



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, April 12, 2022, 6:00 pm
Council Chambers 1606 14 Street

Pages

1.	<u>CALL TO ORDER</u>	
	Mayor Hunter to call the Regular Council Meeting of April 12, 2022 to Order.	
2.	<u>ADOPTION OF THE AGENDA</u>	
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	<ul style="list-style-type: none"> Reform of Agencies, Boards and Commissions (Post Secondary Institutions) Compensation Regulation Rural Entrepreneur Stream – Communication Participation Aggie Days Mountain View - May 13 & 14, 2022 	
10.	<u>COUNCIL MEETING HIGHLIGHTS</u>	
11.	<u>QUESTION PERIOD</u>	
12.	<u>CLOSED MEETING</u>	
12.1.	MPC Applications - Section 19 and 24 of the FOIP Act	
12.2.	Temporary Firehall Lease - Sections 21 and 27 of the FOIP Act	
12.3.	Shantz Village - Sections 16 and 25 of the FOIP Act	
13.	<u>RECONVENE</u>	
14.	<u>ADJOURNMENT</u>	



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: April 12, 2022
SUBJECT: 2021 Audited Financial Statement Presentation by BDO
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

BDO Canada LLP is in attendance to present the 2021 Audited Financial Statements to Council.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Section 276(1) of the *Municipal Government Act* Chapter M-26 states that each municipality must prepare annual financial statements of the municipality for the immediately preceding year.

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council move to thank the representatives from BDO LLP for their presentation on the 2021 Audited Financial Statements.

**Town of Didsbury
Consolidated Financial Statements
For the year ended December 31, 2021**

Town of Didsbury
Consolidated Financial Statements
For the year ended December 31, 2021

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Independent Auditor's Report

To the Mayor and Council of the Town of Didsbury

Opinion

We have audited the consolidated financial statements of Town of Didsbury and its controlled or owned organizations (the Group), which comprise the consolidated statement of financial position as at December 31, 2021, and the consolidated statement of operations, consolidated statement of changes in net financial assets, and consolidated statement of cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Group as at December 31, 2021 and its consolidated financial performance and its cash flows for the year then ended in accordance with Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Group or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Group's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent Auditor's Report - continued

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants
Red Deer County, Alberta
April 12, 2022

Town of Didsbury
Consolidated Statement of Financial Position

December 31	2021	2020
Financial assets		
Cash and cash equivalents (Note 1)	\$ 8,258,018	\$ 7,283,740
Short-term investment (Note 2)	13,757	13,356
Taxes receivable (Note 3)	350,839	464,317
Accounts receivable (Note 4)	2,824,109	1,419,484
Loans receivable (Note 5)	284,504	287,123
Inventory held for resale (Note 6)	1,508,958	1,508,958
	<u>\$ 13,240,185</u>	<u>\$ 10,976,978</u>
Liabilities		
Accounts payable and accrued liabilities	\$ 787,391	\$ 761,627
Employee benefit obligation (Note 7)	114,211	116,103
Deposit liabilities	37,624	32,001
Deferred revenue (Note 8)	3,934,661	3,176,586
Long-term debt (Note 9)	3,196,289	3,790,458
	<u>\$ 8,070,176</u>	<u>\$ 7,876,775</u>
Net financial assets	<u>\$ 5,170,009</u>	<u>\$ 3,100,203</u>
Non-financial assets		
Tangible capital assets (Note 10)	\$ 62,385,630	\$ 62,543,357
Inventory for consumption	52,593	53,322
Prepaid expenses	31,297	547,406
	<u>\$ 62,469,520</u>	<u>\$ 63,144,085</u>
Accumulated surplus (Note 12)	<u>\$ 67,639,529</u>	<u>\$ 66,244,288</u>
Debenture debt limits (Note 19)		
Contingencies (Note 20)		
Funds held in trust (Note 21)		

Town of Didsbury
Consolidated Statement of Operations

For the year ended December 31	Budget 2021	2021	2020
Revenue			
Net municipal taxes (Note 14)	\$ 4,727,454	\$ 4,743,431	\$ 4,684,298
Government transfers for operating (Note 15)	1,743,631	1,761,710	1,095,263
Sales and user fees	4,279,279	4,405,025	3,808,497
Franchises fees	760,000	794,074	756,720
Investment income	25,000	49,556	63,450
Penalties and fines	133,500	128,720	159,930
Licenses and permits	41,900	90,026	122,600
	<u>\$ 11,710,764</u>	<u>\$ 11,972,542</u>	<u>\$ 10,690,758</u>
Expenditures (Note 16)			
Legislative	\$ 278,360	\$ 282,021	\$ 207,502
Administration	1,123,304	846,172	871,962
Protective services	1,717,936	1,603,501	1,512,484
Transportation services	2,454,064	2,251,676	2,192,104
Water and wastewater	2,322,365	2,402,816	2,095,208
Waste management	517,727	509,150	518,680
Planning and development	413,971	485,496	400,810
Recreation, parks and culture	2,636,940	2,469,122	2,348,652
Community services	728,194	593,723	514,044
	<u>\$ 12,192,861</u>	<u>\$ 11,443,677</u>	<u>\$ 10,661,446</u>
Excess of revenue over expenditures before other	(482,097)	528,865	29,312
Other			
Government transfers for capital (Note 15)	877,502	744,061	1,598,841
Loss on disposal of capital assets	-	(265,113)	(17,391)
Contributed Assets	-	387,428	637,153
	<u>\$ 395,405</u>	<u>\$ 1,395,241</u>	<u>\$ 2,247,915</u>
Excess of revenue over expenditures	<u>\$ 395,405</u>	<u>\$ 1,395,241</u>	<u>\$ 2,247,915</u>
Accumulated surplus, beginning of year	<u>\$ 66,244,288</u>	<u>\$ 66,244,288</u>	<u>\$ 63,996,373</u>
Accumulated surplus, end of year	<u>\$ 66,639,693</u>	<u>\$ 67,639,529</u>	<u>\$ 66,244,288</u>

Town of Didsbury
Consolidated Statement of Change in Net Financial Assets

For the year ended December 31	Budget 2021	2021	2020
Excess of revenue over expenditures	\$ 395,405	\$ 1,395,241	\$ 2,247,915
Acquisition of tangible capital assets	(1,544,800)	(3,297,131)	(3,225,483)
Amortization of tangible capital assets	2,308,331	2,308,331	2,045,371
Net loss on disposal of tangible capital assets	-	265,113	17,391
Proceeds on disposal of tangible capital assets	-	881,414	46,353
	<u>\$ 1,158,936</u>	<u>\$ 1,552,968</u>	<u>\$ 1,131,547</u>
Change in prepaid expenses	-	516,109	(305,720)
Consumption of inventory of supplies	-	729	18,260
	<u>\$ 1,158,936</u>	<u>\$ 2,069,806</u>	<u>\$ 844,087</u>
Net change in net financial assets	\$ 1,158,936	\$ 2,069,806	\$ 844,087
Net financial assets, beginning of year	\$ 3,100,203	\$ 3,100,203	\$ 2,256,116
Net financial assets, end of year	\$ 4,259,139	\$ 5,170,009	\$ 3,100,203

Town of Didsbury
Consolidated Statement of Cash Flows

For the year ended December 31	2021	2020
Operating transactions		
Excess of revenue over expenditures	\$ 1,395,241	\$ 2,247,915
Items not involving cash		
Amortization	2,308,331	2,045,371
Net loss on disposal of tangible capital assets	265,113	17,391
Changes in non-cash operating balances		
Taxes receivable	113,478	(121,443)
Accounts receivable	(1,394,625)	173,690
Prepaid expenses	516,109	(305,720)
Accounts payable and accrued liabilities	25,763	298,235
Inventory for consumption	729	18,260
Employee benefit obligation	(1,892)	12,030
Deposit liabilities	5,623	18,573
Deferred revenue	758,075	881,393
	<u>3,991,945</u>	<u>5,285,695</u>
Capital transactions		
Acquisition of tangible capital assets	(3,297,131)	(3,225,483)
Proceeds on disposal of tangible capital assets	881,414	46,353
	<u>(2,415,717)</u>	<u>(3,179,130)</u>
Investing transactions		
Dividends on short-term investment	(401)	(288)
Increase in restricted cash balance	(71,146)	(602,111)
Loans receivable	(7,380)	24,153
	<u>(78,927)</u>	<u>(578,246)</u>
Financing transactions		
Repayment of debt	(594,169)	(564,311)
	<u>(594,169)</u>	<u>(564,311)</u>
Net change in cash and cash equivalents	903,132	964,008
Cash and cash equivalents, beginning of year	5,671,264	4,707,256
Cash and cash equivalents, end of year	\$ 6,574,396	\$ 5,671,264
Cash and cash equivalents is comprised of:		
Cash and cash equivalents	\$ 8,258,018	\$ 7,283,740
Less: restricted (Note 1)	(1,683,622)	(1,612,476)
	<u>\$ 6,574,396</u>	<u>\$ 5,671,264</u>

