



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, January 25, 2022, 6:00 p.m.

Held through Zoom Meetings

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9. CORRESPONDENCE & INFORMATION

- Town of Tofield - Rural Alberta - Adolescent Vaccine Provision
- Mountain View Seniors' Housing – Request to Sustain Board Directors and Alternatives
- Mountain View Seniors' Housing – Letter to Ministry of Treasury Board and Finance on Pre Budget 2022 Consolation
- Keep Alberta RCMP Community Engagement Tour on the Proposed APPS
- Didsbury Municipal Library - Updated Safety & Use Bylaws

10. COUNCIL MEETING HIGHLIGHTS (Roundtable)

11. QUESTION PERIOD

12. CLOSED MEETING

12.1. Advice from Officials - Section 24 of the FOIPP Act

12.2. Local Public Body Confidences - Section 23 of the FOIPP Act

12.3. Local Public Body Confidences - Section 23 of the FOIPP Act

13. RECONVENE

14. ADJOURNMENT



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Enhance Energy Origin
ORIGINATING DEPARTMENT	Economic Development
AGENDA ITEM	3.1

BACKGROUND/PROPOSAL:

A delegation from Enhance Energy Origins will be attending the Council Meeting to give a presentation to Council regarding the best location for a large-scale, open access, carbon dioxide sequestration hub in Central Alberta.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached the presentation provide by the delegation.

The request to provide a letter of support is provided later on in the agenda.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority: Economic Priority

RECOMMENDATION

That Council thank the representatives from Enhance Energy Origin, and accept their presentation as information.

CCUS

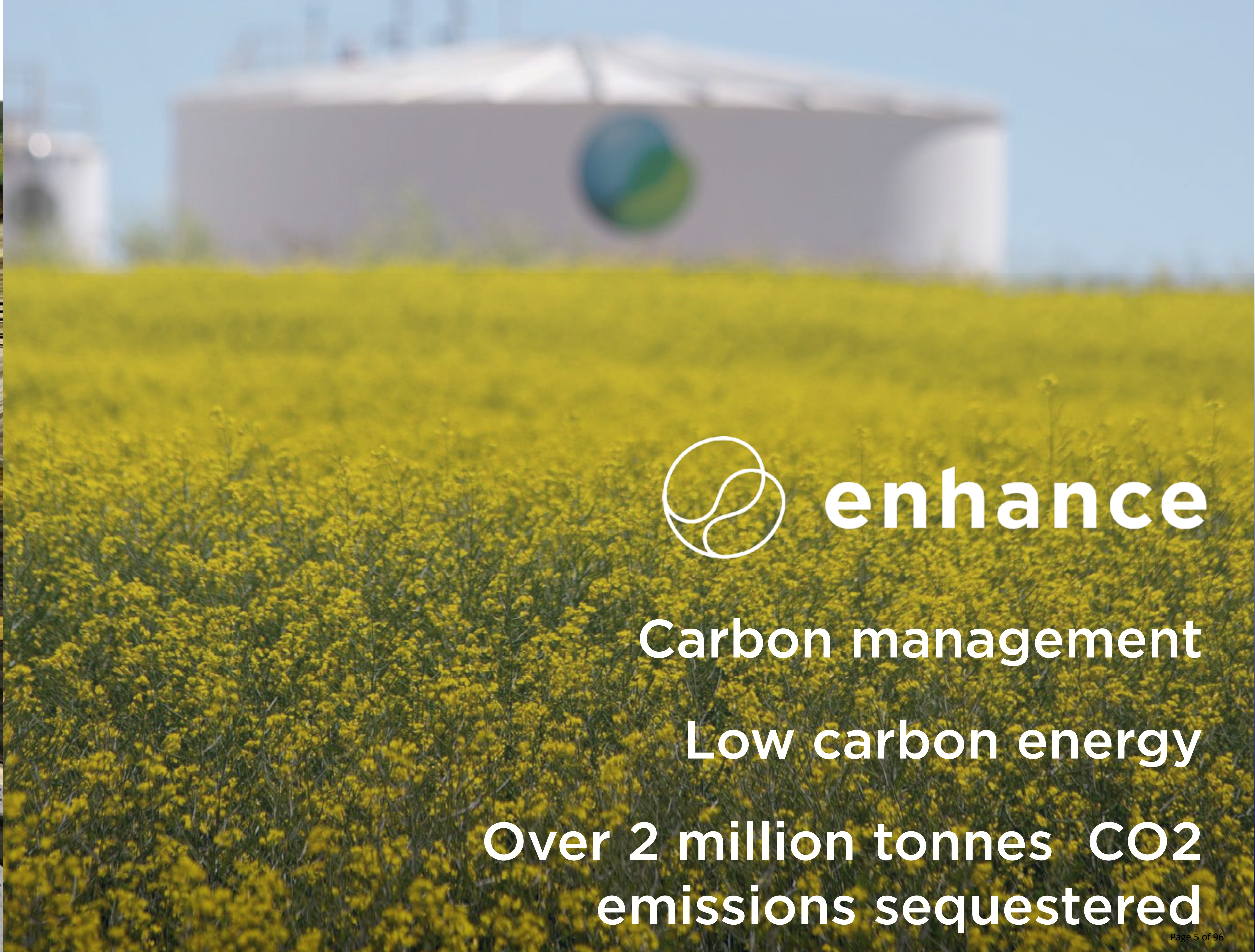
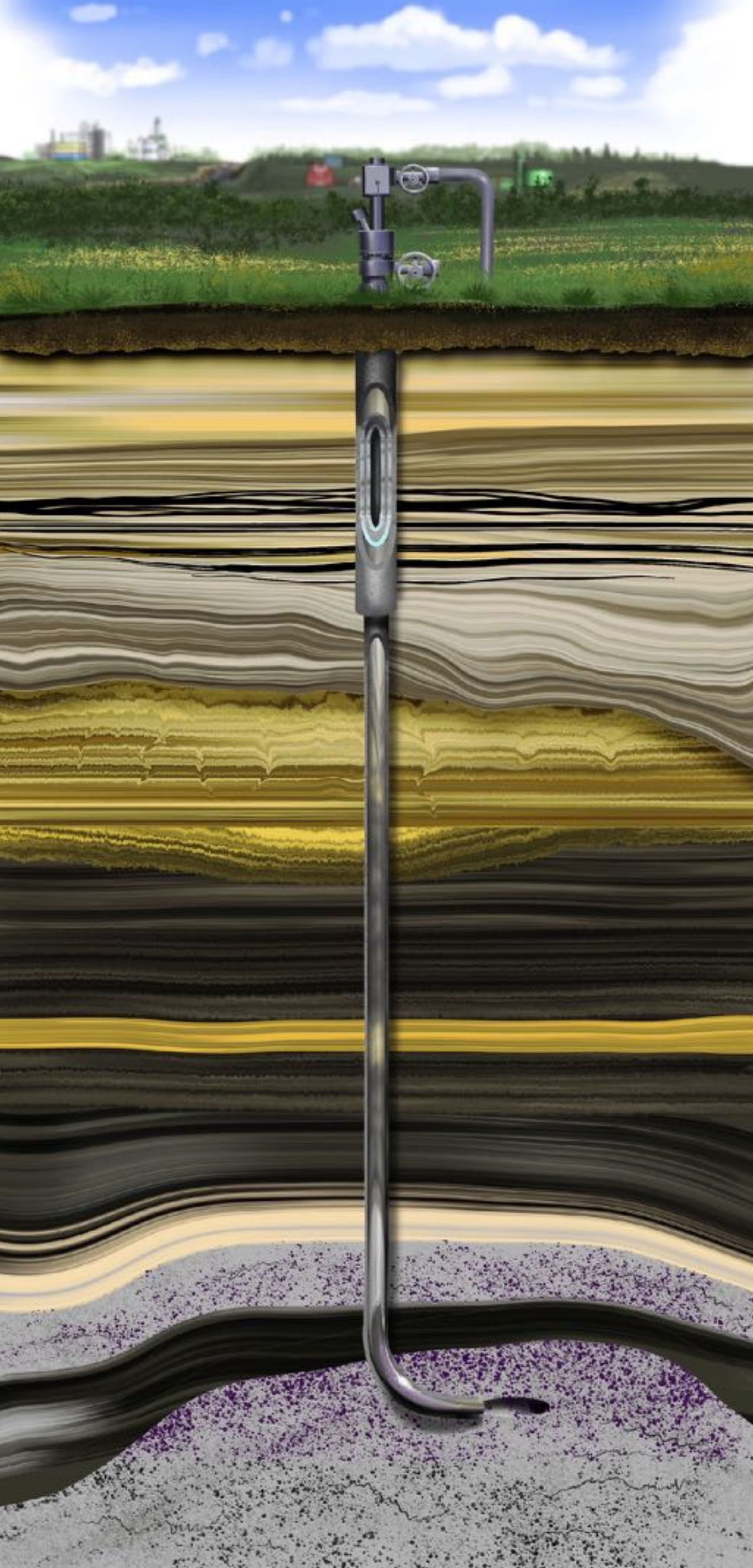
in Central Alberta

CAEP presents...
An afternoon with Enhance Energy



January 19 2022
3:30 - 5:00 pm
Virtual Event





enhance

Carbon management

Low carbon energy

**Over 2 million tonnes CO2
emissions sequestered**

CCUS in Your Backyard

- \$300+ million investment in Central Alberta
- World-class system now operational
- Long-term investment horizon
- Last barrel in Alberta is a CO2 EOR barrel
- We are just getting started!



CCUS in the World



Net zero by 2050
needs CCUS
4 GtCO₂e/year



Global CCUS
today
40 MtCO₂e/year



Canada's CCUS
today
6 MtCO₂e/year

Central Alberta's Opportunity

No path to net zero without CCUS –
Central Alberta can lead the way

- The right people, know-how, geology
- Established CCS/CCUS infrastructure

Carbon sequestration is the **opportunity of a generation** for investment and job creation

- Carbon management is essential to attract capital for new industry
- Rural high-quality job creation
- Repurposed mature oil and gas infrastructure

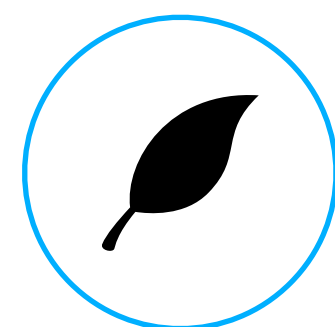




origins

Origins: A CCS Megaproject for Central Albertans

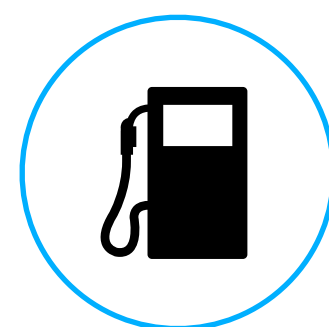
- Central Sequestration Hub that maximizes the ACTL
- Involves the Entire Highway 2 Corridor
- Builds on the strengths of the region and the skills of Central Albertans
- Catalyst for Long-Term Growth
- Showcasing Central Alberta on the world stage
- This is the first step!



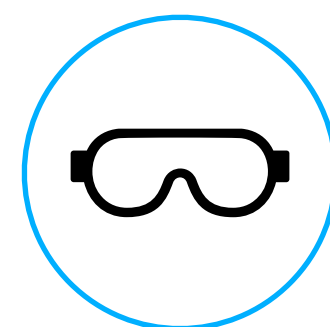
New Investment



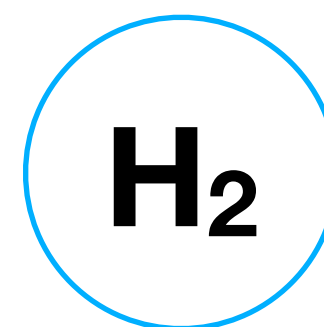
Cement



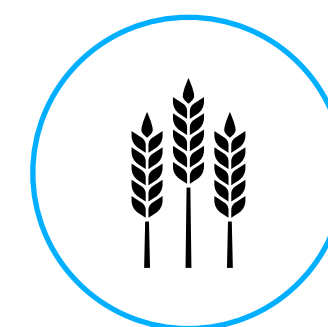
Oil & Gas



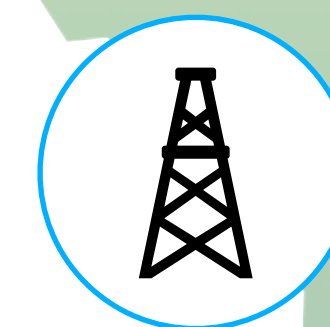
Petrochemicals



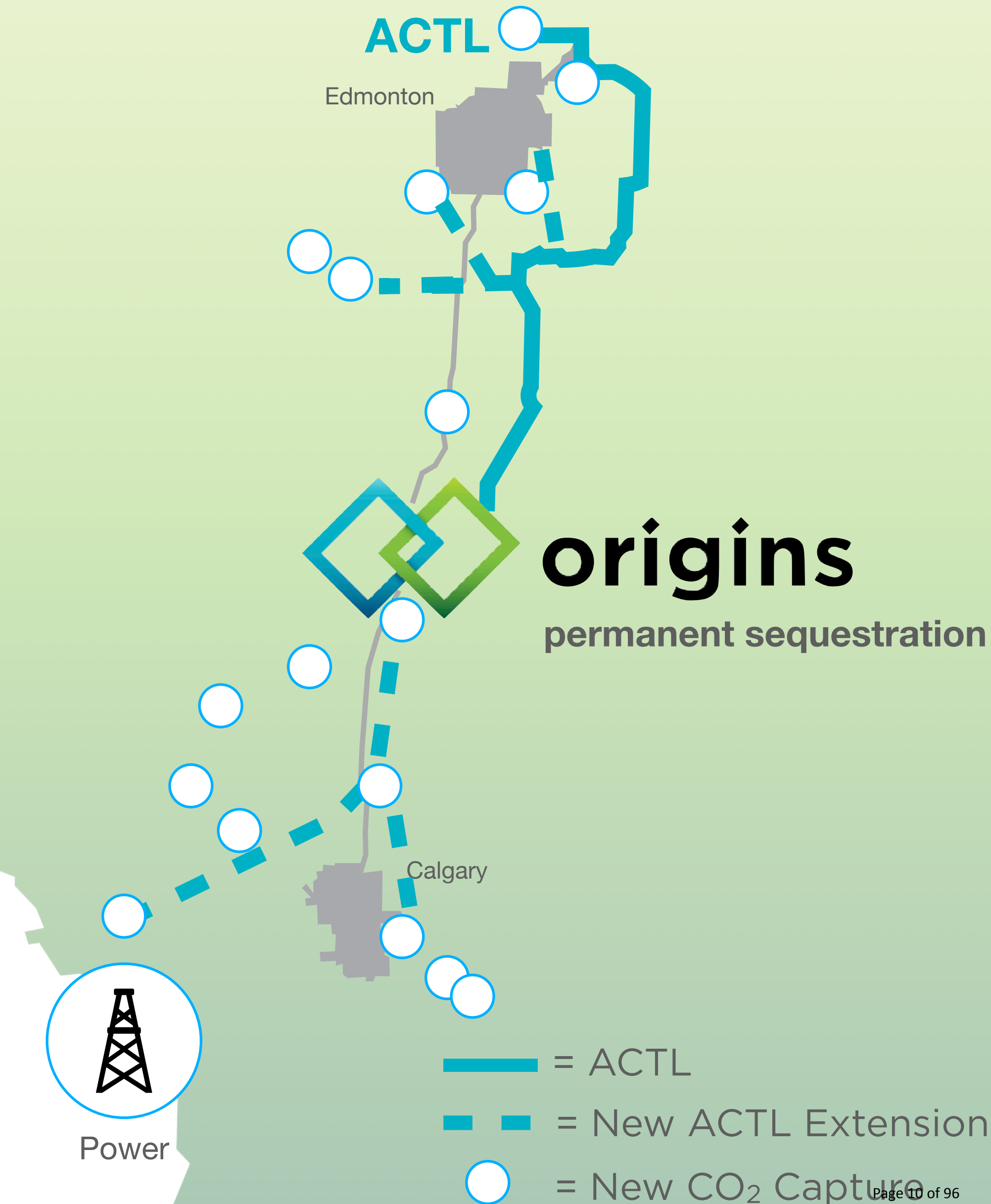
Hydrogen



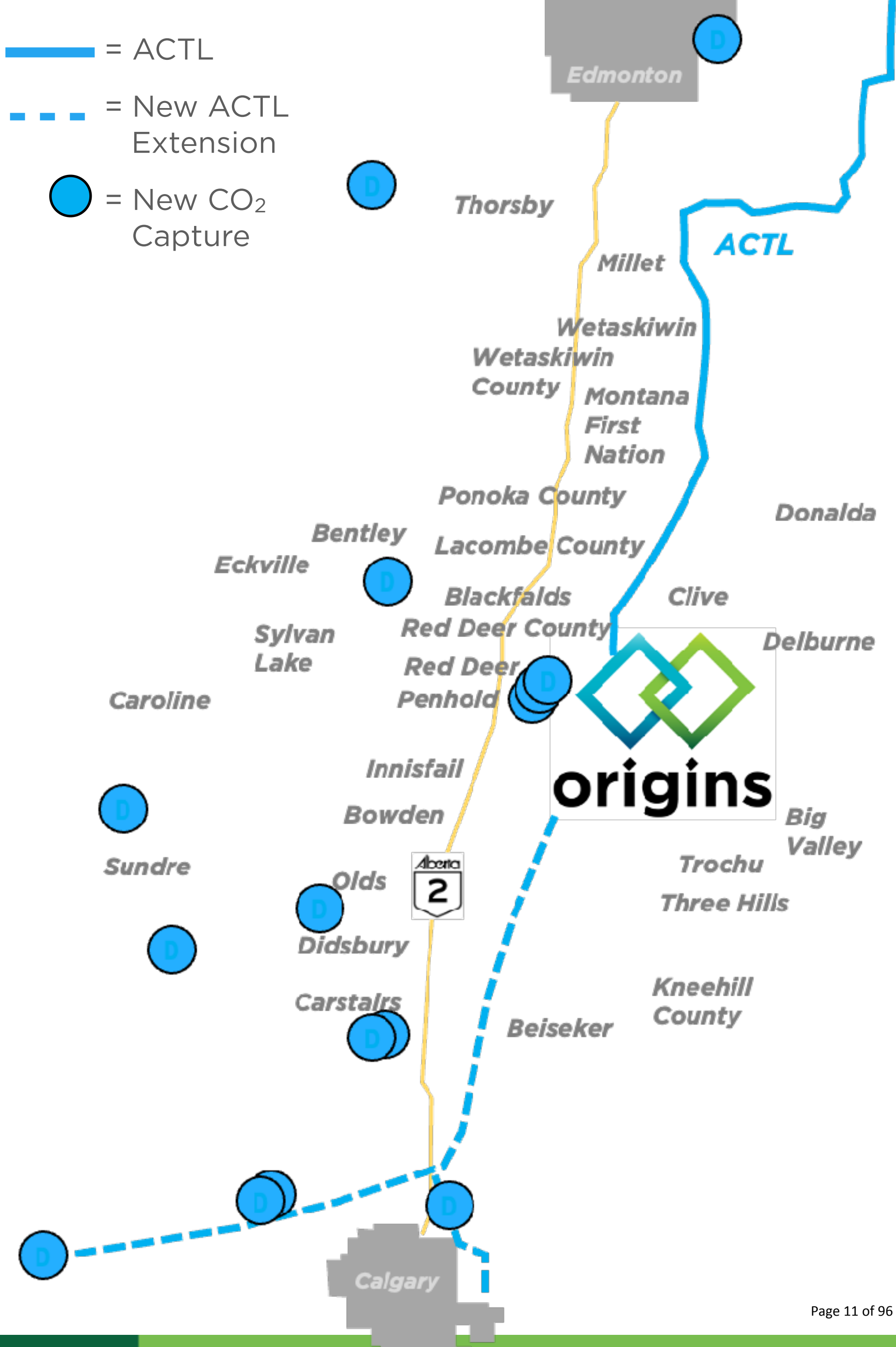
Biofuels



Power



CCUS in Central Alberta's Future







REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Residents & Business Survey
ORIGINATING DEPARTMENT	Economic Development
AGENDA ITEM	3.2

BACKGROUND/PROPOSAL:

In September of 2021, Didsbury Economic Development was tasked with a residents' survey to find out why people move to the town of Didsbury. The survey was expanded and included questions to local businesses as well.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

In 2021, the Economic Development and Strategic Operations department developed a survey for current Didsbury residents to learn about key factors that motivated them to move to Didsbury. Furthermore, questions were asked about what residents liked most about Didsbury, what is missing, or what could be improved on. We also prompted participants to provide ideas for potential improvements in town.

Due to the pandemic, we included key questions to businesses owners in the survey to get a better understanding of the current business environment.

Participants were entered in a draw to win a day pass to the pool or arena. Ninety-three residents participated, which marks one of the highest survey participation rates in Didsbury.

Attachment: Power Point presentation for details and results.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority: Economic Priority

RECOMMENDATION

That Council accepts this report as information

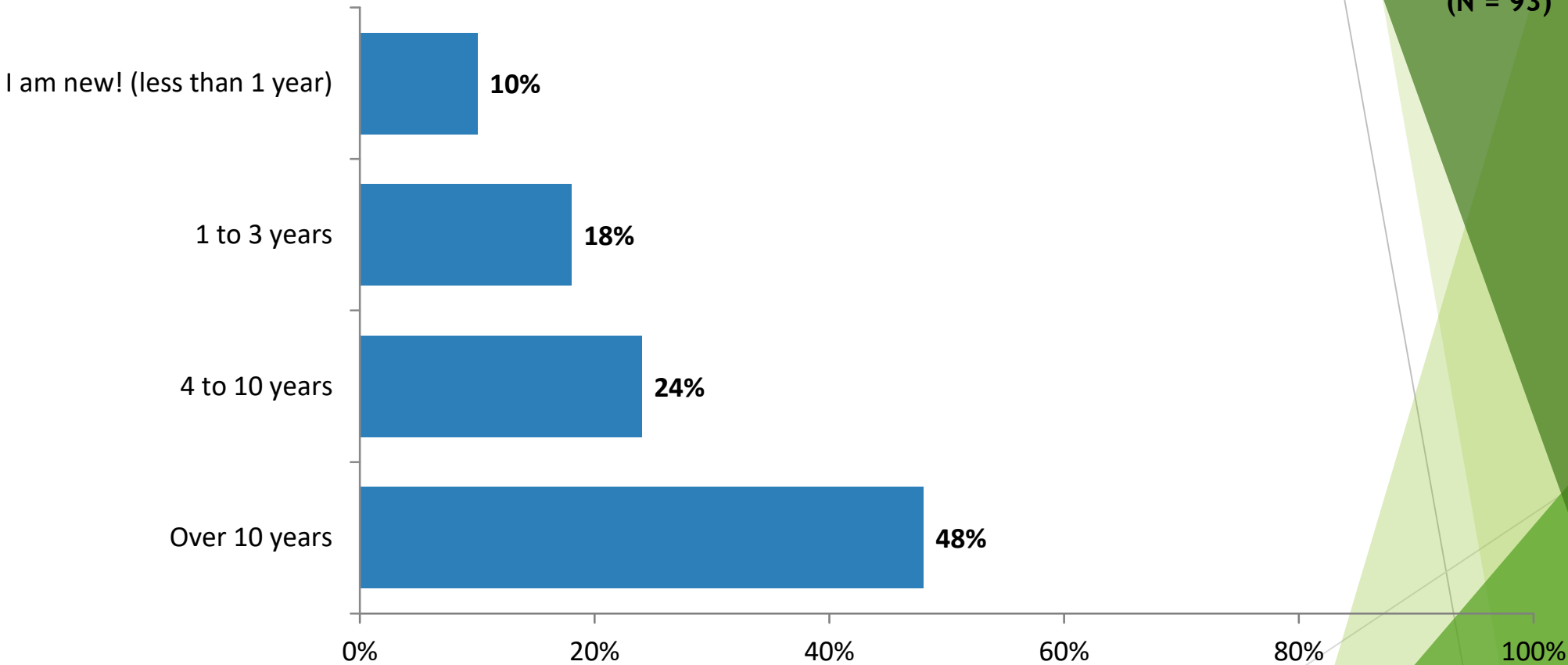
Didsbury

2021 Resident and Business Survey

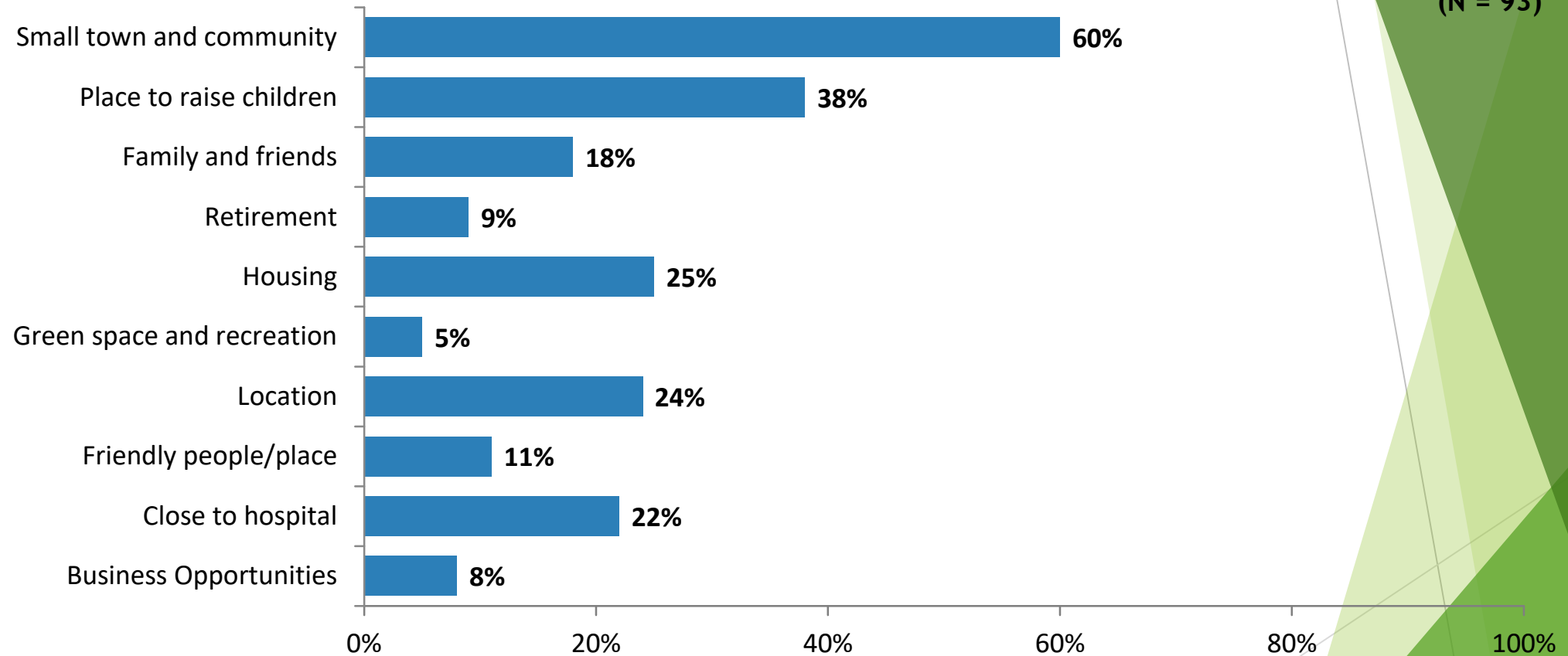
Total Responses: 93

Summary prepared by Alexandra Ross
Economic Development Officer & Strategic Operations Coordinator
January 24, 2022

