



TOWN OF DIDSBURY AGENDA
Regular Council Meeting
Tuesday, October 12, 2021 at 6:00 p.m.
Council Chambers 1606 – 14 Street

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. DELEGATION/ PRESENTATIONS
 - 3.1 Brownfield Options – Alexa Ross, EDO
4. ADOPTION OF MINUTES
 - 4.1 September 28, 2021 Regular Council Meeting Pg. 2
5. PUBLIC HEARINGS- *No public hearings*
6. BYLAWS & POLICIES
 - 6.1 Council Technology Policy COUN 008-21 Pg. 6
 - 6.2 Wastewater Bylaw 2020-01 (3rd Reading) Pg. 8
7. BUSINESS
 - 7.1 Municipal Intern Application Pg. 18
 - 7.2 PRLS 2022 Budget (Population Basis for Provincial Funding) Pg. 19
 - 7.3 Suncor Brownfield Pg. 20
 - 7.4 Washrooms in Council Chambers Pg. 21
 - 7.5 Asphalt Repair Equipment Pg. 22
8. REPORTS
 - 8.1 CAO Report Pg. 23
 - 8.2 Council Reports Pg. 29
9. CORRESPONDENCE & INFORMATION Pg. 30
 - 9.1 Letter to Premier Kenney (Town of Crossfield) RCMP Retroactive Pay Pg. 31
 - 9.2 2020 Municipal Indicators Results Pg. 32
 - 9.3 2021 CP Rail Holiday Train Pg. 33
10. COUNCIL MEETING HIGHLIGHTS (Roundtable) Pg. 34
11. QUESTION PERIOD
Public Gallery / Press Gallery
12. CLOSED MEETING (in accordance with Division 2 of the *FOIP Act*)
 - 12.1 Sec.23, 24 (Local body confidences; advice from officials)
13. ADJOURNMENT



Meeting Minutes of the Town of Didsbury
Regular Council Meeting
September 28, 2021

The regular meeting of Council for the Town of Didsbury was held in Council Chambers located at 1606 14 Street on Tuesday, September 28, 2021 commencing at 6:00 p.m.

Present: Mayor R. Hunter
Deputy Mayor B. Windsor
Councillor J. Baswick
Councillor M. Crothers
Councillor C. Engel
Councillor D. Moore
Councillor E. Poggemiller

Staff: Chief Administrative Officer, E. Gerner
Assistant CAO/Chief Financial Officer, A. Riley
Director of Engineering & Infrastructure, C. Fox
Director of Community Services, N. Aasen
Economic Development & Strategic Operations Coordinator, A. Ross
Manager of Legislative Services/Recording Officer, L. Smith

CALL TO ORDER

Mayor Hunter called the meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Add - Business: 7.9 Mountain View Regional Waste Management Commission - Recycling

Res. 403-21 MOVED by Deputy Mayor Windsor to approve the agenda as amended.

Carried

DELEGATION/PRESENTATIONS

Presentation to former Didsbury RCMP Detachment Staff Sgt. Chad Fournier

ADOPTION OF MINUTES

Res. 404-21 MOVED by Deputy Mayor Windsor to approve the September 14, 2021 Regular Council Meeting Minutes as presented.

Carried

Res. 405-21 MOVED by Councillor Moore to approve the September 16, 2021 Special Council Meeting Minutes as presented.

Carried

PUBLIC HEARINGS - *No public hearings*

BYLAWS & POLICIES

Bylaw 2021-09 Council Code of Conduct

Res. 406-21 MOVED by Councillor Baswick to grant third and final reading to Bylaw 2021-09 Council Code of Conduct.

Carried

Asset Management Policy FIN 011-21

Res. 407-21 MOVED by Councillor Poggemiller to approve Asset Management Policy FIN 001-21 as presented.
Carried

Council Technology Policy COUN 008-21

Res. 408-21 MOVED by Councillor Crothers to approve Council Technology Policy COUN 008-21 as presented.
Defeated

Res. 409-21 MOVED by Councillor Moore to refer Council Technology Policy COUN 008-21 to the Policy & Governance Committee for review and revision.
Carried

Wastewater Bylaw 2020-01

Res. 410-21 MOVED by Councillor Moore to grant second reading to Bylaw Wastewater Bylaw 2020-01 and that it be referred to the Policy & Governance Committee for review.
Carried

BUSINESS

AG Building Sale Funds

Res. 411-21 MOVED by Councillor Moore to fund the Wastewater Reserve with the proceeds from the sale of the former AG building for \$753,040.
Carried

Franchise Fees

Res. 412-21 MOVED by Councillor Engel to keep the 2022 Franchise Fees for ATCO Gas at 25% and FORTIS Alberta at 17%.
Carried

Councillor Crothers left the meeting at 7:23 pm and returned at 7:25 p.m.

Parkland Regional Library Proposed 2022 Budget

Res. 413-21 MOVED by Councillor Baswick to accept the Parkland Regional Library System proposed 2022 budget as information.
Carried

Res. 414-21 MOVED by Deputy Mayor Windsor to have information brought back regarding the Provincial Funding Population Model, and what the Town's funding from the province will be based on.
Carried

Asphalt Repair Equipment

Res. 415-21 MOVED by Deputy Mayor Windsor to proceed with the purchase of the Demo Asphalt Repair Unit for \$67,575 to be funded from the 2021 MSI grant fund.
Carried

Road Work Repair and Maintenance

Res. 416-21 MOVED by Councillor Moore to award the 2021 Asphalt Rehabilitation program to Ruby Rock Asphalt Works Ltd. for \$95,197 to be funded from the 2021 roads repair and maintenance budget.
Carried

Central Alberta Economic Partnership

Res. 417-21 MOVED by Councillor Baswick that the membership with the Central Alberta Economic Partnership be reinstated for an additional year and that this be re-evaluated at renewal time in 2023.

Carried

23rd Street Improvement Projects

Res. 418-21 MOVED by Councillor Poggemiller to refer the 23rd Street North Improvement Project to the 2022 Capital Budget process.

Carried

Patio Dining

Res. 419-21 MOVED by Councillor Engel to approve that patio dining be extended until December 31, 2022.

Carried

Mountain View Regional Waste Management Commission- Recycling

REPORTS

CAO Report

Res. 420-21 MOVED by Councillor Baswick to accept the Chief Administrative Officer's Report for September 28, 2021 as information.

Carried

Council Reports – Roundtable Verbal Reports made by Council members

Res. 421-21 MOVED by Councillor Moore to not give verbal reports for any activities for which minutes are generated and which are included in the External Reports and that there be a two-minute time limit for verbal reports.

