputy Mayor Engel that the Performance Evaluation Committee explore a solution for a level of service enhancement to address the disposal of grass, leaves, and clippings for town residents.	Engineering & Infrastructure	
584	-22	12/03/22	MOVED by Councillor McCoy to refer the Tax Brochure to the Strategic Planning Committee for review and recommendation.	Corporate Services	
585	-22	12/03/22	MOVED by Councillor Moore to approve a one-time \$12,500 budget for administration to explore contractor enhancements to the downtown Christmas lights.	Engineering & Infrastructure	

586	-22	12/03/22	MOVED by Councillor McCoy that Administration look into the concept of a Business Improvement Area (BIA) in the downtown core. (Motion Defeated)		
587	-22	12/13/2022	MOVED by Councillor Williams that Administration move the following items to the Economic Development Plan: Bike Racks; Train Station; Old Fire Hall	OCAO	
588	-22	12/13/2022	MOVED by Councillor Williams to adjourn the December 3, 2022 Budget Meeting at 3:25 p.m.		
<b>December 13, 2022 Regular Council Meeting</b>					
<b>Res. #</b>			<b>Motion</b>	<b>Department Assigned To</b>	<b>Status</b>
589	-22	12/13/2022	MOVED by Councillor McCoy to adopt the Agenda of the December 13, 2022 Regular Council Meeting as amended.		
590	-22	12/13/2022	MOVED by Councillor Moore that Council thank Staff Sergeant Steve Browne for the presentation of the Second Quarter Report for July 1, 2022 to September 30, 2022 and accept it as information.		
591	-22	12/13/2022	MOVED by Councillor Williams to adopt the November 22, 2022 Regular Council Meeting Minutes as presented.		
592	-22	12/13/2022	MOVED by Councillor Williams that Council to adopt the December 3, 2022 Council 2023 Budget Meeting Minutes as presented.		
593	-22	12/13/2022	MOVED by Councillor Moore to temporarily adjourn the Public Hearing to allow additional time to work with the applicant to address the elements discussed (i.e.: circulation comments, internal review, review of studies etc.).	Planning & Development	
594	-22	12/13/2022	MOVED by Councillor Baswick to accept the Council Reports for December 13, 2022 as information.		
595	-22	12/13/2022	MOVED by Deputy Mayor Engel to accept the CAO Report for December 13, 2022 as information.		
596	-22	12/13/2022	MOVED by Councillor Moore to approve the following priority items for the 2023 Capital Budget: • 21st Street project and concrete work • Intersection project at Highway 582/23 Street • Library Project • East Reservoir And to remove the following items from the 2023 Capital Budget: • Co-op Road project • 23rd Street sanitary main.	Corporate Services / Engineering & Infrastructure	
597	-22	12/13/2022	MOVED by Deputy Mayor Engel to approve the 20th Street project asphalt and mill overlay project and increase the Repairs and Maintenance to \$300,000.	Corporate Services / Engineering & Infrastructure	
598	-22	12/13/2022	MOVED by Councillor Windsor to remove the Sidewalks Repairs and Maintenance in the amount of \$105,000 from the 2023 Operating Budget.	Corporate Services / Engineering & Infrastructure	
599	-22	12/13/2022	MOVED by Councillor Moore to enhance the capacity of Public Works by adding two additional staff to public works establishing a 7 day operations of two crews. <b>DEFEATED</b>		
600	-22	12/13/2022	MOVED by Councillor McCoy to continue to build capacity by adding 1 public works staff and two summer students.	Corporate Services / Engineering & Infrastructure / Human Resources	
601	-22	12/13/2022	MOVED by Councillor McCoy to approve the commitment to the purchase and implementation of Questica Budgeting Software—Operating and Payroll Modules for five years, beginning in 2023.	Corporate Services	
602	-22	12/13/2022	MOVED by Councillor Moore to provide an operating grant allocation of \$48.20 per capita (based on 2020 Federal Census population of 5070) to Didsbury Municipal Library in the 2023 operating budget; included in the total grant amount is the 2022 Mountain View County funding of \$40,225, which maintains the total 2023 operating grant funding of \$244,383.	Corporate Services	
603	-22	12/13/2022	MOVED by Councillor Moore to allocate an additional \$7,691 one-time interim funding to the Didsbury Municipal Library 2023 operating grant.	Corporate Services	
604	-22	12/13/2022	MOVED by Councillor Moore to encourage the Didsbury Municipal Library Board to request additional funding directly from Mountain View County for their 2023 library budget.	Corporate Services	
605	-22	12/13/2022	MOVED by Councillor Moore to match any Mountain View County top-up funding received by the Didsbury Municipal Library to a maximum \$12,000, which will include the \$7,691 additional allocation.	Corporate Services	
606	-22	12/13/2022	MOVED by Councillor Williams to adopt a six (6) month 2023 Interim Operating Budget with revenues totaling \$6,048,725 and expenditures totaling \$6,048,725 as presented.	Corporate Services	
607	-22	12/13/2022	MOVED by Councillor Williams that Council grant second reading to Responsible Pet Ownership Bylaw 2022-17.		
608	-22	12/13/2022	MOVED by Councillor Williams that Council grant third and final reading to Responsible Pet Ownership Bylaw 2022-17.	Legislative Services	Completed
609	-22	12/13/2022	MOVED by Councillor Moore that Council grant third and final reading to Corporate Services Rates and Fees Bylaw 2022-18.	Corporate Services	Completed
610	-22	12/13/2022	MOVED by Councillor Moore that Council refer the issue of credit card payment fees to the Strategic Planning Committee for review and recommendation.	SPC	
611	-22	12/13/2022	MOVED by Councillor Moore that Council grant second reading to Utility Charges Bylaw 2022-19 and refer it to the Strategic Planning Committee for review and recommendation.	SPC	
612	-22	12/13/2022	MOVED by Councillor Moore to authorize the write off of the outstanding tax receivable balance for Roll #1398000 totaling \$5,937.90.	Corporate Services	

613	-22	12/13/2022	MOVED by Councillor Williams to accept the water loss reduction investigation update as information.		
614	-22	12/13/2022	MOVED by Councillor McCoy to approve the participation in the Recycling Survey for the Mountain View Regional waste Management Commission as discussed and to select the choice to close all recycling collection sites.	OCAO	Completed
615	-22	12/13/2022	MOVED by Councillor Williams to accept the Report on Fire Calls to Emergency Medical Services as information.		
616	-22	12/13/2022	MOVED by Councillor Williams that Council awards the winning submission for the Town Council Christmas Card Design Contest to: Claire L., Georgia C., Chase M (3.1); and Alia (3.1).	Communications	Completed
617	-22	12/13/2022	MOVED by Councillor Williams to accept the Correspondence presented as information.		
618	-22	12/13/2022	MOVED by Councillor Moore to go into Closed Meeting at 9:25 p.m. to discuss the following item: 13.1 ICF Agreement as per Section 21 of the FOIP Act 13.2 Shantz Development Proposal as per Section 13 of the FOIP Act		
619	-22	12/13/2022	MOVED by Councillor McCoy to return to Open Meeting at 9:57 p.m.		
620	-22	12/13/2022	MOVED by Councillor Windsor to approve the letter be sent to Mountain View County to renegotiate the Intermunicipal Collaboration Framework Agreement.	OCAO	
621	-22	12/13/2022	Res. 621-22 MOVED by Councillor Moore that the Shantz Development proposal be submitted as a formal, legal offer to include their best offer including development timelines and payment terms.	OCAO	
622	-22	12/13/2022	MOVED by Deputy Mayor Engel to adjourn the December 13, 2022 Regular Council Meeting at 9:59 p.m.		



# Report to the CAO

## Community Services Q4 Report 2022

### AQUATICS

The fourth quarter of 2022 was a busy one at the Didsbury Aquatic Centre. The fall months brought the return of school swim lessons, where we will host Didsbury, Carstairs and Cremona schools throughout the 2022/23 school year for student swim lessons. Rentals and lessons in 2022 have far exceeded the budgeted revenues, emphasizing the demand for these services in our region. Securing trained, experienced lifeguards continues to be an issue across Canada, and we are still facing this issue in Didsbury.

### ARENA

Following a very busy pre-season August at the arena, September brought the return of all our hockey and figure skating clubs. Two tournaments were hosted in Q4, with a great turnout of teams from across Alberta, and the arena staff ensured a clean, welcoming and safe environment for all. A new electric Zamboni was ordered in September, with delivery anticipated in late spring/early summer of 2023.

### COMMUNITY EVENTS

A number of community events were hosted by the Town of Didsbury during Q4. October saw the return of the Halloween Howler, with hundreds of community families attending to enjoy a dance, haunted hallway, costume prizes, and treats in the Multi-Purpose Room. December was also a very busy month with the return of the CP Holiday Train and the Jingle and Mingle Community Christmas Party, both of which were exceptionally well attended. Great work by our FCSS and Community Services team!