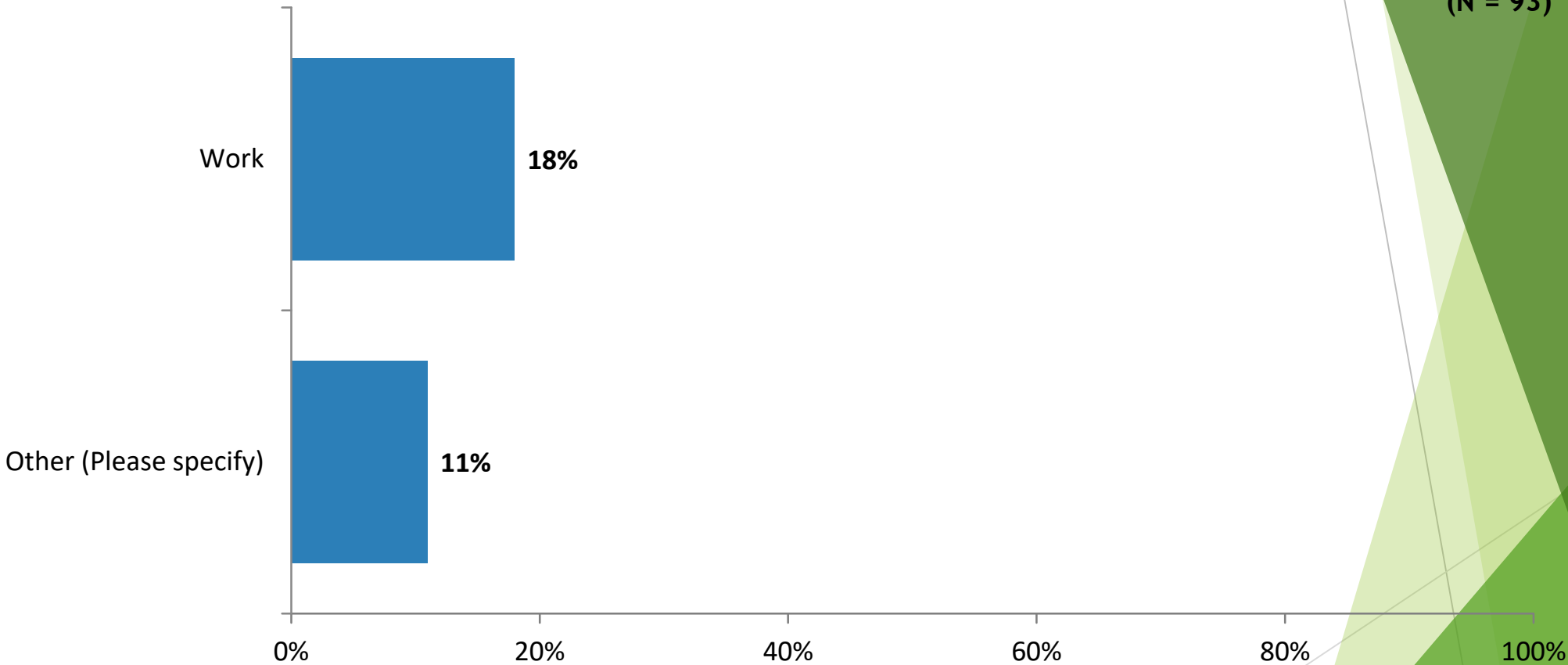
How long have you lived in Didsbury?



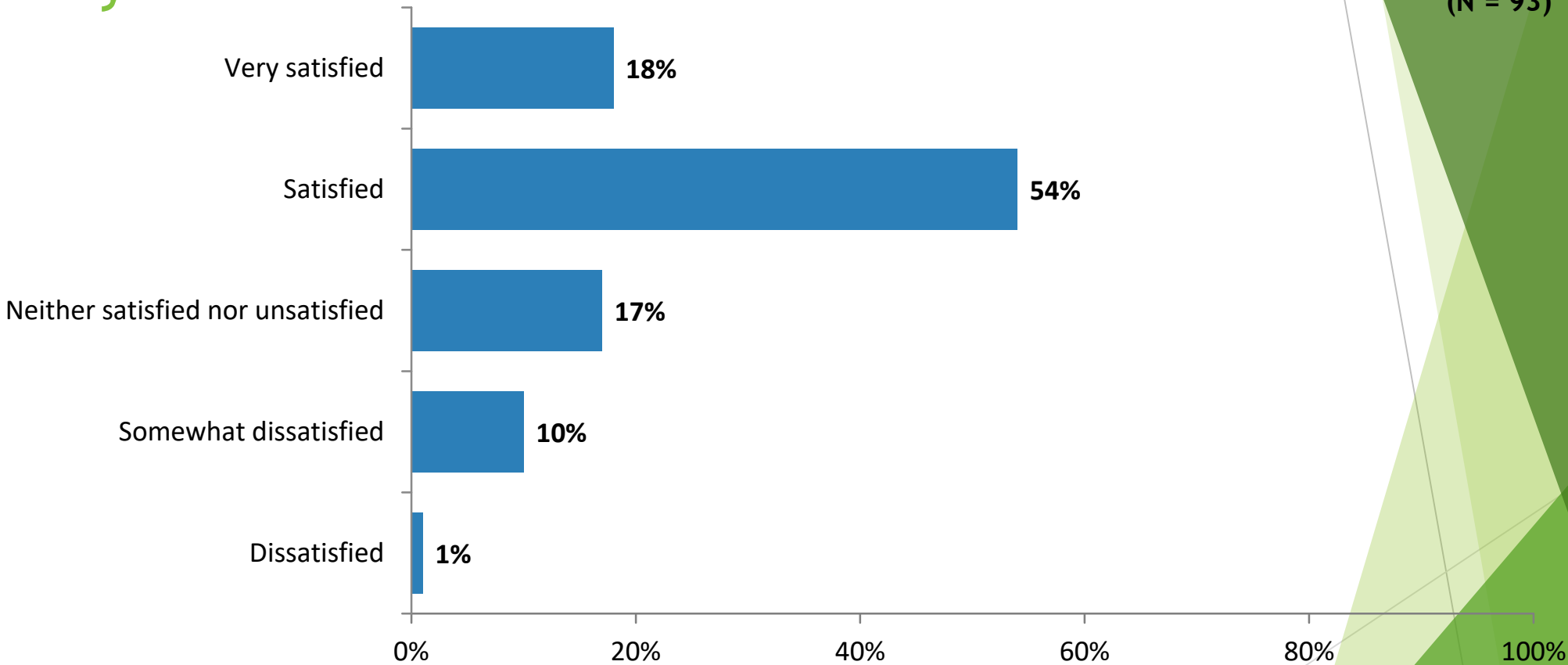
What are the main reasons you moved to Didsbury? (Check all that apply)



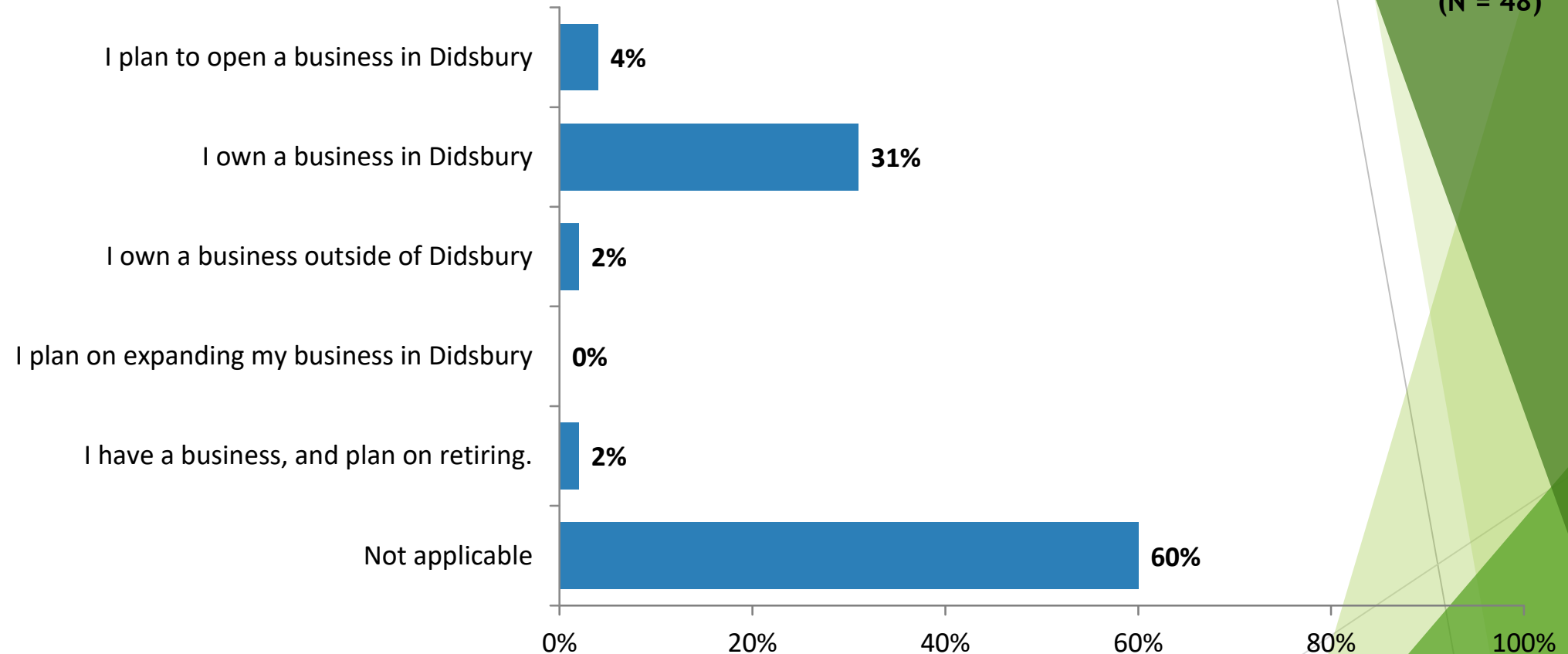
What are the main reasons you moved to Didsbury? (Check all that apply) (Continued)



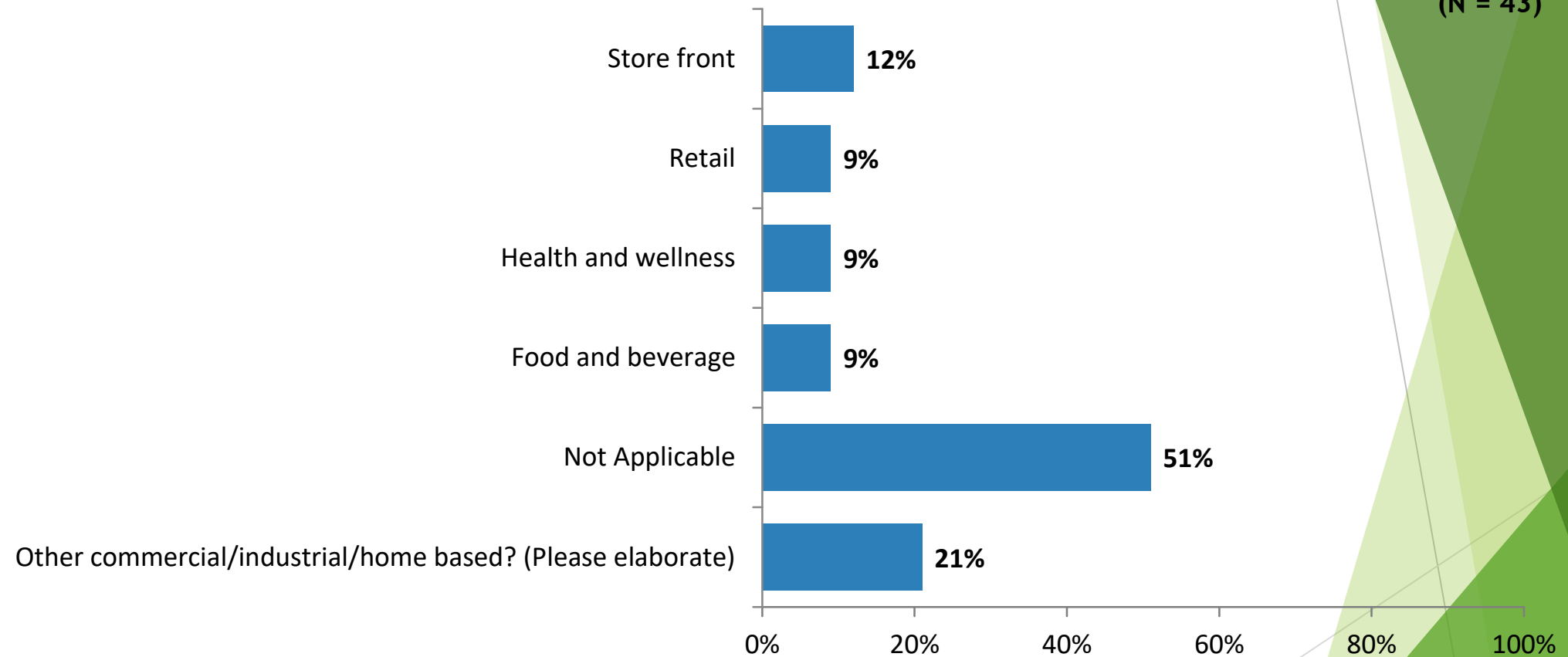
Overall satisfaction with the quality of life in Didsbury



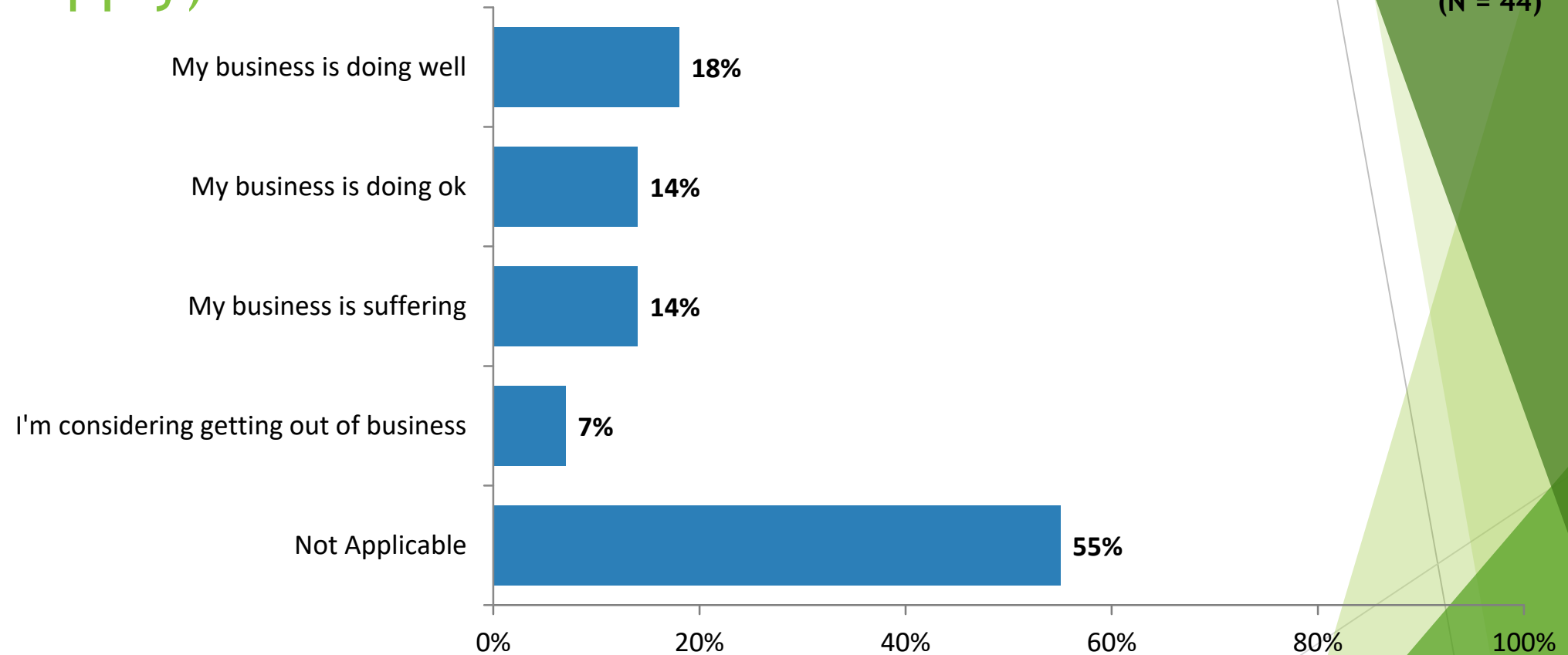
What business opportunities brought you here? (Check all that apply)



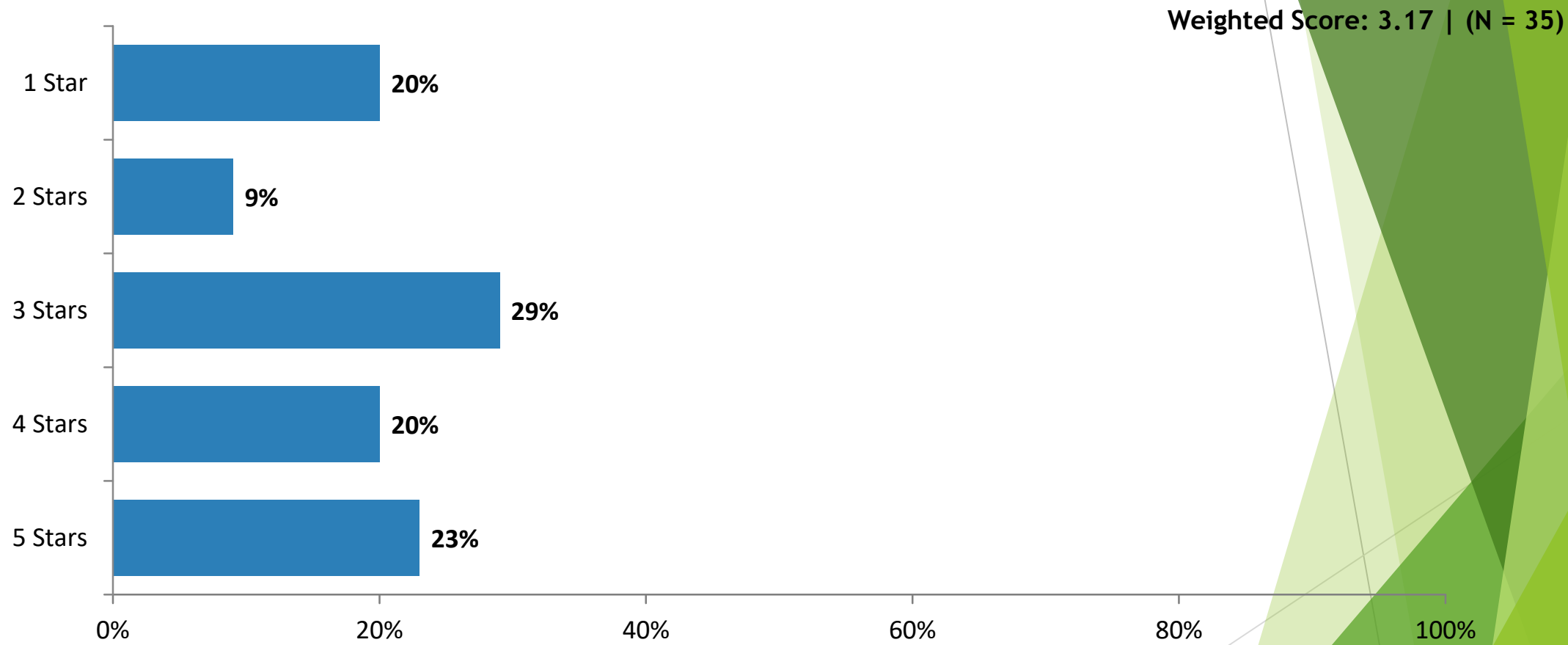
What type of business? (Check all that apply)



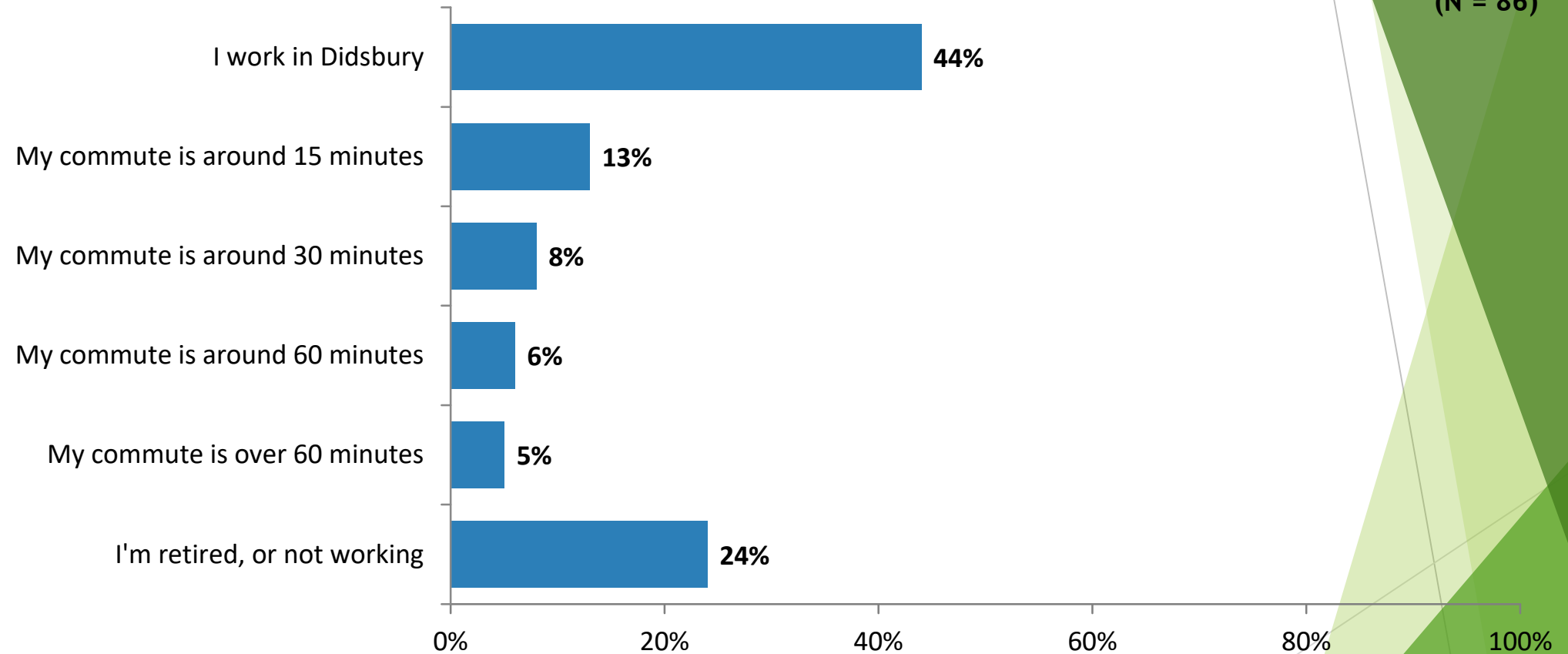
How is your business currently doing? (Check all that apply)