Carried

Res. 422-21 MOVED by Councillor Crothers to accept the Council Reports for September 28, 2021 as information.

Carried

CORRESPONDENCE AND INFORMATION

Res. 423-21 MOVED by Councillor Poggemiller to accept the correspondence and information items presented as information:

- Zion Evangelical Missionary Church
- Municipal Asset Management Program (MAMP) Funding Letter
- RCMP Compensation

Carried

COUNCIL MEETING HIGHLIGHTS – Roundtable highlights as selected by individual Council members

- Council approved the request from Economic Development Officer Alexandra Ross on reinstating the CAEP membership until the renewal in 2023. Ms. Ross gathered information regarding membership with CAEP and would like additional time to explore the potential benefits for the Town.
- Council recognized Staff Sgt. Chad Fournier for his service to the Town, and expressed their gratitude by presenting him with an art piece painted by local artist Elsie Archer.
- Upon testimonials and a demonstration to the Strategic Planning Committee, Council approved to purchase the Demo Asphalt Repair Equipment Unit.
- Council was pleased to give third and final reading to the Code of Conduct Bylaw.
- Council highlighted the multiple projects taking place this fall including road repair and maintenance.

GALLERY QUESTION PERIOD

Patricia Porter inquired on the time line for road work on 23rd Street.

CLOSED MEETING

Res. 424-21 MOVED by Councillor Crothers to go into closed meeting in accordance with Division 2, Sections 23 and 24 of the *FOIP Act* at 8:53 p.m.

Carried

The following staff attended the closed meeting session with Council:

E. Gorner, Chief Administrative Officer
A. Riley, Assistant CAO/Chief Financial Officer
N. Aasen, Director of Community Services

RECONVENE

Res. 425-21 MOVED by Councillor Baswick to come out of closed meeting at 9:35 p.m.

Defeated

Res. 426-21 MOVED by Councillor Baswick to come out of closed meeting at 9:43 p.m.

Carried

ADJOURNMENT

Res. 427-21 MOVED by Councillor Crothers to adjourn the Regular Council Meeting of September 28, 2021 at 9:44 p.m.

Carried

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

Initials



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	October 12, 2021
SUBJECT	Council Technology Policy COUN 008-21
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.1

BACKGROUND/PROPOSAL:

Council Members are provided with technological resources to assist them in conducting Council business and attending to their responsibilities as a Council Member in an efficient manner. As part of their red tape reduction review, the Policy and Governance Committee reviewed the current policy *8019 Technology for Council Members* and worked on a new, updated policy to better equip Council members and reduce administrative red tape.

Policy COUN 008-21 Council Technology addresses the procurement and maintenance of devices used by Council members.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

After receiving input from Council at their September 28, 2022 meeting, the Committee prepared a Draft 3, which provides for the support and oversight of Town Administration and allows for individual Council member choice.

If the proposed policy is approved, Administration will have standard laptop devices ready. However, individual wishing another option will be able to choose such under the guidance and direction of Administration.

RECOMMENDATION

That Council approve COUN 008-21 Council Technology as presented.

AND

That Council Rescind Technology for Council Policy #8019.



Policy Statement:

The Town of Didsbury Council shall be provided with technological resources to assist them in conducting council business in an efficient and effective manner and to lessen the need for printed agendas.

1. Definitions

- 1.1 CAO: mean the Chief Administrative Officer of the Town of Didsbury, or their designate.
- 1.2 Council Business: means any work, communications or activities related to their role and responsibilities as an elected member of the Town of Didsbury Council.
- 1.3 Workstation: means any laptop, tablet, smartphone or any other similar electronic and associated external hardware, such as a mouse, keyboard, monitor, charging cord, etc., that will assist Council to undertake their responsibilities, connect with each other, participate during Council meetings using the digital agenda and serve the citizens. A workstation is deemed to have a useful life of four years for the purposes of this policy.

2. Principles

- 2.1 Under the direction of the CAO, each Council Member will be provided a workstation of their choosing at the beginning of their term within a prescribed budget.
- 2.2 Council Members will be offered guidance and assistance on using the workstation at the beginning of their term and throughout the term as required.
 - 2.2.1 Each Council member must complete all IT security training exercises as required.
- 2.3 The Mayor will be provided with a mobile phone or a monthly phone allowance for use of a personal mobile phone, as decided by the Mayor.
- 2.4 Each Council Member is responsible for securing their workstation and the information contained within. In the event that the workstation is lost, stolen or damaged, the CAO must be notified immediately.
- 2.5 Each Council Members will be provided with a Town of Didsbury email address, which shall be used for all Town related business.
- 2.6 The Town of Didsbury IT department will address all issues and repairs for the workstations, using warranty claims whenever possible.
- 2.7 Each workstation remains the property of the Council Member and as such at the end of the term; they may keep the workstation after the Town has ensured that all necessary software and hardware is removed.
 - 2.7.1 The proportionate value of the workstation will have a taxable benefit implication for the portion of the term not completed.
- 2.8 All Town provided equipment shall be primarily used for Town related business.

3. End of Policy



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	October 12, 2021
SUBJECT	Wastewater Bylaw 2020-01 (3 rd Reading)
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.2

BACKGROUND/PROPOSAL:

Council granted second reading to Wastewater Bylaw 2020-01 at the September 22, 2021 Regular Council Meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Engineering and Infrastructure gave a further review of Wastewater Bylaw 2020-01 as well as Administration and the Policy and Governance Committee at their October 6, 2021 meeting.

Schedule B has been updated as per the City of Calgary and South Red Deer Regional Commissions list of restricted substances.

Changes are noted in yellow highlighted and red text.

Bylaw 2020-01 is being recommended to have third and final reading.

RECOMMENDATION

That Council grant third and reading to Bylaw Wastewater Bylaw 2020-01.