Town of Didsbury

Summary of Significant Accounting Policies

December 31, 2021

**Management's
Responsibility for the
Financial Statements**

The consolidated financial statements of the Town are the responsibility of management. They have been prepared in accordance with Public Sector Accounting Standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

Basis of Consolidation

The financial statements reflect the assets, liabilities, revenue and expenses of all municipal organizations, Committees and Boards which are owned or controlled by the Town and are, therefore, accountable to the Town Council for the administration of their financial affairs and resources. Included with the municipality are the following:

Didsbury Municipal Library

The schedule of taxes levied also includes operational requisitions for educational, senior housing, designated industrial property and other external organizations that are not part of the municipal reporting entity.

The statement excludes trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

**Cash and Cash
Equivalents**

Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents.

Investments

Investments are recorded at cost unless there has been a decline in the market value which is other than temporary in nature in which case the investments are written down to market value.

Land held for Resale

Land held for resale is recorded at lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under their respective function.

Inventory of Supplies

Inventories of materials and supplies for consumption are valued at the lower of cost or replacement cost.

**Excess Collections and
Under-levies**

Excess collections arise from the difference between the actual levy made to cover each requisition and the actual amount requisitioned. If the actual levy exceeds the requisition, the excess collection is accrued as a liability and as a reduction in property tax revenue. Requisition tax rates in the subsequent year are adjusted for any excess collections.

Town of Didsbury
Summary of Significant Accounting Policies

December 31, 2021

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Land improvements	15 to 45 years
Buildings	10 to 50 years
Engineered Structures	
Water system	45 to 75 years
Wastewater system	45 to 75 years
Other engineered structures	15 to 30 years
Machinery, equipment and furnishings	5 to 20 years
Vehicles	10 to 20 years

Leased Assets

Leases entered into that transfer substantially all the benefits and risks associated with ownership are recorded as the acquisition of a tangible capital asset and the incurrence of an obligation. The asset is amortized in a manner consistent with tangible capital assets owned by the Town, and the obligation, including interest thereon, is liquidated over the term of the lease. All other leases are accounted for as operating leases, and the rental costs are expensed as incurred.

Deferred Revenue

Funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes are accounted for as deferred revenue on the consolidated statement of financial position. The revenue is recognized in the consolidated statement of operations in the year in which it is used for the specified purpose.

Government Transfers

Government transfers, which include legislative grants, are recognized in the financial statements in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amount can be made.

Town of Didsbury
Summary of Significant Accounting Policies

December 31, 2021

Revenue Recognition	<p>Taxes are recognized as revenue in the year they are levied.</p> <p>Charges for sewer and water usage are recorded as user fees. Connection fee revenues are recognized when the connection has been established.</p> <p>Conditional grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional grant revenue is recognized when monies are receivable.</p> <p>Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.</p> <p>Sales of service and other revenue is recognized on an accrual basis.</p>
Use of Estimates	<p>The preparation of consolidated financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.</p>
Liability for Contaminated Sites	<p>A contaminated site is a site at which substances occur in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the organization is directly responsible or accepts responsibility; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring.</p>

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

1. Cash and Cash Equivalents

	2021	2020
Current account, bearing interest at 0.75%	\$ 1,178,189	\$ 1,773,733
Savings, bearing interest at 0.75%	7,079,829	5,510,007
	\$ 8,258,018	\$ 7,283,740

The Town of Didsbury has established a line of credit with Connect First Credit Union (CFCU) to a maximum of \$1,000,000 which bears interest at prime rate. As of December 31, 2021 \$nil (2020 - \$nil) was drawn on this line of credit. At December 31, 2021, prime rate was 2.45% (2020 - 2.45%).

Included in the above are the following amounts received from the Government of Alberta and other sources. Amounts are conditional grants held exclusively for future projects.

	2021	2020
Municipal Sustainability Initiative (MSI)	\$ 1,442,335	\$ 1,519,065
Canada Community Building Fund (CCBF)	1,499	30,791
Municipal Policing Assistance Grant (MPAG)	60,536	-
Alberta Community Partnership Municipal Internship(ACP-MI)	14,294	-
Family and Community Support Services (FCSS)	32,123	-
Municipal Stimulus Program (MSP)	-	62,620
Didsbury Lions Club Campground Donation	1,000	-
TD Friends of the Environment	2,885	-
Subdivision Development	128,950	-
	\$ 1,683,622	\$ 1,612,476

2. Short-term Investments

	2021	2020
Connect First Credit Union Shares	\$ 13,757	\$ 13,356

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

3. Taxes Receivable

	2021	2020
Current taxes and grants in place	\$ 286,844	\$ 317,619
Non-current taxes	67,120	146,698
	<u>353,964</u>	<u>464,317</u>
Less: Requisition (Over) / Under levies	(3,125)	-
	<u>\$ 350,839</u>	<u>\$ 464,317</u>

4. Accounts Receivable

	2021	2020
Grants receivable	\$ 2,251,039	\$ 864,921
Utilities receivable	271,939	283,347
Goods and service tax receivable	36,867	88,038
Other receivables	264,264	183,178
	<u>\$ 2,824,109</u>	<u>\$ 1,419,484</u>

5. Loans Receivable

	2021	2020
Mortgage receivable, repayable in monthly installments of \$2,333, due on demand.	\$ 69,508	\$ 65,399
Loan receivable, repayable in annual installments of \$10,000, due March 2023.	30,000	40,000
Loan receivable, repayable in blended monthly payments of \$489, due February 2028.	39,789	36,517
Loan receivable, payable when development occurs.	<u>145,207</u>	<u>145,207</u>
	<u>\$ 284,504</u>	<u>\$ 287,123</u>

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

6. Inventories for Resale

	2021	2020
DHS Land	\$ 800,000	\$ 800,000
Shantz Crossing	708,958	708,958
	<u>\$ 1,508,958</u>	<u>1,508,958</u>

The Town has invested certain costs in the development of Shantz Crossing which are included in Tangible Capital Assets and interest on long-term debt.

Land held for resale as above	\$ 708,958	\$ 708,958
Infrastructure to be retained by the Town	4,147,817	4,147,817
Land to be retained by the Town	114,350	114,350
Utility adjustments	(47,506)	(47,506)
Subdivision servicing - 2007	429,250	429,250
Off-site levies per bylaw	942,204	942,204
Interest on loans related to items above	682,580	670,973
Total investment in Shantz Crossing	<u>\$ 6,977,653</u>	<u>\$ 6,966,046</u>

7. Employee Benefit Obligation

	2021	2020
Accrued vacation pay	\$ 114,211	\$ 116,103

Accrued vacation pay is comprised of the vacation that employees are deferring to future years.