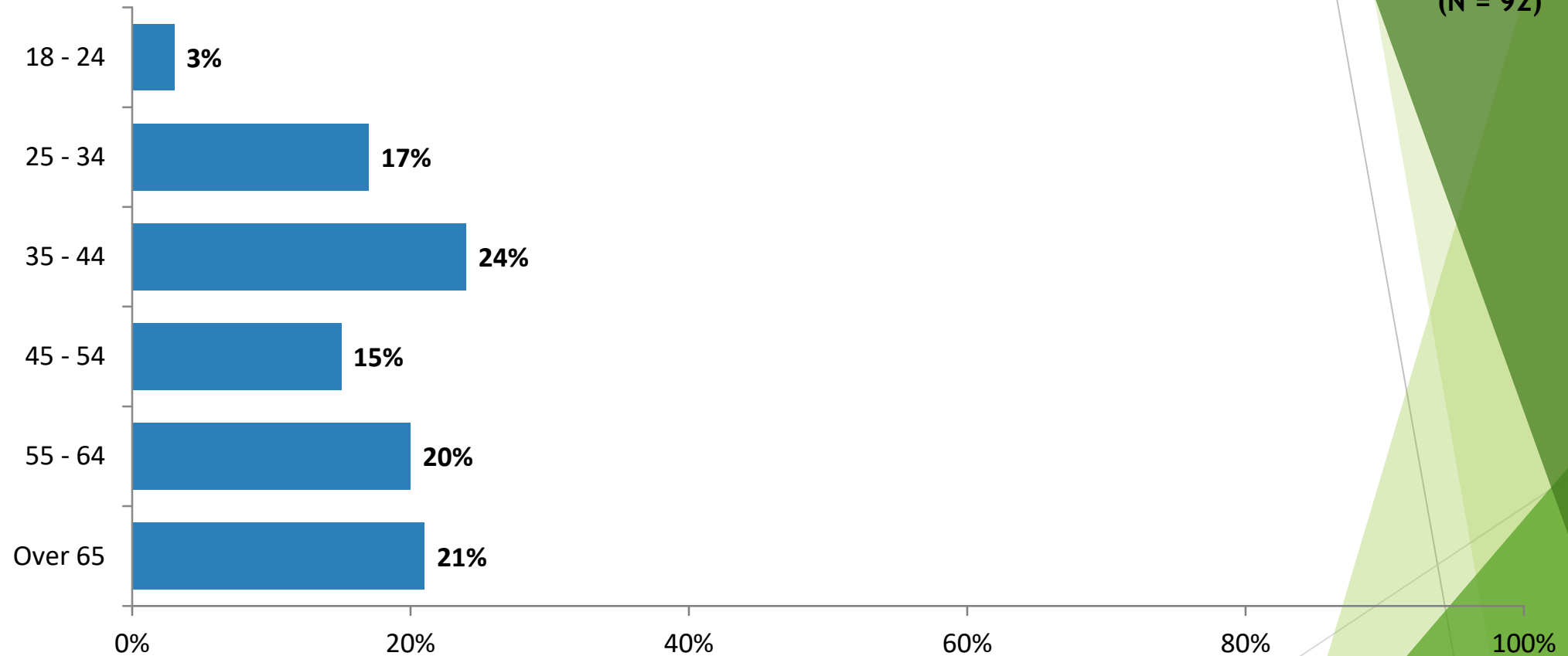
On a scale from 1 star (least likely) to 5 stars (most likely), how likely are you to recommend Didsbury as a place to do business?



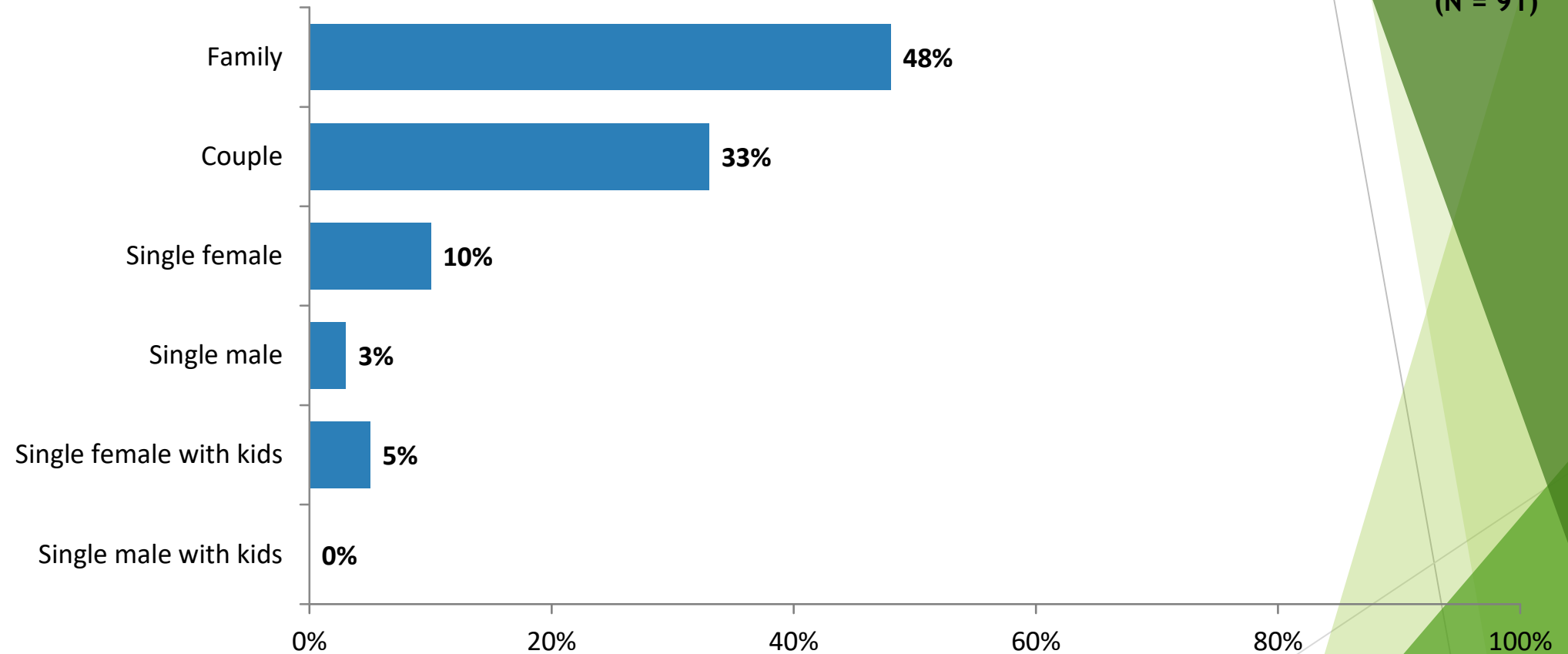
What's your commute like?



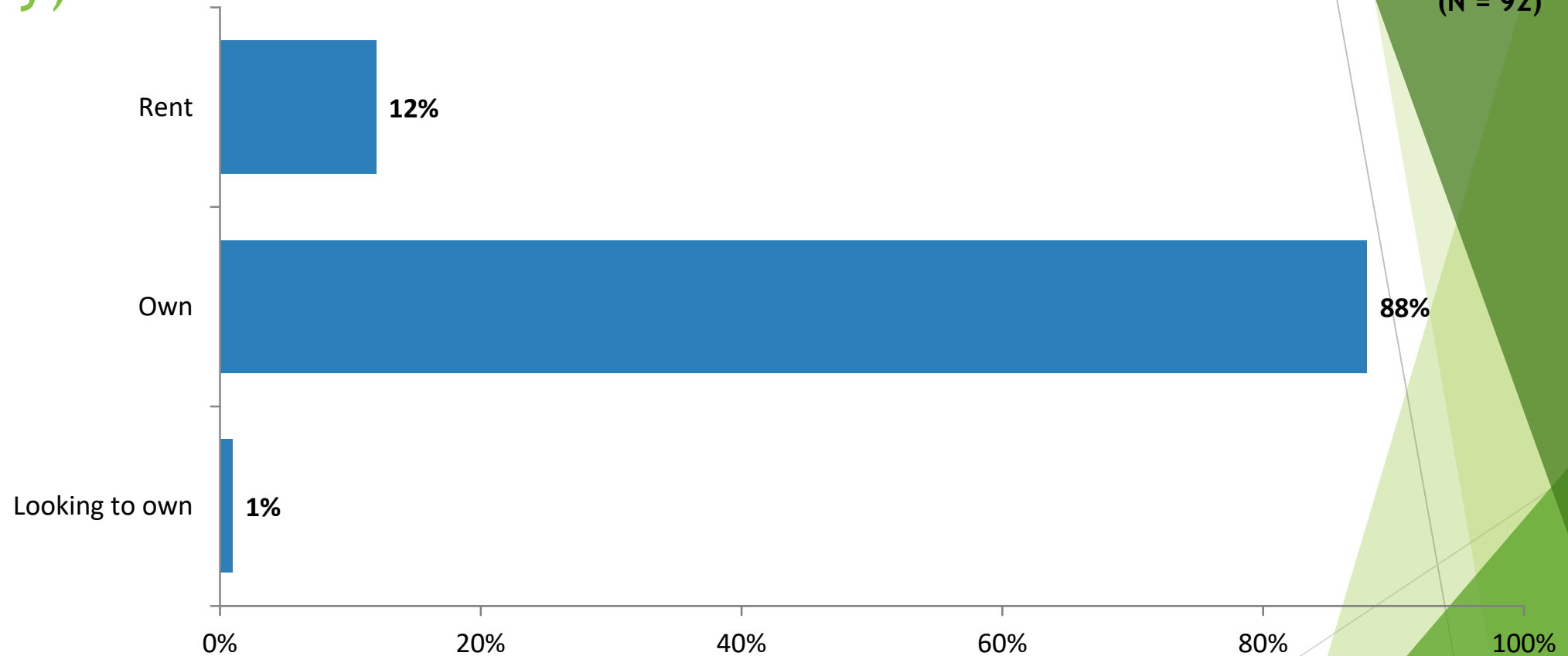
What age range are you in?



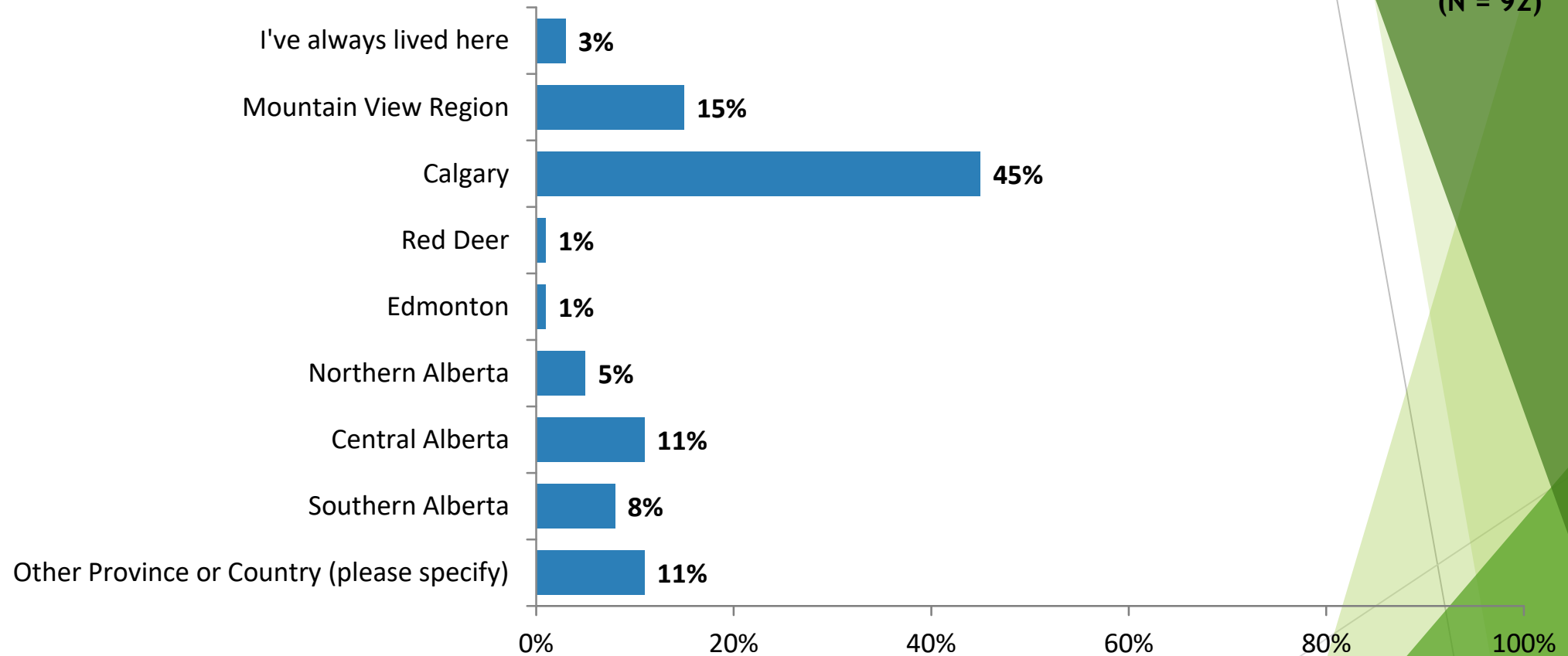
What is your marital status?



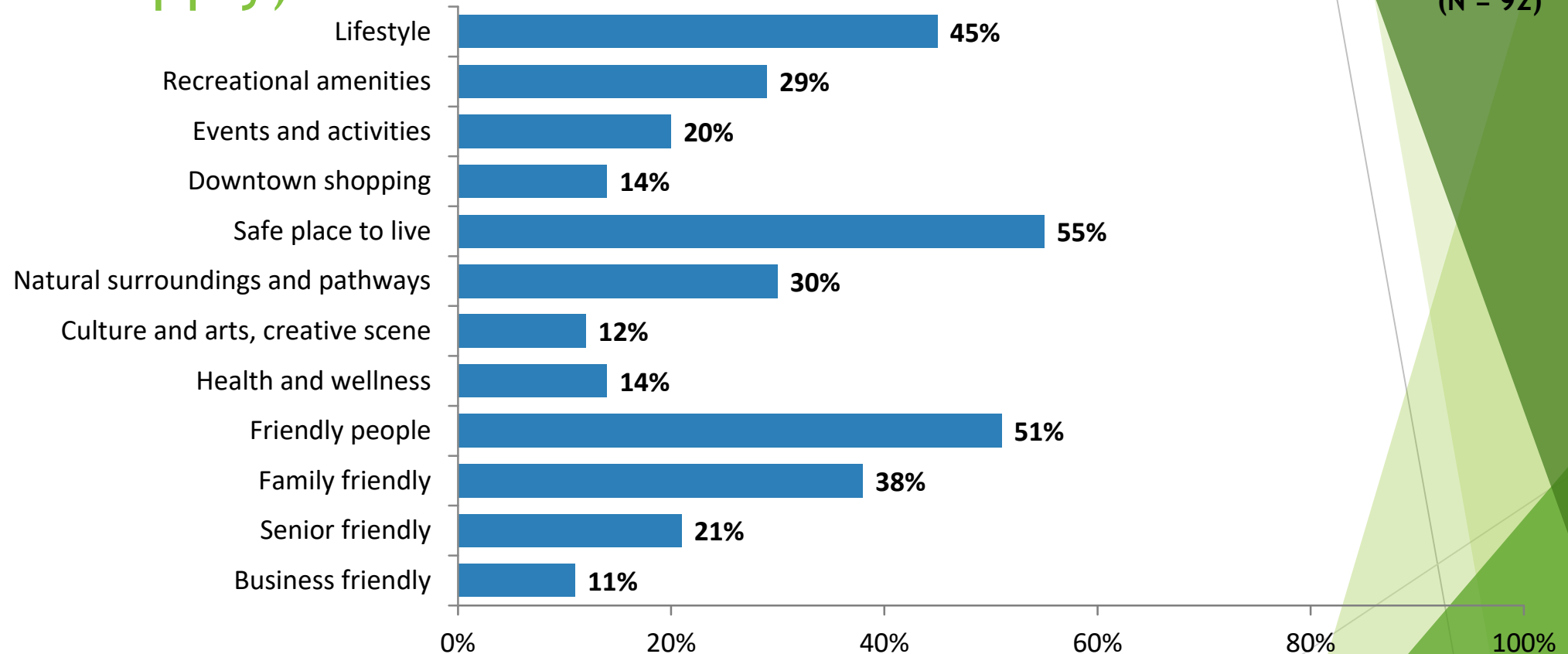
Do you rent or own your home? (Check all that apply)



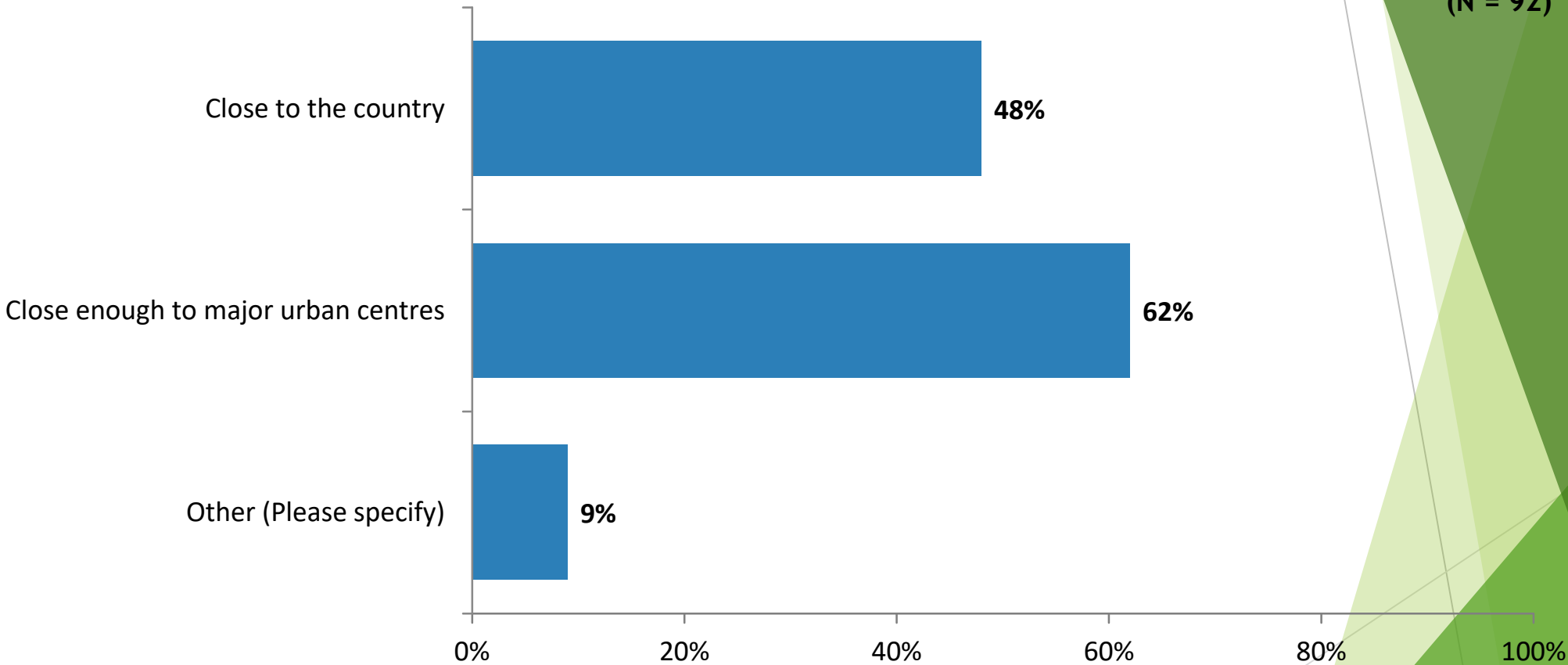
What was your last place of residence?