### MOUNTAIN VIEW FAMILY RESOURCE NETWORK

In September 2022, the Town of Didsbury was notified that our current three-year contract with the Province for the Mountain View Family Resource Network (MVFRN) was to be extended for an additional one-year period. This extension has resulted in a full reworking and submission of a program plan, budget, and outcome expectations which was due October 31, 2022. This is exciting news for the families that we serve across Mountain View County, and we are looking to fine tune our services based on the needs that have presented themselves over the last two and a half years of MVFRN operation.

## Fourth Quarter Report – October 1 to December 31, 2022

### Engineering and Infrastructure

#### Emergency Management

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#### Engineering

The department continues to work closely with the development team and developers to coordinate the private public interface for municipal services and surface works.

Capital projects concluded activity during this quarter and some interim solutions were installed for residents until final improvements are completed in the spring. The department continues to advance the Highway 582 and 23 Street intersection project with Alberta Transportation and various streetlight improvement projects with Fortis.

The plug-ins on the streetlights along 20 Avenue were completed in time for a festive improvement to the corridor prior to Christmas. Fortis was instrumental in this effort and the Infrastructure & Parks teams focused on lighting them up as soon as Fortis gave the green light. Great efforts by all and well received by the community.

#### Infrastructure

The Infrastructure Departments prepared for seasonal transition. This includes equipment inspections, finalizing maintenance items, summer worksite inspections and deficiency corrections, along with routine systems operation and maintenance activities.

#### Roads

The department focused on winterization activities for summer equipment along with final readiness inspections and maintenance activities for winter equipment deployment. Snow maintenance activities began with a flurry in early November and remained the focus through the rest of 2022.

#### Water

The department continues to focus on training and managing routine operations.

During this quarter, the department identified a water leak on 20 Avenue near 22 Street. The water main was repaired and the road paved within 15 days of being discovered. This was in large part due to the number of projects the division was managing and some local contractors who are willing to go the extra distance for the Town.

One other leak was repaired on a service line to a residence because of low water pressure noticed by the occupants. This was an inexpensive repair and will help reduce water loss.

#### Wastewater

The department continues to focus on training, responding to operational issues at the Morris Meadows Lift Station, and lagoon management activities.

The department conducted a bathymetric survey of the primary treatment lagoons in late October and received the report in December. A preliminary assessment of the information suggests the sludge depth has decreased and the treatment capacity of the system has improved considerably. Further information will be available in the near future.

#### Facilities

The department oversaw several annual safety and mechanical inspections for numerous facilities and assisted with other improvements going on during this period.

#### Pathways

The department responded to weather conditions as often as possible to keep pathways & public sidewalks clear. The moist air following the cold snap created perfect conditions for black ice throughout the community. The department placed the road sand/salt material out for public access the same day and sent a notification on social media to assist residents in need. The widespread black ice conditions highlighted challenges with the department's ability to apply sand/salt to pathways efficiently. The department is exploring solutions to address the issue.

## **Emergency Management**

The Advisory Committee held its first annual meeting where the Agency updated the Committee on the results of the Community Emergency Management Plan review conducted by the Alberta Emergency Management Agency.

The Agency also reviewed the Town's Emergency Management Bylaw 2020-06 and discussed the Agency's next steps for 2023, with a focus on training and local stakeholder relationship building.

The Agency attended the Mountain View Regional Emergency Management Agency's quarterly meeting during this period. The Regional Agency is focusing on Emergency Social Services coordination across the region to help build capacity through training, relationship building, and common communication strategies.

January 16, 2023

Finance Department  
Quarterly Report— Q4 of 2022  
– Submitted by Deb Welsh

**Q4 Stats**

**October – November - December**

	<b>2022</b>	<b>2021</b>
Customer Service walk-in traffic	432	402
Cemetery Burials	10	5
Tax Certificates Prepared	167	96
UT Move-in/Move-out	55	53

	<b>Dec 31, 2022</b>	<b>Dec 31, 2021</b>
Active UT Accounts	2,296	2,278
Utility Auto-Pay	566	536
UT Bills Emailed	1,013	886
Total Taxable Parcels	2,492	2,379
Tax – Payments by TIPP	1,153	1,136
Tax Rolls in Arrears	224	
Taxes Receivable	499,954	353,964
Current	382,855	286,843
1 Year	108,878	57,270
2 Year	7,802	9,685
3 Year	419.36	166
E-Gov Users	425	310

	<b>Action Requests Report</b>					
	<b>4th Quarter 2022 - October 1 - December 31, 2022</b>					
<b># of Requests</b>						
<b>1</b>	<b>Administration</b>					
	Request for breakdown of Mayor and Council expenses					
	<b>Municipal Enforcement</b>					
<b>5</b>	<b>Animals</b>					
	Neighbour's dog barks non-stop					
	Dog bite					
	Neighbour's cat at large					
	Inquiry of Animal Bylaw					
	Dog at large					
<b>12</b>	<b>Property</b>					
	Tree branches encroaching on pathway					
	Snow removal happening at odd hours at business in Town					
	Sidewalks along Valarosa are not being shoveled					
	Bushes need to be trimmed. Encroaching on pathway					
	Stuff is being left on 24th Street with 'Free' signs					
	Trees in alleys need to be trimmed					
	6	Sidewalks need to be shoveled				
<b>6</b>	<b>Vehicles</b>					
	Truck parked and possibly abandoned					
	Car parked so as not to allow access into home					
	Vehicle parked halfway into alley					
	Parked motorbike is causing snow drift					
	Red GMC parked at intersection making it hard to get around					
	Green truck parked in alley for a month. Creating icy drifts					
	<b>Public Works</b>					
<b>19</b>	<b>Streets</b>					
	Alley between 19th Ave and 20th St needs to be graded					
	Pavement in front of residence is sinking					
	Potholes at 1260 23 Ave					
	Water coming out of the road on 20th Ave near the basketball court					
	Complaint regarding construction workers at 18th Ave and 21st Street					
	2	Inquiry regarding 21st Street construction				
		Lack of snow removal on 20th Street				
		Snow removal on 23rd Street				
	2	Concern about snow piling along curb when plowing				
		Concern of timeliness of plowing				
		18th Street needs plowing				
	2	Intersection at 16th to go downtown needs sanding				
		Plowing is causing build-up of snow at end of drive				



		Princess Petra needs sanding				
		Sanding in Westhill Place				
		Back alley of Didsbury Plaza				
5		<b>Water / Sewer</b>				
		Hydrant needs to be fixed				
		Manhole without cover near wetlands				
		Request to turn off water				
		Water pressure problem				
		Water maintenance				
6		<b>Solid Waste</b>				
	4	Garbage missed being picked up				
		Disposal of leaves				
		Can waste containers be placed as normal since construction is over?				
4		<b>Sidewalks</b>				
		Banner on lightpost has come unattached				
		Missing railing at 20th Ave and 14 St				
		Light shade is leaning and could fall off				
		Wheelchair accessibility issues in regards to snow clearing				
2		<b>Cemetery</b>				
		Update on new Columbarium				
		Who is responsible for broken monuments?				
1		<b>Other</b>				
		Inquiry on where to dump snow that has been cleared				
		<b>Parks</b>				
4		<b>Other</b>				
	2	Trees need pruning				
		Can we bring back the outdoor rink in Southridge?				
		Inquiry about a memorial bench in park				
1		<b>Playgrounds</b>				
		Clamp open on tire swing at park on 12 Ave				
66		<b>Total</b>				

# 4th Quarter Economic Development report October- December 2022

Prepared by: Alexandra Ross, Economic Development Officer and Strategic Operations Coordinator

Date: January 20, 2022

## SPECIAL INFO:

1. We reached 204 Followers on LinkedIn
2. Invest Alberta Magazine with our ad was published this month.  
Link to digital version of our ad: <https://invest-in-alberta.ca/flipbooks/2023-invest/#p=60>
3. Business Directory is currently being updated and is anticipated to be back online by February 10, 2023

## Highlights in numbers:

- Rural Entrepreneurship Stream Program and general inquiries about expansion or new set up total inquiries: approx. 10 In person meetings: 2
- LinkedIn followers Town of Didsbury Economic Development: 199 (compared to 3rd quarter report: 179; compared to September 2021: ~67).
- New Businesses: 5 Total number of Business Licences issued: 331 (comparison to previous non-COVID year: 236 as per Alberta Regional Dashboard)
- Welcome program/ribbon cutting: 3
- Total Business Licence revenue: \$38,765 (final for 2022)

## Business Retention

- Business connect and visitations ongoing

Number of businesses closed/moved/not renewed/sold, including temporary licensed businesses:

There will be a comprehensive report on Business Licences in the 2023 first quarter report as business licence renewal is taking place in January.