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

8. Deferred Revenue

	Opening balance	Contributions received	Interest earned	Revenue recognized	Ending balance
Capital:					
Municipal Sustainability Initiative ("MSI") Capital	\$ 1,519,065	1,332,877	11,529	(88,259)	\$ 2,775,212
Canada Community Building Fund ("CCBF") (formerly GTF)	332,129	616,824	308	(29,600)	919,661
Municipal Stimulus Program ("MSP")	626,202	-	-	(626,202)	-
Operating:					
MSI Operating	-	172,904	-	(172,904)	-
Mountain View County	-	455,075	-	(455,075)	-
Family and Community Support Services	10,709	198,598	-	(177,184)	32,123
Alberta Daycare Subsidy	-	109,654	-	(109,654)	-
Municipal Policing Assistance Grant ("MPAG")	60,536	242,144	-	(242,144)	60,536
Municipal Operating Support Transfer ("MOST")	-	538,432	-	(538,432)	-
Alberta Community Partnership Municipal Internship ("ACP-MI")	-	43,000	-	(28,706)	14,294
Canada Summer Jobs	-	27,075	-	(27,075)	-
Senate Election Grant	-	10,536	-	(10,536)	-
Total Government Transfers	\$ 2,548,641	3,747,119	11,837	(2,505,771)	\$ 3,801,826
Mountain View County - Fire Truck	387,428	-	-	(387,428)	-
Skatepark donations	111,567	-	-	(111,567)	-
Didsbury Lions Club	-	1,000	-	-	1,000
Campground Donation	-	-	-	-	-
TD Friend of the Environment	-	3,400	-	(515)	2,885
Subdivision Development	128,950	-	-	-	128,950
	\$ 3,176,586	3,751,519	11,837	(3,005,281)	\$ 3,934,661

Grants

Under various grant agreements with the Government of Canada and the Government of Alberta, the Town is required to account for grants provided and to complete the projects or program in accordance with standards detailed in the various agreements. If these requirements are not adhered to, grants provided will become repayable to the source government. Unexpended funds are repayable to the source government upon final accounting. Funds are deferred until related expenditures under the specific grant agreement have been incurred.

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

9. Long-Term Debt

Net long-term debt reported on the statement of financial position is comprised of the following:

	<u>2021</u>	<u>2020</u>
Alberta Capital Finance Authority "ACFA"		
Loan with interest at 6.6250% per annum, with semi-annual blended payments of \$91,225, maturing in 2025.	\$ 311,633	\$ 377,827
Loan with interest at 4.5840% per annum, with semi-annual blended payments of \$37,170, matured during the year.	-	71,860
Loan with interest at 4.8935% per annum, with semi-annual blended payments of \$25,070, maturing in 2027.	257,990	294,172
Loan with interest at 3.5690% per year, with semi-annual blended payments of \$74,498, maturing in 2026.	614,369	738,116
Loan with interest at 2.6760% per year, with annual blended payments of \$69,172, maturing in 2029.	990,373	1,100,009
Canadian Minerals Inc. mortgage payable with interest at 3.00% per year, with annual blended payments of \$91,599, maturing in 2025.	302,956	382,948
CFCU mortgage payable, interest at prime rate per annum, with semi-annual blended payments \$63,065, maturing in 2027.	718,968	825,526
	<u>\$ 3,196,289</u>	<u>\$ 3,790,458</u>

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

9. Long-Term Debt (Continued)

Principal and interest payments relating to long-term debt of \$3,196,289 outstanding are due as follows:

	Principal Repayments	Interest Payments	Total
2022	\$ 544,504	\$ 101,927	\$ 646,431
2023	563,683	82,748	646,431
2024	583,276	63,155	646,431
2025	561,721	42,707	604,428
2026	366,394	22,715	389,109
Thereafter	576,711	22,452	599,163
	<u>\$ 3,196,289</u>	<u>\$ 335,704</u>	<u>\$ 3,531,993</u>

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

10. Tangible Capital Assets

	2021							
	Land	Land Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	Work in Progress	Total
Cost, beginning of year	\$ 3,544,049	\$ 3,002,450	\$ 15,567,812	\$ 67,037,939	\$ 2,701,395	\$ 1,944,842	\$ 5,647,040	\$ 99,445,527
Additions	154,910	532,665	1,099,075	-	53,854	774,856	681,771	3,297,131
Change in Work in Progress	-	169,497	1,422,888	4,019,318	-	-	(5,611,703)	-
Write-downs & disposals	(154,910)	(51,769)	(943,068)	-	(151,603)	(262,202)	-	(1,563,552)
Cost, end of year	\$ 3,544,049	\$ 3,652,843	\$ 17,146,707	\$ 71,057,257	\$ 2,603,646	\$ 2,457,496	\$ 717,108	\$ 101,179,106
Accumulated amortization, beginning of year	\$ -	\$ 1,062,224	\$ 5,292,671	\$ 27,840,737	\$ 1,727,134	\$ 979,404	\$ -	\$ 36,902,170
Amortization	-	113,496	412,852	1,534,392	142,188	105,403	-	2,308,331
Write-downs & disposals	-	(50,581)	-	-	(104,242)	(262,202)	-	(417,025)
Accumulated amortization, end of year	\$ -	\$ 1,125,139	\$ 5,705,523	\$ 29,375,129	\$ 1,765,080	\$ 822,605	\$ -	\$ 38,793,476
Net carrying amount, end of year	\$ 3,544,049	\$ 2,527,704	\$ 11,441,184	\$ 41,682,128	\$ 838,566	\$ 1,634,891	\$ 717,108	\$ 62,385,630

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

10. Tangible Capital Assets (continued)

								2020
	Land	Land Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	Work in Progress	Total
Cost, beginning of year	\$ 3,544,049	\$ 2,760,328	\$ 15,567,812	\$ 66,151,314	\$ 2,942,993	\$ 1,631,144	\$ 4,238,640	\$ 96,836,280
Additions		205,000	-	890,894	121,407	534,460	1,473,722	3,225,483
Change in work in progress		37,431	-	-	27,891	-	(65,322)	-
Disposals	-	(309)	-	(4,269)	(390,896)	(220,762)	-	(616,236)
Cost, end of year	\$ 3,544,049	\$ 3,002,450	\$ 15,567,812	\$ 67,037,939	\$ 2,701,395	\$ 1,944,842	\$ 5,647,040	\$ 99,445,527
Accumulated amortization, beginning of year, restated	\$ -	\$ 971,582	\$ 4,900,172	\$ 26,500,566	\$ 1,909,448	\$ 1,127,522	\$ -	\$ 35,409,290
Amortization		90,951	392,499	1,342,703	146,824	72,394	-	2,045,371
Write-downs & disposals		(309)	-	(2,532)	(329,138)	(220,512)	-	(552,491)
Accumulated amortization, end of year	\$ -	\$ 1,062,224	\$ 5,292,671	\$ 27,840,737	\$ 1,727,134	\$ 979,404	\$ -	\$ 36,902,170
Net carrying amount, end of year	\$ 3,544,049	\$ 1,940,226	\$ 10,275,141	\$ 39,197,202	\$ 974,261	\$ 965,438	\$ 5,647,040	\$ 62,543,357

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

11. Equity in Tangible Capital Assets

	2021	2020
Tangible capital assets	\$ 101,179,106	\$ 99,445,527
Accumulated amortization	(38,793,476)	(36,902,170)
Debenture debt	(2,174,365)	(2,581,983)
Long-term debt	(1,021,924)	(1,208,475)
	<u>\$ 59,189,341</u>	<u>\$ 58,752,899</u>

12. Accumulated Surplus

	2021	2020
Equity in tangible capital assets	\$ 59,189,341	\$ 58,752,899
Unrestricted surplus	<u>2,349,556</u>	<u>2,296,280</u>
	<u>\$ 61,538,897</u>	<u>\$ 61,049,179</u>
Restricted surplus		
General operating	\$ 691,624	\$ 1,172,245
Utilities	2,789,936	2,117,233
Community Services	38,808	4,694
Cemetery	19,898	19,749
Culture	42,182	41,866
Land Development	62,975	62,735
Protective Services	977,277	747,776
Community Grant Program	30,064	30,000
Recreation facilities	446,132	357,487
Roads, streets, walks and lighting	817,607	566,707
Economic Development	115,679	74,617
Election	10,500	-
Tax Stabilization	57,950	-
	<u>\$ 6,100,632</u>	<u>\$ 5,195,109</u>
	<u>\$ 67,639,529</u>	<u>\$ 66,244,288</u>

The equity in tangible capital assets represents amounts already spent and invested in infrastructure. Restricted surplus represents funds set aside by bylaw or council resolution or budgeted for specific purposes.