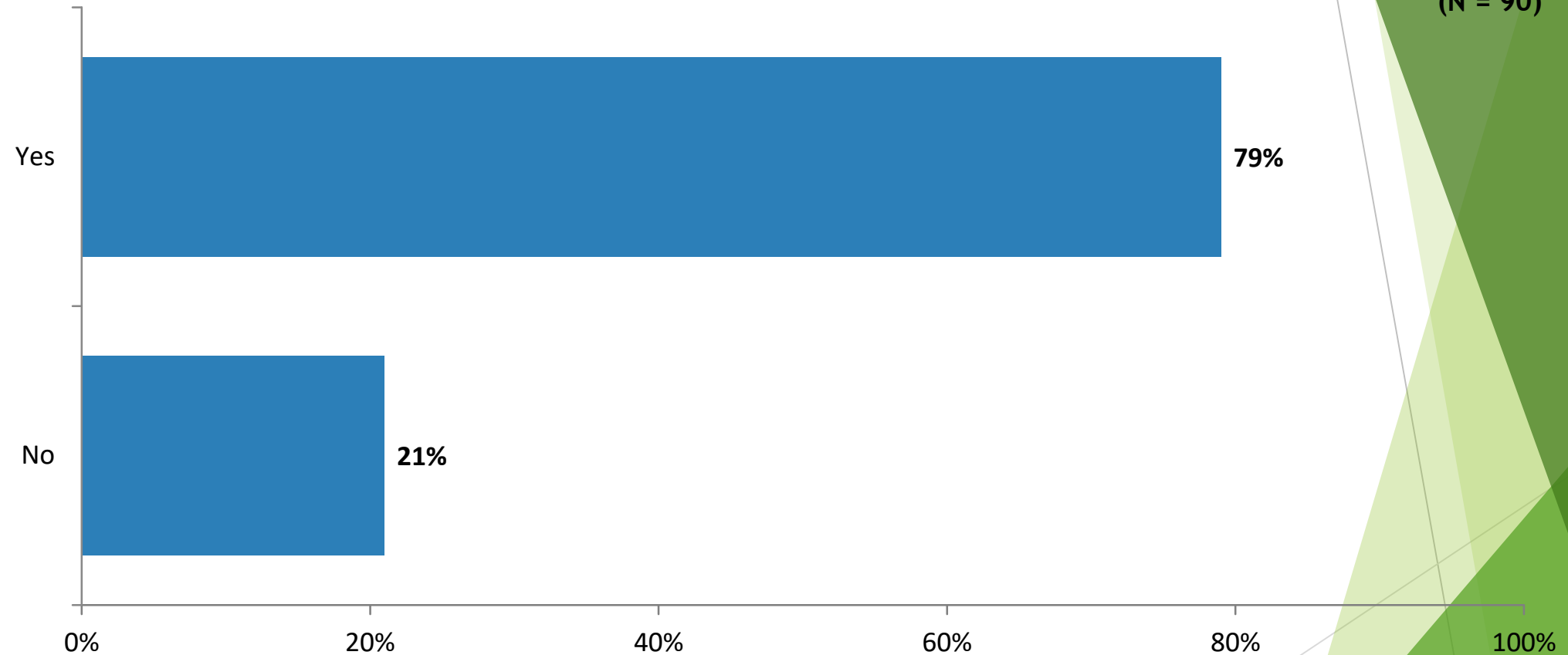
What do you like most about Didsbury? (Check all that apply)



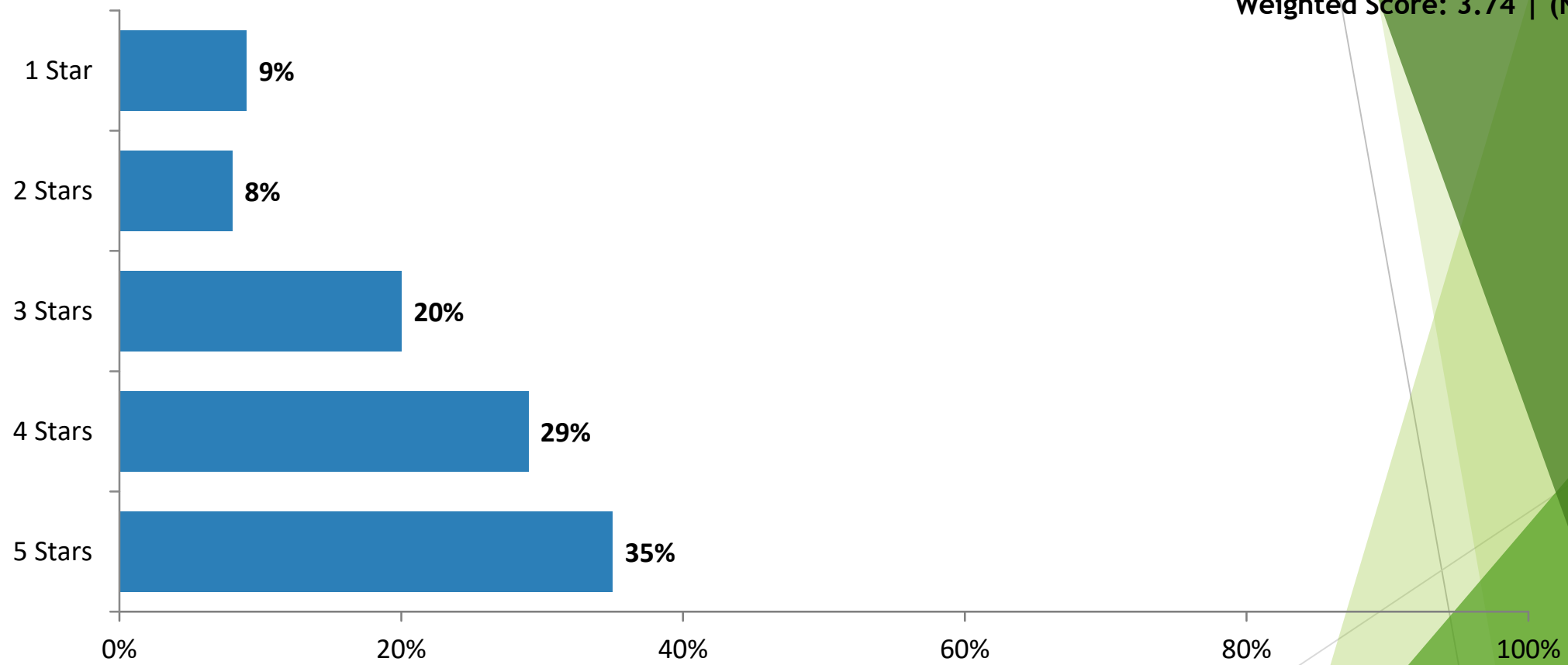
What do you like most about Didsbury? (Check all that apply)
(Continued)



Addressing environmental issues and self-sustainability is important to me



On a scale of 1 star (least likely) to 5 stars (most likely), how likely are you to recommend Didsbury as a place to live?



Weighted Score: 3.74 | (N = 91)

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Suggested Improvements

- ▶ Beautify Town's welcome signs
- ▶ More promotion for Didsbury and its businesses (point out advantage: fibre)
- ▶ Transparency & better long term community planning
- ▶ Nicer hotel and generally more and better accommodation options
- ▶ More activities and businesses that offer activities for youth
- ▶ Inclusivity - diverse representation
- ▶ Transportation system
- ▶ More arts & culture, incl. murals
- ▶ More local job opportunities

Most Needed - Areas of Improvement & Complaints

- ▶ Street Conditions: Pavement & Potholes
- ▶ Affordable Housing
- ▶ Clean up back alleys
- ▶ More pathways
- ▶ Accessibility: strollers, wheelchairs and seniors - better sidewalks
- ▶ Connecting trails and more pathways for walking and biking (incl. Winter)
- ▶ Second grocery store
- ▶ More activities for children and youth
- ▶ Bigger dog park

Community Ideas

- ▶ Downtown Parks - pocket parks with benches and picnic areas
- ▶ Public Fruit Garden and Community Garden - plots for rent
- ▶ More trails; connect town with Buy Low shopping area
- ▶ More public art and stop of interest for visitors to take pictures
- ▶ More indoor activities for winter, such as indoor track and courts for ball games
- ▶ Programmed library space
- ▶ Increase and promote active living
- ▶ Animate Downtown: Increase evening activities - coffee shops open late; space for darts and board games.
- ▶ Attract more businesses, food places including eateries that offer breakfast; men and children clothing; places to go in the evening (other than pubs)
- ▶ More places activities for people over 50: tennis courts, racquet ball; pickle ball; adult learn to skate program
- ▶ More events: more music events and capitalize on historic aspect of town)
- ▶ More activities and attract businesses that offer activities for youth: youth centre, martial arts, paint classes; bowling alley; arcades, movie theatre, mini golf



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Adoption of the Minutes
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	4.1

BACKGROUND/PROPOSAL:

The January 11, 2022 Regular Council Meeting Minutes are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can approve the adoption of the Minutes as presented or amended.

See attached Minutes.

RECOMMENDATION

That Council adopt the January 11, 2022 Regular Council Meeting Minutes as presented.

OR

That Council adopt the January 11, 2022 Regular Council Meeting Minutes as amended.



**Meeting Minutes of the Town of Didsbury
Regular Council Meeting
Held through Zoom Meetings
January 11, 2022, 6:00 p.m.**

Council Members Present: Mayor Rhonda Hunter
Councillor John Baswick
Deputy Mayor Curt Engel
Councillor Dorothy Moore
Councillor Bill Windsor
Councillor Ethan Williams
Councillor Joyce McCoy

Administration Present: Chief Administrative Officer, Ethan Gorner
ACAO/Chief Financial Officer, Amanda Riley
Manager of Legislative Services, Luana Smith
Director of Engineering & Infrastructure, Craig Fox
Director of Community Services, Nicole Aasen
Economic Development Officer, Alexandra Ross
Strategic Operations, Phil Boucher
Municipal Intern, Kelsey Hawkins

1. CALL TO ORDER

Mayor Hunter called the meeting to order at 6:06 p.m.

2. ADOPTION OF AGENDA

The following items were added:

- 7.6 Alberta Rail Inc.
- 7.7 Council Zoom Meetings.

Res. 001-22

MOVED by Councillor McCoy

To approve the agenda as amended.

Motion Carried

3. DELEGATION/ PRESENTATIONS

3.1 Expedition Consulting Management (Regional Recreation & Culture Master Plan)

Res. 002-22

MOVED by Councillor Moore

To accept the presentation from Expedition Consulting Management as information.

Motion Carried

3.2 Alberta Regional Rail Inc.

Res. 003-22

MOVED by Councillor Williams

To accept the presentation from Alberta Regional Rail Inc. as information.

Motion Carried

4. **ADOPTION OF MINUTES**

4.1 **December 14, 2021 Regular Council Meeting Minutes**

Res. 004-22

MOVED by Councillor Moore

To adopt the December 14, 2021 Regular Council Meeting Minutes as presented.

Motion Carried

5. **PUBLIC HEARINGS** – *None*

6. **BYLAWS & POLICIES** – *None*

7. **BUSINESS**

7.1 **2022 Capital Budget**

Res. 005-22

MOVED by Councillor Windsor

That the 23 Street North Resurfacing, Deer Coulee Cemetery Pathway Replacement and Columbarium Purchase and Installment be referred to the Operating Budget discussions and that the remainder of the proposed 2022 Capital projects funding shown in the upper table be approved by Council in the amount of \$2,808,500.

Motion Carried

7.2 **Recycling Services**

Res. 006-22

MOVED by Deputy Mayor Engel

To accept the update on Recycling Services as information.

Motion Carried

7.3 **Regional Recreation and Culture Master Plan**

Res. 007-22

MOVED by Councillor Windsor

To approve the Mountain View Regional Parks, Recreation and Culture Master Plan as presented.

Motion Carried

7.4 **DEDAC Member Appointment**

Res. 008-22

MOVED by Councillor Williams

To appoint Brooke Mierke as the new Didsbury & District Chamber of Commerce Representative to the Didsbury Economic Development Advisory Committee.

Motion Carried

7.5 Mountain View Seniors' Housing Foundation Letter of Support

Res. 009-22

MOVED by Councillor Moore

To approve the Letter of Support from Mayor Hunter, on behalf of Council, supporting Mountain View Seniors' Housing Foundation in their Federal Grant Application.

Motion Carried

7.6 Alberta Rail Inc.

Res. 010-22

MOVED by Councillor Moore

That a letter of support for the Alberta Rail Inc. proposal of a Calgary - Edmonton Corridor Rail System be drafted and sent by the Mayor on behalf of Council.

Motion Carried

Res. 011-22

MOVED by Councillor Moore

To recommend the Alberta Regional Rail Inc. be taken to the Municipal Area Partnership for further discussion with our regional partners.

Motion Carried

7.7 Council Zoom Meetings

Res. 012-22

MOVED by Councillor McCoy

To have Administration explore further options for in-person, Zoom and live streaming for Council Meeting in order to optimize the process for Council, Staff and the Public.

Motion Carried

8. REPORTS

8.1 CAO Report – E. Gorner, which included the following verbal reports

8.1.1 Fleet Replacement Program Report – K. Hawkins

8.1.2 Rosebud Valley Campground Winter Wonderland Report – P. Boucher

8.1.3 COVID-19 Update – N. Aasen

Res. 013-22

MOVED by Deputy Mayor Engel

To approve the CAO Report for January 11, 2022 as information.

Motion Carried

8.2 Council Reports (Verbal)

Res. 014-02

MOVED by Deputy Mayor Engel

To accept the Council Reports for January 11, 2022 as information.

Motion Carried

9. CORRESPONDENCE & INFORMATION

- 2022 Didsbury Municipal Library Budget
- Minister of Municipal Affairs Ric McIver - Provincial Education Requisition Credit Program
- Alberta Municipalities (AUMA) Year-end Review

Res. 015-22

MOVED by Councillor Moore

To accept the correspondence and information items presented as information.

Motion Carried

10. COUNCIL MEETING HIGHLIGHTS (Roundtable)

- Regional Recreation & Culture Master Plan
- Presentation from Alberta Regional Rail Inc.
- Appointment of new member to Didsbury Economic Advisory Committee
- CAO Report – Fleet Replacement Program Process

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 016-22

MOVED by Councillor McCoy

To go into Closed Meeting at 9:23 p.m.

Motion Carried

12.1 Economic & Other Interests - Section 25 of the FOIP Act

12.2 Advice from Officials - Section 24 of the FOIPP Act

12.3 Public Body Confidences - Section 23 of the FOIPP Act

13. RECONVENE

Res. 017-22

MOVED by Councillor McCoy

To come out of Closed Meeting at 9:53 p.m.

Motion Carried

Res. 018-22

MOVED by Councillor Windsor

That any Council members who wish to attend the AHS Community Engagement session do so on behalf of Council.

Motion Carried

Res. 019-22

MOVED by Deputy Mayor Engel

To reconvene on January 14, 2022 at 5:30 pm to complete the January 11, 2022 Regular Council Meeting Agenda.

Motion Carried

14. CONTINUATION OF JANUARY 11, 2022 REGULAR COUNCIL MEETING

Mayor Hunter Reconvened the Regular Council Meeting of January 11, 2022 on January 14, 2022 at 5:30 p.m.

Res. 020-22

MOVED by Councillor McCoy

To go into Closed Meeting at 5:31 p.m.

Motion Carried

Res. 021-22

MOVED by Councillor McCoy

To come out of Closed Meeting at 6:39 p.m.

Motion Carried

Res. 022-21

MOVED by Councillor Williams

That Councillor McCoy and Councillor Williams meet with Mayor Hunter and CAO Gorner to be briefed on Town owned lands.

Motion Carried

Res. 023-22

MOVED by Councillor Moore

That all Council Meetings be held via Zoom at the discretion of Administration.

Motion Carried

15. LEGISLATIVE REVIEW

CAO Gorner provided an overview of the following Council policies

15.1 COUN 002-21 Recognition Policy

15.2 COUN 006-21 Proclamation Policy

15.3 COUN 001-21 Professional Development Policy

16. ADJOURNMENT

Res. 024-22

MOVED by Councillor Moore

To adjourn the Regular Council Meeting of January 11, 2022 at 7:30 p.m. on January 14, 2022.

Motion Carried

Mayor- Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Bylaw 2022-01 Amending the Land Use Bylaw
ORIGINATING DEPARTMENT	Planning and Development
AGENDA ITEM	6.1

BACKGROUND/PROPOSAL:

The intent of the proposed amendment is to update the Land Use Bylaw (LUB) Bylaw 2019-04 to better reflect the planning principles of the Central Core Heritage Plan (CCHP) Bylaw 2008-04 and the Municipal Development Plan (MDP) Bylaw 2012-09.

The role of the LUB is to provide the regulatory framework necessary to implement the direction provided through the higher-level policy plans (the MDP and CCHP). Since the adoption of the LUB in 2019, there have been development applications within the area identified in the CCHP as Character Area 1: Commercial Core (CC) that have illustrated a misalignment between the direction established within the CCHP and MDP and the implementation tools within the LUB.

This amendment proposes changes to the LUB that reinforce the direction established for the CC, eliminating unnecessary regulatory barriers to development that has already been supported through existing plans and policy.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

OVERVIEW

Reviewing the LUB through its ongoing use since its adoption in 2019, it is clear that there are elements that are inconsistent with certain goals and objectives of the Town, specifically relative to the MDP and CCHP.

The Land Use Districts related to commercial development fall under the following two (2) categories:

1. C1: Commercial District – General: this broadly states its purpose as providing “for a variety of commercial uses which are accessible to pedestrians and motor vehicles.”
2. C2: Commercial District –Highway: this broadly states its purpose as providing “for commercial development adjacent to major thoroughfares with access primarily by motor vehicle.”

In addition to the commercial-specific districts, there is also an RC: Residential/Commercial district, intended to provide for a mix of residential and commercial uses and a transition between commercial and residential areas.

The CC is not differentiated in any way throughout the LUB, despite the references in other planning documents, which are summarized in the “Alignment with Strategic Plan” section. While there are defined options for accommodating commercial and mixed-use development, the nature of the regulations does not recognize the unique nature of the CC and limits the Town’s ability to implement the direction of the CCHP.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

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While there are additional amendments that are ultimately required within the LUB as its continued use identifies necessary changes, this improvement has been prioritized to facilitate new development within the CC that is compatible with the direction of the MDP and CCHP. Initiating this change now will support the Development Authority's application of the Town's strategic plans, while serving to "reduce red tape" for potential applicants. All future amendments to the LUB will be evaluated and established comprehensively as part of the modernization of the MDP and CCHP, slated for completion in 2022.

OPTIONS

When considering a reasonable path forward for undertaking this amendment, there were a series of options considered. While not comprehensive, the following represent an overview of the main options that were evaluated:

1. Amend the C1: Commercial District – General:
 - a. Initially, it appeared that this could be a simple amendment to the C1 district to address some of the recurring challenges experienced by the Development Authority and improve consistency with the MDP and CCHP. While seemingly simple, trying to implement targeted changes to the C1 district that only applied to the CC opened potential challenges for future redesignations outside the CC that were not compatible with the CCHP given their location outside the downtown.
2. Redesignate the CC area to RC: Residential/Commercial District:
 - a. To accommodate a mix of commercial and residential uses throughout the CC area, the potential to redesignate the parcels within the CC boundary from C1 to RC was evaluated. While this provided greater flexibility for new development within the CC, it radically changed the purpose of the RC District and eliminated the concept for transition between commercial and residential areas.
3. Create a new District C3: Commercial District – Core:
 - a. To create something more uniquely relevant to the CC, a new stand-alone district tied to the CCHP was considered. While this would establish a new layer of commercial land use regulations, it would better reflect the geography, objectives, and policies of the MDP and CCHP.

SUMMARY

Evaluating each of the different options revealed a variety of opportunities and challenges. Given the importance of proceeding with this amendment prior to a comprehensive overview of the LUB (among other plans and policies), it was important to achieve a workable rather than a perfect solution. The following considerations weighed heavily in the evaluation and in determining the preferred approach:

1. Establishing the stand-alone district for the CC will create more direct links between the goals, objectives, and policies and their implementation through the LUB regulatory tool. Establishing a unique land use district will both provide flexibility within the CC, while also focusing on maintaining the character of the neighbourhood.
2. The CC has been clearly defined as a unique part of the Town, yet the LUB doesn't treat it any differently than C1 lands adjacent Highway 582, 20th Avenue, or within the Shantz development.
3. The regulations in the current LUB require a specific designation of RC to accommodate any type of mixed-use development within the CC, yet the RC designation has a transitional purpose and



REGULAR COUNCIL MEETING Request for Decision (RFD)

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the CCHP provides policy direction to consider mixed-use throughout the CC.

4. Section 3-60 of the LUB only assigns parking ratios to commercial uses through a single lens without any geographic differentiation. Whether located along a Highway, in a peripheral neighbourhood, or the downtown, the number of parking spaces required are all determined through the same ratios. Conceptually, this does not align with the direction of the CCHP.
5. Requiring excessive on-site parking as part of new development increases the amount of valuable land within the downtown dedicated to temporary vehicle storage rather than making it available to revenue-generating development.

ALIGNMENT WITH STRATEGIC PLAN

Review and consideration of the direction within not only the Strategic Plan, but also the MDP and CCHP was included as part of the option evaluation. The following provides a general summary of the alignment of the proposed amendment with each of the key documents:

1. **STRATEGIC PLAN:** The proposed amendment aligns with the following strategic priorities:
 - a. Economic Prosperity: recognizing the downtown as the commercial core of the community demands flexibility and reinforces the importance of an *“environment of openness, creativity, and innovation”*.
 - b. Informed and Engaged Community: this amendment is also an opportunity to engage with the community in a way that helps make the connection between policy and implementation and represents a process *“for citizens and stakeholders to provide feedback on their community”*.
 - c. Infrastructure and Asset Management: while this may not seem directly tied to this strategic priority, maximizing the use of existing infrastructure in mature neighbourhoods helps the Town *“manage the growth and infrastructure requirements of development”*.
 - d. Healthy Safe Living: maximizing development within the downtown and providing a mixture of uses is a key element of Crime Prevention Through Environmental Design (CPTED), increasing natural surveillance through more “eyes on the street”, enhancing the Town’s ability to *“provide a safe environment to live, work, and play”*.
2. **MDP:** The proposed amendment aligns with the following sections of the MDP:
 - a. Part 4 of the MDP provides strategic direction for commercial development in the Town and acknowledges that the primary goal of the section is to ensure that the downtown remains the focus of commercial activity.
 - b. Part 4 further defines the Downtown as the primary location for all major retail, office, personal service, civic, and community activities.
 - c. Part 4 specifically references that the CCHP will be implemented along with the MDP’s policies to provide a healthy, vibrant, and growing commercial sector.
3. **CCHP:** The proposed amendment aligns with the following sections of the CCHP:
 - a. The overall direction of the CCHP provides a series of policies, guidelines, and direction ensuring that new development is compatible with the historic character of the downtown, while also contributing to an inviting and accessible pedestrian environment.



REGULAR COUNCIL MEETING Request for Decision (RFD)

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- b. The CCHP Objective 3 references the importance of maintaining a resident population to create a dynamic and vital downtown and the policy section references that commercial/residential mixed uses may be allowed by the Development Authority.
- c. In Character Area 1 (CC), local streets shall be designed to include on-street parallel or angled parking to reduce onsite parking requirements and reflect a more intimate pedestrian character. The CC further addresses the following elements related to Parking:
 - i. Variances may be considered for required parking as per the Land Use Bylaw based on the application to retain the historical integrity.
 - ii. Credit may be considered for on-street parking.

RECOMMENDATION (2 separate motions)

Based on a review and evaluation of the various options and alignment with key strategic documents, the following is presented for your consideration:

- 1. Amend LUB 2019-04 to create a new commercial district **C3: Commercial District – Core** as a supplement to the other commercial land use districts and to implement the direction of the MDP and CCHP (as presented in the attached Bylaw 2022-01).

Alternatively, Council may choose to proceed with the following options:

- 1. Request further information from Administration regarding any element of the proposed amendment to support a future decision.
- 2. Provide further direction to Administration to request additional or alternative amendments to support a future decision.

Administration recommends proceeding with the following:

- 1. That Council grant first reading to Bylaw 2022-01 amending the Land Use Bylaw.
- 2. That Council set February 22, 2022, as the Public Hearing for Bylaw 2022-01 Amending the Land Use Bylaw.

TOWN OF DIDSBURY
Amending the Land Use Bylaw
Bylaw No. 2022-01

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend Land Use Bylaw 2019-04.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2019-04: Land Use Bylaw;

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

(1) This Bylaw may be cited as Amending Bylaw 2022-01 to amend the Land Use Bylaw 2019-04.

(2) Bylaw 2019-04, being the Town of Didsbury Land Use Bylaw, is hereby amended

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

1.1. This Bylaw may be referred to as the “Amending Land Use Bylaw”

2. PROPOSED AMENDMENTS

2.1. That Section 4 of the Land Use Bylaw 2019-04 be amended to include the C3: Commercial District – Core, as defined in Schedule A.

2.2. That Appendix A, Map A, of the Land Use Bylaw 2019-04 be replaced with updated Map A Land Use District Map as defined in Schedule B, to demonstrate redesignation of parcels within the defined boundary from either C1: Commercial District - General or RC: Residential/Commercial to C3: Commercial District – Core.

3. EFFECTIVE DATE

3.1. This Bylaw shall come into upon passing of the third and final reading.

Read a First time on this day of

Read a Second time on this day of

Read a Third and Final time on this day of

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

SCHEDULE A

4J – C3: COMMERCIAL DISTRICT- CORE

General Purpose

To strengthen the Commercial Core as the “heart” of the community and as a logical place to bring new vitality and mixed-use development that is compatible with the historic character. The district encourages, supports, and enhances the Commercial Core as a mixed-use urban hub that enhances the pedestrian-oriented streetscape.

Permitted Uses

- a) Accessory Building
- b) Accessory Structure
- c) Establishment (Eating or Drinking Class 1)
- d) Office
- e) Public Utility
- f) Retail (Small/General/Personal Service)

Discretionary Uses

- a) Animal Services
- b) Automotive Services (Minor)
- c) Building, Accessory
- d) Bus Depot
- e) Cannabis Retail Sales
- f) Care Facility (Child/Clinic)
- g) Drive-Through
- h) Establishment (Eating or Drinking Class 2/Entertainment)
- i) Funeral Home
- j) Gas Station
- k) Dwelling, Multi-Unit (Apartment)
- l) Park
- m) Recreation (Private)
- n) Retail (Groceries/Vice)
- o) Shipping Container (Small)
- p) Shopping Centre
- q) Car Wash
- r) Any uses that are, in the opinion of the Development Authority, similar to the Permitted or Discretionary Uses, and which conform to the general purpose and intent of the District.