The biggest challenge for businesses remains lack of workforce. Working with businesses that came forward to find solutions and a path forward.

## Website:

- Updates with Economic Development Newsletter.
- Complete review of Economic Development section and update expected in Spring 2023

## Social Media:

- Town provided social media support for grand openings and new businesses;
- Thanks to the Communication Department, their *Project 52, People & Places* was well received and generated a lot of interest and followers. It was featured under award nominations on the Economic Development of Canada website and helped the Town of Didsbury Economic Development department by providing spotlights for many local businesses.

## Marketing:

- Design and content for Invest AB Magazine ad;
- Worked with Communications Department to advertise Networking event;
- Provided content for EcDev Newsletter publication; Communications Department provided design.

## CAEP

- Attended Fall AGM with guest speaker (topic: Supply Chain);

## **4th Quarter Economic Development report October- December 2022**

Prepared by: Alexandra Ross, Economic Development Officer and Strategic Operations Coordinator

Date: January 20, 2022

- Renewed CAEP membership;
- EDO Roundtable;
- Branding & Marketing Committee.

### **Events & meetings attended**

- Organized, coordinated and promoted Fall Networking Event with guest speaker: Sheila Musgrove;
- Chamber Job Fair;
- EDA Minister Dinner in Edmonton;
- Franchise show Calgary;
- Monthly Chamber meeting, including EDO quick update;
- Planning Workshop;
- Soft opening of Chamber Business Centre;
- Made in Alberta Conference;
- ITA Tourism conference in person;
- EDAC conference virtually;
- Central Alberta South Regional EDO meeting;
- Mountain View region EDO meeting;
- Airdrie Breakfast Meeting: Economic Outlook 2023;
- Several in person meetings with local businesses;
- Individual EDO collaboration & project meetings;
- Country Christmas.

### **Projects, Action items and notable Activities**

- Published second Economic Development Newsletter;
- Increased interest by housing developers;
- Meetings and conversations with realtors about commercial properties for sale or lease and collaboration on potential development of inventory list;
- Business Licence Renewal preparation;
- FDI Project collaborative with Mountain View County, Town of Sundry: photo/video library, web design and branding completed. Website is scheduled to go live at the end of January or beginning of February. A launch and information evening is planned for the end of February or beginning of March.



## REGULAR COUNCIL MEETING

### Request for Decision (RFD)

**Vision:** The Place to Grow.

**Mission:** Creating the Place to Grow.

MEETING DATE: January 24, 2023  
SUBJECT: 2023 OPERATING BUDGET  
ORIGINATING DEPARTMENT: Corporate Services

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#### BACKGROUND/PROPOSAL:

Under the *Municipal Government Act*, Council is required, each year, to adopt an Operating Budget outlining the revenues and expenses required to operate the Town. The proposed 2023 Operating Budget was presented at a public budget meeting with Council on Saturday, December 3, 2022. The budget was posted on the website for public engagement, which is addressed below in Appendix A. Discussions continued at the Regular Council Meetings on December 13, 2022 and January 10, 2023, and further direction was provided by council resolution. Council also considered the potential financial impact on individual properties at the January 10, 2023 meeting.

#### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Based on Council resolutions to date, Tax Revenues in the draft budget are currently at \$5,560,406 (which is an increase over 2022 of \$636,410) as Council continues to deliberate. Since the December 3, 2022 Budget Meeting, there have been changes to the following expense accounts: salaries and benefits, contracted services, repairs and maintenance, grants to organizations, and transfer to capital. There have been corresponding changes to the following revenue lines: tax revenues, utility user charges, and government operating grants. These items are highlighted in orange on the following page which outlines the draft operating budget by object.

The Repairs and Maintenance line is now outlined as follows:

	2023	2022	Variance	
	DRAFT Budget	Approved Budget	\$	%
Road Rehabilitation	47,000	47,000	0	0%
Sidewalk R&M	25,000	80,000	(55,000)	-69%
Vehicle & Equipment R&M	233,750	219,750	14,000	6%
Building R&M	193,000	177,500	15,500	9%
Utility Infrastructure	195,000	195,000	0	0%
Trails R&M	5,000	5,000	0	0%
<b>TOTAL</b>	<b>698,750</b>	<b>724,250</b>	<b>(25,500)</b>	<b>-4%</b>

Council requested the salary and benefits slides from the original presentation be updated for the current draft of the budget. This information is provided in the attachments.

\$300,000 remains in the draft operating budget for the mill and asphalt overlay project funded from operations on the line called 'to capital'. However, Council requested additional information be brought back on whether it can be funded by grants. Upon review of the grant programs, it was determined that the 20 Street Mill and Overlay project is an accepted form of road rehabilitation, thus making the project eligible for funding under either program. The MSI program has funding available and would be the recommended program should Council choose to fund it with grant money. This would reduce the budgeted tax revenues by \$300,000, as it is currently funded from the operations budget.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

### Two Year Budget Comparison

by OBJECT

	2023	2022	Budget Variance	
	draft Budget	Approved Budget	\$	%
<b>Revenue</b>				
Net municipal taxation (Tax Revenues)	\$ 5,560,406	\$ 4,923,996	\$ 636,410	13%
Utility user charges	3,243,824	2,960,432	283,392	10%
Government operating grants	1,251,692	1,282,233	(30,541)	-2%
Sales and user fees	1,184,037	1,303,693	(119,656)	-9%
Lot sales	240,595	240,595	-	0%
Franchise fees	890,000	815,000	75,000	9%
Penalties	101,000	102,000	(1,000)	-1%
Fine revenue	22,500	22,500	-	0%
Licence fees	56,000	58,000	(2,000)	-3%
Permit fees	72,000	72,000	-	0%
Investment income	75,000	50,000	25,000	50%
Other revenue	37,000	40,000	(3,000)	-8%
From reserve	80,000	227,001	(147,001)	-65%
<b>Total - Revenue</b>	\$ 12,814,054	\$ 12,097,450	\$ 716,604	6%
<b>Expenditures</b>				
Salaries and benefits	\$ 4,679,700	\$ 4,277,560	\$ 402,140	9%
Training, conferences and travel	137,855	143,973	(6,118)	-4%
Memberships	26,285	24,155	2,130	9%
Advertising and printing	70,475	107,125	(36,650)	-34%
Professional services	189,800	308,420	(118,620)	-38%
Contracted services	781,410	936,576	(155,166)	-17%
Contracted Municipal Policing	655,000	539,000	116,000	22%
Telecommunications	234,315	225,237	9,078	4%
General supplies	463,550	447,550	16,000	4%
Cost of Water	1,050,000	916,250	133,750	15%
Repairs and maintenance	698,750	724,250	(25,500)	-4%
Utilities	788,685	720,150	68,535	10%
Insurance	189,058	171,870	17,188	10%
Leases	64,687	66,670	(1,983)	-3%
Bank charges and short term interest	12,900	12,900	-	0%
Write off	6,000	5,500	500	9%
Interest on long term debt	82,748	101,928	(19,180)	-19%
Long term debt repaid	563,683	544,505	19,178	4%
Grants and other payments to organizations	581,598	584,258	(2,660)	0%
To capital	300,000	3,500	296,500	8471%
To reserve	1,237,555	1,236,073	1,482	0%
<b>Total - Expenditures</b>	\$ 12,814,054	\$ 12,097,450	\$ 716,604	6%
<b>Net Revenue over Expenditures</b>	\$ -	\$ -	\$ -	-



## REGULAR COUNCIL MEETING

### Request for Decision (RFD)

**Vision:** The Place to Grow.

**Mission:** Creating the Place to Grow.

Furthermore, Council requested the following additional information about the budget impact be brought back:

Budget Item	Budget Impact
<i>COLA Information</i>	
a. Reduce COLA to 2%	Budget Savings of \$37,830
b. Reduce COLA to 1.5%	Budget Savings of \$56,680
c. Reduce COLA to 1%	Budget Savings of \$75,600
<i>Professional Development</i>	
Reduce Council Professional Development to \$35,000	Budget Savings of \$4,000

If the 20 St Mill and Overlay Project is funded from reserve, it would result in an additional reduction to tax revenues:

Budget Item	Budget Impact
<i>Transfer to Capital</i>	
20 Street Mill and Overlay Project	Budget Savings of \$300,000

Other discretionary expenditures that Council has supported during previous budget discussions and may consider utilizing to help get there:

- Parks Enhanced Capacity [approx. \$10,000]
- Public Works Enhanced Capacity [approx. \$94,000]
- Christmas light hanging [\$12,500]
- Public Works Summer Students [approx. \$16,000]
- Virtual Action Request System [\$4,750]
- Any other budgetary items brought forward by Council for consideration

#### Other revenue sources:

Another revenue source which has not yet been discussed during this year's budget process is that of reserves. In 2022 Council funded the operating budget from the general reserve for \$50,000. There is currently approximately \$350,000 available in the general reserve; there is \$58,000 in the Tax Stability Fund. Council may decide to use any amount from these reserves to offset the revenue from taxes.