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

13. Change in Accumulated Surplus

	Unrestricted surplus	Restricted surplus	Equity in tangible capital assets	2021	2020
Balance, beginning of year	\$ 2,296,280	\$ 5,195,109	\$ 58,752,899	\$ 66,244,288	\$ 63,996,373
Excess of revenue over expenses	1,395,241	-	-	1,395,241	2,247,915
Net operating transfers to restricted surplus	(905,523)	905,523	-	-	-
Debenture principal payments on capital	(594,169)	-	594,169	-	-
Acquisition of capital	(3,297,131)	-	3,297,131	-	-
Disposals and write-down of assets	1,146,527	-	(1,146,527)	-	-
Amortization	2,308,331	-	(2,308,331)	-	-
Change in accumulated surplus	\$ 53,276	\$ 905,523	\$ 436,442	\$ 1,395,241	\$ 2,247,915
Balance, end of year	\$ 2,349,556	\$ 6,100,632	\$ 59,189,341	\$ 67,639,529	\$ 66,244,288

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

14. Taxation - Net

	Budget 2021	2021	2020
Real property	\$ 6,391,454	\$ 6,408,593	\$ 6,375,418
Linear property	73,047	73,046	70,737
Government grants in place of property taxes	13,586	13,586	13,525
Special assessments and local improvement taxes	-	4,242	909
	<u>\$ 6,478,087</u>	<u>\$ 6,499,467</u>	<u>\$ 6,460,589</u>
Requisitions:			
Alberta School Foundation Fund	\$ 1,536,391	\$ 1,542,415	\$ 1,556,874
Mountain View Seniors Housing	213,621	213,621	219,417
Designated Industrial Property	621	-	-
	<u>\$ 1,750,633</u>	<u>\$ 1,756,036</u>	<u>\$ 1,776,291</u>
Available for general municipal purposes	<u>\$ 4,727,454</u>	<u>\$ 4,743,431</u>	<u>\$ 4,684,298</u>

15. Government Transfers

	Budget 2021	2021	2020
Operating			
Federal government	\$ 4,000	\$ 27,075	\$ -
Provincial government	1,224,860	1,230,862	595,104
Other local government	514,771	503,773	500,159
	<u>\$ 1,743,631</u>	<u>\$ 1,761,710</u>	<u>\$ 1,095,263</u>
Capital			
Provincial government	<u>\$ 877,502</u>	<u>\$ 744,061</u>	<u>\$ 1,598,841</u>
Total government transfers	<u>\$ 2,621,133</u>	<u>\$ 2,505,771</u>	<u>\$ 2,694,104</u>

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

16. Expenditures by Object

	Budget 2021	2021	2020
Salaries and wages	\$ 3,980,635	\$ 3,804,048	\$ 3,595,304
Contracted and general services	2,917,355	2,552,572	2,896,735
Materials, goods and utilities	2,394,606	2,236,683	1,533,640
Transfer to local agencies	320,433	320,424	343,556
Transfer to individuals and organizations	130,798	92,438	84,886
Bank charges and short term interest	14,100	10,960	14,685
Interest on long-term debt	126,603	118,221	147,269
Amortization	2,308,331	2,308,331	2,045,371
	<u>\$ 12,192,861</u>	<u>\$ 11,443,677</u>	<u>\$ 10,661,446</u>

December 31, 2021

17. Municipal Employees Pension Plans

Local Authorities Pension Plan

Certain employees of the Town are eligible to be members of the Local Authorities Pension Plan (LAPP), a multi-employer pension plan which is covered by the Public Sector Pension Plans Act. The Plan serves about 275,000 people and over 430 employers. It is financed by employer and employee contributions and investment earnings of the LAPP Fund. The plan provides defined pension benefits to employees based on their length of service and rates of pay.

The Town contributes to the Plan at a rate of 9.39% of pensionable earnings up to the Canada Pension Plan Maximum Pensionable Earnings and 13.84% for the excess. Employees contribute to the Plan at a rate of 8.39% of pensionable earnings up to the Canada Pension Plan Maximum Pensionable Earnings and 12.84% for the excess.

Contributions for the year were:

	2021	2020
Employer contributions	\$ 247,709	\$ 251,338
Employee contributions	223,136	226,540
	<u>\$ 470,845</u>	<u>\$ 477,878</u>

As this is a multi-employer pension plan, these contributions are the Town's pension benefit expense. No pension liability for this type of plan is included in the Town's financial statements. The most recent valuation as at December 31, 2020 indicates a surplus of \$4.961 billion (2019 - \$7.913 billion) for basic pension benefits. The actuary does not attribute portions of the unfunded liability to individual employers.

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

18. Salary and Benefits Disclosure

Disclosure of salaries and benefits for municipal officials and designated officers as required by Alberta Regulation 313/2000 is as follows:

	Salary	Benefits & Allowances	Total 2021	2021 Salary / Benefits Other Boards	2021 Total Including Other Boards	Total 2020
Mayor Hunter	\$ 38,562	\$ 2,397	\$ 40,959	\$ -	\$ 40,959	\$ 40,368
Councillor Baswick	19,754	473	20,227	3,399	23,626	19,740
Councillor Crothers	17,909	416	18,325	-	18,325	20,045
Councillor Engel	20,909	1,435	22,344	-	22,344	21,967
Councillor Moore	23,443	473	23,916	938	24,854	23,634
Councillor Poggemiller	18,165	7,981	26,146	-	26,146	23,107
Councillor Windsor	29,541	473	30,014	600	30,614	23,432
Councillor Williams	3,948	238	4,186	-	4,186	-
Councilor McCoy	4,145	257	4,402	-	4,402	-
	<u>\$ 176,376</u>	<u>\$ 14,143</u>	<u>\$ 190,519</u>	<u>\$ 4,937</u>	<u>\$ 195,456</u>	<u>\$ 172,293</u>
CAO	\$ 150,629	\$ 28,984	\$ 179,613			168,626

Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration paid by the Town. It also includes amounts paid directly from Mountain View Seniors Housing, Mountain View Regional Waste Management Commission and Mountain View Regional Water Services Commission for which certain Councillors are assigned and represent Council. These amounts are not expenditures of the Town of Didsbury.

Benefits and allowances includes the employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, group life insurance, accidental disability and dismemberment, dental coverage, vision coverage, and long and short term disability plans.

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

19. Debt Limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation for the Town be disclosed as follows:

	2021	2020
Total debt limit	\$ 17,958,813	\$ 16,036,137
Total debt	3,196,289	3,790,458
Total debt limit available	<u>\$ 14,762,524</u>	<u>\$ 12,245,679</u>
Debt servicing limit	\$ 2,993,136	\$ 2,672,690
Debt servicing	646,431	599,066
Total debt servicing limit available	<u>\$ 2,346,705</u>	<u>\$ 2,073,624</u>

The debt limit is calculated at 1.5 times operating revenue of the Town (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

20. Contingencies

The Town is a member of the Mountain View Regional Water Services Commission and the Mountain View Regional Waste Management Commission. Under the terms of the membership, the town is liable for its proportionate share of any losses incurred by the commissions. Any liability would be accounted for in the year the losses are determined.

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

21. Funds Held in Trust

The Town administers funds for certain local organizations. The following amounts were held in trust as at year end.

	2021	2020
Mountain View Regional Emergency Management Agency	\$ 5,640	\$ 4,670
Didsbury Firefighters Association	-	7,261
Mountain View Family Resource Network	146,610	111,091
	<u>\$ 152,250</u>	<u>\$ 123,022</u>

22. Budget

The budget adopted by Council on May 19, 2021 was not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Standards). The budget was prepared on a modified accrual basis while Public Sector Accounting Standards now require a full accrual basis. The budget figures anticipated use of surpluses accumulated in previous years to fund current year operation and capital activities. In addition, the budget expensed all tangible capital asset expenditures rather than including amortization expense. As a result, the budget figures presented in the statements of operations and change in net financial assets (debt) represent the budget adopted by Council on May 19, 2021 with adjustments as follows:

	2021
Operating budget surplus (deficit)	\$ -
Adjust for:	
Debenture principal payments	594,169
Net operating transfers to reserves	1,224,565
Net capital expenditures	885,002
Unbudgeted amortization expense	<u>(2,308,331)</u>
Budgeted combined surplus per statement of operations	<u>\$ 395,405</u>

December 31, 2021

23. Segmented Information

The Town is a diversified municipal government institution that provides a wide range of services to its citizens. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

Protective Services

Protective services is comprised of police, municipal enforcement, fire protection, and emergency management. This service area is responsible for the overall safety of the public through various prevention and enforcement activities.

Transportation Services

Transportation services is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, streets, sidewalks and lighting.

Water and Wastewater Services

Water and wastewater services provides drinking water to the Town's citizens and collects and treats wastewater. The Town processes and cleans sewage and ensures the water system meets all Provincial standards.