Site Requirements

Minimum Parcel Size	At the discretion of the Development Authority
Maximum Building Height	10.0 metres (32.81 feet)
Min. Landscaping Parcel Coverage	At the discretion of the Development Authority

Minimum Setback Requirements

Front Yard	0 metres (0 feet)
Side Yard w/Lane	0 metres (0 feet)
Side Yard w/o Lane	3.0 metres (9.84 feet)*

Rear Yard	Shall be provided for parking and loading
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*Where there is no provision for access to the rear of the lot, the setback on one side shall be 6.0 metres (19.68 feet)

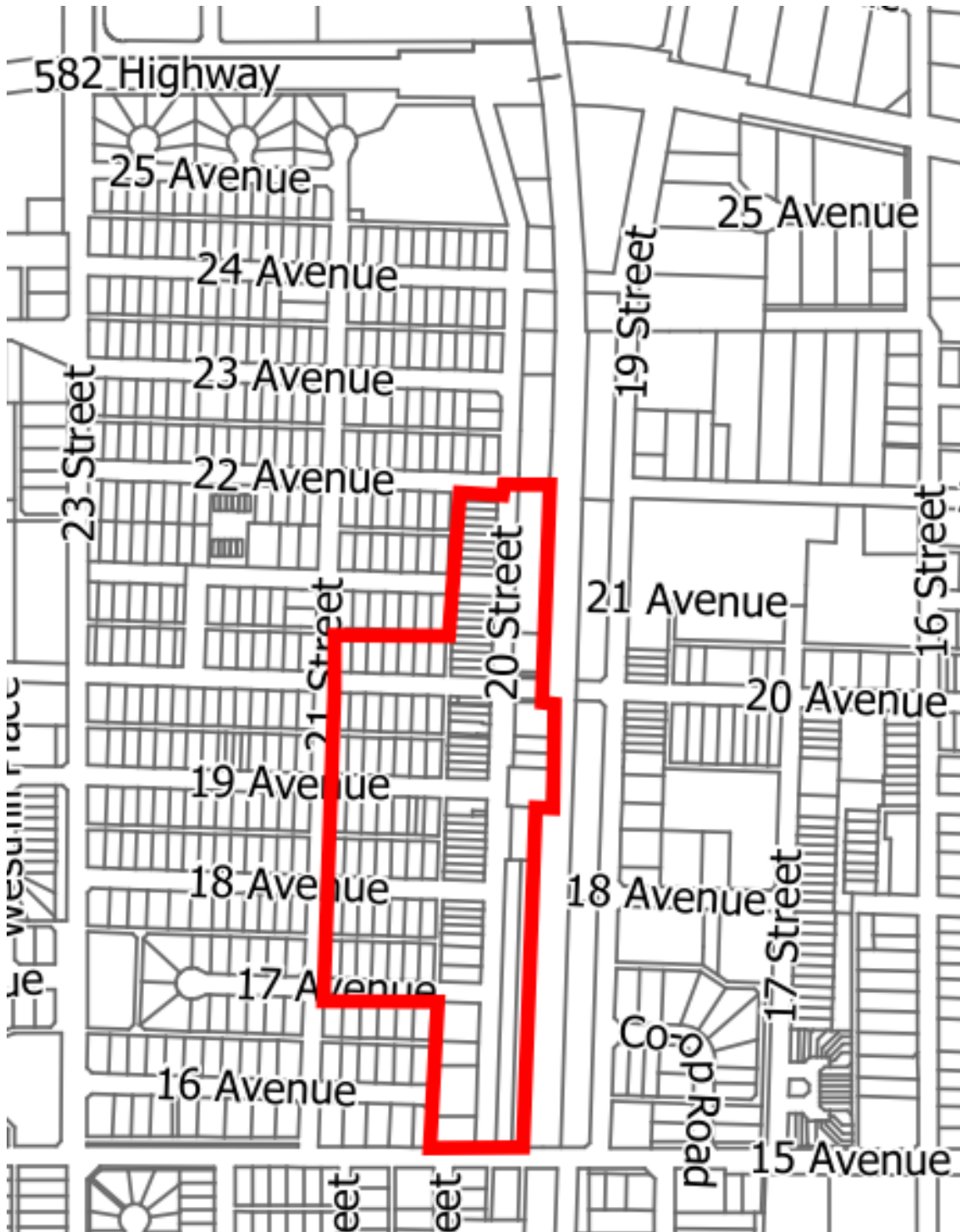
Additional Regulations

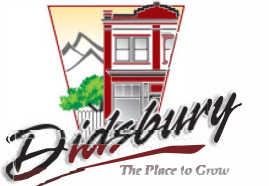
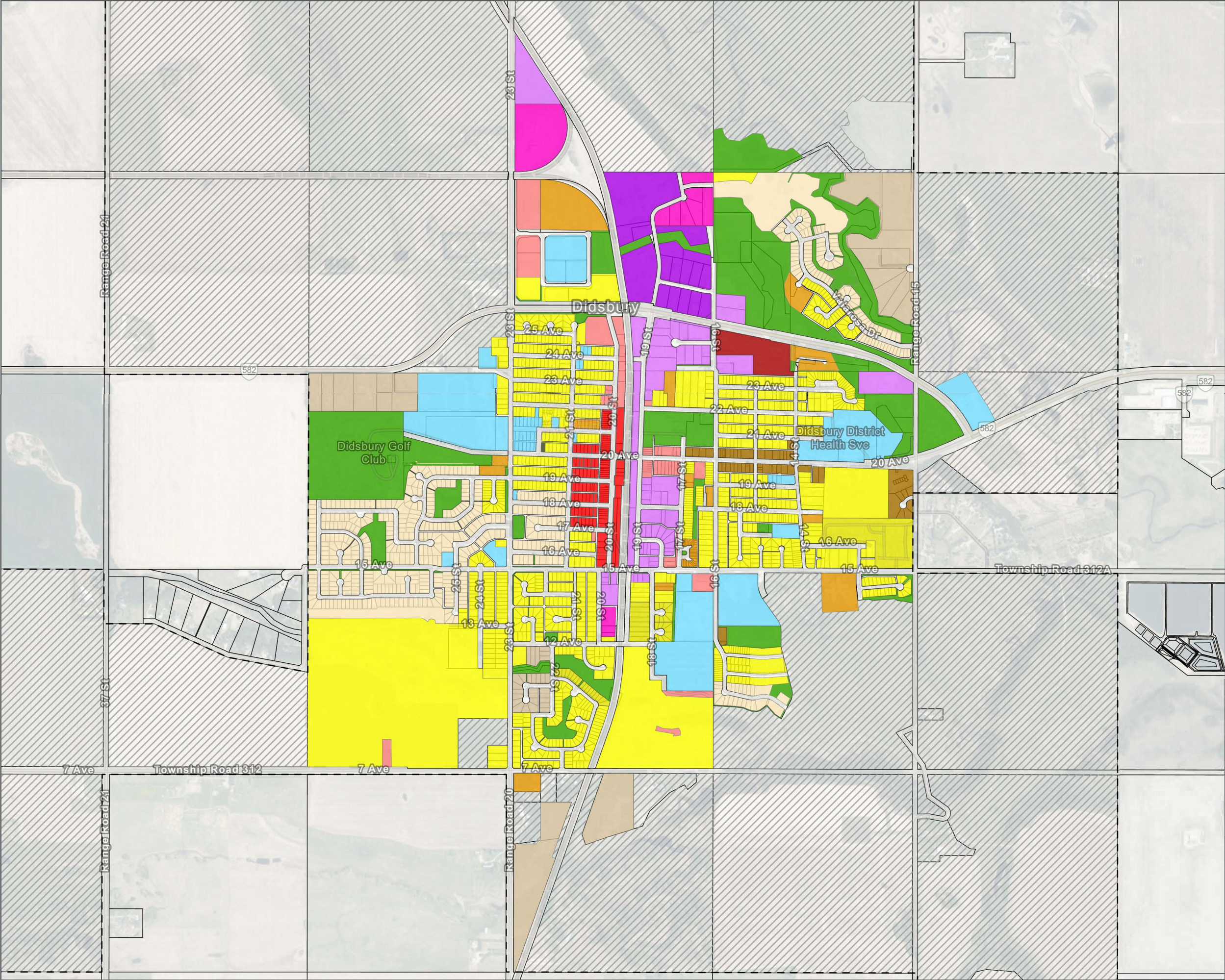
- a) Outdoor storage may be permitted at the discretion of the Development Authority where fencing and/or vegetative screening has been provided;
- b) A buffer strip of 6.5 metres should be provided along any boundary of a Commercial Core District that is immediately adjacent to any Residential District other than Residential-Commercial District.;
- c) The buffer strip shall be provided on private lands unless an alternative has been provided as part of a multi-lot subdivision, and is acceptable to the Development Authority;
- d) A Dwelling, Multi-Unit (Apartment) may only be considered by the Development Authority when part of a Mixed Use Development application and complying with the requirements of section 3-15.
- e) Outdoor commercial patios shall not be detrimental to the surrounding area by way of noise, lighting, odours, access or any other means as determined by the Development Authority;

Parking Requirements

- a) Section 3-58 and 3-60 of this Bylaw do not apply to development in this district.
- b) Notwithstanding a), where a new commercial development, or addition to an existing commercial development, exceeds a gross floor area of 500 m² or, where a new Mixed Use Development is proposed or, in the opinion of the Development Authority there is an increase in intensification through change of use, the parking needs for the subject development must be determined by the applicant, and a Parking Plan must be submitted to demonstrate satisfaction of those needs, to the satisfaction of the Development Authority.
- c) Where the Development Authority deems a Parking Plan unsatisfactory in meeting the identified parking needs for the development, the applicant shall either:
 - a. share no more than 75% of the necessary parking spaces identified with a site within 200m of the proposed development, which must include a legal agreement between the owner(s) of the properties for the sharing of parking;
 - b. provide and meet the recommendations of a Parking Study completed by a qualified transportation professional, to the satisfaction of the Development Authority.

C3: COMMERCIAL DISTRICT – CORE BOUNDARY





Town of Didsbury

Land Use Bylaw

MAP A

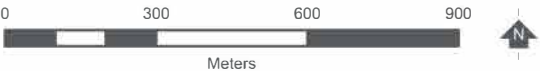
Land Use District Map

Legend

Land Use Districts

- R1: Residential District - Single Family
- R2: Residential District - General
- R3: Residential District - Manufactured
- R4: Residential District - Large Lot
- R5: Residential District - High Density
- RC: Residential/Commercial District
- C1: Commercial District - General
- C2: Commercial District - Highway
- C3: Commercial District - Core
- I1: Industrial District - General
- I2: Industrial District - Heavy
- IS: Institutional District
- DC: Direct Control District
- REC: Recreation/Open Space District
- UR: Urban Reserve District

The accuracy & completeness of information shown on this drawing is not guaranteed. It will be the responsibility of the user of the information shown on this drawing to locate & establish the precise location of all existing information whether shown or not.



Coordinate System: NAD 1983 3TM 114
Scale: 1:15,000
(When plotted at 11"x17")

Data Sources:
- Data provided by the Town of Didsbury and ISL.

Project #: 1717.0011.01
Author: JW
Checked: BS
Status: Review
Revision: A
Date: 2022 / 1 / 21





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Council Technology Policy COUN 008-21
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.2

BACKGROUND/PROPOSAL:

Administration has had inquiries from various Council Members about additional software requirements for use on their devices. The Council Technology Policy COUN 008-21 does not address this and Administration is seeking further direction from Council, and recommends Council consider potential revisions to the policy.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached Council Technology Policy, which was approved by Council on October 12, 2021.

Council could consider amending the policy with one of the following options:

- a) *Adding a clause to the policy that sets an amount for the term that each Council member may use for any technology upgrades related to Council business.*
- b) *Adding a clause that stipulates all upgrade-requests are required to be submitted to Council by the requesting member and that Council has discretion in approving any such requests*

RECOMMENDATION

Council move to amend the Council Technology Policy COUN 008-21 as follows _____

OR

Council move that this be referred to the Policy & Governance Committee for a recommendation

OR

Council move to accept this as information and affirm that no upgrades be provided



Policy Statement:

The Town of Didsbury Council shall be provided with technological resources to assist them in conducting council business in an efficient and effective manner and to lessen the need for printed agendas.

1. Definitions

- 1.1 CAO: mean the Chief Administrative Officer of the Town of Didsbury, or their designate.
- 1.2 Council Business: means any work, communications or activities related to their role and responsibilities as an elected member of the Town of Didsbury Council.
- 1.3 Workstation: means any laptop, tablet, smartphone or any other similar electronic and associated external hardware, such as a mouse, keyboard, monitor, charging cord, etc., that will assist Council to undertake their responsibilities, connect with each other, participate during Council meetings using the digital agenda and serve the citizens. A workstation is deemed to have a useful life of four years for the purposes of this policy.

2. Principles

- 2.1 Under the direction of the CAO, each Council Member will be provided a workstation.
- 2.2 Council Members will be offered guidance and assistance on using the workstation at the beginning of their term and throughout the term as required.
 - 2.2.1 Each Council member must complete all IT security training exercises as required.
- 2.3 The Mayor will be provided with a mobile phone or a monthly phone allowance for use of a personal mobile phone, as decided by the Mayor.
- 2.4 Each Council Member is responsible for securing their workstation and the information contained within. In the event that the workstation is lost, stolen or damaged, the CAO must be notified immediately.
- 2.5 Each Council Members will be provided with a Town of Didsbury email address, which shall be used for all Town related business.
- 2.6 The Town of Didsbury IT department will address all issues and repairs for the workstations, using warranty claims whenever possible.
- 2.7 Each workstation remains the property of the Council Member and as such at the end of the term; they may keep the workstation after the Town has ensured that all necessary software and hardware is removed.
 - 2.7.1 The proportionate value of the workstation will have a taxable benefit implication for the portion of the term not completed.
- 2.8 All Town provided equipment shall be primarily used for Town related business.

3. End of Policy



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Alberta Municipalities Infrastructure & Energy Committee
ORIGINATING DEPARTMENT	Office of the Mayor
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

Mayor Hunter has been invited by the Alberta Municipalities (formerly AUMA) to participate on the Infrastructure and Energy Committee for the upcoming year.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The committee will meet four (4) times in the upcoming appointment term, with the first meeting scheduled for February 4, 2022, at the Alberta Municipalities Office in Edmonton.

In a letter dated January 5, 2022, Mayor Hunter received the following invitation:

Dear Mayor Hunter,

Re: Participation on Alberta Municipalities Infrastructure and Energy Committee

On behalf of the Alberta Municipalities Board, we are pleased to extend an invitation for your participation on the Infrastructure and Energy Committee for this upcoming year.

SCOPE

The scope of matters that will be addressed by the Committee includes municipal infrastructure and its financing, municipal infrastructure related grants and transfers, tangible capital assets, asset management, transportation and public works, roads and bridges, rights of way including utilities, and disaster planning and emergency management.

MEETINGS

The Committee will be chaired by Mayor Trina Jones, Town of Legal, and supported by Clint Nuefeld, Policy Analyst. The Committee will be meeting four times in the upcoming appointment term, with the first meeting scheduled for February 4, 2022 at the Alberta Municipalities office in Edmonton (3rd floor, 8616 51 Avenue). You are able to attend in person, but meeting room space is limited, due to social distancing requirements. As such, the option is to join the meeting via Teams Meeting online. Dates for all other meetings in 2022 have been set at March 18, July 8, and December 2.

Please allow a full day for these meetings as they typically start at 9:00 a.m. and end at 3:00 p.m. Committee members are asked to make every effort to attend these meetings as regular attendance is required to remain in good standing.

These kind of opportunities for our Council Members broaden our influence and are beneficial for the interests of the Town. Administration recommends that Council endorse this enhanced involvement.

RECOMMENDATION

That Council endorse Mayor Hunter's participation on the Alberta Municipalities Infrastructure & Energy Committee for the upcoming year.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Library Funding Framework
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	7.2

BACKGROUND/PROPOSAL

Beginning in the 2021 budget year, Council moved to a per capita funding model for determining the annual operating grant for the Town of Didsbury Library Board. The per capita amount provided to the Library Board in 2021 was \$46.39.

The Library Funding Framework was considered by Council at the November 23, 2021 RCM and Council moved to refer the Library Funding Framework to the Strategic Planning Committee for review and to bring recommendations to Council.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Strategic Planning Committee discussed the Library Funding Framework at a Meeting on January 19, 2022. The components of the framework being considered were:

- a. Base rate – what rate will be used as the base rate in the calculation?
- b. Population basis – what population basis will be used in the calculation?
- c. Inflationary increases – will there be an inflationary increase each year?

The SPC, by consensus, recommends to Council that the Library Funding Framework be approved as follows:

- That the base rate be equivalent to 2021's approved per capita rate of \$46.39;
- That the population basis be the most recent census data, being the census year available at the time that the budget is approved;
- That CPI be applied annually at a rate of 1.6%. This rate is the 2015 to 2019 five year average for Alberta (Statistics Canada), being the 5 most recent non-pandemic years; and,
- That the framework be returned to Council at the end of 4 years, or at which time the operating needs of the library require a review.

For the 2022 budget year, the calculation would be $\$46.39 \times \text{Population} \times (1+1.6\%)$.

RECOMMENDATION

That Council move to approve the funding framework for the Town of Didsbury Library Board operating grant starting with the base amount of \$46.39 per capita, increasing by 1.6% per year, and using the population from the most recent census data available at the time of Town's budget approval.

AND that the Library Funding Framework be returned after four years, or when the operating needs of the library require a review.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Unbudgeted Revenues
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	7.3

BACKGROUND/PROPOSAL

At the November 23, 2021 RCM, Council referred the Allocation of Revenues report to the Strategic Planning Committee including unbudgeted monies.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Strategic Planning Committee discussed Unbudgeted Revenues at a Meeting on January 19, 2022.

The committee reviewed a list of revenue items that were earned but not budgeted for in the 2021 year, including supplementary taxes, unbudgeted grant revenue and unbudgeted parking lot rental revenue. Revenues may be unbudgeted if they are new revenue sources, one-time revenue sources or significant uncertainty exists as to whether it will be received in the year.

Annually, the Year End Operating Surplus is returned to Council to determine what portion should be reserved for future years and/or projects. Unbudgeted revenues were not considered separately in the past.

The committee, by consensus, recommends to Council that both the Year End Operating Surplus and Unbudgeted Revenues be tracked separately and returned for a decision prior to finalizing the 2021 yearend.

Further, the committee, by consensus, recommends to Council that Policy FIN008 – Allocation of Year End Operating Surplus for Tax Purposes, be reviewed by the Policy and Governance Committee and that it be amended to include the tracking and allocation of unbudgeted revenues annually.

RECOMMENDATION

That Council move that the Unbudgeted Revenues be tracked separately and returned with the Year End Operating Surplus prior to finalizing the 2021 yearend.

AND

That Policy FIN008 – Allocation of Year End Operating Surplus for Tax Purpose, be reviewed by the Policy and Governance Committee to include allocation of Unbudgeted Revenues.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Appointment to RDRMUG
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.4

BACKGROUND/PROPOSAL:

At the January 20, 2021 Annual General Meeting of the Red Deer River Municipal Users Group (RDRMUG), Councillor Bill Windsor was appointed as Urban Co-Chair to the organization.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

As there may be potential additional expenses with taking on this position, Councillor Windsor is asking Council to support him representing Didsbury on the RDRMUG Executive Committee.

These kind of opportunities for our Council Members broaden our influence and are beneficial for the interests of the Town. Administration recommends that Council endorse this enhanced involvement.

RECOMMENDATION

That Council endorse Councillor Bill Windsor as the Urban Co-chair of the Red Deer River Municipal Users Group Committee for the upcoming year.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Enhance Energy Origins – Letter of Support
ORIGINATING DEPARTMENT	Economic Development
AGENDA ITEM	7.5

BACKGROUND/PROPOSAL:

On January 19th, Enhance Energy Origins provided a virtual presentation to the Central Alberta communities via CAEP. The private company is preparing a proposal to the Government of Alberta to position Central Alberta as the best location to establish a large-scale, open access, carbon dioxide sequestration hub in Central Alberta.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The company has a fully operational facility in Lacombe that is serving Alberta's Heartland industry and companies. Enhance Energy's proposed Origins project will be connected to the Alberta Carbon Trunk Line and their vision to capture emissions along the Highway 2 corridor positions our community as a jurisdiction that can contribute meaningfully to the province's future in carbon management. It is anticipated that a sequestration hub will provide the end use certainty that large emitters from multiple sectors require to commit to large scale carbon capture investments. This type of investment will cater to job creation and economic diversification opportunities across the central region and Alberta.

It has the potential to attract international investment into the area, which in turn, would contribute to the overall well being of Alberta.

Additional information: Enhance Energy Origin delegation presentation

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority: Economic Priority

RECOMMENDATION

That Council move that Mayor Hunter draft and send a letter of support, on behalf of Council, to Enhance Energy Origins for their proposal to the Alberta Government



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Chief Administrative Officer (CAO) Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

Please find attached the CAO Report for January 25, 2022.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

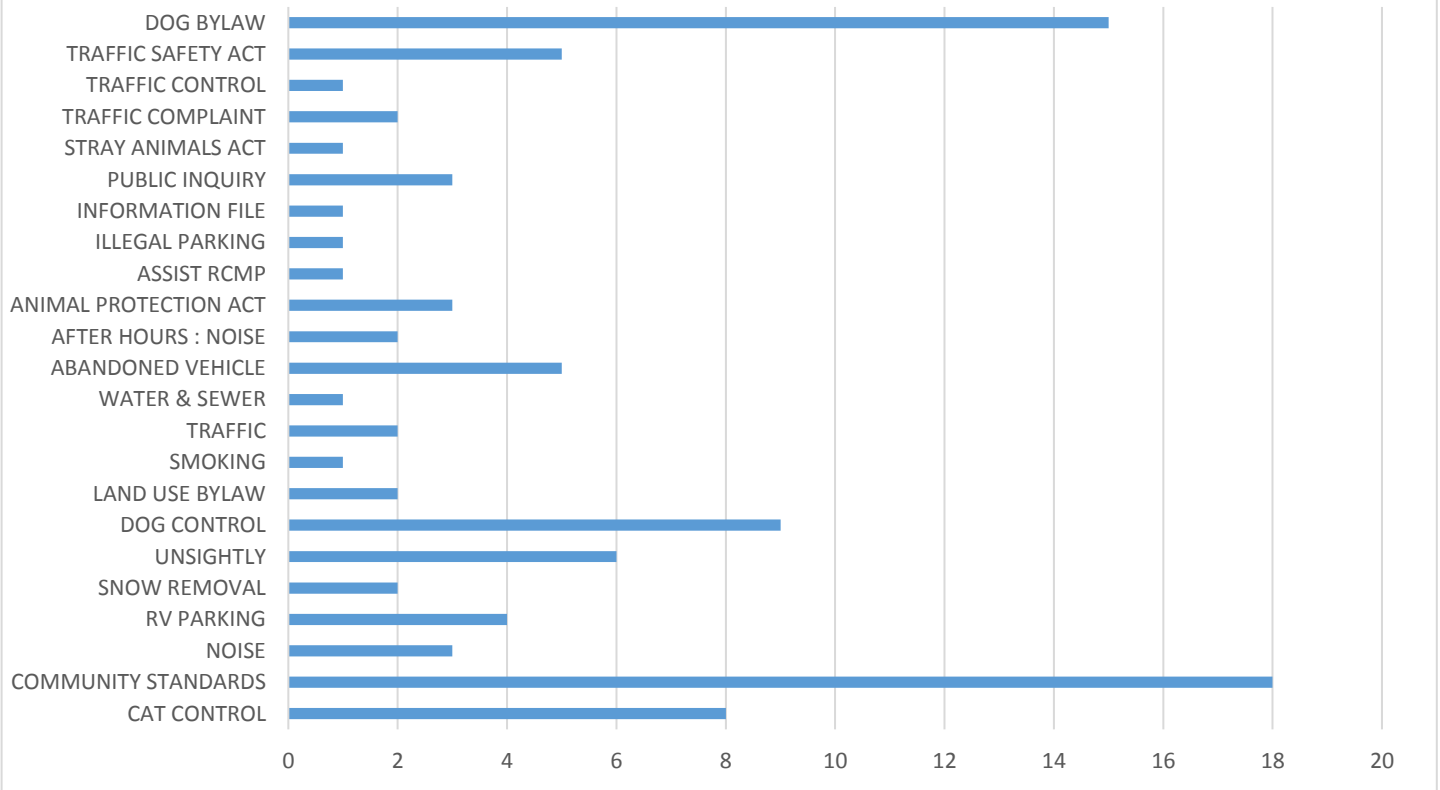
That Council move to accept the CAO Report for January 25, 2022 as information.

1. Resolution Index – 3rd & 4th Quarter Stats (Legislative Services)

Please see attached the Resolution Index from July to December 2021.

2. Municipal Enforcement – 4th Quarter Stats (Legislative Services)

Incident Count Totaled by Type



3. Development 4th Quarter Stats (Planning & Development)

Please see attached the 4th Quarter Stats for the Planning and Development Department.

4. Economic Development (Economic Development & Strategic Operations)

Please see attached the 4th Quarter Report from Economic Development Officer, Alexa Ross.