Once the 2022 year end surplus information is available, Council may decide to replenish these reserves.

#### ALIGNMENT WITH STRATEGIC PLAN

##### 1. Economic Prosperity

#### RECOMMENDATION

To accept the 2023 Operating Budget as information.

AND

To amend the 2023 Capital Budget to add the 20 Street Mill and Overlay Project for \$300,000, funded from MSI Capital and that the capital budget document be updated accordingly.

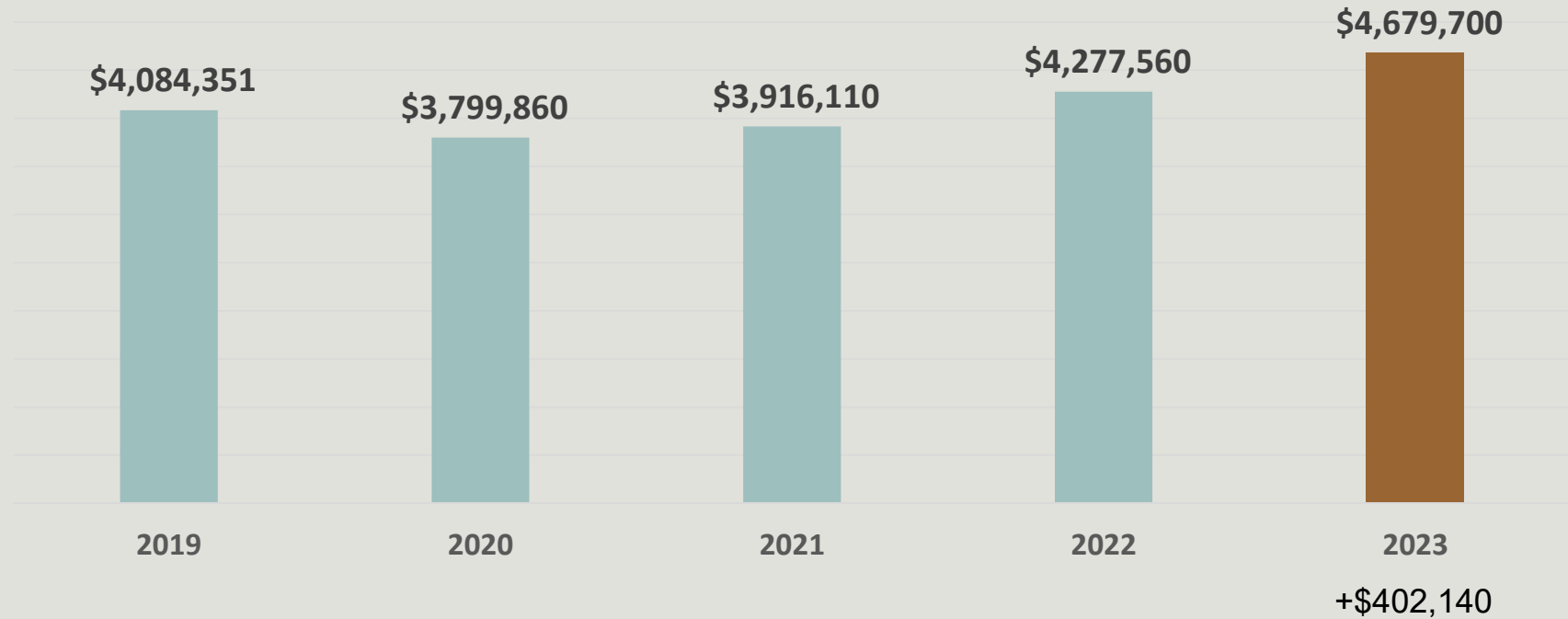
AND

As Directed by Council.

# SALARIES & BENEFITS

## \*\*REVISED JAN 24/23

2019 – 2023 TOTAL SALARIES & BENEFITS BUDGET COMPARISON

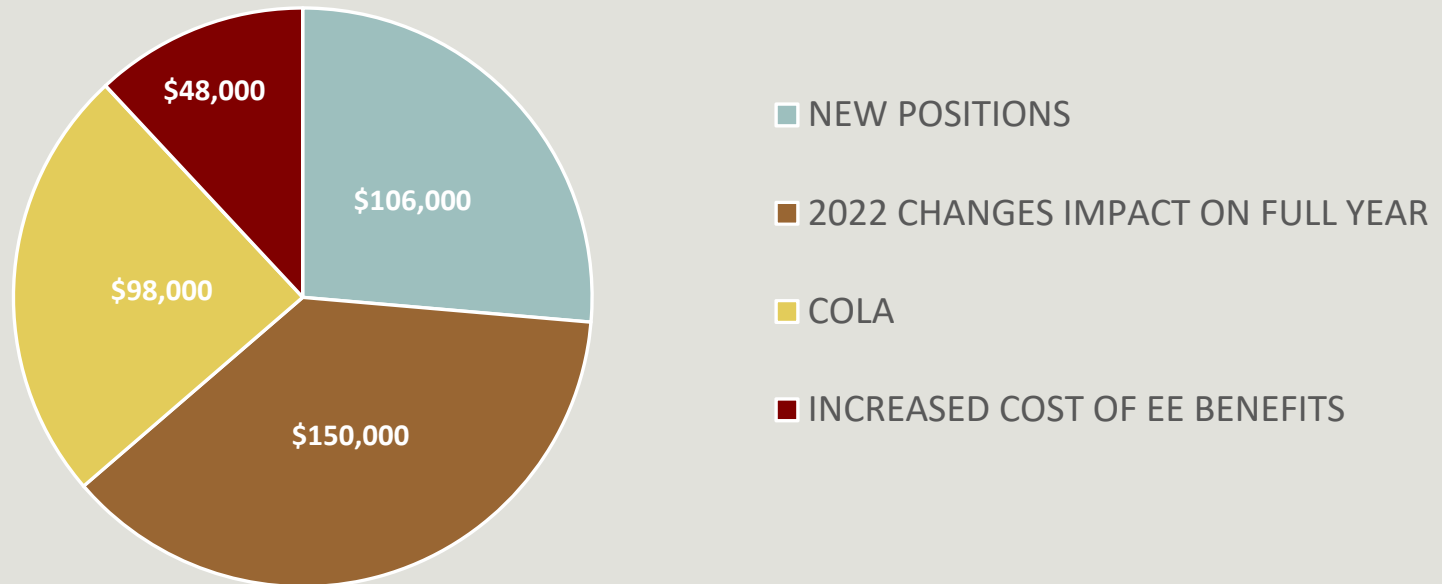


# SALARIES & BENEFITS

## \*\*REVISED JAN 24/23

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INCREASE IN SALARIES AND WAGES EXPLAINED (APPROXIMATELY)





## **APPENDIX A – PUBLIC ENGAGEMENT**

The budget presentation was posted on the website and the public invited to provide feedback. The following are comments we received that addressed the following:

1. **What are some positive highlights in this proposed budget? What are you most happy to see included?**
  - a. *Increase funding RCMP*
  - b. *Various roadwork projects*
  - c. *Great slides. Awesome job on providing informative information*
  - d. *Roads and sidewalk repairs are continuing. Everyone can enjoy a decent road or sidewalk.*
  - e. *I appreciate that consideration has been given to maintenance on Town facilities.*
  - f. *I'm happy to see that not all items have an increase for 2023.*
  - g. *I am happy to see a focus on road repair.*
  - h. *I like the breakdown of the format. Transparency is key*
2. **Are there things you would like changed? Funding or items added, removed or reallocated?**
  - a. *I would like to see less money allocated yearly to arena/aquatic centre repairs.*
  - b. *Absolutely disagree with another property tax hike.*
  - c. *We have to prioritize each item to keep the proposed tax increase to an absolute minimum.*
  - d. *Find a way to reduce your spending! Don't go to conferences, don't pay for lunches, coffee etc*
  - e. *There are several items I do not agree with. 1) The estimated cost of painting the Train Station 2) I believe past projects that were started should be completed. It is important to catch up on what hasn't been done before you start new projects (e.g. East Reservoir, 23rd and 582 intersection, Culture Heritage & Arts Master Plan, Memorial Complex Outlying Plan, and others). 3) I have still not seen any indication that membership in the Central Alberta Economic Partnership is of benefit to the Town. 4) I do not believe this is time to hire 3 more fulltime employees*
  - f. *We need better snow removal in town*



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

MEETING DATE: January 24, 2023  
SUBJECT: Bylaw 2023-01 Planning & Business Licence Rates & Fees  
ORIGINATING DEPARTMENT: Legislative Services

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### **BACKGROUND/PROPOSAL:**

Council was presented with proposed updates to the rates and fees associated with the Town of Didsbury Planning and Business Licence services at the January 10, 2023 Regular Council Meeting. At this meeting Council passed first reading of the proposed bylaw and referred it to the Policy and Governance Committee.