TOWN OF DIDSBURY
WASTEWATER
BYLAW NO. 2020-01

WHEREAS THE *MUNICIPAL GOVERNMENT ACT*, RSA 2000, c M-26 PROVIDES THAT COUNCIL MAY PASS BYLAWS FOR MUNICIPAL PURPOSES RESPECTING THE SAFETY, HEALTH AND WELFARE OF PEOPLE AND, SERVICES PROVIDED BY OR ON BEHALF OF THE MUNICIPALITY, PUBLIC UTILITIES AND THE ENFORCEMENT OF BYLAWS; AND

WHEREAS Council deems it desirable to manage wastewater within the Town of Didsbury in compliance with environmental and regulatory guidelines; and

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF DIDSBURY ENACTS AS FOLLOWS:

1. Short Title

1.1 This Bylaw may be referred to as the “Wastewater Bylaw”.

2. Purpose

2.1 The purposes of this Bylaw include the following:

- 2.1.1 To protect the wastewater system and its processes from damage, obstruction, toxic upset, or loss of efficiency;
- 2.1.2 To protect the Town of Didsbury’s employees and the public from exposure to hazardous conditions;
- 2.1.3 To control the flow and composition of releases of wastewater and substances to the wastewater system;
- 2.1.4 To provide for a system of permits or other permissions that facilitate the imposing of conditions on releases to the wastewater system.

3. Definitions

3.1 The following definitions apply in this Bylaw:

Adverse effect means impairment of, or damage to, any one or more of the following:

- a. human health or safety;
- b. property;
- c. the environment;
- d. the wastewater system.

Chief Administrative Officer means the Chief Administrative Officer of the Town or their designate;

Clear water waste means water originating from sources other than wastewater streams and includes the following:

- a. roof and foundation drainage;
- b. remediated groundwater;
- c. impounded storm drainage or impounded groundwater;
- d. non-contact cooling water;
- e. a release as directed by Alberta Environment;

Connection means a pipe or conduit installed between the premises and the wastewater system for the purposes of draining wastewater from the premises;

Developer means a person or company that constructs new buildings for human use or habitation or develops land to accommodate the same.

Environmental Protection and Enhancement Act means the Environmental Protection and Enhancement Act, RS. 2000, c E-12 and all regulations adopted under the Environmental Protection and Enhancement Act;

Hauled wastewater means septage which is transported by a vehicle to a designated site for disposal to the wastewater system;

Hazardous substance means a substance or mixture of substances, other than a pesticide, that exhibits characteristics of flammability, corrosivity, reactivity or toxicity, including, without limitation, any substance that is designated as a hazardous substance within the meaning of the regulations; "Environmental Protection and Enhancement Act";

Interceptor means a type of pre-treatment system;

Monitoring access point means an access point in or on the premises that allows for the observation, sampling and flow measurement of wastewater entering the wastewater system, and includes a test manhole;

Non-contact cooling water means water used in a process for the purpose of removing heat and that has not, by design, come into contact with any additional substance;

Obstruct means to hinder, delay, interfere with, prevent, or attempt to prevent the execution of a power or duty of the Town;

Owner means the owner of a property impacted or affected by connection to the wastewater system.

Pesticide means a pesticide as defined and regulated in the Environmental Protection and Enhancement Act;

Private wastewater system means a privately-owned system for the collection, treatment and disposal of wastewater, and may include a septic tank with an absorption field or other approved means of disposal;

Prohibited substance means any of the substances described in Schedule "A" of this Bylaw;

Radioactive material means a nuclear substance as defined in the Nuclear Safety and Control Act;

Release means:

- a. To directly or indirectly conduct a substance to the wastewater system or a watercourse by spilling, discharging, disposing of, abandoning, depositing, leaking, seeping, pouring, draining, emptying, or by any other means; or
- b. A spill, discharge, disposal, abandonment, deposit, leak, seep, pour, drain or emptying of a substance into the wastewater system or a watercourse;

Restricted substance means a substance described in Column 1 (Substance) of Schedule "B" of this Bylaw;

Separator means a type of pre-treatment system;

Septage means wastewater removed from a cesspool, septic tank system, privy vault or privy pit, chemical toilet, portable toilet, or other domestic wastewater holding structure;

Storm drainage means runoff that is the result of rainfall or other natural precipitation or runoff that results from the melting of snow or ice;

Storm drainage system means the system for collecting, storing, treating, transporting or disposing of storm drainage, but does not include plumbing or service connections in the premises;

Substance means any one or more of the following:

- a. Any solid matter;
- b. Any liquid matter;
- c. Any gaseous matter;
- d. Any sound, vibration, heat, radiation or other form of energy;
- e. Any combination of (a), (b), (c) or (d);

Sump means a device that traps large, heavy solids from the wastewater before the wastewater is released into the wastewater system or storm drainage system;

Waste residue means all substances removed from wastewater by a pre-treatment system;

Wastewater is water after it has been used in a variety of applications usually leaching, flushing, or washing away wastes from locations, where those wastes were generated or placed;

Wastewater agreement means an agreement governing any conditions required by the Town.

Wastewater treatment facility means a facility that stores, treats and disposes of wastewater, but which is not part of the wastewater system;

Wastewater system means the system owned and operated by the Town for the collection, transmission, treatment and disposal of wastewater.

4. Interpretation

- 4.1 Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and enforceable.
- 4.2 All schedules attached to this Bylaw form a part of this Bylaw.

5. Compliance with Other Laws

- 5.1 Nothing in this Bylaw relieves a person from complying with any provision of any federal or provincial law or regulation, other bylaw or any requirement of any lawful permit, order or license.

6. Provision of Wastewater System

- 6.1 A person must not install or operate a Private wastewater treatment system that treats wastewater from a source external to that wastewater treatment facility unless authorized by the Town, subject to any and all conditions thereof.
- 6.2 Anyone causing damage to the Wastewater system will be required to compensate the Town fully for all associated costs of repairs.
- 6.3 Any owner or developer's use of the Wastewater System is at the ongoing discretion of the Town and may be subject to additional requirements. These additional requirements will be the responsibility of the owner or developer.

7. Connections

- 7.1 No connections, to the Wastewater system, or new installations of or repairs to service lines shall be made without the approval of the Town, always subject to whatever conditions and requirements the Town may impose.
- 7.2 Nothing shall be released into the Wastewater system, without the approval of the Town.

7.3 The Chief Administrative Officer (CAO) has the authority to waive any part of this section of the bylaw due to emergent and unique circumstances, who will report all material occurrences to Council.

New Connections

- 7.4 All new development requiring wastewater service shall be connected to the Town Wastewater system, with all costs associated with such connection being the full responsibility of the developer.
 - 7.4.1 All such connections shall be done to the satisfaction of the Town, to the Town's specifications, and under their direction. No person other than those authorized by the Town shall make any connection to/or shall cut or otherwise tamper in any way with the Town Wastewater system.