Waste Management Services

Waste management provides collection and disposal of solid waste, compost and recycling materials.

Planning and Development

The planning department is responsible for planning and development activities for the Town as well as subdivision and economic development.

Recreation, Parks and Culture

This service area maintains recreation infrastructure including parks, the Memorial Complex and other community centres as well as provides recreational and cultural programming and funding.

Community Services

This service area provides and administers community support programs.

General Government

This service area includes legislative and administrative support to all other service areas and the revenues and expenses that relate to the operations of the Town which cannot be directly attributed to a specific segment.

December 31, 2021

23. Segmented Information (continued)

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. In measuring and reporting segment revenue from transactions with other segments, inter-segment transfers have been eliminated. The revenues and expenses that are directly attributable to a particular segment are allocated to that segment. Taxation revenue has been allocated to general government except where specific tax revenues can be directly allocated to a service area.

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

23. Segmented Information (continued)

For the year ended December 31	Protective Services	Transportation Services	Water and Wastewater	Waste Management	Planning and Development	Recreation, Parks, Culture	Community Services	General Government	2021 Total
Revenue									
Taxation	\$ -	\$ -	\$ 4,242	\$ -	\$ -	\$ -	\$ -	4,739,189	\$ 4,743,431
Government transfers for operating	260,144	-	-	-	54,600	785,172	297,203	364,591	1,761,710
Government transfers for capital	-	738,937	-	-	-	5,124	-	-	744,061
Sales and user fees	444,842	64,511	2,543,718	512,072	48,600	628,506	104,265	58,511	4,405,025
Franchises and concessions	-	-	-	-	-	-	-	794,074	794,074
Investment income	-	-	-	-	-	-	-	49,556	49,556
Penalties and fines	21,091	-	10,512	-	-	-	-	97,117	128,720
Licences and permits	3,049	-	-	-	86,977	-	-	-	90,026
Gain (loss) on disposal of assets	35,000	35,103	-	-	-	1,812	-	(337,028)	(265,113)
Contributed assets	387,428	-	-	-	-	-	-	-	387,428
	1,151,554	838,551	2,558,472	512,072	190,177	1,420,614	401,468	5,766,010	12,838,918
Expenses									
Salaries and wages	546,976	448,733	362,050	48,704	275,043	1,003,715	329,501	789,326	3,804,048
Contracted and general services	581,926	410,046	333,254	439,873	166,599	336,962	42,860	241,052	2,552,572
Materials, goods and utilities	233,682	363,628	1,011,954	12,845	9,320	448,346	16,872	140,036	2,236,683
Transfer to local agencies	-	-	-	-	-	320,424	-	-	320,424
Transfers to individuals and organizations	-	-	-	-	-	-	62,438	30,000	92,438
Bank charges and short- term interests	-	-	-	-	-	3,555	-	7,405	10,960
Interest on long-term debt	22,460	31,896	29,331	-	34,534	-	-	-	118,221
Amortization	218,458	997,373	666,227	7,727	-	356,119	-	62,427	2,308,331
	1,603,502	2,251,676	2,402,816	509,149	485,496	2,469,121	451,671	1,270,246	11,443,677
Net surplus (deficit)	\$ (451,948)	\$ (1,413,125)	\$ 155,656	\$ 2,923	\$ (295,319)	\$ (1,048,507)	\$ (50,203)	\$ 4,495,764	\$ 1,395,241

Town of Didsbury
Notes to Consolidated Financial Statements

December 31, 2021

23. Segmented Information (continued)

For the year ended December 31	Protective Services	Transportation Services	Water and Wastewater	Waste Management	Planning and Development	Recreation, Parks, Culture	Community Services	General Government	2020 Total
Revenue									
Taxation	\$ -	\$ -	\$ 909	\$ -	\$ -	\$ -	\$ -	\$ 4,683,389	\$ 4,684,298
Government transfers for operating	181,608	-	-	-	15,120	596,461	278,745	23,329	1,095,263
Government transfers for capital	-	887,398	-	-	-	711,443	-	-	1,598,841
Sales and user fees	347,235	111,680	2,473,963	559,949	2,200	213,669	51,990	47,811	3,808,497
Franchises and concessions	-	-	-	-	-	-	-	756,720	756,720
Investment income	-	-	-	-	-	-	-	63,450	63,450
Penalties and fines	40,760	-	6,114	-	-	-	-	113,056	159,930
Licences and permits	15,532	-	-	-	105,988	-	-	1,080	122,600
Gain (loss) on disposal of assets	(2,212)	1,819	(14,940)	-	-	(2,058)	-	-	(17,391)
Contributed assets	-	-	-	-	-	-	-	637,153	637,153
	<u>582,923</u>	<u>1,000,897</u>	<u>2,466,046</u>	<u>559,949</u>	<u>123,308</u>	<u>1,519,515</u>	<u>330,735</u>	<u>6,325,988</u>	<u>12,909,361</u>
Expenses									
Salaries and wages	586,446	374,186	355,501	55,402	237,765	924,119	347,228	714,657	3,595,304
Contracted and general services	514,449	226,126	930,498	445,665	120,205	374,648	67,804	217,340	2,896,735
Materials, goods and utilities	192,542	726,954	128,951	9,886	1,582	371,306	28,444	73,975	1,533,640
Transfer to local agencies	-	-	-	-	-	343,556	-	-	343,556
Transfers to individuals and organizations	-	-	-	-	-	13,995	66,631	4,260	84,886
Bank charges and short- term interest	-	-	-	-	-	1,939	451	12,295	14,685
Interest on long-term debt	26,733	45,454	33,824	-	41,258	-	-	-	147,269
Amortization	192,314	819,384	646,434	7,727	-	319,089	3,486	56,937	2,045,371
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>1,512,484</u>	<u>2,192,104</u>	<u>2,095,208</u>	<u>518,680</u>	<u>400,810</u>	<u>2,348,652</u>	<u>514,044</u>	<u>1,079,464</u>	<u>10,661,446</u>
Net surplus (deficit)	\$ (929,561)	\$ (1,191,207)	\$ 370,838	\$ 41,269	\$ (277,502)	\$ (829,137)	\$ (183,309)	\$ 5,246,524	\$ 2,247,915

December 31, 2021

24. Uncertainty due to COVID-19

In March 2020, the impact of COVID-19 in Canada and on the global economy increased significantly. If the impacts of COVID-19 continue there could be further impact on the Municipality and its major customers, suppliers and other third party business associates that could impact the timing and amounts realized on the Municipality's assets and future profitability. At this time, the full potential impact of COVID-19 on the entity is not known.

25. Comparative Figures

Wherever necessary, comparative figures have been reclassified to conform with current year financial statement presentation. There has been no effect on prior year net income.

26. Approval of Financial Statements

Council and Management approved these financial statements.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 12, 2022
SUBJECT: Dana Munn – Didsbury Car Club Temporary Road Closure Request
ORIGINATING DEPARTMENT: Economic Development & Strategic Operations

BACKGROUND/PROPOSAL:

Mr. Dana Munn requested to speak with Council regarding a temporary Road Closure for the Annual Fuel-A-Palooza event hosted by the Didsbury Car Club from May 6 to 8, 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

As this Road Closure is quite extensive, Council approval is needed.

Please see attached map of the closure being requested.