The Policy and Governance Committee reviewed the Bylaw at their January 18, 2023 meeting.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

With red tape reduction in mind, this Bylaw has been simplified with the removal of some sections and clarification to other areas that were challenging to understand.

The committee recommends the following revisions to the Business Licence Fees:

- Business Licence fee reduced to \$100.00
- Non-Resident business licence reduced to \$200.00
- Seasonal rate reduced to \$60.00
- Late Fees revised to **plus** \$100.00 after April 1

The committee also recommends the following revisions to the Development fees:

- Signage (signage applications are exempt from fees)
- Added a framework for the Refund of Fees for Withdrawal of Applications for Subdivision or Redesignation as follows:
  1. *Prior to circulation - 75% of fee*
  2. *After circulation - 50% of fee*
  3. *After decision - 0% of fee.*
  4. *Special Unique Circumstances – at the discretion of administration.*

These revisions are included in the bylaw, found below, and noted in red. The Policy and Governance Committee is recommending Council grant second reading to Bylaw 2023-01 and, if Council agrees, that third and final reading be given to Bylaw 2023-01.

### **ALIGNMENT WITH STRATEGIC PLAN**

#### **1. Economic Prosperity**

### **RECOMMENDATION**

That Council grant second reading to Planning and Business Licence Rates and Fees Bylaw 2023-01.  
AND

That Council grant third and final reading to Planning and Business Licence Rates and Fees Bylaw 2023-01.

TOWN OF DIDSBURY  
Planning and Business Licence Rates and Fees Bylaw  
Bylaw No. 2023-01

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**BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY.**

**WHEREAS**, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

**WHEREAS**, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

**WHEREAS**, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

**WHEREAS**, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

**WHEREAS**, Goods and Services Tax (GST) is included or exempt where it is not stated;

**NOW, THEREFORE**, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the “Planning and Business Licence Rates and Fees Bylaw”.
2. That the rates specified in the Schedule attached be charged for the goods and services as specified.
3. This bylaw comes into full force and effect upon third reading of the bylaw.
4. The schedules attached to this Bylaw form part of this Bylaw.

**5. Paramount Rules**

5.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

**6. Transitional**

6.1 Upon passing of this Bylaw, Schedule “G” and Schedule “D” of Bylaw No. 2019-15 are hereby repealed.

Read a first time this 10<sup>th</sup> day of January 2023

Read a second time this    day of    2023

Read a third and final time this    day of    2023

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Mayor – Rhonda Hunter

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Chief Administrative Officer – Ethan Gorner

## SCHEDULE "A"

### DEVELOPMENT SERVICES GENERAL FEES & CHARGES (GST exempt)

Compliance Certificate	\$100.00
Copy of Statutory Plans MDP, IDP, ASP & LUB ( <i>Available on the Town of Didsbury website</i> )	\$50.00
Intermunicipal Subdivision and Development Appeal Board (ISDAB) appeal application	\$200.00 per appeal

### STATUTORY DOCUMENT AMENDMENT

Contextual Land Use Bylaw, Statutory Plan Amendment	\$500.00
<b>Major Document Review</b> Municipal Development Plan, Intermunicipal Development Plan, Area Structure Plan amendment	\$3,000.00

### AREA STRUCTURE PLANS

Area Structure Plan Review minimum fee per application	\$7500.00 (up to 65 hectares)
Area Structure Plan Review additional fee per hectare	\$50.00 (over 65 hectares)

### REDESIGNATION FEE SCHEDULE LAND USE (MAP)

Flat fee for the first 5 lots, if outside an Area Structure Plan Area	\$4000.00
Flat fee for the first 5 lots, if inside of an Area Structure Plan Area	\$2000.00
Plus per lot fee for each additional lot up to 50 lots	\$250.00
Plus per lot fee for each additional lot thereafter	\$100.00

### SUBDIVISION APPLICATION FEE SCHEDULE

Lot Subdivision up to two lots	\$2000.00
Each additional lot thereafter	\$200.00/lot
<b><i>Endorsement Fees – excluding reserve and utility parcels:</i></b>	
Per each Land Title created or affected	\$100.00/lot & \$100.00/balance
Per unit fee for Building Condominium Plan	\$100.00/unit
Request for Extension of Subdivision Approval	\$200.00
Subdivision and Development Agreement Charge – Legal and Engineering	1% of securities (minimum charge of \$200)
<b>MINOR BOUNDARY/REDESIGNATION/DOCUMENT AMENDMENT</b>	\$500.00
<b>SUBDIVISION &amp; REDESIGNATION - WITHDRAWAL OF APPLICATION / REFUND OF APPLICATION FEES</b>	<ol style="list-style-type: none"> <li>1. Prior to circulation - 75% of fee</li> <li>2. After circulation - 50% of fee</li> <li>3. After decision - 0% of fee.</li> <li>4. Special Unique Circumstances – at the discretion of administration.</li> </ol>

There is no lot fee for public utility lots and reserve lots (municipal, school, environmental). Any remaining part of the existing property is considered a lot.

DEVELOPMENT PERMIT APPLICATIONS (GST exempt)	Development Permit
<b>Permitted Uses</b>	\$100.00
Accessory Buildings: Shed (107 sq ft or higher), Garage Decks (2ft or higher), Demolition & Signage ( <i>signage applications are exempt from fees</i> ) (any Permitted Uses requiring Variances to MPC additional fee)	\$100.00
Dwelling Unit	\$200.00
Addition – Residential	\$100.00
(any Permitted Uses requiring Variances to MPC additional fee)	\$100.00

Commercial/Industrial Construction/Renovation/Addition	\$1.30 per \$1000 construction value. Minimum charge \$300.00
<b>Discretionary Uses</b>	
Discretionary Uses in LUB, Variances, Change of Use/Intensification of Use	\$250.00
Home Occupation (includes issuance of first Year Business Licence)	\$125.00
Time Extension (at discretion of Development Officer)	\$100.00

**BUSINESS LICENCE FEES (BASED ON ZONING) (GST exempt)**

	<b>Annual</b>	<b>Seasonal</b>
Resident Business Licence	<b>\$100.00</b>	<b>\$60.00</b>
Non-Resident Business Licence	<b>\$200.00</b>	<b>n/a</b>

<b>Temporary Non-Resident Business Licence</b>	\$50.00/monthly	\$15.00/daily
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<b>Project Business Licence (for multiple contractors)</b>	\$450.00
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*Late Fees after April 1*

*fees due + \$100.00*



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** The Place to Grow.

**Mission:** Creating the Place to Grow.

MEETING DATE: January 24, 2023  
SUBJECT: Bylaw No. 2023-04 Land Use Bylaw Amendment C1: Commercial District – General and C3: Commercial District - Core  
ORIGINATING DEPARTMENT: Planning & Development

### BACKGROUND/PROPOSAL:

Land Use Bylaw No. 2019-04 currently has a definition for “Market”; however, there is no use listed in any district of the Land Use Bylaw. The current definition for Market, as outlined in the Land Use Bylaw, is:

**Market** – means a development used for the sale of new or used goods, crafts and food products by multiple vendors renting tables and space either in or out of an enclosed Buildings. Vendors may vary from day to day, although the general layout of space to be rented out stays the same.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration recommends that the Land Use Bylaw No. 2019-04 be amended as follows:

1. Amend the current definition for “Market” to “Market (Indoor)” as follows:  
**Market (Indoor)** – means a development **used in a commercial or retail nature** for the sale of new or used goods, crafts and food products by multiple vendors renting tables and space **within** an enclosed Building. Vendors may vary from day to day, although the general layout of space to be rented out stays the same.
2. Add a definition for “Market (Outdoor)” as follows:  
**Market (Outdoor)** – means a development used in a commercial or retail nature for the sale of new or used goods, crafts and food products by multiple vendors renting tables and space located in tents in an outdoor setting. Vendors may vary from day to day, although the general layout of space to be rented out stays the same.
3. Addition of “Market (Indoor)” as a Permitted Use to the C1: Commercial District – General and C3: Commercial District – Core.
4. Addition of “Market (Outdoor)” as a Discretionary Use to the C1: Commercial District – General and C3: Commercial District – Core.
5. Addition of Parking Regulations to the C1: Commercial District – General for Market (Indoor) and Market (Outdoor) at the discretion of the Approving Authority.