Repairs and Maintenance

- 7.5 All repairs, unplugging, servicing, or maintenance, and all costs associated therewith, that is required to be done to a wastewater service line will be the full responsibility of the owner up to the owner's property line as per Schedule C.
 - 7.5.1 All such repairs, unplugging, servicing shall be done to the satisfaction of the Town, to the Town's specifications, and under their direction. No person other than those authorized by the Town shall make any connection to/or shall cut or otherwise tamper in any way with the Town Wastewater system.

Impacts to Adjacent Streets & Properties

7.6 In all cases when the installation of new connections or the replacement and repair of wastewater service lines necessitates the opening and excavating of a street, boulevard, sidewalk or other property the owner shall be fully responsible for, along with all costs, of returning such to its original condition, at the discretion of the CAO.

7.6.1 If the street, boulevard, sidewalk or other property is not returned to its original condition the Town will undertake to do the work with the owner of the property being responsible for all the costs of such work.

8. Obligation to Report

8.1 Any connections or equipment that does not comply with the requirements of the *Safety Codes Act* or this *Bylaw* must be reported to the Town.

9. Limitation on Liability

9.1 The Town is not liable for damages or loss suffered by any person due to the operation of the Wastewater system, unless such damages or loss are shown to be directly due to the gross negligence of the Town or its employees, and without limiting the generality of the foregoing, the Town will not be liable for damages or loss resulting from any of the following:

9.1.1 The settlement of an excavation or trench made for the purpose of installing, maintaining or repairing any part of the Wastewater system, or any damage or loss resulting from that settlement;

9.1.2 A break of a wastewater main or connection;

9.1.3 The disruption of the Wastewater system when the disruption is necessary for the repair or maintenance of the Wastewater system;

9.1.4 The disruption of the Wastewater system in the event of an emergency.

10. Requirements of Written Approvals or Agreements

10.1 A written approval, agreement or permit given by the Town pursuant to this Bylaw, must be available for inspection on the request of the Town.

11. Disconnections

11.1 The Town reserves the right to disconnect any service line from the Wastewater system due to unsafe conditions, to protect the integrity of the Wastewater system and/or the utility billing system, or for any other reason the CAO deems necessary for the wellbeing of the Town.

12. Wastewater

12.1 All wastewater must be disposed of through the Town's Wastewater system or an approved alternate wastewater system.

12.2 A person must not dispose of any substance into the plumbing system of the premises prior to connection of the plumbing system to either the Wastewater system or a private wastewater system.

13. Clear Water Waste

13.1 A person must not release, or allow to be released, any Clear water waste into the Wastewater system unless the person obtains approval from the Town.

14. Access to Wastewater System

14.1 Unless approved by the Town, no person shall access or obstruct any of the Wastewater system, including all equipment, chambers, structures, property or related premises.

14.2 Any such access or obstruction that results in damage or harm to the Wastewater system, must compensate the Town for the cost of all repairs.

15. Wastewater Re-use

- 15.1 Wastewater must not be re-used for any purpose without written approval from the Town.

16. Release of Substances

- 16.1 A person must not release or allow the release of any prohibited substance into the Wastewater system unless for special circumstances, in which written approval from the Town is required.
- 16.2 A person must not directly or indirectly dilute wastewater for the purpose of complying with the requirements of this Bylaw as set out in Schedules "A" and "B".

17. Hauled Wastewater

- 17.1 No person shall discharge or permit the discharge of hauled wastewater except at a hauled wastewater discharge location.
- 17.2 A person releasing hauled wastewater must pay any fees and charges related to the discharge.

18. Spills

- 18.1 All spills or unapproved discharges shall immediately be brought to the attention of the Town.
- 18.2 Anyone responsible for such spills shall be responsible for the safe and expedient clean up, and for all associated costs, and for notifying all appropriate authorities.

19. Inspections

- 19.1 The Town may enter into, or on the premises with the consent of the owner at a reasonable time, to carry out and inspection, enforcement or actions as necessary.

20. Enforcement/Offences

- 20.1 If any person fails to comply with or contravenes a provision in this Bylaw the CAO or a Bylaw Enforcement Officer may issue any order under Section 545 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 as amended, requiring the person to remedy the contravention.
- 20.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a fine in an amount between \$100 and \$1000 depending upon the severity of the infraction.

22. Coming into Force

- 22.1 This Bylaw shall take effect on the date of the third and final reading.

23. Repeal

- 23.1 Upon third reading of Bylaw 2020-01, Bylaw 2013-09 and Residential Sanitary Sewer Service Connection Policy #4004 and all amendments thereto are hereby repealed.

READ a **FIRST** time this 14th day of January 2020.

READ a **SECOND** time this 28th day of September, 2021.

READ a **THIRD** time and fully **PASSED** this _____ day of _____, 2021.

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

SCHEDULE "A" PROHIBITED SUBSTANCES

For the purpose of this Schedule, the following definitions are provided:

Biological substance means a substance from hospitals, medical clinics, medical laboratories, dental laboratories, dental clinics, health care facilities, necropsy facilities, research laboratories, biological research facilities, or from other similar facilities, which cannot be treated to acceptable levels by the wastewater treatment process, and which may contain either a pathogenic substance or an experimental biological substance;

Biosolid means a solid or semi-solid substance produced from wastewater treatment processes that may be beneficially recycled;

The following must not be *released* into the *Wastewater system*:

- a. *Hazardous substances*;
- b. *Pesticides*;
- c. *Wastewater* having a pH of less than 5.5 or greater than 10;
- d. *having any other corrosive property capable of causing damage or hazard to structures, equipment, biological wastewater treatment processes, and personnel*
- e. *Unused or waste pharmaceuticals*;
- f. *Wastewater* having a temperature in excess of 75 degree Celsius;
- g. *Radioactive materials*;
- h. *Biological substances*;
- i. *A substance that will interfere, or does interfere, with the operation of the Wastewater system*;
- j. *A substance that will cause a violation or non-compliance event with respect to the Town of Didsbury's wastewater operating approval*;
- k. *A substance that will interfere with the disposal of biosolids resulting from municipal Wastewater system*;
- l. *Grit removed from ICI premises, including grit removed from car wash establishments, automobile garages, restaurant sumps or from interceptors.*

SCHEDULE "B" RESTRICTED SUBSTANCES

CONTAMINANTS

Total Suspended Solids	4,800 mg/L
Biochemical Oxygen Demand (B.O.D.)	4,800 mg/L
Chemical Oxygen Demand (C.O.D.)	9,600 mg/L
Fat, Oil & Grease – Animal and Vegetable	500 mg/L
Oil & Grease – Synthetic hydrocarbon	50 mg/L
Total Kjeldahl Nitrogen (T.K.N.)	400.00 mg/L
Total Phosphorus	150.00 mg/L