ALIGNMENT WITH STRATEGIC PLAN

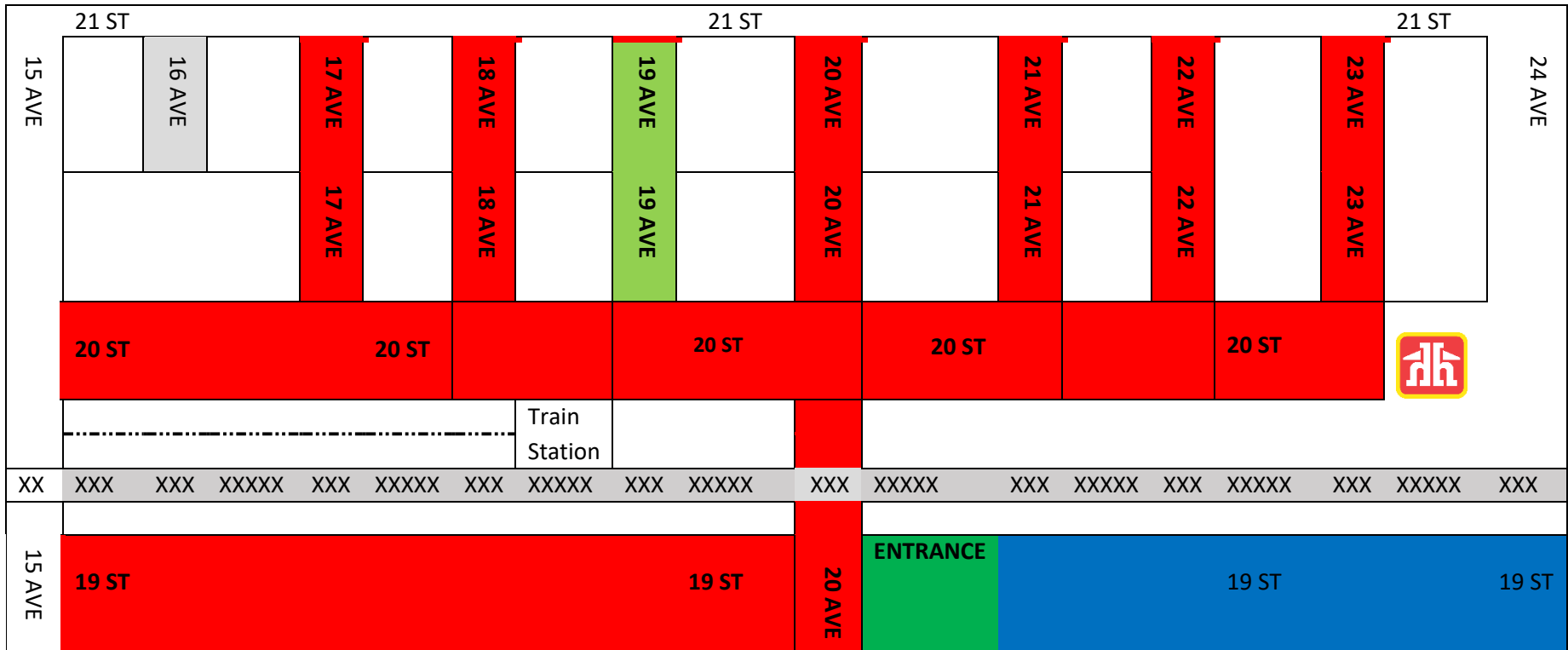
1. Economic Prosperity





RECOMMENDATION

That Council move to approve the Temporary Road Closure Request from the Didsbury Car Club for the Fuel-A-Palooza 2022 Event from May 6 to 8, 2022 as outlined in the map provided.



May 6 to 8 FUEL-A-PALOOZA 2022 ROAD CLOSURES



 ENTRANCE Saturday, May 7, 2022 NO Public Thru Traffic	 ROAD CLOSURE May 6, 2022 @ 5 pm to May 8, 2022 @ 5 pm	 EXTENDED CLOSURE May 6, 2022 @ 5 pm to May 8, 2022 @ 10 am	 100 FT SHOOT OUT May 6, 2022 @ 4 pm to May 8, 2022 @ 4 pm
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REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 12, 2022
SUBJECT: March 22, 2022 Regular Council Meeting Minutes
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The March 22, 2022 Regular Council Meeting Minutes are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the Minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council move to adopt the March 22, 2022 Regular Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury
Regular Council Meeting
Held in Council Chambers at 1606 14 Street
March 22, 2022, 6:00 pm
Council Chambers 1606 14 Street**

Council Members Present: Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Joyce McCoy
Councillor Dorothy Moore
Councillor Ethan Williams
Councillor Bill Windsor

Administration Present: Chief Administrative Officer, Ethan Gorner
ACAO/Chief Financial Officer, Amanda Riley
Director of Community Services, Nicole Aasen
Director of Engineering & Infrastructure, Craig Fox
Economic Development Officer, Alexandra Ross
Manager of Legislative Services/Recording Officer, Luana Smith

1. CALL TO ORDER

Mayor Hunter Called the Meeting of March 22, 2022 to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Add:

7.2 - 2022 Capital Budget Amendment - Rescue Vehicle

7.8 - Temporary Firehall Lease Agreement with AHS

Change order of the following items:

7.2 - 2022 Amended Capital Budget to 7.1

7.1 - 2021 Year End Reserve Allocation to 7.4

Res. 149-22

MOVED by Deputy Mayor Engel

To adopt the Agenda as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS

3.1 Helen Hafke, President of the Didsbury & District Chamber of Commerce

Res. 150-22

MOVED by Councillor Moore

To accept the Didsbury & District Chamber of Commerce Report from President Helen Hafke as presented.

Motion Carried

4. **ADOPTION OF MINUTES**

4.1 **Adoption of Minutes**

Res. 151-22

MOVED by Councillor Williams

To adopt the March 5, 2022 Operating Budget Meeting Minutes as presented.

Motion Carried

Res. 152-22

MOVED by Councillor Williams

To adopt the March 8, 2022 Regular Council Meeting Minutes as amended.

Motion Carried

Res. 153-22

MOVED by Councillor Williams

To adopt the March 17, 2022 Operating Budget Meeting Minutes as amended.

Motion Carried

5. **PUBLIC HEARINGS**

6. **BYLAWS & POLICIES**

6.1 **Bylaw 2022-02 Utility Charges**

Res. 154-22

MOVED by Deputy Mayor Engel

That Council grant second reading to Bylaw 2022-02 Utility Charges.

Motion Carried

Res. 155-22

MOVED by Deputy Mayor Engel

That Council grant third and final reading to Bylaw 2022-02 Utility Charges.

Motion Carried

Res. 156-22

MOVED by Councillor Windsor

To direct Administration to bring back to Council options for addressing water loss in the community.

Motion Carried

6.2 **Bylaw 2022-03 Community Social Services Rates and Fees**

Res. 157-22

MOVED by Councillor Williams

That Council grant first reading to Bylaw 2022-03 Community Social Services Rates and Fees.

Motion Carried

Res. 158-22

MOVED by Councillor Williams

That Council grant second reading to Bylaw 2022-03 Community Social Services Rates and Fees.

Motion Carried

Res. 159-22

MOVED by Councillor Williams

That Council grant unanimous consent to proceed to a third reading to Bylaw 2022-03 Community Social Services Rates and Fees.

Motion Defeated

Res. 160-22

MOVED by Councillor Windsor

To direct Administration to revisit Schedule "C" rental rates for Didsbury Neighbourhood Place.

Motion Carried

6.3 Bylaw 2022-04 Rosebud Valley Campground Rates and Fees

Res. 161-22

MOVED by Councillor Moore

That Council grant first reading to Bylaw 2022-04 Rosebud Valley Campground Rates and Fees.

Motion Carried

Res. 162-22

MOVED by Councillor Moore

That Council grant second reading to Bylaw 2022-04 Rosebud Valley Campground Rates and Fees.

Motion Carried

Res. 163-22

MOVED by Councillor Moore

That Council grant unanimous consent to proceed to a third reading to 2022-04 Rosebud Valley Campground Rates and Fees.

Motion Defeated

Res. 164-22

MOVED by Councillor Windsor

To direct Administration to bring back comparisons from other municipal campground rates and usage for Council's information.

Motion Carried

7. BUSINESS

7.1 2022 Amended Capital Budget

Res. 165-22

MOVED by Councillor Windsor

To approve the 2022 Amended Capital Budget totaling \$2,894,500 as presented.

Motion Carried

7.2 2022 Capital Budget Amendment - Rescue Vehicle

Res. 166-22

MOVED by Councillor McCoy

To amend the approved cost of the Rescue Vehicle to \$735,000 with the additional \$35,000 funded from the disposal of the old rescue vehicle, contingent on approval by Mountain View County.

Motion Carried

Council took a brief recess at 7:23 p.m. and returned at 7:25 p.m.

7.3 2022 Operating Budget

Res. 167-22

MOVED by Councillor Windsor

To direct Administration to return the Sample Tax Rate and Net Tax Rate charts provided for the March 17 Budget Meeting with a 1.5% average increase for Residential Tax and a 2.5% average increase for Non-Residential Tax including:

- 3% COLA for Staff and 0% for Council;
- Town Office open over the noon hour;
- Required utility and supply increases; and
- Typical/historical repair and maintenance provisions

on a need basis with a report identifying the resulting impact by department to the March 31st Budget Meeting for Council's consideration.