### PLANNING ANALYSIS

#### ***Municipal Development Plan***

The proposed amendments align with the following MDP policies and strategies:

#### **PART 4.0 COMMERCIAL DEVELOPMENT**

##### **4.1 Overview**

*It is the primary goal of this section to ensure that the downtown remains the focus of commercial activity in Didsbury with other commercial developments being permitted only when they do not significantly take away from the continued success of the downtown.*



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

### ***The Downtown***

*As noted above, it is the primary goal of this section to ensure that the downtown continues to act as the heart and focus of business activity for Didsbury and its surrounding area. To this end, the downtown will remain the primary location for all major retail, office, personal service, civic, and community activities.*

## **PART 8.0: ECONOMIC SUSTAINABILITY**

### **8.1 Overview**

*The Town of Didsbury is a vibrant community, actively promoting existing businesses and new economic development initiatives. Economic development should be spearheaded by the Didsbury Tourism and Economic Development Board whose primary purpose is to coordinate, develop and implement proactive strategies to enhance Didsbury's economic development and prosperity, including the marketing of Didsbury as a business and residential centre. It is the goal of this section to ensure that a proactive approach to economic development remains a priority to the Town.*

### ***Central Core Heritage Plan***

The proposed amendments align with the Central Core Heritage Plan as follows:

#### **1.4 Development Opportunities**

Within Didsbury, there is a wealth of amenities available to attract residents and visitors alike to the downtown. Opportunities in Downtown Didsbury include:

- The current downtown offers one of Alberta's last and best remaining historical Main Streets, as well as historical residential buildings.
- There are vacant lands available for development.
- The existing development in Downtown Didsbury has an image and identity that future development can easily build upon.
- Downtown Didsbury offers a unique shopping area for a regional market.

Didsbury exhibits a strong image and identity due to the historical buildings throughout the downtown. The intent of this plan is to ensure that this image continues, and to ensure that the downtown will remain the Town's key commercial district with various supporting activities including residential development, civic uses, retail, and office development.

#### **Intent**

The intent for development in this area is to maintain and continue the historical character found in this area in both new developments and redevelopment projects. Future developments are expected to maintain and enhance the pedestrian atmosphere found on 20 Street.

## **ALIGNMENT WITH STRATEGIC PLAN**

### **2. An Informed & Engaged Community**

## **RECOMMENDATION (2 separate motions)**

That Council grant first reading to Bylaw No. 2023-04 Amendment to the Land Use Bylaw.

AND

That Council set the Public Hearing for Bylaw No. 2023-04 for the February 28, 2023 Regular Council Meeting.

**TOWN OF DIDSBURY**  
**Amending the Land Use Bylaw – C1: Commercial District – General**  
**and C3: Commercial District - Core**  
**Bylaw No. 2023-04**

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A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend Land Use Bylaw No. 2019-04.

**WHEREAS**, the Council of the Town of Didsbury deems it necessary to amend Bylaw No. 2019-04: Land Use Bylaw;

**NOW THEREFORE**, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

- (1) This Bylaw may be cited as Amending Bylaw No. 2023-04 to amend the Land Use Bylaw No. 2019-04.
- (2) Bylaw No. 2019-04, being the Town of Didsbury Land Use Bylaw, is hereby amended

**NOW THEREFORE**, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

**1. SHORT TITLE**

- 1.1. This Bylaw may be referred to as “Amending the Land Use Bylaw – C1: Commercial District – General and C3: Commercial District - Core”

**2. PROPOSED AMENDMENTS**

- 2.1 That Land Use Bylaw No. 2019-04 be amended as follows:

- a. Amend the current definition for “Market” to “Market (Indoor)” as follows:  
***Market (Indoor)** – means a development used in a commercial or retail nature for the sale of new or used goods, crafts and food products by multiple vendors renting tables and space within an enclosed Building. Vendors may vary from day to day, although the general layout of space to be rented out stays the same.*
- b. Add a definition for “Market (Outdoor)” as follows:  
***Market (Outdoor)** – means a development used in a commercial or retail nature for the sale of new or used goods, crafts and food products by multiple vendors renting tables and space located in tents in an outdoor setting. Vendors may vary from day to day, although the general layout of space to be rented out stays the same.*
- c. Addition of “Market (Indoor)” as a Permitted Use to the C1: Commercial District – General and C3: Commercial District – Core.
- d. Addition of “Market (Outdoor)” as a Discretionary Use to the C1: Commercial District – General and C3: Commercial District – Core.
- e. Addition of Parking Regulations to the C1: Commercial District – General for Market



(Indoor) and Market (Outdoor) at the discretion of the Approving Authority.

**3. EFFECTIVE DATE**

3.1. This Bylaw shall come into effect upon passing of the third and final reading.

Read a First time on this \_\_\_\_ day of \_\_\_\_\_ 2023.

Read a Second time on this \_\_\_\_ day of \_\_\_\_\_ 2023.

Read a Third and Final time on this \_\_\_\_ day of \_\_\_\_\_ 2023

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Mayor Rhonda Hunter

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Chief Administrative Officer Ethan Gorner



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** The Place to Grow.

**Mission:** Creating the Place to Grow.

MEETING DATE: January 24, 2023  
SUBJECT: Exploration of Discontinuation of Blue Bin Program  
ORIGINATING DEPARTMENT: Corporate Services

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### BACKGROUND/PROPOSAL:

At the December 3, 2022 Council Budget Meeting, Council moved that Administration explore the possibility of the discontinuation of the Blue Bin Program with the budget implication reflected.

The Town of Didsbury uses a residential waste service provider – e360s. The recycling from the residential blue bin program is sent by them to Capital Paper. According to e360s, while there is a portion of the recycling contents that does go to a landfill, the majority is being recycled. According to an email from Capital Paper, the total recycled percentage from a tote (blue bin) is around 85% to 90%.

If the decision is to eliminate blue bin recycling, discussions would need to begin with E360s to amend the Town's agreement which can be amended by mutual agreement in writing from time to time.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Below is an analysis of discontinuing the blue bin program.

	Bin Cost	
Blue Bin Price Per Month Per House	\$ 4.58	inclusive of any associated tipping fees
Black Bin Price Per Month Per House (assuming waste tonnage 100% of current black bins)		
Black Bin	\$ 2.87	not including tipping fees
Tipping Fees	\$ 4.01	total tons / # of customers / 12 months
	<u>\$ 6.88</u>	
Black Bin Price Per Month Per House (assuming waste tonnage 30% of current black bins)		
Black Bin	\$ 2.87	not including tipping fees
Tipping Fees	\$ 1.20	total tons / # of customers / 12 months
	<u>\$ 4.07</u>	

The current cost of a blue bin per month per house is \$4.58. The current cost of a black bin per month per house is \$2.87. However, the Town separately pays the landfill tipping fees of \$97 per tonne which currently works out to about \$4.01 per bin per month, making the total cost for a black bin pick up \$6.88.

The Town's recycling contents in 2022 were approximately 230 MT. Administration expects that the weight of recycling will be less than that of solid waste; however, by adding an additional solid waste pick up it is also expected that additional garbage will be generated, making the weight of the new black bin pick up greater than normal recycling.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

Assuming that the weight of the additional black bin contents will be 30% of that of the current black bins, the price per month per bin would be \$4.07. However, if the contents end up being 43% or more of the weight of the current black bins, the new black bin price would be minimum \$4.58 which is the same as the current recycling bin.

The financial impact is potentially a savings of \$0.51 per month per customer. However, given the unknown weight of the contents, there is a risk that the cost of an added black bin will be higher than what is being paid and that savings may be reduced or eliminated. There is also a possibility that the elimination of blue bin but adding a black bin service will be more expensive, depending on the tonnage that ends up being disposed of. Should this be the choice, there is a solid waste reserve that can be used to offset any deficit that is generated.

Given that it is not apparent that there will be a significant cost savings and that the Town's provider has expressed that 85-90% of the recycling bin contents are currently recycled, it is recommended that the blue bin program remain in place.

### ALIGNMENT WITH STRATEGIC PLAN

#### **2. An Informed & Engaged Community**

### RECOMMENDATION

To accept the Exploration of the Discontinuation of the Blue Bin Program Report as information.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: January 24, 2023  
SUBJECT: RCMP Retroactive Pay Estimate  
ORIGINATING DEPARTMENT: Corporate Services

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### BACKGROUND/PROPOSAL:

At the Council budget meeting on December 3, 2022, Council asked that Administration bring back the amount that would be owed by the Town if required to retroactively pay for the RCMP.