INORGANIC CONTAMINANTS

Aluminum	50.00 mg/L
Antimony	1.00 mg/L
Arsenic	1.00 mg/L
Barium	3.00 mg/L
Boron	1.00 mg/L
Cadmium	0.05 mg/L
Chloride	1500 mg/L
Chromium	1.00 mg/L
Cobalt	5.00 mg/L
Copper	0.50 mg/L
Cyanide	1.00 mg/L
Fluoride	10.00 mg/L
Lead	1.00 mg/L
Manganese	1.00 mg/L
Mercury	0.01 mg/L
Nickel	0.50 mg/L
Phosphates	100 mg/L
Selenium	1.00 mg/L
Silver	1.00 mg/L

ORGANIC COMPOUNDS

Benzene	0.50 mg/L
<i>BTEX</i>	1.00 mg/L
Chloroform	0.05 mg/L
Dichlorobenzene (1,2-)	1.00 mg/L
Dichlorobenzene (1,4)	1.00 mg/L
Ethylbenzene	0.5 mg/L
Hexachlorobenzene	0.06 mg/L
<i>Hydrocarbons</i>	50.00 mg/L
Methylene chloride (dichloromethane)	0.09 mg/L
<i>PCBs</i> (chlorobiphenyls)	0.004 mg/L
Phenolic Compounds	1.00 mg/L
Tetrachloroethane (1,1,2,2-)	0.06 mg/L
Tetrachloroethylene	0.06 mg/L
Toluene	0.50 mg/L
Trichloroethylene	0.05 mg/L
Xylenes, total	0.50 mg/L

SCHEDULE "C" SANITARY SERVICE REPAIRS

Definitions:

Access point – The cleanout or other point of access to the sanitary sewer service line for the purposes of inspection and cleaning.

Front floor cleanout – A cleanout or access point that is located inside the building.

Mainline – the portion of the sanitary sewer system that collects and transports wastewater to the treatment plant. Typically this portion of the system is located in or near the street.

Malfunction – is a crack, breakage or breach in the sanitary sewer service line.

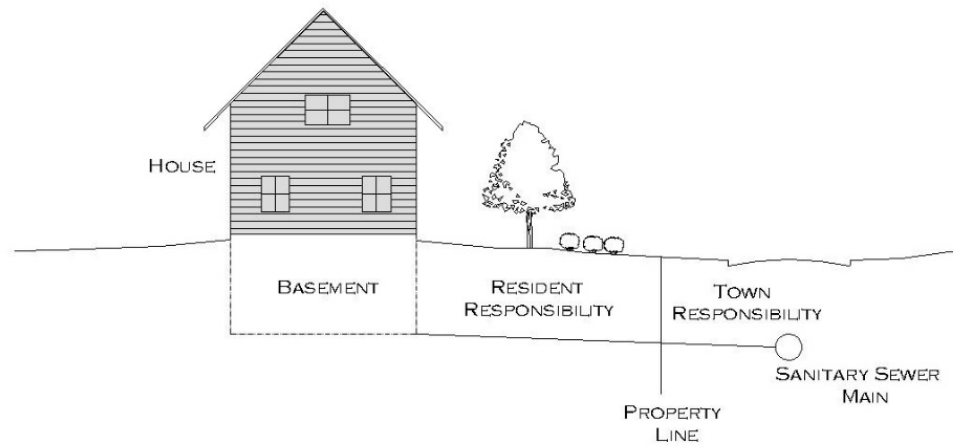
Occupant – is a person(s) occupying or exercising control over, or having right to occupy or exercise control over, the land may also be referred to as Occupant.

Service line (service lateral) – the sewer that connects a house or building to the sanitary sewer mainline.

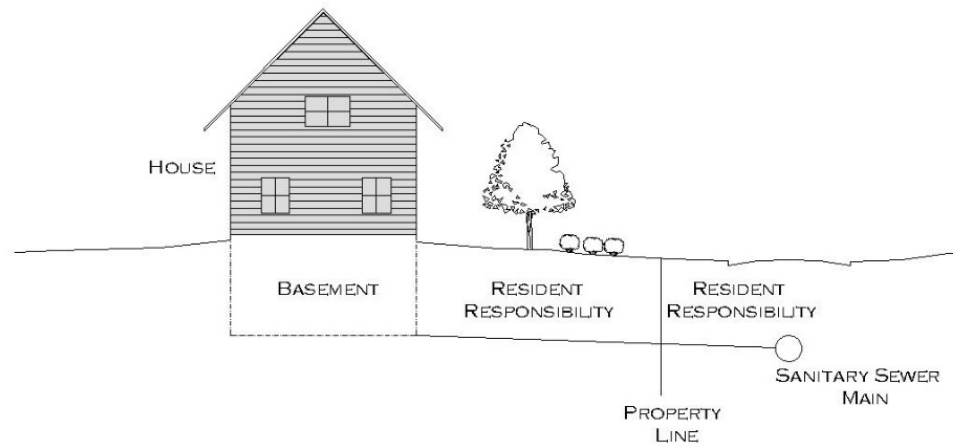
Procedures:

1. The occupant shall be responsible for notifying the Town if a service line blockage occurs.
2. The Town shall check the main and determine if the main is flowing. If the main is not flowing, it will be address by the Town.
3. If the main is flowing, it is the occupant's responsibility to obtain a plumbing contractor to address the blockage.
 - 3.1 If an occupant is unable to find a qualified plumber/contractor, the occupant may call the Town of Didsbury and the Town personnel will find a qualified plumber/contractor to assist. The occupant will be required to sign a release to the Town of Didsbury prior to any work commencing. The occupant will assume responsibility for all costs as per the Town.
4. It shall be the plumbing contractor's responsibility to investigate the sewer service lateral to determine the cause and location of the defect/blockage. The plumbing contractor shall be responsible for the necessary auguring, snaking and/or flushing of the line to the mainline.
5. If sewer line repairs are necessary, the occupant is responsible for all costs from the home to the property line. If repairs of the line occurs between the property line and the main sewer line, the Town is responsible for all repair costs.
6. No roots can permeate a sewer line unless there is a crack or breakage that would allow the roots to grow into the line. As such, if the crack or breakage that allowed the root penetration is between the foundation of the resident home and the property line, the occupant will be responsible. If the malfunction is between the property line and the main, then the Town is responsible for all repair costs.
7. If it is believed the Town has any liability for the blockage due to a malfunction, it is the occupant's responsibility to have the line "cameraed" and a record of the "cameraing" in a usable format presented to the Town.
8. If Town infrastructure will be impacted by work done on private property, the Town must be notified prior to any work being done. These costs will be borne by the occupant.
9. As repair work takes place, (private or within the public right-of-way) the occupant/contractor shall be responsible for notifying the Town for all necessary inspections.
10. The occupant is responsible for all plumbing costs.
 - 10.1 Any costs incurred by the occupant that are proven to be the responsibility of the Town of Didsbury will be reimbursed to the occupant upon the Town receiving necessary documentation and proof.