Motion Defeated

Res. 168-22

MOVED by Councillor McCoy

That Administration bring back options on service level reductions.

Motion Carried

7.4 2021 Year End Reserve Allocation

Res. 169-22

MOVED by Deputy Mayor Engel

To allocate a total of \$748,262.50 of the 2021 Year End Surplus as follows:

- \$444,851.50 to the General Reserve;
- \$57,950 to the Tax Stabilization Reserve;
- \$10,500 to the Election Reserve;
- \$30,000 to the Council Community Grant Program Reserve;
- \$17,500 to the Fire Department Large Equipment Reserve;
- \$1,765 to the Fire Department Small Equipment Reserve;
- \$74,600 to the RCMP Operating Reserve;
- \$81,110 to the Vehicle & Equipment Replacement Reserve – PW;
- \$8,526 to the Snow Removal Reserve; and
- \$21,460 to the Recreation Facilities Reserve.

Motion Carried

Res. 170-22

MOVED by Deputy Mayor Engel

To allocate \$174,228 of the Wastewater Surplus to the Water Department to fund the deficit and to allocate the remaining Wastewater Surplus of \$77,150 to the Wastewater Reserve (funded).

Motion Carried

Res. 171-22

MOVED by Councillor Windsor

That Administration bring back best practices for policy development on budgetary unrestricted surplus.

Motion Carried

7.5 DEDAC Professional Development Request

Res. 172-22

MOVED by Deputy Mayor Engel

To approve \$1400 of initial budget for DEDAC to send a member to the Economic Development Alberta Conference held April 6 to 8, 2022 in Kananaskis.

Motion Carried

7.6 DEDAC Member Re-appointment

Res. 173-22

MOVED by Councillor Williams

To appoint Meaghan Neis as a Regular Member to the Didsbury Economic Development Advisory Committee.

Motion Carried

7.7 Priorities for CAEP

Res. 174-22

MOVED by Councillor Windsor

That the following items be brought forward to the Central Alberta Economic Partnership Board through our CAEP Board Municipal Representative:

- Provide Minutes of Board Meetings (or Key Messages)
- Provide Draft of Strategic Plan
- Provide verbal or written reports

Motion Carried

7.8 Addition - Temporary AHS Tenancy Agreement

Res. 175-22

MOVED by Councillor Moore

To approve that Administration moves forward with a temporary lease agreement for space at the Firehall to be occupied by Alberta Health Services Calgary Zone Emergency Medical Services.

Motion Carried

8. REPORTS

8.1 CAO Report/Legislative Review of Procedural Bylaw

Res. 176-22

MOVED by Councillor Williams

To accept the CAO Report for March 22, 2022 including the over-view of Procedural Bylaw 2020-12 as information.

Motion Carried

8.2 Council Reports

Res. 177-22

MOVED by Councillor Baswick

To accept the Council Reports for March 22, 2022 as information.

Motion Carried

9. CORRESPONDENCE & INFORMATION

Res. 178-22

MOVED by Councillor McCoy

To accept the presented correspondence items as information.

Motion Carried

10. COUNCIL MEETING HIGHLIGHTS

- Presentation from Didsbury & District Chamber of Commerce
- Amendment to the 2022 Capital Budget
- Passing of Utility Charges Bylaw
- Development of Priorities for CAEP
- DEDAC Reappointment
- Firehall Temporary Lease Agreement with AHS

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 179-22

MOVED by Councillor Baswick

To go into Closed Meeting at 9:10 p.m.

Motion Carried

12.1 Legal Case Update - Section 27 of the FOIP Act

12.2 Library Project - Sections 24 and 25 of the FOIP Act

12.3 Personnel - Section 24 of the FOIP Act

13. RECONVENE

Res. 180-22

MOVED by Deputy Mayor Engel

To return to Open Meeting at 9:53 p.m.

Motion Carried

Res. 181-22

MOVED by Deputy Mayor Engel

To move forward with the Library Project and commence with an RFP process and that the Multi-year Capital Plan be updated accordingly.

Motion Carried

Res. 182-22

MOVED by Councillor Baswick

That the Town of Didsbury fly the Ukrainian Flag at the Town of Didsbury Office in show of solidarity to the Ukrainian people for the month of April 2022.

Motion Carried

14. ADJOURNMENT

Res. 183-22

MOVED by Councillor Windsor

To adjourn the March 22, 2022 Regular Council Meeting at 9:54 p.m.

Motion Carried

Mayor- Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 12, 2022
SUBJECT: March 31, 2022 Operating Budget Meeting Minutes
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Minutes of the March 31, 2022 Operating Budgetment Meeting are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the Minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council move to adopt the March 31, 2022 Operating Budget Meeting Minutes as presented.



Meeting Minutes of the Town of Didsbury
Operating Budget Meeting
Held in Council Chambers at 1606 - 14 Street
March 31, 2022, 6:00 p.m.

Council Members Present: Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Joyce McCoy
Councillor Dorothy Moore
Councillor Ethan Williams
Councillor Bill Windsor

Administration Present: Chief Administrative Officer, Ethan Gorner
ACAO/Chief Financial Officer, Amanda Riley
Director of Engineering & Infrastructure, Craig Fox
Director of Community Services, Nicole Aasen
Municipal Intern Finance, Kelsey Hawkins/Recording Officer

1. CALL TO ORDER

Mayor Hunter called the Meeting to order at 6:06 p.m.

2. BUSINESS

2.1 Service Level Reductions

Councillor McCoy requested a recorded vote

Res. 184-22

MOVED by Councillor McCoy

To direct Administration to bring back the Draft Operating Budget with a decrease to Recreational and Parks operational costs by 21%.

Mayor Hunter	No
Deputy Mayor Engel	No
Councillor Baswick	No
Councillor McCoy	Yes
Councillor Williams	No
Councillor Windsor	No
Councillor Moore	No

Motion defeated

Councillor McCoy requested a recorded vote

Res. 185-22

MOVED by Councillor McCoy

To direct Administration to bring back the Draft Operating Budget with a decrease to Recreational and Parks operational costs by 5%.

Mayor Hunter	No
Deputy Mayor Engel	No
Councillor Baswick	No
Councillor McCoy	Yes
Councillor Williams	No
Councillor Windsor	No
Councillor Moore	No

Motion defeated

Res. 186-22

MOVED by Councillor Moore

To remove item 3.1 (\$210,000 Roads R&M) from the Draft Operating Budget, conditioned upon approval of the Public Works Operational Level of Service increase.

Motion Carried

Res. 187-22

MOVED by Mayor Hunter

To approve \$40,041 to complete the Municipal Development Plan as follows: \$15,120 from general reserves and \$24,881 from the 2022 Operating Budget.

Motion Carried

Res. 188-22

MOVED by Mayor Hunter

That the Land Use Bylaw be removed from the 2022 Operating Budget in the amount of \$25,000 and be deferred to the 2023 Operating Budget discussions.

Motion Carried

Res. 189-22

MOVED by Mayor Hunter

To direct Administration to bring back information about the Repairs and Maintenance projects and costs identified for the Town Office.

Motion Carried

Res. 190-22

MOVED by Mayor Hunter

To direct Administration to bring the COLA amount back at 3% as information.

Motion Carried

Res. 191-22

MOVED by Councillor Windsor

To direct Administration to bring back the Draft Operating Budget with the removal of the \$50,000 contingency.

Motion Carried

Res. 192-22

MOVED by Councillor Windsor

To direct Administration in their budget adjustment to bring back the Campground Caretaker Contract with a 3% increase over last year, representing a COLA increase.

Motion Defeated

4. ADJOURNMENT

Res. 193-22

MOVED by Councillor Williams

To adjourn the Operating Budget Meeting of March 31, 2022 at 9:05 p.m.

Motion Carried

Mayor- Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: April 12, 2022
SUBJECT: Bylaw 2022-03 – Social Services Rates and Fees
ORIGINATING DEPARTMENT: Community Services

BACKGROUND/PROPOSAL:

Council is presented with proposed updates to the rates and fees associated with the Town of Didsbury social services portion of the organization, which include the Didsbury Out of School Care Association (DOSCA) and Didsbury Summer Fun program. First and second reading of this bylaw were granted on March 22, 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration is recommending a fee increase for both the DOSCA hourly rate and daily (full-day) rate. For the Summer Fun program, rate increases are recommended for all fees associated with this program (early bird and regular daily, weekly, sibling rates).