While Administration has received some information on the matter, there is still much uncertainty over the estimates provided.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Based on information provided in May of 2021 from the K Division, the estimated retro pay raise amount for Didsbury was \$114,623 (100%). The Town would be responsible for 70% of this, for a total payment of \$80,236.

There are a few concerns with the estimate presented, as outlined below, including:

- The estimate is for the period starting April 1, 2016, but separate correspondence suggests the period for which the pay is retroactive is back to April 1, 2017.
- Didsbury was not responsible for Contract Policing Payments until April 1, 2020; however, the calculations include amounts from several fiscal years prior to that date.

A recalculation prepared by Administration gives an estimated pay raise amount of \$43,883 (100%). At 70%, the payment would be \$30,718. This calculation is based on only one fiscal year, when Didsbury was a part of the MPSA—April 1, 2020 to March 31, 2021.

Since then, an estimate under separate correspondence, from early in 2022, states that the retroactive payments can be estimated at a range of \$45,000 to \$47,000 per year for four years (\$180,000 - \$188,000).

### ALIGNMENT WITH STRATEGIC PLAN

#### 1. Economic Prosperity

### RECOMMENDATION

To accept the RCMP Retroactive Pay Estimate Report as information.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

MEETING DATE: January 24, 2023  
SUBJECT: Alberta Provincial Police Service  
ORIGINATING DEPARTMENT: Office of the Mayor

---

### **BACKGROUND/PROPOSAL:**

At the November 15, 2022 *Mayors of South Central Alberta* (MSCA) meeting, discussion took place regarding the provincial government's proposal to create an Alberta Provincial Police Service (APPS). The discussion outcome identified that there are many unanswered questions from the provincial government, including, but not limited to:

- What are the accurate costs of the transition?
- What are the costs for ongoing policing, should the transition occur?
- What funding will replace the \$170 million in lost federal grants?
- How does the government plan to successfully recruit over 3000 police members, including experienced members and members trained for specialized units for an APPS?
- How will policing be improved from current policing levels?

MSCA members all agreed that these were questions that will have a direct impact on costs and service levels to municipalities and taxpayers.

Following the discussion, Mayor Lance Colby drafted a letter to Premier Smith regarding the proposed APPS that also includes reference to Alberta's faltering court system.

The *Mayors of South Central Alberta* have endorsed this letter and support that it be presented to each respective Council to review, revise at the direction of each Council, and send to the Premier under each municipality's letterhead.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Please find attached the proposed letter for Council's review and approval for Mayor Hunter to send on behalf of Council. The *Mayors of South Central Alberta* strongly support that each Council's letter and questions and concerns be forwarded to Premier Smith at the earliest opportunity.

### **ALIGNMENT WITH STRATEGIC PLAN**

#### **2. An Informed & Engaged Community**

### **RECOMMENDATION**

That Council approve Mayor Hunter to send a letter on behalf of Council to Premier Danielle Smith addressing unanswered questions and concerns regarding the creation of an Alberta Provincial Police Service.



January 24, 2023

Premier Danielle Smith  
307 Legislature Building  
10800 97 Avenue  
Edmonton AB T5K 2B6  
Email: [premier@gov.ab.ca](mailto:premier@gov.ab.ca)

Dear Premier Smith

**Re: Alberta Provincial Police Service**

On behalf of our residents, we offer belated congratulations to you on your election as Premier of Alberta. Many important issues and decisions are encompassed in your new position, one of them being the proposed creation of an Alberta Provincial Police Service to replace the R.C.M.P. as Alberta's police force. It is the proposed APPS, status of our RCMP, as well as Alberta's faltering court system that we write to you about.

Through the high volume of letters we have seen come through our meeting agenda, it is clear that you have been apprised of many, many Municipalities and Counties continued support that the RCMP continue as Alberta's police force of choice and that the creation of an Alberta Provincial Police Service (APPS) is not supported by many Municipalities and Counties. There have been many opportunities for elected officials to hear the Alberta Government proposal, about how they intend to implement this, and the anticipated costs of doing so; however, many Municipalities and Counties do not agree with the costs and the viability of the proposal. The residents of Alberta deserve the opportunity to express their voice in this matter as it directly affects them. As provincial and municipal elected officials we owe it to our residents to ensure they have a say in something of this magnitude, and the only way to do this is by putting it on the ballot this spring.

There continue be many questions and concerns left unanswered by the Alberta Government as to the proposed APPS. To clarify the province's stand on this, we ask you if there has been a study by the Alberta Government that shows most Albertans approve of this proposal?

Surrey B.C. has recently gone through the experience of intended transition from RCMP to a Surrey Police Service, and it is likely that there is much to learn from this exercise. What they thought was a good decision to move away from the RCMP has resulted in a new City Council voting on December 12, 2022, to stop the transition and keep the RCMP. It is projected that millions of dollars will be saved with this transition being stopped. In addition to financial concerns, recruitment of police officers proved to be a major problem and roadblock. In Alberta, most departments are having trouble recruiting officers just to replace the ones that are retiring.

There are questions that we have that we believe must be answered to satisfy Municipalities and Counties many concerns about a transition to an APPS.

Has the Alberta Government met with the Council and Administration of Surrey to hear from them what they saw as the major flaw in the previous decision?

Why is the Alberta Government so intent on the creation of an Alberta Provincial Police Service? Is it believed that there will be better policing? The Alberta Government's proposal is to increase the numbers from 3,097 RCMP officers to 3,153 APPS officers, is an increase of only 56 officers. These numbers will not make a significant difference in the ability of the APPS to offer better service to the rural communities. In making this change:

- Where is the Government expecting to recruit police personal with experience in Forensics, Major Crimes, Traffic Investigations (Fatal and Serious Injury accidents), General Investigations, Tactical and General Duties.

It takes training and years of experience to acquire the skills needed to effectively do the aforementioned duties.

- From where does the Government expect to recruit the 4,139 officers and civilian members? If the government is expecting a massive exodus from the current RCMP and Municipal Police Departments, it could very well be an unrealistic and unachievable expectation. Without adequate recruitment, how would an APPS be able to operate as an effective police force?
- Has there been a study that reached out to current police members from the RCMP and Municipal Departments to try and determine the percentage of members who would cross over as an APPS member?

The APPS model suggests they would hire their own Mental Health and Social Worker professionals to work directly with the APPS.

- Has this model been currently offered to the RCMP?
- The report talks about using Hubs; has this model been proposed to the RCMP for increased effectiveness in a regional policing model?
- The report talks about setting up Forensic Labs, why not do that now?
- The report is speculating how much better the citizens of Alberta would be under the proposed APPS model instead of looking at ways to enhance the services provided by the RCMP. Why not first look at how to enhance the current policing model rather than replace it?

The report suggests that Albertans would receive better policing in the rural area and more officers would be available. This idea is good in theory but not necessarily true. The RCMP have a vast amount of territory to cover, and this would be the same for the APPS as there will not be a detachment in every community in Alberta. The Hub model will deploy APPS members from the larger municipalities to the small communities and the rural areas; thus, basically, nothing will change.

- Will the APPS always be fully staffed? This question is directly related to recruitment issues already address in this letter.

There are many assumptions in the report, and we suggest that it needs be examined more thoroughly. The following statement was made in the report referring to the RCMP members being transferred out of communities: "This lack of continuity means that knowledge and experience never accumulate properly within local law enforcement. This results in criminals having the "upper hand." Members of the law enforcement community would disagree with this statement.

- It is anticipated that transfers will continue within an APPS.
- Generally, there are no mass transfers, so continuity is still there with the remaining members who pass their knowledge of the community on to the new member.
- A major problem continues to be the Justice System.

## **The Government needs to seriously look at the Court/Justice System.**

This is an entirely relative topic that the Justice system in Alberta needs repair and that addressing the deficiencies in the justice system should be the first step before spending money on a transition to a new police force. We need to hire more prosecutors, pay them more and provide them with more support personnel. Prosecutors have too many cases and this matter needs to be addressed.

There have been newspaper articles and government reports that the Government of Canada is looking at the viability of the RCMP staying in contract policing. The Alberta Government may have more information about this and, if they have, we as taxpayers should also be privy to this information. If Ottawa is going to transition out of contract policing and there is a timetable for this to happen, it is important that Albertans and municipalities are provided with this information. If it is indeed true that the Federal Government has made a decision to end RCMP contracts with the provinces for policing, the people of Alberta would better understand and recognize the need for an Alberta Police Service.

The APP Service Transition Study stated no decision has been made on whether Alberta will create a provincial police service. If this statement is true, then please do not move forward without further consultation with Albertans. It is critical that that Provincial Government provide more clarity in the costing, the recruiting, the training, and facts supporting that this will improve policing effectiveness in Alberta.