5. December Action request (Financial Services)

Please see attached the Action Request Summary for December 2021

6. Finance Department 4th Quarter Report (Finance)

Please see attached the 4th Quarter Stats for the Finance Department

7. **Winter Wonderland Follow-up** (Strategic Operations)

The Winter Wonderland project was made possible due to a number of volunteers from the community that gave many hours of their time to make it wonderful and enhance the feeling of Christmas in the Town. Important display materials were donated by Grasse Lumber, Cindy Jean, Kathy McNeil, and other residents. The construction, painting and set up was done by Linda Sirr, Fred Morrish, Wayne Bilton and Lyle Stauffer and Arnold Stauffer. Many hours were spent tying ribbons, cutting branches, putting the baskets together, and setting up the displays. The massive Christmas light display was made possible by the donation of many lights from various individuals, businesses and groups. Shamus and Dawn Stewart, Linda Regner, Rick Jakubowski, Paul Haukenfers, Phil & Melissa Boucher, and Kevin Lundrigan spent many hours testing and stringing the lights. Administration expresses deep appreciation to all those that pitched in to help beautify our town and enhance everyone's Christmas.

8. **Community Services 4th Quarter Report** (Community Services)

Please see attached the 4th Quarter Stats for the Community Services Department

July 13, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
339-21	MOVED by Councillor Crothers to approve the agenda as amended.		
340-21	MOVED by Councillor Baswick to approve the June 22, 2021 Regular Council Meeting Minutes as presented.		
341-21	MOVED by Deputy Mayor Windsor to approve the sponsorship of the Mountain View Seniors' Housing Annual Golf Tournament as a "Gold Sponsor" in the amount of \$2,000, and to send a "Mayor's Team" to represent the Town, to be funded from the Council budget surplus.	Legislative Services	Completed
342-21	MOVED by Deputy Mayor Windsor to accept the Strategic Plan Status Update as information.		
343-21	MOVED by Councillor Moore to send this item back to the Performance Evaluation Committee regarding the issues as discussed.	OCAO & Engineering & Infrastructure	
344-21	MOVED by Councillor Moore to include the Local Democracy Pledge in the 2021 Municipal Election Candidates Package. (Defeated)		
345-21	MOVED by Councillor Moore for a New Resident survey to be undertaken by Administration.	Economic Development & Strategic Operations	
346-21	MOVED by Councillor Engel for the Mayor to send a letter and a small gift on behalf of Council to Staff Sgt. Fournier thanking him for his service to the Town and the Community.	Legislative Services	Completed
347-21	MOVED by Deputy Mayor Windsor to defer additional Gas Tax Fund grant funding to 2022 capital budget process.	ACAO/CFO	Completed
348-21	MOVED by Councillor Baswick to have Administration explore options for a washroom in the Council Chambers.	Strategic Operations	
349-21	MOVED by Councillor Engel to accept the Chief Administrative Officer's Report for July 13, 2021 as information.		
350-21	MOVED by Deputy Mayor Windsor to accept the Council Reports for July 13, 2021 as information.		
351-21	MOVED by Councillor Moore to accepts the correspondence and information items presented as information.		
352-21	MOVED by Councillor Crothers to go into closed meeting in accordance with Division 2, Sections 23 and 24 of the <i>FOIP Act</i> at 8:27 p.m.		
353-21	MOVED by Councillor Crothers to come out of closed meeting at 9:45 p.m.		
354-21	MOVED by Councillor Baswick to approve supporting Administration's application for the Canada Community Revitalization Fund for a downtown revitalization road project, to commit the matching funds for the grant and to provide a letter of support for the project.	Executive Team	Grant application submitted July 23, 2021
355-21	MOVED by Councillor Crothers to approve commencement of expropriation in the interests of the property as discussed.	OCAO	In progress
356-21	MOVED by Councillor Moore to provide a press release outlining the conceptual floor plan and drawings of the library project which was included in the Community Facilities Enhancement Program (CFEP) Grant application.	Communications	Completed
357-21	MOVED by Councillor Crothers to adjourn the Regular Council Meeting of July 13, 2021 at 9:46 p.m.		
July 14, 2021 Additional Council Meeting & Joint Public Hearing with MVC on IDP			
358-21	MOVED by Deputy Mayor Windsor to approve the agenda as presented.		

359-21	MOVED by Deputy Mayor Windsor that Council grant second reading to Bylaw 2021-08 Town of Didsbury and Mountain View County Intermunicipal Development Plan, as presented.	Legislative Services	Completed
360-21	MOVED by Deputy Mayor Windsor to adjourn the Additional Council Meeting of July 14, 2021 at 1:29 p.m.		
August 24, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
361-21	MOVED by Councillor Moore to approve the agenda as amended.		
362-21	MOVED by Deputy Mayor Windsor to approve the July 13, 2021 Regular Council Meeting Minutes as presented.		
363-21	MOVED by Deputy Mayor Windsor to approve the July 14, 2021 Joint Public Hearing with Mountain View County Minutes as presented.		
364-21	MOVED by Councillor Moore to grant first reading to Bylaw 2021-09 Council Code of Conduct, and that it be referred to the Policy & Governance Committee for	Legislative Services	Completed
365-21	MOVED by Councillor Poggemiller grant third and final reading to Bylaw 2021-08 Town of Didsbury/Mountain View County Intermunicipal Development Plan.	Legislative Services	Completed
366-21	MOVED by Councillor Moore to submit a meeting request with the Minister of Municipal Affairs at the AUMA Fall Convention or his preferred time with subsequent policy items to be provided prior to the meetings.	Communications	Completed
367-21	MOVED by Councillor Engel that Council send a letter to the Minister of Public Safety Canada, Bill Blair, stressing that any retroactive pay increase for the RCMP that has been negotiated by the Federal Government must be paid by the Federal Government and not be downloaded onto Canadian municipalities that are served by the RCMP.	Communications	Completed
368-21	MOVED by Deputy Mayor Windsor to accept the Chief Administrative Officer's Report for August 24, 2021 as information.		
369-21	MOVED by Deputy Mayor Windsor to direct Administration to examine the Mountain View Regional Waste Management Commission Membership Agreement with other member municipalities exploring the validity of providing recycling centre services.	Economic Development & Strategic Operations	Completed
370-21	MOVED by Councillor Engel to accept the Council Reports for August 24, 2021 as information.		
371-21	MOVED by Councillor Moore that a letter of thanks along with photos of projects be sent to the Provincial Government for the grants the Town of Didsbury has received.	Communications	Completed
372-21	MOVED by Councillor Moore to accept the correspondence and information items presented as information: Letter to Town of Didsbury Council from ISDAB Members; MPC Minutes for June 9, 2021; Municipal Affairs – GTF & Senate Election & Referendum; Town of Claresholm – RCMP Retroactive Pay & Code of Conduct; Didsbury & District Historical Museum – Operating Funding & Scarecrow Event; Nathan Cooper – Letter of Support for Didsbury Library Project; Crowsnest Pass – Bill C-21 Changes to Criminal Code and the Firearms Act; CP Rail Interim Extreme Weather Fire Risk Mitigation Plan; ZEMC Bethany Kids - Wheeldifference.		
373-21	MOVED by Councillor Baswick to go into closed meeting in accordance with Division 2, Sections 23 and 24 of the FOIP Act at 8:06 p.m.		
374-21	MOVED by Councillor Baswick to come out of closed meeting at 8:57 p.m.		
375-21	MOVED by Deputy Mayor Windsor for the Mayor to proceed with writing a letter, upon approval from FX Producers to invite the appropriate members of the Provincial Government to tour the Town's facility.	Communications	Completed
376-21	MOVED by Councillor Baswick to adjourn the Regular Council Meeting of August 24, 2021 at 8:59 p.m.		

September 14, 2021 Regular Council Meeting

Res. #	Motion	Follow-up	Status
377-21	MOVED by Councillor Crothers to approve the agenda as amended.		
378-21	MOVED by Councillor Baswick to accept the First Quarter Report April 1 to June 30, 2021 from the Didsbury RCMP Detachment as information.		
379-21	MOVED by Deputy Mayor Windsor to approve the August 24, 2021 Regular Council Meeting Minutes as presented.		
380-21	MOVED by Councillor Moore to grant Second Reading to Bylaw 2021-09 Council Code of Conduct, and that it be referred to the Policy & Governance Committee	<i>Legislative Services</i>	<i>Completed</i>
381-21	MOVED by Deputy Mayor Windsor to approve Council Remuneration Policy COUN 004-21 as presented.	<i>Legislative Services</i>	<i>Completed</i>
382-21	MOVED by Councillor Engel to approve the amendment of the 2021 Street Lighting Continuity capital project to upgrade four streetlights on 20th Street to heritage style pendent streetlights for an additional costs of up to \$30,000, to be funded from the Canada Community Building Fund grant.	<i>Engineering & Infrastructure</i>	<i>Completed</i>
383-21	MOVED by Deputy Mayor Windsor to approve the proposed hourly rates and monthly bar rental costs for the Didsbury Curling Club Rink for a one-season trial period, October 2021 to March 2022 with an evaluation presented to Council when completed.	<i>Community Services</i>	<i>Completed & on-going</i>
384-21	MOVED by Deputy Mayor Windsor to approve the prioritization of redevelopment of the Memorial Park Stage as per the Strategic Planning Committee recommendations, and that a letter be sent to the Didsbury Economic Development Advisory Committee updating them as to the status of this initiative.	<i>Community Services</i>	<i>Completed & on-going</i>
385-21	MOVED by Deputy Mayor Windsor to reserve the Mountain View Summer Games Legacy funding of \$15,296.89 in a Legacy Fund reserve for future development of an interior community mural.	<i>Community Services</i>	<i>Completed</i>
386-21	MOVED by Councillor Moore for Council to reserve \$2,000 of the Mountain View Summer Games Legacy fund to be used as seed money for an athletic scholarship in 2022 and that a policy be created to develop a framework for council's consideration for an athletic scholarship program, and that it be referred to the Strategic Planning Committee.	<i>ACAO/CFO & Community Services</i>	<i>On-going</i>
387-21	MOVED by Councillor Crothers that Administration ensure the lagoons are in the best shape they can be as per Alberta Environmental standards, and then explore adding capacity to allow for commercial dumping, while protecting the integrity of our treatment system, and that options for increasing this capacity be brought back to Council for consideration.	<i>Engineering & Infrastructure</i>	<i>In progress</i>
388-21	MOVED by Councillor Moore to accept the Chief Administrative Officer's Report for September 14, 2021 as information.		
389-21	MOVED by Councillor Crothers to accept the Council Reports for September 14, 2021 as information.		
390-21	MOVED by Councillor Crothers to accept the correspondence and information item presented as information: ° Railway Safety Week – CPR ° Costs of RCMP Unionization		
391-21	MOVED by Councillor Baswick to go into closed meeting in accordance with Division 2, Sections 23 and 24 of the <i>FOIP Act</i> at 8:54 p.m.		
392-21	MOVED by Councillor to come out of closed meeting at 9:52 p.m.		
393-21	MOVED by Councillor Moore to approve the repair and maintenance project presented.		
394-21	MOVED by Councillor Baswick to adjourn the Regular Council Meeting of September 14, 2021 at 9:53 p.m.		

September 16, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
395-21	MOVED by Councillor Moore to approve the agenda as presented.		
396-21	MOVED by Councillor Crothers to go into closed meeting in accordance with Division 2, Sections 23 and 24 of the FOIP Act at 12:00 p.m.		
397-21	MOVED by Councillor Crothers to come out of closed meeting at 12:17 p.m.		
398-21	MOVED by Councillor Crothers to cancel all celebration events for the weekend of September 18, 2021 due to the State of Public Health Emergency declared by the Province on September 15, 2021.	Community Services & Communications	Completed-on-going
399-21	MOVED by Deputy Mayor Windsor to go into closed meeting in accordance with Division 2, Sections 23 and 24 of the FOIP Act at 12:53 p.m.		
400-21	MOVED by Deputy Mayor Windsor to come out of closed meeting at 12:53 p.m.		
401-21	MOVED by Deputy Mayor Windsor to approve the sue of both the Restrictions Exemption Program and the Capacity Limit Program to accommodate all uses of the Didsbury Memorial Coomplex.	Community Services & Communications	Completed-on-going
402-21	MOVED by Councillor Moore to adjourn the Special Council Meeting of September 16, 2021 at 1:14 pm.		
September 28, 2021 Regular Council Meeting			
403-21	MOVED by Deputy Mayor Windsor to approve the agenda as amended.		
404-21	MOVED by Deputy Mayor Windsor to approve the September 14, 2021 Regular Council Meeting Minutes as presented.		
405-21	MOVED by Councillor Moore to approve the September 16, 2021 Special Council Meeting Minutes as presented.		
406-21	MOVED by Councillor Baswick to grant third and final reading to Bylaw 2021-09 Council Code of Conduct.	Legislative Services & Communications	Completed
407-21	MOVED by Councillor Poggemiller to approve Asset Management Policy FIN 011-21 as presented.	ACAO/CFO	Completed
408-21	MOVED by Councillor Crothers to approve Council Technology Policy COUN 008-21 as presented. (Defeated)		
409-21	MOVED by Councillor Moore to refer Council Technology Policy COUN 008-21 to the Policy & Governance Committee for review and revision.	Legislative Services	Completed
410-21	MOVED by Councillor Moore to grant second reading to Bylaw Wastewater Bylaw 2020-01 and that it be referred to the Policy & Governance Committee for review.	Legislative Services	Completed
411-21	MOVED by Councillor Moore to fund the Wastewater Reserve with the proceeds from the sale of the former AG building for \$753,040.	Corporate Services	Completed
412-21	MOVED by Councillor Engel to keep the 2022 Franchise Fees for ATCO Gas at 25% and FORTIS Alberta at 17%.	Corporate Services	Completed
413-21	MOVED by Councillor Baswick to accept the Parkland Regional Library System proposed 2022 budget as information.		
414-21	MOVED by Deputy Mayor Windsor to have information brought back regarding the Provincial Funding Population Model, and what the Town's funding from the province will be based on.	ACAO/CFO	Completed
415-21	MOVED by Deputy Mayor Windsor to proceed with the purchase of the Demo Asphalt Repair Unit for \$67,575 to be funded from the 2021 MSI grant fund.	Engineering & Infrastructure & Corporate Services	Completed
416-21	MOVED by Councillor Moore to award the 2021 Asphalt Rehabilitation program to Ruby Rock Asphalt Works Ltd. for \$95, 197 to be funded from the 2021 roads repair and maintenance budget.	Engineering & Infrastructure & Corporate Services	Completed
417-21	MOVED by Councillor Baswick that the membership with the Central Alberta Economic Partnership be reinstated for an additional year and that this be re-evaluated at renewal time in 2023.	Economic Development & Strategic Operations	Completed

418-21	MOVED by Councillor Poggemiller to refer the 23 rd Street North Improvement Project to the 2022 Capital Budget process.	ACAO/CFO Corporate Services	Completed
419-21	MOVED by Councillor Engel to approve that patio dining be extended until December 31, 2022.	Economic Development & Strategic Operations	Completed
420-21	MOVED by Councillor Baswick to accept the Chief Administrative Officer's Report for September 28, 2021 as information.		
421-21	MOVED by Councillor Moore to not give verbal reports for any activities for which minutes are generated and which are included in the External Reports and that there be a two-minute time limit for verbal reports.		
422-21	MOVED by Councillor Crothers to accept the Council Reports for September 28, 2021 as information.		
423-21	MOVED by Councillor Poggemiller to accept the correspondence and information items presented as information: - Zion Evangelical Missionary Church - Municipal Asset Management Program (MAMP) Funding Letter - RCMP Compensation		
424-21	MOVED by Councillor Crothers to go into closed meeting in accordance with Division 2, Sections 23 and 24 of the <i>FOIP Act</i> at 8:53 p.m.		
425-21	MOVED by Councillor Baswick to come out of closed meeting at 9:35 p.m. (Defeated)		
426-21	MOVED by Councillor Baswick to come out of closed meeting at 9:43 p.m.		
427-21	MOVED by Councillor Crothers to adjourn the Regular Council Meeting of September 28, 2021 at 9:44 p.m.		
October 12, 2021 Regular Council Meeting			
428-21	MOVED by Councillor Crothers to approve the agenda as presented.		
429-21	MOVED by Councillor Engel to approve the September 28, 2021 Regular Council Meeting Minutes as presented.		
430-21	MOVED by Moore to approve Council Technology Policy COUN 008-21 with amendments to 2.1 ending the statement at workstation.	Legislative Services & Communications	Completed
431-21	MOVED by Councillor Moore to rescind Technology for Council Policy #8019.		
432-21	MOVED by Councillor Moore to grant third and final reading to Wastewater Bylaw 2020-01.	Legislative Services & Communications	Completed
433-21	MOVED by Deputy Mayor Windsor to accept the the 2022/23 ACP Municipal Internship Program application as information.		
434-21	MOVED by Councillor Moore to support the 2022/23 ACP Municipal Internship Program application, committing \$28,000 towards salaries and benefits for the Intern, including \$12,444 as part of the 2022 budget and \$15,556 as part of the 2023 budget.	ACAO/CFO Corporate Services	Completed
435-21	MOVED by Deputy Mayor Windsor to approve the Parkland Regional Library System 2022 budget to reduce the membership fee to a 0% increase.	ACAO/CFO Corporate Services	Completed
436-21	MOVED by Councillor Baswick to accept the Suncor Brownfield re-development as information and that this be deferred to the Strategic Planning process for the new Council Term.	Economic Development & Strategic Operations	Completed to be brought to Ec Dev Workshop
437-21	MOVED by Councillor Moore to refer the washrooms in Council Chambers to the 2022 budget planning process.	OCAO/Strategic Operations	To be brought back to the Operating Budget
438-21	MOVED by Deputy Mayor Windsor to approve the additional funding of \$3,725 from the MSI grant fund for the purchase of a new asphalt repair equipment.	ACAO/CFO Corporate Services	Completed

439-21	MOVED by Councillor Engel to accept the Chief Administrative Officer's Report for October 12, 2021 as information.		
440-21	MOVED by Councillor Moore to set a time limit of 2 minutes for the Council Reports.		
441-21	MOVED by Councillor Crothers to accept the Council Reports for October 12, 2021 as information.		
442-21	MOVED by Councillor Baswick to accept the correspondence and information items presented as information:· - Letter to Premier Kenney from Town of Crossfield on RCMP Retroactive Pay - 2020 Municipal Indicator Results - 2021 CP Rail Holiday Train		
443-21	MOVED by Deputy Mayor Windsor to send a letter to Canadian Pacific Railway requesting the Holiday Train event be kept alive.	Communications	Completed
444-21	MOVED by Councillor Crothers to go into closed meeting in accordance with Division 2, Sections 23 and 24 of the <i>FOIP Act</i> at 7:46 p.m.		
445-21	MOVED by Councillor Crothers to come out of closed meeting at 8:36 p.m.		
446-21	MOVED by Councillor Crothers that the Mayor represent Council in the selection process of the RCMP detachment commander.		
447-21	MOVED by Councillor Engel that Council register an easement as discussed.		
448-21	MOVED by Councillor Crothers to adjourn the Regular Council Meeting of October 12, 2021 at 8:37 p.m.		
October 26, 2021 Regular Council Meeting			
449-21	MOVED by Councillor Windsor to approve the October 26, 2021 Regular Council Meeting Agenda as amended.		
450-21	MOVED by Councillor Moore to accept the October 12, 2021 Regular Council Meeting Minutes as amended.		
451-21	MOVED by Councillor Engel to adopt the October 26, 2021 Organizational Meeting Agenda as presented.		
452-21	MOVED by Councillor Moore to set the Regular Council Meeting Schedule for the 2nd and 4th Tuesdays of each month beginning at 6:00 pm. With the following dates not included: - December 28, 2021 - July 26, 2022 - August 9, 2022		
453-21	MOVED by Councillor McCoy to approve the Council Committee Assignment List structure and reaffirm the appointments of the Public/Members-at-Large as presented.	Legislative Services & Communications	Completed
454-21	MOVED by Councillor Engel to appoint Councillor John Baswick and Councillor Dorothy Moore to the Municipal Planning Commission until the Organizational Meeting in 2022.	Legislative Services & Planning & Development	Completed
455-21	MOVED by Councillor Williams to appoint Shirley Madge and Craig Martin to the Municipal Planning Commission until the Organizational Meeting in 2023.	Legislative Services & Planning & Development	Completed
456-21	MOVED by Councillor Windsor to affirm the appointment of Mike Crampton, Shelly Daly and Meaghan Neis to the Didsbury Economic Development Advisory Committee until the Organizational Meeting in 2022.	Legislative Services & Economic Development & Strategic Operations	Completed
457-21	MOVED by Councillor Engel to reappoint Carolyn Massel and Julian Ross to the Didsbury Municipal Library Board for an additional three-year term ending at the Organizational Meeting in 2021, being they have served three consecutive terms.	Legislative Services	Completed

458-21	MOVED by Councillor Williams to appoint Brian Clazie to the Intermunicipal Subdivision and Development Appeal Board in accordance with the qualifications and regualrions made under section 637(3(b)) of the Municipal Government Act, and that the 1 Didsbury vacancy be advertised.	Legislative Services	Completed including training & filling vacancy
459-21	MOVED by Councillor Baswick to form the "Council Visioning Committee" and that all members of Council be appointed thereto.	OCAO	In progress
460-21	MOVED by Councillor Baswick to adjourn the Ocotober 26, 2021 Organizational Meeting and return to the Regular Council Meeting at 6:46 p.m.		
461-21	MOVED by Councillor McCoy to rescind Resolution # 013-20 (the Town of Didsbury Bank Signing Authorities).		
462-21	MOVED by Councillor Windsor to appoint the Town of Didsbury bank signing authorities as follows: <div style="display: flex; justify-content: space-between;"> <div> Mayor Councillor Councillor Councillor Councillor Councillor Councillor Chief Administrative Officer Assistant CAO/Chief Financial Officer Manager of Financial Services </div> <div> Rhonda Hunter John Baswick Curtis (Curt) Engel Joyce McCoy Dorothy Moore Ethan Williams William (Bill) Windsor Ethan Corner Amanda Riley Maxine Moreau </div> </div>	ACAO/CFO Corporate	Completed
463-21	MOVED by Councillor Engel to approve 24/7 Group Accident Insurance Plan F and \$15,000 Critical Illness Insurance for the years 2022 - 2025	Human Resources	Completed
464-21	MOVED by Councillor Engel to accept the Chief Administrative Officer's report for October 26, 2021 as information		
465-21	MOVED by Councillor McCoy to adjourn the Regular Council Meeting of October 26, 2021 at 7:07 p.m.		
November 9, 2021 Regular Coucil Meeting			
466-21	MOVED by Councillor McCoy To honour those who have served Canada, past and present, in times of war, military conflict, and peace, and to honor those who have made the ultimate sacrifice for our country so that we may enjoy our freedoms, Council encourages those citizens who can to join as one with our community on your front step at the 11th hour on the 11th day of the 11th month to reflect in 2 minutes of silence on Remembrance Day 2021.		
467-21	MOVED by Councillor Engel to approve the agenda as amended.		
468-21	MOVED by Councillor Windsor To approve the October 26, 2021 Regular Council and Organizational Meeting Minutes as presented.		
469-21	MOVED by Councillor Moore To grant first reading to Bylaw 2021-10 Animal Control Rates.	Legislative Services	Completed
470-21	MOVED by Councillor Windsor To grant first reading to Bylaw 2021-11 Designated Manufactured Home Community.	Legislative Services & Corporate Services	Completed
471-21	MOVED by Councillor Engel To approve the 2021/2022 Council Assignment Appointment List as presented.	Legislative Services & Communications	Completed
472-21	MOVED by Councillor Moore To appoint Councillor Engel as Deputy Mayor until the Organizational Meeting in 2022.		
473-21	MOVED by Councillor Moore That Council Remuneration Policy COUN 004-21 be brought back for revision with regards to the recent Deputy Mayor appointment.	Legislative Services & Corporate Services &	Completed