SANITARY SEWER SERVICE REPAIR OR REPLACEMENT RESPONSIBILITY



SANITARY SEWER SERVICE CAMERA OR MAINTENANCE RESPONSIBILITY





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	October 12, 2021
SUBJECT	Municipal Intern Application
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

One of the streams of the Alberta Community Partnership grant is the Municipal Internship grant which covers \$60,000 of salary, benefits and professional development costs of an intern for an 18 month period. The Alberta Municipal Internship Program is Canada's largest and longest running program to train new and recent post-secondary graduates in municipal government. The internship will be 18 months in length beginning in May of 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration is seeking Council approval to submit a grant application for an Administration Intern position, which is due October 15, 2021. An intern is a low-cost way to build capacity in the organization. The work plan for the intern will include administrative duties, such as taking an active role in the council and committee preparation, overseeing various projects throughout the organization, and completing a shadow rotation through core departments for a well-rounded municipal experience.

The application requires Council commitment by way of Council resolution to support the Town's request to host an intern and that sufficient budget will be allocated to support the application. Over the 18 months, the Town would be required to pay \$28,000 towards salary and benefits of the intern. Approximately 44%, or \$12,444 as part of the 2022 budget, and 56%, or \$15,556 as part of the 2023 budget.

ALIGNMENT WITH STRATEGIC PLAN

Economic Prosperity

RECOMMENDATION

That Council move to support the 2022/23 ACP Municipal Internship Program application, committing \$28,000 towards salaries and benefits for the Intern, including \$12,444 as part of the 2022 budget and \$15,556 as part of the 2023 budget.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	October 12, 2021
SUBJECT	PRLS 2022 Budget (Population Basis for Provincial Funding)
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	7.2

BACKGROUND/PROPOSAL:

In response to the Parkland Regional Library System proposed 2022 budget, Council moved to have information brought back regarding the population basis used for Provincial Funding.

The Parkland Regional Library System proposed 2022 budget has maintained the per capita membership fee at \$8.55, however is relying on the published population estimates, amounting to an overall increase to their budget from 2021. For Didsbury, this equates to an increase of \$590, from \$45,041 to \$45,631. The System requires Council to approve the budget as soon as possible, prior to their November 4, 2021 board meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

According to the Government of Alberta (GoA) website, the GoA has moved from the use of municipal census counts to provincially developed population estimates. Municipal population estimates will result in more consistent and timely information about Alberta's population. The GoA Municipal Population Lists webpage states that the Municipal Affairs Population List has been discontinued and will be replaced by population estimates from Treasury Board and Finance in the future. Administration confirmed this understanding with contacts at AUMA and the GoA Office of Statistics and Information.

This will come into effect for the 2022 grant funding year.

Municipal population estimates will be publicly available in January, 2022 and be used to calculate funding for the 2022 grants year (which starts April 1, 2022).

There are certain agreements between the Town and other bodies, which rely on federal census data. The updated Provincial model may be an option going forward for some of these agreements, but not others.

ALIGNMENT WITH STRATEGIC PLAN

An Informed and Engaged Community

RECOMMENDATION

That Council move to approve the Parkland Regional Library System 2022 budget and the membership fees of \$8.55 per capita as presented.

OR

That Council move to recommend Parkland Regional Library System revisit their proposed 2022 budget to reduce the membership fees to amount to a \$0 fee increase from 2021.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	October 12, 2021
SUBJECT	Suncor Brownfield Re-Development
ORIGINATING DEPARTMENT	Economic Development
AGENDA ITEM	7.3

BACKGROUND/PROPOSAL:

The Didsbury Economic Development Officer was tasked with connecting with Suncor Energy to explore the re-development of the brownfield site located along 20th Ave.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The property, which belongs to Suncor, is located on the main thoroughfare leading to the downtown core. The site is deemed contaminated and has very limited opportunities to be developed.

Economic Development explored potential options for developing this land with Suncor, who is supportive of this and is willing to contribute to it. Potential options for development of this land include:

- Community Park with Pavilion
- Playground Art structure
- Art components: sculptures, chalk board

Benefits: By developing this brownfield, currently sitting empty, this project could turn a vacant site into a community asset. The project could be a gem for this area of the community, adding to the enjoyment of not only residents, but also the region and visitors to Didsbury.

Developing the brownfield will cater to the quality of life for our residents of all ages and further may help generate increased visitor traffic to the adjacent businesses and may attract complementing businesses filling the empty store fronts in this area.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority: Economic Priority, Infrastructure & Asset Management; Healthy Safe Living

RECOMMENDATION

That Council accept this as information and that this be deferred to the Strategic Planning process for the new Council Term.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	October 12, 2021
SUBJECT	Washroom in Council Chambers
ORIGINATING DEPARTMENT	OCAO
AGENDA ITEM	7.4

BACKGROUND/PROPOSAL:

Administration was asked to look into the feasibility of installing a washroom within the Council Chambers. This bathroom would be open during regular council meetings for use by the public.

Currently, when an individual needs to use the washroom facilities they walk through the administrative area to the public washrooms located near Didsbury Neighborhood Place. A staff member then is on hand and is present in the administrative space when this occurs.

Note that the staff member is one already in attendance at Council meetings and therefore providing this service is not an additional cost. It should also be noted that members of the public needing to use the washroom facilities rarely occurs.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration explored the installation of a washroom in the Council Chambers. Water & sewer lines are available and can be utilized at any time to tie in. Therefore, some basic construction work would be required to install one single-use washroom facility, which would have added sound installation and ventilation fans. It would be located in the SE corner and the floor would be lowered. Note that it would reduce on-site storage within this facility as well.

Administration estimates that it would cost approximately \$25,000 to undertake this construction project.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority: Economic Priority, Infrastructure & Asset Management; Healthy Safe Living

RECOMMENDATION

That Council accept this as information.