In closing, we look forward to a response to the many outstanding questions surrounding the creation of an APPS. We also suggest that Alberta has more critical issues to deal with, such as Health Care and the Economy.

On behalf of Council,

Rhonda Hunter, Mayor

Cc: Town of Didsbury Council

Ethan Gorner, CAO





## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** The Place to Grow.

**Mission:** Creating the Place to Grow.

MEETING DATE: January 24, 2023  
SUBJECT: Community Grants Program  
ORIGINATING DEPARTMENT: Legislative Services

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### **BACKGROUND/PROPOSAL:**

Council made several motions regarding the Community Grant Program in 2022. Council referred the Community Grant Program to the Strategic Planning Committee to bring back recommendations to Council. Below are the resolutions on the Community Grant Program that were sent to the Strategic Planning Committee:

Res. 332-22

*MOVED by Councillor Windsor to send the Community Grant Program Policy to the Strategic Planning Committee for review and bring back recommendations to Council.*

Res. 581-22

*MOVED by Councillor McCoy to refer the Community Grant Program to the Strategic Planning Committee for consideration of items such as Canada Day funds, Lion's Club request, STARS request, etc.*

Res. 020-23

*MOVED by Councillor McCoy*

*That the Strategic Planning Committee in their review of the Community Grants Policy, focus specifically on ways to enhance it to prioritize funding to critical service providers that don't already receive funding from the Town, like the Didsbury Lions Shuttle Bus and explore opportunities to approach government agencies for funding opportunities for these services.*

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Due to current constraints on Administrative capacity and the policy aspects of this work, Administration is recommending that Council transfer the current outstanding business related to the Community Grants Program to the Policy and Governance Committee, who will bring back recommendations to Council.

### **ALIGNMENT WITH STRATEGIC PLAN**

#### **2. An Informed & Engaged Community**

### **RECOMMENDATION**

That Council transfer the Community Grant Program business from the Strategic Planning Committee to the Policy and Governance Committee, for review and recommendation.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

MEETING DATE: January 24, 2023  
SUBJECT: DEDAC – EDA Conference Attendance  
ORIGINATING DEPARTMENT: Economic Development & Strategic Operations

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### **BACKGROUND/PROPOSAL:**

The annual Economic Developers of Alberta Conference, EDA Xperience 2023 Leaders' Summit and Conference, is taking place April 11 -14, 2023 in Kananaskis, and the early bird registration deadline will be on January 31, 2023.

Last year, Council approved one member of the DEDAC Committee to attend the conference, which has proven beneficial to the attending member. This year, the DEDAC Committee recommends that two members be sent to the conference.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

The Conference will attract more than 400 local, national, and international experts in the field of economic development, as well as elected officials from across the province, to discuss the current state of Alberta's economy, identify practical ways to move our economy forward, and support each other.

Delegates will be provided with information about Alberta's current and emerging sector opportunities, updates on economic development issues and trends, best practices, inspiring keynote addresses, interactive in-person and virtual networking opportunities.

*New in 2023 is the opportunity for **post-secondary students** to attend our conference, in person and online, at a reduced rate. Space is limited for in-person student delegates.* DEDAC member, Brody Fazakas, will qualify for the student rate.

The regular Early Bird registration cost is \$675 +GST. The cost for a student to attend is \$500 + GST. Besides the registration cost, there is a park fee, mileage and two-nights of accommodation at the Pomeroy Mountain Lodge. The costs are covered by the budget line for DEDAC in Economic Development, however as the budget has not been approved yet this request is brought forward for Council's consideration.

### **ALIGNMENT WITH STRATEGIC PLAN**

#### **1. Economic Prosperity**

### **RECOMMENDATION**

To approve DEDAC members Brody Fazakas and Meaghan Neis, Chair of the DEDAC Committee, to attend the 2023 Leaders' Summit & Conference.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

MEETING DATE: January 24, 2023  
SUBJECT: Support Letter for Local Businesses for Federal Government Workforce Program  
ORIGINATING DEPARTMENT: Economic Development & Strategic Operations

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### **BACKGROUND/PROPOSAL:**

The Town of Didsbury Economic Development Officer has received phone calls from various Didsbury employers needing employees to be able to operate their business. The businesses are wanting to hire full-time employees but are unable to find local talent, or any talent in Canada for that matter, for their operations; therefore, they are hoping to apply for Federal and Provincial programs to assist them in securing workers so they are able to continue operations.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

**The Federal program:** The *Temporary Foreign Worker Program (TFWP)* helps employers who cannot find qualified Canadian workers. The Temporary Foreign Worker Program is intended to be used when employers are facing short-term skills and labour shortages, and allows them to hire TFWs for a maximum period of two years (as part of a three-year pilot initiated in March 2020) when no Canadians or permanent residents are available. The employment duration must align with the employer's reasonable employment needs. Requirements may vary depending on the position businesses are requesting. The Federal Government takes the integrity of the program very seriously and have mechanisms in place to verify employers' compliance with the program requirements. Employers who fail to comply with these requirements will be subject to consequences for non-compliance. Employers must also ensure that the employment you want to offer to a temporary foreign worker is for a full-time position, which means that it has to be for a minimum of 30 hours of work/week.

**The Provincial Program:** The *Rural Renewal Stream* supports the attraction and retention of newcomers to rural Alberta through a community-driven approach that supports local economic development needs and contributes to the growth of the community. The Rural Renewal Stream empowers rural communities to recruit and retain foreign nationals to live, work and settle in their communities.

Both programs require the support of the community. Didsbury employers are requesting a letter of support from the Town of Didsbury, allowing them to apply for workers through the above programs, as required for their operations.

### **ALIGNMENT WITH STRATEGIC PLAN**

#### **1. Economic Prosperity**

### **RECOMMENDATION**

To provide a general letter of support from the Mayor for businesses wanting to participate in these programs, with requests to be reviewed and vetted by the Economic Development Officer.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: January 24, 2023  
SUBJECT: Correspondence and Information  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town, which may be of importance and interest, is being provided for Council's review and information.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- RCMP – Re: Alberta Municipalities Conference Fall 2023

### ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

### RECOMMENDATION

That Council accept the correspondence items presented as information.

Royal Canadian Mounted Police

Commanding Officer  
Alberta

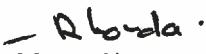


Gendarmerie royale du Canada

Commandant  
de l'Alberta

December 5, 2022

Mayor Rhonda Hunter  
Town of Didsbury  
PO Box 790  
Didsbury, AB T0M 0W0

  
Dear Mayor Hunter:

**RE: Alberta Municipalities Conference – Fall 2022**

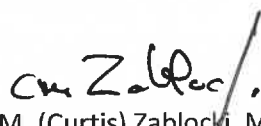
Thank you for taking the time to meet with me and my Senior Leadership Team at the recent Fall 2022 Alberta Municipalities Conference in Calgary. While these meetings are brief, I certainly believe that we have very productive discussions. Not only is it an opportunity to connect with your leadership team, but these meetings also help to ensure our services are meeting the needs of the Albertans you represent.

I appreciate you advising that maintaining a police presence during silent hours in the community is key issue for your citizens. Superintendent Rick Jane has advised that a new shifting model was implemented at the end of September, which reduced silent hours from six hours to two hours. Adopting this new schedule format will see 22 hours of coverage per day in your community versus 18 under the old structure, and is being piloted for six months to ensure it meets your satisfaction.

Your openness in discussing our service delivery to your community is invaluable, as these discussions give context to specific community concerns, which are essential to shaping our service delivery strategies. Collaborative communication between us is vital to both our relationship with your community and helping us quickly identify and respond to the concerns of your citizens, contributing to a safe and strong Alberta.

Should any questions or concerns arise before our next meeting, please do not hesitate to contact me at 780-412-5444 or [curtis.zablocki@rcmp-grc.gc.ca](mailto:curtis.zablocki@rcmp-grc.gc.ca); or our Alberta Municipalities Liaison Officer, Inspector Ed Moreland at 780-412-5259 or [edward.moreland@rcmp-grc.gc.ca](mailto:edward.moreland@rcmp-grc.gc.ca).

Yours Truly,

  
C. M. (Curtis) Zablocki, M.O.M  
Deputy Commissioner  
Commanding Officer Alberta RCMP

11140 - 109 Street  
Edmonton, AB T5G 2T4  
Telephone: 780-412-5444

Cc:

Superintendent Rick Jané, Acting District Officer, Southern Alberta District, Alberta Royal Canadian Mounted Police

Inspector Ed Moreland, Client Services Officer, Operations Strategy Branch, Alberta Royal Canadian Mounted Police