474-21	MOVED by Councillor Williams To appoint Melynda Crampton to the Intermunicipal Subdivision and Development Appeal Board.	<i>Legislative Services</i>	<i>Completed including training</i>
475-21	MOVED by Councillor Moore To appoint Mel Crothers to the Municipal Planning Commission.	<i>Legislative Services & Planning & Development</i>	<i>Completed</i>
476-21	MOVED by Councillor McCoy To request the Didsbury Economic Development Advisory Committee recommend a member to be appointed as the Business Representative for the Town of Didsbury on the Central Alberta Economic Partnership.	<i>Legislative Services & Economic Development & Strategic Operations</i>	<i>Completed</i>
477-21	MOVED by Councillor Williams To accept the Chief Administrative Officer's Report for November 9, 2021 as information.		
478-21	MOVED by Deputy Mayor Engel To accept the Council Reports for November 9, 2021 as information.		
479-21	MOVED by Councillor Windsor To accept the Correspondence provided as information.		
480-21	MOVED by Deputy Mayor Engel For Community Relations to set up appointments for a tour of the Didsbury Museum in a timely fashion.	<i>Community Relations</i>	<i>Completed</i>
481-21	MOVED by Councillor Windsor To respond to the letters from Didsbury Minor Hockey Association, Didsbury Fun Team Hockey and Prairies Whistle Food Co. reaffirming the principles that Council established in Resolution 401-21 made at the Special Council Meeting on September 16, 2021.	<i>Community Services</i>	<i>Completed</i>
482-21	MOVED by Councillor Baswick To go into closed meeting in accordance with Division 2 of the FOIP Act at 8:36 p.m.		
483-21	MOVED by Councillor Windsor To come out of closed meeting at 9:57 p.m.		
484-21	MOVED by Deputy Mayor Engel To appoint Mayor Hunter, Councillor Moore and Councillor McCoy to represent Council at a meeting with Alberta Transportation at the event hosted by AUMA during the convention.	<i>OCAO</i>	<i>Completed</i>
485-21	MOVED by Councillor Williams To adjourn the Regular Council Meeting of November 9, 2021 at 9:58 p.m.		
November 23, 2021 Regular Council Meeting			
486-21	MOVED by Councillor McCoy To approve the agenda as presented		
487-21	MOVED by Councillor Windsor To approve the November 9, 2021 Regular Council Meeting Minutes as presented.		
488-21	MOVED by Deputy Mayor Engel To grant second reading to Bylaw 2021-10 Animal Control Rates and refer it to the Strategic Planning Committee to bring back recommendations.	<i>ACAO/CFO</i>	<i>Completed</i>
489-21	MOVED by Councillor McCoy To approve COUN 004-21 Council Remuneration Policy as amended.	<i>Legislative Services & Communications</i>	<i>Completed</i>
490-21	MOVED by Deputy Mayor Engel To appoint Mayor Hunter, Councillor Moore and Councillor Windsor to the Strategic Planning Committee until the Organizational Meeting in 2022.	<i>Legislative Services</i>	<i>Completed</i>
491-21	MOVED by Councillor McCoy To appoint Councillor Moore, Councillor McCoy and Councillor Windsor to the Policy and Governance Committee until the Organizational Meeting in 2022.	<i>Legislative Services</i>	<i>Completed</i>
492-21	MOVED by Councillor Moore To appoint Deputy Mayor Engel, Councillor Baswick and Councillor Williams to the Performance Evaluation Committee until the Organizational Meeting in 2022.	<i>Legislative Services</i>	<i>Completed</i>
493-21	MOVED by Deputy Mayor Engel To refer this item to the Strategic Planning Committee for review and bring recommendations to Council.	<i>ACAO/CFO</i>	

494-21	MOVED by Deputy Mayor Engel That the Mayor send a letter to Mountain View County that the Town of Didsbury Council desires that a County Council Member be appointed to the Didsbury Library Board as set out in the Town of Didsbury Bylaw 2020-02.	Community Relations	Completed
495-21	MOVED by Councillor Windsor to refer the Allocation of Revenues report to the Strategic Planning Committee including unbudgeted monies and bring back recommendations to Council for consideration.	ACAO/CFO	
496-21	MOVED by Councillor Moore to appoint DEDAC member Helen Hafke, President of the Didsbury & District Chamber of Commerce as Didsbury's Business Representative to the Central Alberta Economic Partnership.	Legislative Services & Economic Development & Strategic Operations	Completed
497-21	MOVED by Councillor Williams to endorse Helen Hafke's nomination to run for the Board of Directors for the Central Alberta Economic Partnership.	Economic Development & Strategic Operations	Completed
498-21	MOVED by Councillor Windsor to appoint Mayor Rhonda Hunter, Councillor McCoy and Councillor Moore to participate in a focus group and assist the Age Friendly Committee of the Olds Institute for Community and Regional Development to develop recommendations for affordable and sustainable	Legislative Services	Completed
499-21	MOVED by Councillor Williams that Mayor Hunter send a letter of thanks and appreciation to Canadian Pacific Railway for their efforts in coordinating the timely removal of the piles of railway ties from within Didsbury's municipal boundaries.	Communications	Completed
500-21	MOVED by Councillor Windsor That the Power to the 20th Avenue Poles project be halted while Administration finds the implications on the feasibility of cancelling the project altogether.	Strategic Operations & Engineering & Infrastructure	Completed
501-21	MOVED by Councillor Baswick To accept the CAO Report for November 23, 2021 as information.		
502-21	MOVED by Councillor McCoy To accept the Council Reports for November 23, 2021 as information.		
503-21	MOVED by Councillor Moore To go into closed meeting at 8:32 p.m.		
504-21	MOVED by Councillor Moore to come out of closed meeting at 9:46 p.m.		
505-21	MOVED by Councillor Moore To further explore lease options as discussed.	Community Services	Completed
506-21	MOVED by Councillor Windsor To request Administration bring back a report on the cyber attack including financial and any other pertinent information.	ACAO/CFO	Completed
507-21	MOVED by Councillor Williams To adjourn the Regular Council Meeting of November 23, 2021 at 9:47 p.m.		
December 8, 2021 Special Council Meeting			
508-21	MOVED by Councillor Moore to accept the December 8, 2021 Special Council Meeting Agenda as presented.		
509-21	MOVED by Councillor Moore to go into closed meeting in accordance with Section 16 Disclosure harmful to business interests of a third party under the FOIP Act at 5:51 p.m.		
510-21	MOVED by Deputy Mayor Engel to return to open meeting at 5:59 p.m.		
511-21	MOVED by Councillor McCoy to accept the presentation of Matt Palmer on the Film Production Enhancement, in regards to the former Fire Hall, as information.		
512-21	MOVED by Councillor Windsor to approve the acceptance of the renovations of the former Fire Hall.		
513-21	MOVED by Councillor McCoy to adjourn the Special Council Meeting on December 8, 2021 at 6:02 p.m.		
December 14, 2021 Regular Council Meeting			
514-21	MOVED by Councillor McCoy to approve the agenda as amended.		

515-21	MOVED by Deputy Mayor Engel to accept the 2nd Quarter RCMP Report from Staff Sgt. S. Browne as information.		
516-21	MOVED by Councillor Moore to adopt the November 23, 2021 Regular Council Meeting Minutes as presented.		
517-21	MOVED by Councillor Moore to adopt the December 8, 2021 Special Council Meeting Minutes as presented.		
518-21	MOVED by Councillor Windsor to grant third and final reading to Bylaw 2021-10 Animal Control Fees as amended.	<i>Corporate Services & Municipal Enforcement & Legislative Services</i>	<i>Completed</i>
519-21	MOVED by Councillor Williams to grant second reading to Bylaw 2021-11 Assessment & Taxation of Manufactured Home Communities.		
520-21	MOVED by Councillor Williams to grant third and final reading to Bylaw 2021-11 Assessment & Taxation of Manufactured Home Communities.	<i>ACAO/CFO & Corporate Services</i>	
521-21	MOVED by Councillor McCoy to grant first reading to Bylaw 2021-12 Didsbury Municipal Library Board.		
522-21	MOVED by Councillor McCoy to grant second reading to Bylaw 2021-12 Didsbury Municipal Library Board.		
523-21	MOVED by Councillor McCoy to grant unanimous consent to proceed to a third reading to Bylaw 2021-12 Didsbury Municipal Library Board. Carried unanimously.		
524-21	MOVED by Councillor McCoy to grant third and final reading to Bylaw 2021-12 Didsbury Municipal Library Board.	<i>Legislative Services</i>	<i>Completed</i>
525-21	MOVED by Councillor Windsor that a discussion regarding the appointment of a MV County Council Member to the Didsbury Municipal Library Board be referred to the ICC when negotiating the ICF.	<i>OCAO</i>	<i>In progress</i>
526-21	MOVED by Councillor Moore to adopt the 2022 Interim Operating Budget with total revenues of \$5,820,382 and total expenditures of \$5,820,382 as presented.		
527-21	MOVED by Councillor McCoy to move item 7.5 to 7.2 position on the Agenda.		

528-21	<p>MOVED by Councillor Baswick to approve DP 21-070 for an addition to an existing shop as outlined in the approved plot plan subject to the following conditions as amended:</p> <p>Location on Lot & Nature of Development</p> <ol style="list-style-type: none"> 1. That the nature of the development conforms to the approved site plan, building plans, and the principles set forth in the application. 2. That the applicant/developer contact Alberta One Call to locate any utility lines prior to construction. 3. That seven (7) stalls be created on site. <p>Safety Code Permits</p> <ol style="list-style-type: none"> 4. That the developer obtains a Building Permit and any other applicable safety code permits (i.e. electrical, plumbing, gas) in accordance with the Safety Codes Act. Note: The dwelling shall not be occupied until a final inspection has been completed and a Permit Services Report has been issued. <p>Site Cleanliness/Safety</p> <ol style="list-style-type: none"> 5. That refuse and garbage during construction be kept in appropriate containers and/or properly screened and placed in an approved enclosure until removed for disposal. The applicant/developer is responsible for all construction waste and garbage, site cleanliness, site safety and is financially responsible for the clean-up of the same. <p>General Requirements</p> <ol style="list-style-type: none"> 6. That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the permit and/ or Land Use Bylaw. 7. That if the development authorized by this development permit is not completed as per the requirements of the Land Use Bylaw such permit approval ceases and the permit is deemed void, expired and without effect, unless an extension to this period has been previously granted. 	Planning & Development	Completed
529-21	MOVED by Deputy Mayor Engel to accept the 2022 Proposed Capital Budget and 2022–2027 Multi Year Capital Plan as information.		
530-21	MOVED by Councillor Windsor to add a municipal policing priority of enforcement of pet owner's responsibilities, with a specific focus on irresponsible pet owners.	Legislative Services	
531-21	MOVED by Councillor Windsor to refer the Animal Control Bylaws to the Policy and Governance Committee for review and improvement, and that it be made a priority in early 2022.	Legislative Services	
532-21	MOVED by Deputy Mayor Engel that Council meet with the Town of Didsbury Municipal Library Board to discuss common interests.	OCAO	Completed
533-21	MOVED by Councillor Moore to appoint Alana Gibson to the Didsbury Municipal Library Board as the Mountain View County Representative until the Organizational Meeting in 2022.	Legislative Services	Completed
534-21	MOVED by Councillor Williams to appoint Ryan Shokoples as a new member to the Didsbury Economic Development Advisory Committee until the Organizational Meeting in 2022.	Legislative Services & Economic Development & Strategic	Completed
535-21	MOVED by Councillor Williams that Administration explore options for a Strategic Planning Consultant to facilitate the drafting of a new Strategic Plan and that qualified options be brought back for Council's consideration.	OCAO	Completed
536-21	MOVED by Councillor Windsor that the Mayor participate on behalf of Council in the Mayoral Chili Cook-off and to officially challenge the Regional Mayors and Reeve to put in a team on January 22, 2022.	Communications	Completed
537-21	MOVED by Councillor Baswick to accept the CAO Report for December 14, 2021 as information.		

538-21	MOVED by Councillor Williams to accept the Council Reports for December 14, 2021 as information.		
539-21	<ul style="list-style-type: none"> • Didsbury & District Historical Society • Didsbury Municipal Library “Thank You Card” • Alberta Municipalities Article – How Alberta’s population estimates will apply to 2022 funding MOVED by Councillor Baswick to accept the correspondence provided as information.		
540-21	MOVED by Councillor Windsor to refer the letter from DDHS in the Agenda, to the Operating Budget workshop.		
541-21	MOVED by Councillor Baswick to go into Closed Meeting at 8:24 p.m.		
542-21	MOVED by Councillor Baswick to come out of Closed Meeting at 9:38 p.m.		
543-21	MOVED by Councillor McCoy to appoint Mayor Hunter, Councillor Windsor and Councillor Moore to attend the Ministry of Justice consultation on behalf of Council.	<i>Community Relations</i>	<i>Completed</i>
544-21	MOVED by Councillor Windsor to go into Closed Meeting at 9:39 p.m.		
545-21	MOVED by Deputy Mayor Engel to come out of Closed Meeting at 9:49 p.m.		
546-21	MOVED by Councillor Williams to approve and endorse Councillor McCoy's nomination to the Central Alberta Economic Partnership Board of Directors.	<i>OCAO & Council</i>	<i>In progress</i>
547-21	MOVED by Councillor Baswick to adjourn the Regular Council Meeting of December 14, 2021 at 9:51 p.m.		



PLANNING & DEVELOPMENT SERVICES
2021 Quarterly Development Report (Q4)

Prepared for the Regular Council Meeting

Page | 1

RESIDENTIAL DEVELOPMENTS

	Q1	Q2	Q3	Q4	2021
Permits Issued – All development relating to Residential Use	10	18	11	3	42
Total Construction Values [in the \$ millions]	1.05	1.59	1.28	191,500	4.11
Date of First Permit Issued	Jan 1	Apr 14	Jul 2	Oct 20	Jan 1
Date of Last Permit Issued	Mar 31	Jun 23	Sept 27	Dec 14	Dec 14

Note: Residential Development consists of Dwellings, Accessory Buildings, Additions, Decks, Suites, Demolitions & Misc.

COMMERCIAL DEVELOPMENTS

	Q1	Q2	Q3	Q4	2021
Permits Issued – All development related Commercial Use	11	9	6	3	29
Total Construction Values [in the \$ millions]	553,721	4.76	385,600	27,800	5.72
Date of First Permit Issued	Jan 13	May 12	Sept 8	Oct 15	Jan 13
Date of Last Permit Issued	Mar 26	Jun 23	Sept 30	Oct 27	Oct 27

Note: Commercial Development consists of Commercial Retail Units, Changes of Use, Signage and Misc.

LAND USE APPLICATIONS & APPEALS

	Q1	Q2	Q3	Q4	2021
Subdivisions- Approved	-	2	-	-	2
Redesignations- Approved	-	-	-	-	-
Development & Subdivision Appeals	-	1	-	-	1

Certificates of Compliance

Though not fully accurate, the number of Compliance Letters issued is a reflection of real estate activity in the town as the issuing of a Compliance Letter often accompanies the selling of a property. For the most part, Compliance Letters issued by the Development Office are done so for Residential lots.

	Q1	Q2	Q3	Q4	2021
Certificates of Compliance Issued	10	30	14	6	60

Economic Development Report 4th Quarter

Date: January 18, 2022

Timeframe: October – December, 2021

Report: Alexandra Ross, Economic Development Officer & Strategic Operations Coordinator

New and expanding businesses:

- October: Home Hardware Expansion
- November: The 1906 Bar & Bistro; PetValu
- December: Dairy Queen

Launched welcoming program for new businesses: Grand Opening acknowledgment and celebrating new businesses. For store fronts Mayor and/or councilors attending the grand opening (pending on availability) and ribbon cutting (we bring the scissors initiative). Picture taking and posting the grand opening on the Town's social media platforms. For no storefront businesses we are offering an introduction on social media to promote the new business.

Business Retention & COVID

- Businesses are struggling due to lack of business plan, or COIV/QR code and REP program. Many are struggling to navigate through restrictions and make their businesses viable.
- Connected people with resources, such as Community Futures, Chamber of Commerce and Financial Institutions.
- Business Visitation or contact via e-mail or phone: over 40 businesses
- Business Directory review & assessment:
 - # of Didsbury businesses: 243 plus 9 under review
 - # of highest market share: Health and Wellness: 30 and Contractors 42
 - # of Homebased Businesses: 62

Residents & Business Survey

The survey was conducted in September, but due to the election and the organization that comes thereafter we have not had a chance to present the survey results to council in 2021.

Business & Residents Attraction

- Responded to inquiries for potential businesses or residential development: 8

Regular meetings with: Visa and Immigration Service Canada & Developers

Website

- Revamped Economic Development website with complete new content, including more information on resources (ongoing as resources become available or change).
- New tool: Spacelist implemented on the EcDev website under sub-section Investment and Opportunities.

Social Media:

- Town provided social media support for grand openings and the events The linked-in account for the Town of Didsbury has been changed to Town of Didsbury Economic Development. The first post was published in November and generated 20 new followers, 171 impressions, 7 reactions. Continued growth noted.

Grants:

Federal grant application, CanExport for Community Investment in collaboration with Town of Sundre and Mountain View County for website and tool to attract International Production companies. The overarching goal of developing a website is to create a regional "Mountain View" Filming Commission that is led by the EDO's of Town of Didsbury, Sundre and Mountain View County similar to the Okanagan Filming Commission. Establishing a Filming Commission, will cater to investment and business attraction.

Projects:

- Suncor Brownfield development: Presentation and quick overview of the potential project.
- Research on Waste Management: Recycling
- EV Station exploration with DEDAC members

- Filming Legacy: Explored opportunities and contacted production companies for artifacts of past shows and movies for showcasing in a facility yet to be determined catering to visitor attraction.
- Alberta Passenger Rail research, feasibility & benefits to Didsbury exploration.

Marketing

Developed the first creative for an ad and content for the Invest Alberta magazine. The content and the ad will be the foundation for our marketing campaign for 2022.

Didsbury & District Chamber of Commerce

Regular meetings with the Chamber of Commerce to exchange updates and brainstorm ideas.

Provided or received support letter to/from Chamber for grant applications. Promoted Chamber at business visitations and in conversations with businesses. Strong tag team with Chamber for business retention.

CAEP

CAEP membership has been reinstated; municipal as well as business representatives have been appointed. Helen and Alexa both attended and participated in various events and surveys, including the Associate Minister Roundtable. CAEP also made us aware of investment opportunities that were forwarded to them through the Province. Alexa was interviewed by CAEP consultants for the regional strategic plan.

Events attended

- Monthly Chamber meetings, including EDO quick update - virtual
- EDAC Virtual conference
- Prairie Economic Development Canada: Info on Grants and industry sectors - virtual
- Calgary Economic Development – Economic Outlook - virtual
- Airdrie Economic Development event re: economic update – in person
- Indigenous Tourism Alberta Summit – in person
- TIAC - virtual conference
- FGM CAEP virtual

Relationship building

With Mountain View and regional communities; EDO's and organizations such as Community Futures; local and regional businesses; Provincial government administration.

DEDAC

One meeting held in November. Updates and information provided on EDO projects and activities. Discussed: meeting format, committee's purpose and future activities, TOR review for recommendations. Recruitment of new members.

January 18, 2022

Finance Department – Submitted by Maxine Moreau

Highlights of the work performed in Q4 of 2021

October

- Filed Q3 GST claim
- 2 Supplementary Tax Notices processed
- Update Payroll for Council changes
- Pier & WCB Review
- Insurance Renewal for 2022

November

- Prepared for the OH&S annual audit
- Work with PW to schedule customer water meter repairs
- Property sales still strong resulting in increased workload for utility and tax account
- Transition some front counter duties to current staff in preparation of staff retiring
- Participate in Hiring process for Administrative Assistant

December

- Financial Auditors on site for Interim work
- Train new Administrative Assistant
- Prepare Payroll module for year end and 2022 new year
- Completed the Pre-Year End procedures for all modules
- Create new Waste Schedule Magnets and prepare for mail out
- Set up new employees that require MuniWare access and training
- Prepare Animal & Business Licence process for payments by E.Gov and e-transfer

Ongoing

- Continue to adhere to and update health and safety protocols for Covid-19
- Monitor and adjust to the needs of staff working at home and at the office

October – November – December

	2021	2020
Customer Service walk in traffic	402	513
Cemetery Burials	5	5
Tax Certificates Prepared	96	62
UT Move-in Move-out	53	40

Dec31, 2021

Dec. 31, 2020

Active UT Accounts	2278	2267
Utility Auto-Pay	536	514
UT Bills Emailed	886	815
Total Property Parcels	2379	2379
Tax – Payments by TIPP	1136	1169
E. Gov Users	310	215

Report to the CAO – Community Services

January 25, 2022 RCM

Community Services – Quarterly Report (Q4):

Recreation and COVID-19:

The fourth quarter of 2021 saw increased restrictions placed on the Didsbury Memorial Complex and its use. In mid-September the Restriction Exemption Program (REP) was launched by the Government of Alberta and facilities had the option to implement the REP, or remain at 1/3 capacity operations, with mandatory masking and social distancing.

Through numerous meetings with AHS, the Complex was able to offer user groups the option of implementing the REP program on their own, allowing for clubs like the Mountain View Colts, mens' hockey, Jazzercise and the Aquafit Army fitness group to continue use of the facility. All minor sport programs continue to operate at 1/3 capacity, and household use was re-implemented in both the arena and pool.

Rentals of the Multi-Purpose Room continue to lag due to a lack of events and programs in Q4. The Didsbury Curling Club (DCC) returned to play in December 2021, and are operating under their own REP program.

Mountain View Regional Parks Recreation and Culture (PRC) Master Plan:

This project reached substantial completion in Q4, with a final engagement opportunity series being offered to the community to submit feedback on the final product. Additionally, Administration was afforded the opportunity to make final revisions to the document in preparation of presentations to Councils in December 2021 and January 2022.

2021 Capital Projects:

In Q4, the Jets Playground install took place ... a great partnership between Parks and Public Works staff. This installation was much later in 2021 than anticipated, due to shipping issues related to COVID-19. Landscaping of the site, and the addition of new benches and picnic tables built by local business, The Timber Mill, were also added in Q4. Fencing along the front of the playground began in Q4 and will be completed in spring 2022. This playground was well-received by our community youth and families, offering a unique play structure in Didsbury for all to enjoy!

All other 2021 Community Services Capital Projects, MPR Roof replacement and the Didsbury Skatepark, reached completion earlier in 2021.

TOWN OF DIDSBURY
Council Code of Conduct Bylaw
Bylaw No. 2021-09

A BYLAW TO ESTABLISH A CODE OF CONDUCT FOR MEMBERS OF COUNCIL.

WHEREAS, pursuant to section 146.1(1) of the *Municipal Government Act*, a Council must, by bylaw, establish a code governing the conduct of Members of Council.

NOW THEREFORE, the Members of Council of the Town of Didsbury, in the Province of Alberta, enacts as follows:

1. SHORT TITLE

1.1 This Bylaw may be referred to as the “Code of Conduct Bylaw”.

2. DEFINITIONS

In this Bylaw, unless the context otherwise requires:

ACT means the Municipal Government Act, R.S.A. 2000, c. M-26, and associated regulations, as amended;

Administration means the administrative and operational arm of the Municipality, comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the Chief Administrative Officer;

Confidential Information means information and/or a record that a member of Council has a legal duty not to disclose, in accordance with Division 2 of the Freedom of Information and Protection of Privacy Act (FOIP);

FOIP means the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c.F-25, and any associated regulations and any amendments or successive legislation;

Investigator means Members of Council or the individual or body established by Members of Council to investigate and report on complaints;

Member means a member of Council and includes a Councillor or the Mayor

Municipality means the municipal corporation of the Town of Didsbury

Nomination Day means 4 weeks before election day (*Local Authorities Election Act* R.S.A. 2000 Chapter L-21)

3. PURPOSE AND APPLICATION

3.1 The purpose of this Bylaw is to establish standards for conduct of Members of Council relating to their roles and obligations as representatives of the Municipality and to establish a procedure for the investigation and enforcement of those standards.

4. REPRESENTING THE MUNICIPALITY

Members of Council shall:

4.1 Act honestly and, in good faith, serve the welfare and interests of the Municipality as a whole.

4.2 Conduct themselves in a professional manner and act with diligence in their role.

4.3 Conduct themselves in a manner that promotes public confidence and will bear close public scrutiny.

5. COMMUNICATING ON BEHALF OF THE MUNICIPALITY

- 5.1 Unless Council directs otherwise, the Mayor is Council's official spokesperson and in the absence of the Mayor, it is the Deputy Mayor.
- 5.2 When speaking as Council's official spokesperson, a Member must ensure that their comments accurately reflect the official position and will of Council as a whole.

6. RESPECTING THE DECISION - MAKING PROCESS

- 6.1 Decision-making authority lies with Council as a whole, and not with any individual Council member. Members of Council may only act by bylaw or resolution passed at a Council meeting held in public at which there is a quorum present. No Member shall attempt to bind the Municipality or give direction to Administration, employees, agents, contractors, consultants or other service providers or prospective vendors to the Municipality.

7. RESPECTFUL INTERACTIONS

- 7.1 Members of Council shall act in a manner that demonstrates fairness, respect for individual differences and opinions, and an intention to work together for the common good and in furtherance of the public interest.
- 7.2 Members of Council shall treat one another, employees of the Municipality and members of the public with courtesy and respect.
- 7.3 Members of Council shall respect that the Chief Administrative Officer is the only employee of Council. Administration works for the municipality as a corporate body, under the direction of the Chief Administrative Officer and serves in the interest of the corporate organization.
- 7.4 No Member of Council or group of Councillors shall involve themselves in matters of Administration or attempt to intimidate or coerce any employee in the discharge of their duties.
- 7.5 No Member of Council shall publicly criticize or make negative comments about any employee, contractor or agent. All concerns will be referred to the Chief Administrative Officer.