OR

That Council refer this issue to the 2022 budget planning process.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	October 12, 2021
SUBJECT	Asphalt Repair Equipment
ORIGINATING DEPARTMENT	Engineering & Infrastructure
AGENDA ITEM	7.5

BACKGROUND/PROPOSAL:

Council pass resolution 415-21 to proceed with the purchase of the Demo Asphalt Repair Unit for \$67,575 to be funded from the MSI grant fund.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration proceeded with communicating the decision to Industrial Machine Inc. Unfortunately, IMI advised the demonstration unit had been spoken for between the demonstration and the evening of the decision. IMI has offered to “bridge the gap” from the new unit price of \$75,080 and will supply a new unit for \$71,300. This is an additional \$3,725 more than approved in Res. 415-21 but a savings of \$3,780 for a new unit.

ALIGNMENT WITH STRATEGIC PLAN

Infrastructure and Asset Management

RECOMMENDATION

That Council approve the additional funding of \$3,725 from the MSI grant fund for the purchase of a new asphalt repair equipment.

OR

That Council rescind resolution 415-21 and refer the purchase of the new asphalt repair equipment to the 2022 Capital Budget process.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	October 12, 2021
SUBJECT	Chief Administrative Officer's Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

The Chief Administrative Officer provides Council with a regular report for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Chief Administrative Officer's report for October 12, 2021 as information.

1. Analysis of Investment in former AG Building (ACAO/CFO)

The difference between the purchase price and sale price of the former AG building is approximately \$329,000. The purchase and sale of the building have a value to the community; the value being new development, which equates to tax dollars and has the potential to spark further growth. When assessing this value we look at both the tax dollars forgone, if this investment did not go ahead, and the cost of holding a vacant building. At the current non-residential tax rate, the annual property taxes brought in is expected to be \$80,000. The annual cost of holding the vacant building, including basic utilities and maintenance work required is at least \$25,000. It will take approximately 3 years to recover this value; or less than 3 years if further growth and development occurs.

2. Municipal Indicators Report (ACAO/CFO)

Please find attached the 2020 Municipal Indicators Report.

3. 2021 Reader's Choice Awards (OCAO)



4. Loan Renewal (ACAO/CFO)

The loan held with Connect First Credit Union, which was borrowed to develop the public works shop, is up for renewal. Administration has secured a 5 year fixed term at 1.89% (previously floating prime loan). Prime rate is currently at 2.45%. With these terms, we expect to save approximately \$20,000 over the remaining life of the loan, which is approximately 6 years.

5. **Concrete R&M Update** (Engineering & Infrastructure)

The operating budget allowed for up to \$80,000 of investment into repairs and maintenance of the municipal sidewalk network. The operating funds are used to increase the quantity of accessibility ramps throughout the community and to remove and replace failing segments.

The work was awarded to Rubyrock with an awarded value of \$69,375 allowing for a 13% contingency. The sites are as follows:

Location
24 Ave / 21 St
2038 23 Ave
2150 23 Ave
Kinsman Park 23 St
Kinsman Park 23 St
Kinsman Park 23 St
2038 21 St
2141 24 Ave
2102 24 Ave
2102 24 Ave
21 St / 20 Ave
1801 14 St
2013 22 Ave
2017 22 Ave
2021 22 Ave
2219 21 St
2219 21 St

Town of Didsbury 2020 Municipal Indicators Report

The 2020 Municipal Indicators Report exhibits a *healthy standing* for Didsbury, as none of the indicators were triggered. Indicators are triggered if they do not meet the required benchmark used for assessment.

Town of Didsbury 2020

AUDIT OUTCOME

No Concern

MINISTRY INTERVENTION

No

TAX BASE BALANCE

90.84%

TAX COLLECTION RATE

95.08%

POPULATION CHANGE

14.55%

CURRENT RATIO

2.02

ACCUMULATED SURPLUS/DEFICIT

\$7,491,389

ON-TIME FINANCIAL REPORTING

Yes

DEBT TO REVENUE PERCENTAGE

32.93%

DEBT SERVICE TO REVENUE PERCENT

5.20%

INVESTMENT IN INFRASTRUCTURE

4.60

INFRASTRUCTURE AGE

62.89%

INTEREST IN MUNICIPAL OFFICE

N/A

What Each Indicator Means

Audit Outcome: Auditor must report on exceptional circumstances. Triggered when the municipal auditor has identified a going concern risk, or denial of opinion in the municipality's audited financial statements.

Didsbury's Result: No concern.

Ministry Intervention: The Province may need to intervene under exceptional circumstances. Triggered when Municipal Affairs has used its legislative authority to intervene in the municipality's operations, including viability reviews, inspections, etc.

Didsbury's Result: No.

Tax Base Balance: The percentage of the total tax revenue that is collected from residential and farmland properties. Triggered when more than 95% of the municipality's tax revenue comes from residential and farmland properties. Summer villages are excluded.

Didsbury's Result: 90.84%

Tax Collection Rate: The percentage of property taxes collected. Triggered when a municipality collects less than 90% of the property taxes it levies in the reporting year.

Didsbury's Result: 95.08%

Population Change: The percentage of population change in the municipality over a ten-year period. Triggered when a municipality's population declines by 20% Improvement districts and summer villages are excluded.

Didsbury's Result: 14.55%

Current Ratio: The ratio of current assets to current liabilities. Triggered when the result is less than 1. A result of N/A indicates that the municipality has other long term investments which, together with current assets, more than meet its current liabilities.

Didsbury's Result: 2.02

Accumulated Surplus/Deficit: The total assets minus liabilities of the municipality excluding capital assets and related debt. Triggered when a municipality is in a deficit (-) position for the reporting year. Municipalities in a deficit position are required to recover the shortfall in the following year.

Didsbury's Result: \$7,491,389

On-Time Financial Reporting: Municipalities are required to submit year-end audited financial statements and financial information returns to Municipal Affairs by May 8th of the reporting year. Triggered if the municipality filed after May 8th.

Didsbury's Result: Yes

Debt to Revenue Percentage: Total borrowings as a percentage of total revenue. Triggered when a municipality's debt is greater than 120% of its total revenue.

Didsbury's Result: 32.93%

Debt Service to Revenue Percentage: Annual principal and interest payments as a percentage of total revenue. Triggered when principle and interest payments on borrowings is greater than 20% of the municipality's total revenue.

Didsbury's Result: 5.20%

Investment in Infrastructure: The ratio of new investment in capital assets compared to the depreciation (or amortization) of existing assets over a five year period. Triggered if a municipality's capital spending is less than the depreciation of its assets, indicated by a result less than 1.