8. CONFIDENTIAL INFORMATION

- 8.1 Members of Council shall keep all matters and information protected under Division 2, of the *FOIP Act*, as well as those matters discussed in closed sessions, in strict confidence.

9. CONFLICTS OF INTEREST

- 9.1 Members of Council shall not use, or attempt to use, the position of Councillor to benefit one's self or any other individual.
- 9.2 Members of Council may accept hospitality, gifts or benefit that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation, provided that the value of the hospitality, gift or benefit does not exceed \$100.00.
- 9.3 Gifts received by a Council member on behalf of the Municipality as a matter of official protocol which have significant or historical value for the Municipality shall be left with the Municipality when the Council member ceases to hold office.
- 9.4 Members of Council shall abide by the principles of pecuniary interest as set out in the provisions in Part 5, Division 6 of the Act.

10. ROLES & RESPONSIBILITIES

- 10.1 At all times, Members of Council shall conduct themselves in a manner that demonstrates the separation of roles and responsibilities between Council and Administration as outlined in the Act;
- 10.1.1 And specifically adhere to the principles set out in *the Act* and not seek to influence Council to do otherwise.

11. MUNICIPAL EQUIPMENT AND SERVICES

- 11.1 Municipal equipment and services are to be used for administrative operations under the direction of the Chief Administrative Officer.

12. ORIENTATION AND OTHER TRAINING ATTENDANCE

- 12.1 Every Member of Council must attend the orientation training offered by the Municipality within 90 days after the Member takes the oath of office.
- 12.2 Unless excused by Council, every member must attend any other training organized at the direction of Council for the benefit of members throughout the Council term.

13. INFORMAL COMPLAINT SYSTEM

- 13.1 Any person or member who has identified or witnessed conduct by a Council member that the person or member reasonably believes, in good faith, is in contravention of this Bylaw may first address the prohibited conduct by advising the member that the conduct violates this Bylaw and encouraging the member to stop.

14. FORMAL COMPLAINT SYSTEM

- 14.1 All reports of perceived breaches shall be reported to the Chief Administrative Officer who shall ensure the item is added to the closed session of the next Council Meeting.
- 14.2 All complaints must be in writing and shall include any relevant information.
- 14.3 Confidentiality of both the Councillor in question and the Complainant will be maximized throughout the hearing process.
- 14.4 No complaints may be received or reviewed, nor shall any sanctions be placed on a Councillor between Nomination Day and Election Day.

15. COMPLAINT HEARING PROCESS SYSTEM

- 15.1 The Council as whole will consider a complaint as a specific item at the next available closed session of a Council Meeting.

16. SANCTIONS, COMPLIANCE AND ENFORCEMENT

- 16.1 Sanctions that may be imposed on a member; by Council; upon a finding that the member has breached this Bylaw may include but are not limited to:
- 16.1.1 A letter of reprimand addressed to the Member;
- 16.1.2 Request the Member to issue a letter of apology;
- 16.1.3 Publication of a letter of reprimand or request for apology and the Member's response;
- 16.1.4 Suspension or removal of the appointment of a Member as the chief elected official under *the Act*;
- 16.1.5 Suspension or removal of the appointment of a Member as the deputy chief elected official or acting chief elected official under *the Act*;

- 16.1.6 Suspension or removal of the chief elected official's presiding duties under ~~section 154 of the Act~~;
- 16.1.7 Suspension or removal from some or all Council committees and bodies to which Council has the right to appoint members;
- 16.1.8 Reduction or suspension of remuneration as defined in *the Act* corresponding to a reduction in duties, excluding allowances for attendance at Council meetings;
- 16.1.9 Any other sanction Council deems reasonable and appropriate in the circumstances if the sanction does not prevent a Member from fulfilling the legislated duties of a Councillor and the sanction is not contrary to *the Act*.

17. RETALIATION/INTERFERENCE

- 17.1 No Member shall:
 - 17.1.1 Undertake any act of reprisal or threaten reprisal against a complainant or any other person for providing relevant information to Council or to any other person;
 - 17.1.2 Obstruct Council, or any other person in carrying out the objectives or requirements of this Bylaw.

18. REVIEW

- 18.1 This Bylaw must be reviewed in the year following a General Municipal Election as determined by the Local Authorities Election Act.


19. REPEAL OF BYLAW

- 19.1 Upon adoption of this Bylaw, Bylaw 2019-11 is hereby repealed.
- 19.2 This Bylaw shall take effect on the date of the third and final reading.

Read a First time on this 24th day of August, 2021.

Read a Second time on this 14th day of September, 2021

Read a Third and Final time on this 28 day of September, 2021



Mayor Rhonda Hunter



Chief Administrative Officer Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

Council Members will give a verbal and/or written report on any business or committee activity in which they have participated.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Council Reports for January 25, 2022 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	January 25, 2022
SUBJECT	Correspondence & Information
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town that may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Town of Tofield - Rural Alberta - Adolescent Vaccine Provision
- Mountain View Seniors' Housing – Request to Sustain Board Directors and Alternatives
- Mountain View Seniors' Housing – Letter to Ministry of Treasury Board and Finance on Pre Budget 2022 Consolation
- Keep Alberta RCMP Community Engagement Tour on the Proposed APPS
- Didsbury Municipal Library – Updated Safety & Use Bylaws

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engagement Community

RECOMMENDATION

That Council move to accept the correspondence and information items presented as information.



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

January 13, 2022

Honorable Jason Kenney
Premier of Alberta
Office of the Premier
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Premier,

Re: Rural Alberta – Adolescent Vaccine Provision

Premier Kenney, since the availability of vaccines has been provided to Albertans, the message from yourself, the Chief Medical Officer of Health, and the Health Minister has remained consistent. This message has been that all eligible individuals should receive the first available vaccine, and now, this availability has extended to our youth. During the first availability of vaccine, rural Alberta felt that they were being slighted, or ignored in not having vaccine provision to those who were unable to travel, or not wanting to leave the comforts of their own community, to truly do the right thing and become vaccinated. Many across rural Alberta, Tofield included reached out to advocate and make our voices heard in having this service provided in our communities through our very capable means, such as, our pharmacies and competent pharmacists.

Bluntly, your government is ignoring rural Alberta, and creating barriers and hindrances for vaccine provision. Members of our community wanting to have their children vaccinated are being forced to drive between 50 and 70 kilometers one way to have this service provided. On top of this true inconvenience, the weather elements and poor road conditions are adding a further issue to what is already a stressful time for these parents. The decision of many is to not contend with these barriers, which is resulting in a lower vaccination rate in our rural locations.

The path forward from our vantage point appears clear, provide vaccine to our rural pharmacies to vaccinate our youth. Globally, we know that the way back to a normal life requires vaccination. In not having this ability in rural Alberta, the pandemic and its challenges to our health care system, economy and Albertans mental health will continue.

Honorable Jason Kenney
Premier of Alberta
Page 2

Premier Kenney, please do not continue to ignore rural Alberta. We in the outlying centres have suffered deeply, and this stance only stands to hurt Alberta as a province on a longer-term basis. As a Council and a community, we implore your government to take a stance and advocate for change.

Sincerely,



Debora Dueck

Mayor

mayor@tofieldalberta.ca

C.C

The Honorable Jason Copping, Minister of Health
Dr. Deena Hinshaw, Chief Medical Officer of Health
Damien Kurek, MP
Jackie Lovely, MLA
Alberta Municipalities
Rural Municipalities of Alberta
Darren Erickson, Tofield Pharmacy
Tofield Mercury
Vegreville News Advertiser



January 19, 2022

Mayors and Reeve,
Mountain View County Municipalities

Re: Request to Sustain Board Directors and Alternates for Mountain View Seniors' Housing

Dear Mayors and Reeve,

Our Board has completed a process of strategic planning and has now decided on its new strategic business plan for 2022-2026. Please find a copy attached.

Our Board unanimously recommended the Board Chair write to each Municipality and request our current Board Directors be sustained in their appointment to our Board for the remainder of their 4-year term as elected members of your Council. This will meet the identified need for stability in governance of our operations during this period for our strategic business plan and it also is in line with the board governance structure that was established in September 2011 and approved and followed by each member municipality of MVSH.

Therefore, our request is for your Municipal Council to approve sustaining current Board Directors and Alternates throughout their full 4-year term, at your first meeting available. We also look forward to having an invitation to make a presentation to each Municipal Council in the next few months.

We wish to thank you for continuing support as we move forward with our strategic business plan and considering this request.

Sincerely,

Heather Ryan, Board Chair
Mountain View Seniors' Housing

Cc MVSH Board Directors
 Municipal CAOs
 MVSH CAO



January 12, 2022

To: Ministry of Treasury Board and Finance

Uploaded to Alberta Pre-Budget 2022 Consultations Website

Dear Treasury Board and Finance,

We are writing today to express concern with issues that currently remain unresolved regarding seniors and community housing in Alberta. As a Housing Management Body (HMB) in Alberta, Mountain View Seniors Housing (MVSH) has been operating since 1960 and has always advocated for positive changes to improve the benefits and operations for housing Seniors and Tenants in our Communities.

First, we support the written submission of Alberta Seniors and Community Housing Association (ASCHA) submitted on December 17, 2021 with 13 recommendations. All of these recommendations will have an immediate and positive impact for our HMB and our Seniors and Tenants.

Second, we support the 19 recommendations of the Affordable Housing Review Panel report published on October 5, 2020, which has also provided priorities contained in the recently issued Stronger Foundations report from the Minister of Seniors and Housing dated November 2021 outlining Alberta's 10-year strategy to improve and expand affordable housing.

MVSH Board recently had two resolutions it presented that were overwhelmingly approved at the most recent ASCHA AGM, one of which is contained in the ASCHA submission above. This was for enabling capital financing for HMBs from Treasury for debentures to secure long-term borrowing at the lowest possible rates and for the entire term to avoid interest rate risk.

The second resolution that passed was not included in the ASCHA submission above and that was for changing the current Income Testing method for low-income seniors to Asset Testing, which shifts the burden to "ability to pay" as a more fair and equitable method for testing eligible applications for low-income applicants wishing to move into low-income housing.



As can be expected, the above reports and submissions do not cover all the issues and concerns for our Board, so here are a few more unresolved concerns and issues we would like to raise for our Seniors and Tenants to be considered as part of the Budget 2022 Consultations and Budget 2022 inclusion.

1. Guaranteed Disposable Income (GDI) for Alberta Lodge Residents is not regularly increased and is insufficient to meet the income support needs for Seniors on low and fixed incomes.
2. Alberta Seniors Benefits (ASB) should be provided to all Seniors who qualify; currently Alberta Lodge Residents are excluded from eligibility for ASB whereas Seniors not living in the Lodge are eligible.
3. Price controls in the Alberta Lodge Program are prohibitive to HMB operations to be able to have sufficient revenues to balance budgets and operate with consideration to annual price increases and external factors. The price constraints for the Alberta Lodge Program should be raised to sufficient levels to reflect the current cost to operate and have been unnecessarily restricted to nominal increases for many years so there is a considerable gap in having revenues to match the costs each year.

We wish to be collaborative since we have the common goal of serving our Seniors at our Continuing Care, Lodge and SSC sites. We jointly serve our aging population of Albertans, and we commit to making ourselves available to discuss this further.

Sincerely,

Heather Ryan, Board Chair
Mountain View Seniors' Housing
Heather.Ryan@mvsh.ca
www.mvsh.ca

cc MVSH Board Directors
MVSH Stakeholder Municipalities
Honourable Nathan Cooper – MLA Olds-Didsbury-Three Hills Constituency
Honourable Jason Nixon – MLA Rimbey-Rocky Mountain House-Sundre Constituency
Irene Martin-Lindsay – ASCHA Executive Director

From: **Colin Buschman** <cbuschman@npf-fpn.com>

Date: Thu, Jan 20, 2022 at 8:01 AM

Subject: KeepAlbertaRCMP Community Engagement Tour on the Proposed APPS

To: rhunter@didsbury.ca

Dear Mayor Hunter and Town of Didsbury Council,

I am reaching out to you to invite you to our upcoming Community Engagement Tour regarding the recently released PricewaterhouseCoopers (PwC) APPS Transition Study and what this may mean for you and your community.

While the Government of Alberta (GoA) states that the report “found the concept was realistic, cost-effective and worth further study” as well as puts “more frontline personnel in communities across Alberta at equal or lower cost”, we have found the GoA Report to be overlooking and omitting vital details which will have a tremendous impact on municipalities across Alberta.

As Premier Jason Kenney continues his push for a police transition Albertans don’t want, the NPF is travelling the Province to discuss these issues directly with Mayors, Councillors, stakeholders, and all Albertans. We hope you will be able to join us to share your unique perspectives, thoughts, and concerns. We look forward to having this conversation with you and your community.

The KeepAlbertaRCMP Community Engagement Tour will be open to the public, please forward this message on to those who may be interested in attending. Due to COVID-19 regulations, all venues are participating in the Restrictions Exemption Program and as such, all participants must comply with those restrictions including the wearing of masks. As well, we ask all participants to RSVP to ensure we stay within capacity limits and so that we can contact you should any details change.

Upcoming meetings in your area:

Location	Event date	Registration link
Red Deer	January 31, 2022	Register here
Rocky Mountain House	January 31, 2022	Register here
Stettler	February 1, 2022	Register here
Hanna	February 1, 2022	Register here
Drumheller	February 2, 2022	Register here
Olds	February 2, 2022	Register here
Airdrie	February 3, 2022	Register here
Calgary	February 3, 2022	Register here

If you are unable to join us in person, we will also be offering Virtual Sessions on the following dates:

Virtual Session	January 26, 2022	Register here
Virtual Session	January 27, 2022	Register here
Virtual Session	February 3, 2022	Register here

If you have any questions or comments, please don’t hesitate to contact Colin Buschman, Western Government Relations Advisor, at CBuschman@NPF-FPN.com.

Regards,

Colin Buschman

Western Government Relations Advisor | Conseiller, Relations Gouvernementales de l’ouest

National Police Federation | Fédération de la Police Nationale

(236) 233-8100

<https://npf-fpn.com>



Didsbury Municipal Library

PO Box 10, Didsbury, A.B., T0M 0W0
didsburylibrary@prl.ab.ca
403.335.3142 <http://dml.prl.ab.ca>

January 20, 2022

RE: Town of Didsbury Library Board Safety and Use Bylaws

Dear Mayor Hunter and Council,

Please see the amended Safety and Use Bylaws for the Town of Didsbury Library Board.

Respectfully,

Monique Fiedler
Library Manager
Didsbury Municipal Library

Safety & Use Bylaws of the Town of Didsbury Library Board

Approved by the Board on: September 21, 2021

Accepted by the Town of Didsbury Municipal Council on: _____

1. Definitions in these Bylaws shall mean:

- 1.1. **Board:** the Town of Didsbury Library Board.
- 1.2. **Building:** the facility in which the library is housed.
- 1.3. **Applicant:** a person applying for a library card.
- 1.4. **Cardholder:** the registered user of a current library card.
- 1.5. Cardholder Categories shall include the following:
 - 1.5.1. **Adult:** any person 18 years and older.
 - 1.5.2. **Juvenile:** any person up to 17 years of age.
 - 1.5.3. **Institutional:** a cardholder for an institution with residents in care (such as a group home or care facility).
 - 1.5.4. **TAL Card** borrower: a cardholder with a current TAL card. This could include non-residents with a card from another library.
 - 1.5.5. **ME Libraries** borrower: a cardholder whose card is registered in the ME Libraries program. This could include non-residents with a card from another library.
- 1.6. **Good Standing:** a cardholder with no outstanding overdue fines or charges.
- 1.7. **Library Manager:** the person charged by the Board with operation of the Library.
- 1.8. **Library:** Town of Didsbury Library Board also known as Didsbury Municipal Library.
- 1.9. **Library Resources:** any resources, regardless of format, that are held in the Didsbury Municipal Library's collection or borrowed by the Didsbury Municipal Library.
- 1.10. **Loan Period:** the period of time for which a cardholder may borrow library resources (see Schedule B).
- 1.11. **ME Libraries:** a provincial program that allows library card holders to borrow materials from any library in Alberta that participates in the Alberta Public Library Network.
- 1.12. **Non-resident:** any person who does not have a residence within the service area and does not pay property or business taxes within the service area (see 1.15).
- 1.13. **Temporary:** Temporary cards may be issued for a three-month time period.
- 1.14. **Resident:** any person who has a residence within and/or pays property or business taxes within the service area (see 1.15).
- 1.15. **Service Area:** the Town of Didsbury and the Didsbury division of Mountain View County.

- 1.16. **TAL Card:** The Alberta Library Card allows a cardholder to borrow materials from any library participating in The Alberta Library Card program.

2. Interpreting the Bylaws

- 2.1. The Board is a corporation established under the *Libraries Act* Sect 3 (4) as defined by the *Interpretation Act*.

3. Admittance to / Conduct in the Building

- 3.1. The building is to be open and free of charge to the public for library purposes at the hours posted.
- 3.2. No person using the library building shall:
- 3.2.1. Contravene any Board policy.
 - 3.2.2. Create any unnecessary disturbance for other library users.
 - 3.2.3. Remove library items from the building unless the items have been properly checked out in accordance with library circulation policies and procedures.
 - 3.2.4. Solicit other library users and staff for personal, commercial, religious, or political reasons.
- 3.3. Except with the permission of the Library Manager, no person shall:
- 3.3.1. Bring any animal, other than a service animal, into the building.
 - 3.3.2. Bring a wheeled vehicle or conveyance, other than a wheelchair, walker, baby carriage or stroller, into the building.
- 3.4. Persons who do not act in accordance with 3.2 and/or 3.3 shall be asked to put an end to their actions. If the action continues or the seriousness of the action justifies it, library staff will direct the person to leave the building. Library staff may also ask for outside assistance, including contacting local law enforcement officers.
- 3.5. All persons using the library shall comply with applicable public health regulations.
- 3.6. No member of the public is to be left in the library building for any purpose without a library staff person or member of the Board present at all times. Town of Didsbury staff shall have access to the building in relation to building concerns. Law enforcement officers or fire fighters may have access to the building under special circumstances.

4. Procedures for Acquiring a Library Card

- 4.1. Anyone is eligible to apply for a library card. However, non-residents are encouraged to apply for a library card at their local library.
- 4.2. A library card is issued upon:

4.2.1. Presentation of one piece of photo identification bearing the applicant's permanent address if a person 16 years of age or older is applying for a card. If a person under 16 years of age is applying for a card, their parent or legal guardian must present photo identification bearing their permanent address. The Library will also accept a combination of photo identification and documentation bearing the permanent address.

4.2.2. Presentation of applicable fees as outlined in Schedule A.

4.2.3. Completion by library staff of the online borrower database form with appropriate contact information and borrower type.

4.3. Applicants will receive a library card which:

4.3.1. Is valid for one year from date of issue unless revoked by the Library Manager under 7.3

4.3.2. Remains the property of the Town of Didsbury Library Board

4.4. An applicant may receive a TAL card if the applicant is a resident cardholder in good standing.

4.5. An applicant may participate in the ME Libraries program if the applicant is a cardholder in good standing at a public library participating in the ME Libraries program.

5. Responsibilities of a Cardholder

5.1. The adult cardholder named on a library card will be the only person that may use that card. The cardholder may designate alternate people to use their card. Possession of the card or the borrower's card number is sufficient to denote designated access.

5.2. Loss or theft of a current library card must be reported as soon as possible to the Library. Cardholders are responsible for all library resources borrowed and all charges attributable before the loss or theft of the card is reported.

5.3. Cardholders must notify the library of any change of contact information as soon as possible.

5.4. A cardholder is responsible for all library items borrowed on their card and will compensate the library for all library items damaged or lost while borrowed on their card. In the case of a Juvenile card, the parent or legal guardian is responsible for all library items borrowed on that library card and will compensate the library for any library items damaged or lost while borrowed on that card.

5.5. A cardholder will return or renew any library items on or before the due dates as provided in schedule B.

6. Loan of Library Resources

6.1. There is no charge for using library resources on library premises or for borrowing library resources normally lent by the library, for consultation with members of the library staff, or for receiving basic information services.

6.2. Loan periods for resources are set out in Schedule B.

6.3. Library resources may be reserved and/or renewed in accordance with procedures established by Parkland Regional Library.

7. Penalty Provisions

7.1. The procedures for requesting the return of overdue resources are set out Schedule C.

7.2. As per 5.4, cardholders are responsible for all charges resulting from failing to return library resources (see Schedule C).

7.3. A library card may be denied or revoked if the cardholder fails to satisfy the conditions prescribed in section 5.

7.4. In cases of serious dereliction, the Board may prosecute an offence under the *Libraries Act*, s. 41. Such an offense is punishable under the *Libraries Act*, s. 41.

7.5. Any fine or penalty imposed pursuant to an offence under 7.4 inures to the benefit of the Town of Didsbury Library Board in accordance with the *Libraries Act*, c.42.

8. Service Fees

8.1. Service fees are listed in Schedule D.

9. Room Rental Fees

9.1. Charges for the use of library premises not normally used for public library purposes are set out in Schedule E.

SCHEDULE A – Fees for the Issuance of Library Cards

Resident Adult Card Fee (18 years and older)	\$0.00 per year
Resident Juvenile Card Fee (0 to 17 years)	\$0.00 per year
Non-resident Card Fee (18 years and older)	\$60.00 per year or \$5.00 per month

SCHEDULE B – Loan Periods for Library Resources

All circulating resources are loaned for the periods of time agreed upon by consensus of the members of Parkland Regional Library System, as follows:

1. The following circulating resources are loaned for three weeks:
 - a. Books and periodicals
 - b. Audiovisual resources – DVDs, BluRays, music CDs, audiobooks
 - c. Realia – Chromebooks, eReaders, cameras, backpacks, equipment, games, videogames, etc.
 - d. Interlibrary loans
2. The following circulating resources are loaned for 3 months:
 - a. Language Learning material (books, CDs, and DVDs)
 - b. DAISY Readers for use by Print Disabled patrons
3. Renewals or Extension of loan periods
 - a. Only resources that are not requested for a hold can be renewed
 - b. All circulating resources may be renewed up to 5 times for their normal loan period
 - c. Extended due dates may be granted in the event of vacation, hospitalization or recuperation, or similar absences
 - d. Interlibrary loans can only be renewed with the permission of the owning library

SCHEDULE C – Overdue Fines and Procedures for the Return of Overdue Material

Didsbury Library does not charge overdue fines:

1. The Integrated Library System automatically accrues fines on overdue items at the rate set by Parkland Regional Library (\$0.25 per day per item).
2. Fines will accrue to the purchase cost of the item as listed in the Integrated Library System.
3. When the books are returned in good condition, fines will be waived by library staff.
4. Patrons may be encouraged to donate cash in lieu of fines.

Penalties for lost or damaged items:

1. Are the purchase cost of the item as listed in the Integrated Library System.
2. When charges on a cardholders account exceed \$25.00 borrowing privileges are suspended.
3. Once the item has been paid for, the lost, damaged, or found item becomes the property of the cardholder.
4. Replacement charges for damaged books may be waived if it is undetermined as to who caused the damage, or if the damage may have been pre-existing.

SCHEDULE D – Service Fees

PRINTING OR COPYING

BLACK & WHITE

• 8 ½" X 11" single side	\$0.25
• 8 ½" X 11" double-sided	0.35
• 8 ½" X 14" (legal)	0.30
• 8 ½" X 14" double-sided	0.40
• 11" X 17" (ledger)	0.40
• 11" X 17" double-sided	0.60

COLOUR

• 8 ½" x 11" single side	\$0.50
• 8 ½" X 11" double-sided	0.75
• 8 ½" X 14" (legal)	0.75
• 8 ½" X 14" double-sided	1.00
• 11" X 17 " (ledger)	1.00
• 11" X 17" double-sided	1.50

NON-PROFIT PRINTING OR COPYING

- B&W PER SIDE (REGARDLESS OF SIZE) \$0.05
- COLOUR PER SIDE (REGARDLESS OF SIZE) \$0.25
- Groups must preregister to provide contact information for invoicing

LAMINATING:

- Card size \$1.00
- Letter size 2.00
- Legal size 3.00
- Ledger size 4.00

SCHEDULE E

Meeting Room Rentals:

- Local non-profit organizations may reserve a meeting room or space to use in the Library at no cost
- For-profit companies may reserve meeting space for a fee of \$30.00 per hour
- All meeting space bookings are on a first-come-first-served basis