Didsbury's Result: 4.60

Infrastructure Age: The depreciated (amortized) value of tangible capital assets as a percentage of original cost. Triggered when the net book value of the tangible capital assets is less than 40% of the original cost.

Didsbury's Result: 62.89%

Interest in Municipal Office: Elections votes are only held if there are more candidates than positions. Triggered when no vote is held because all councilors are acclaimed. A result of N/A indicates that no election or by-election occurred within the reporting year.

Didsbury's Result: N/A

Comparison of Indicators 2017 – 2020

	2017	2018	2019	2020
Audit outcome	No concern	No concern	No concern	No concern
Ministry Intervention	No	No	No	No
Tax Base Balance	90.03%	90.43%	90.48%	90.84%
Tax Collection Rate	94.23%	95.88%	95.98%	95.08%
Population Change	14.55%	14.55%	14.55%	14.55%
Current Ratio	1.69	1.89	2.32	2.02
Accumulated Surplus/Deficit	\$4,572,676	\$5,618,759	\$6,924,152	\$7,491,389
On-Time Financial Reporting	Yes	Yes	Yes	Yes
Debt to Revenue Percentage	50.22%	44.90%	37.23%	32.93%
Debt Service to Revenue Percentage	8.09%	6.48%	6.30%	5.20%
Investment in Infrastructure	5.16	5.24	4.96	4.6
Infrastructure Age	65.31%	64.72%	63.43%	62.89%
Interest in Municipal Office	3.14%	N/A	N/A	N/A



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	October 12, 2021
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

Council members will give a verbal and/or written report on any business or committee activity they have participated in.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Council Reports for October 12, 2021 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	October 12, 2021
SUBJECT	Correspondence & Information
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town that may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Letter to Premier Kenney from Town of Crossfield on RCMP Retroactive Pay
- 2020 Municipal Indicator Results
- 2021 CP Rail Holiday Train

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engagement Community

RECOMMENDATION

That Council move to accept the correspondence and information items presented as information.



September 8, 2021

Premier Jason Kenney
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

RE: ROYAL CANADIAN MOUNTED POLICE (RCMP) RETROACTIVE PAY

At the last regular meeting of Crossfield Town Council held Tuesday September 7, 2021, Council discussed the recent developments that the Royal Canadian Mounted Police (RCMP) have been drawing closer to an agreement that will require retroactive pay to be issued. This has been brought to our attention by the Alberta Urban Municipalities Association (AUMA).

Municipalities in Alberta such as ours under total population of 5,000 have recently been subjected to increasing our property tax rates on citizens and businesses in order to cover the cost of policing in our province. It is also something that we are not able to requisition for, which has further made raising the funds a contentious issue. Our tax payers are being directly affected by the increase already, and will feel the burden even more if our municipality must pay a share of the RCMP's pay increases.

Crossfield Town Council respectfully requests that the Alberta Government ensures that Alberta municipalities are not charged with assisting in funding the RCMP's retroactive pay when the agreement is complete. It should be up to the provincial and federal governments to deal with any shortfalls, and not to overload municipalities with further monetary strain.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Jo Tennant
Mayor

cc: Mr. Nathan Cooper, MLA for Olds-Didsbury-Three Hills
Alberta Urban Municipalities Association (AUMA)
AUMA Member Municipalities

Subject: 2020 Municipal Indicator Results

Dear Chief Administrative Officer,

Beginning in 2017, Alberta Municipal Affairs started reporting on a new performance measure, which identified the percentage of municipalities that were deemed to be “not at risk” based on financial and governance risk indicators. This performance measure was developed in consultation with stakeholders, and is used as a benchmark for measuring the ministry’s efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

Each of the thirteen indicators has a defined benchmark, and a municipality will be deemed “not at risk” as long as it does not trigger a critical indicator or three or more non-critical indicators. Municipal Affairs will publish the 2020 Municipal Indicator Results report for municipalities that are deemed “at risk” on the open government portal in early 2022 (<https://open.alberta.ca/publications/municipal-indicator-results>).

The municipal indicator results from 2016 to 2020 for all municipalities are available on the online Municipal Indicator Dashboard on the Municipal Indicators webpage (www.alberta.ca/municipal-indicators.aspx).

The ministry has compiled and verified the data collected from Alberta’s municipalities for the 2020 financial year and is pleased to inform you that your municipality did not trigger the required number of indicators to appear in this year’s Municipal Indicator Results report.

If you would like to discuss your results or the potential future release of these results on the Municipal Affairs website, please contact the Municipal Services Division at toll-free 310-0000, then 780-427-2225, or via email at lgsmail@gov.ab.ca.

Yours truly,

Gary Sandberg
Assistant Deputy Minister



October 8, 2021

Mayor Rhonda Hunter
Town of Didsbury
PO Box 790
Didsbury AB T0M 0W0
via email: rhunter@didsbury.ca

Dear Mayor Hunter:

I am writing to advise you that, after careful consideration, CP has decided to shift the annual CP Holiday Train event to a virtual concert again this year.

While we are disappointed that we cannot responsibly invite communities to gather around the Holiday Train's stage car, we are honoured to host a virtual "Holiday Train at Home" program and continue to support communities and food banks across our network as they work to address food insecurity in North America.

Details on the concert, including musical guests, date, time and virtual hosting platform, will be announced in the coming weeks.

In keeping with our ongoing commitment to communities, CP will make a donation to the local food bank that we funded the last time the CP Holiday Train visited your community. CP also hopes to inspire additional food bank donations during the virtual concert, and will direct viewers to organizations that support community food banks in Canada and the U.S. throughout the show.

Once the event date and artists are announced, CP will provide you with a digital poster for use in advertising the CP "Holiday Train at Home" concert. We encourage you to share concert details within your community and on your media and social media channels.

If you have any questions about this year's CP Holiday Train virtual program, please contact us at Holiday_Train@cpr.ca. Thank you for your on-going support.

Sincerely,

Mike LoVecchio
Director Indigenous Relations and Government Affairs
Canadian Pacific
General Yard Office
1670 Lougheed Highway
Port Coquitlam BC V3B 5C8
778 772-9636
mike_lovecchio@cpr.ca



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	October 12, 2021
SUBJECT	Council Highlights Roundtable
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.1

BACKGROUND/PROPOSAL:

Council members will identify items that were significant to them from the meeting to be included in the Council Highlights.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

These highlights will be used by Administration to be included in the Council Highlights document that is placed on the Town of Didsbury website for public review and released to the public.