The reasons behind these fee increases include:

- increased rental costs (DOSCA and Summer Fun)
- increased transportation and field trip costs (Summer Fun)
- increased costs for goods and services (DOSCA and Summer Fun)

An increase to these rates and fees has not been applied for three years. The Summer Fun fees would be in effect on May 1, 2022 (when early bird registration begins) and DOSCA would go into effect on September 1, 2022 (at the start of the next school year).

Additionally, Clause 6.1 was added to identify the DOSCA department as self-supported and not subsidized by property taxes.

The initial bylaw included rates for rental of Didsbury Neighborhood Place (DNP). After further discussion with the operators of this facility, it is being recommended that this portion of the bylaw be removed. DNP is extremely busy with internal programs, rentals and use, so availability is minimal for public use of this facility.

Moreover, public rentals of this facility require either a staff member to be in attendance during the use, or that a key and alarm code be issued to the user if a staff member is not present. The costs and risk to the facility to accommodate these types of rentals is high, while the revenues generated are minimal (\$512 from 2020-2022). There are other Town facilities, like rooms in the Complex and the Train Station, that would be of similar size that are available for these rentals. Going forward, rentals of DNP would be limited to internal use, or those programs where a staff member would be present for the rental.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council grant third and final reading to Bylaw 2022-03 - Social Services Rates and Fees.

TOWN OF DIDSBURY
Social Services Rates and Fees Bylaw
Bylaw No. 2022-03

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY.

WHEREAS, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

WHEREAS, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

WHEREAS, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

WHEREAS, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

WHEREAS, Goods and Services Tax (GST) is included or exempt where it is not stated;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the "Communities Services Rates and Fees Bylaw".
2. That the rates specified in the Schedules attached be charged for the goods and services as specified.
3. This bylaw comes into full force and effect upon third reading of the bylaw. The effective date of the rates and fees are listed and form part of the Schedules.
4. The schedules attached to this Bylaw form part of this Bylaw.

5. Definitions

DOSCA means the Didsbury Out of School Care Association.

~~**DNP** means the Didsbury Neighbourhood Place.~~

Summer Fun means a licensed week-long summer camp program, run by the Didsbury Out of School Care Association.

6. General Provision:

~~6.1~~ 6.1 The DOSCA department in the Town of Didsbury is self-supported, therefore is not subsidized by property taxes.

~~**6.7**~~ **7. Paramount Rules**

~~**6.1**~~ ~~**7.1**~~ If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

~~**7.**~~ **8. Transitional**

~~**7.1**~~ 8.1 Schedule "F" of Bylaw 2019-15 are hereby repealed.

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Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

SCHEDULE “A”
2022 Proposed Didsbury Out of School Care Association (DOSCA) Fees
(Effective September 1, 2022)

	Current Rate	Proposed Rate
Childcare		
DOSCA – Hourly Fee	\$7.50/ hour	\$8.50/ hour
DOSCA – Full Day Fee	\$45.00/ day	\$50.00/ day

SCHEDULE “B”
2022 Summer Fun Fees
Effective May 1, 2022

Summer Fun:		
Weekly Early Bird Fee	\$175.00/week, until June 15	\$180.00/week, until June 15
Weekly Early Bird Fee, additional siblings	\$165.00/week/sibling, until June 15	\$170.00/week/sibling, until June 15
Weekly Fee	\$185.00/week, after June 15	\$190.00/week, after June 15
Weekly Fee, additional siblings	\$175.00/week/sibling, after June 15	\$180.00/week/sibling, after June 15
Daily Drop-In Fee	\$45.00/day	\$50.00/day
Field Trip Drop-In Fee	\$55.00/day	\$65.00/day

SCHEDULE “C”
2022 Didsbury Neighbourhood Place Rental Rates

	Current Rate
Community Groups – Hourly Rate	\$12.00/hour + gst
Community Groups – Daily Rate	\$60.00/hour + gst
Private Rentals – Hourly Rate	\$20.00/hour + gst
Private Rentals – Daily Rate	\$100.00/day + gst



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: April 12, 2022
SUBJECT: By-law 2022-04 – Rosebud Valley Campground Rates and Fees
ORIGINATING DEPARTMENT: Community Services

BACKGROUND/PROPOSAL:

Council was presented with proposed rate and fee updates for the Rosebud Valley Campground at their Regular Council Meeting on March 22, 2022. Both first and second readings were granted that evening. Council requested that the rate review report, and usage stats be provided by Administration at a future meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

A thorough review of campground fees was conducted earlier this year, to ensure that the Rosebud Valley Campground proposed fee structure was appropriate for the size, location and services available to users, in relation to other campgrounds of a similar nature. This rate review is presented for Council's consideration, as are usage data for the 2020 and 2021 campground seasons.

Rates for the Rosebud Valley Campground have remained stagnant for many years, while costs have continued to increase. Utility costs projections are expected to continue to rise and have been considered within these fees. Additionally, new and improved services (power improvements, playground upgrades, increased activities for users) have been offered over the past two seasons.

Administration is recommending a fee increase for all types of sites, and lengths of stay. These recommendations are based on the attached rate review, in consideration of amenities available at our campground, competitive pricing relative to campgrounds in close proximity, and increased costs for operations. These fees would go into effect on April 13, 2022.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council grant third and final reading to Bylaw 2022-04 – Rosebud Valley Campground Rates and Fees.

TOWN OF DIDSBURY
Rosebud Valley Campground Rates and Fees Bylaw
Bylaw No. 2022-04

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY.

WHEREAS, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

WHEREAS, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

WHEREAS, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

WHEREAS, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

WHEREAS, Goods and Services Tax (GST) is included or exempt where it is not stated;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the "Campground Rates and Fees Bylaw".
2. That the rates specified in the Schedule "A" attached be charged for the goods and services as specified.
3. This bylaw comes into full force and effect on April 1, 2022.
4. The schedules attached to this Bylaw form part of this Bylaw.

5. Definitions

Campground means the Rosebud Valley Campground.

6. Paramount Rules

6.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

7. Transitional

7.1 Schedule "H" Campground Charges of Bylaw 2019-15 are hereby repealed.

Read a first time this 22 day of March 2022

Read a second time this 22 day of March 2022

Read a third and final time this ____ day of ____ 2022

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

SCHEDULE "A"
2022 Proposed Rosebud Valley Campground Rates
Effective April 1, 2022

	Daily - Current	Daily - Proposed	Weekly - Current	Weekly - Proposed	Monthly - Current	Monthly - Proposed
Power Only (15 amp)	\$24.76 + gst	\$25.00 + gst	\$142.86 + gst	\$150.00 + gst	\$571.43 + gst	\$600.00 + gst
Power Only (30 amp)	\$24.76 + gst	\$30.00 + gst	\$142.86 + gst	\$180.00 + gst	\$571.43 + gst	\$650.00 + gst
Power + Water (15 amp)	\$28.57 + gst	\$30.00 + gst	\$171.43 + gst	\$180.00 + gst	\$619.05 + gst	\$650.00 + gst
Power + Water (30 amp)	\$28.57 + gst	\$35.00 + gst	\$171.43 + gst	\$200.00 + gst	\$619.05 + gst	\$700.00 + gst
Unserviced Site	\$14.29 + gst	\$20.00 + gst	Not available	Not available	Not available	Not available

CAMPGROUND - DEPOSITS & RECEIPTS 2021

DATE	DEPOSITS	CPG FEES	FW/STORE	GST	Occupancy	
April	\$ Amount					
5-Apr	\$ 1,039.00	\$ 760.95	\$ 240.00	\$ 38.05	39	
12-Apr	\$ 702.00	\$ 668.57		\$ 33.43	7	
19-Apr	\$ 1,518.50	\$ 1,261.90	\$ 193.50	\$ 63.10	30	
25-Apr	\$ 2,323.81	\$ 2,207.62		\$ 116.19	12	
30-Apr	\$ 738.00	\$ 560.00	\$ 150.00	\$ 28.00	23	111
	\$ 6,321.31	\$ 5,459.04	\$ 583.50	\$ 278.77		
May						
9-May	\$ 3,743.50	\$ 3,458.10	\$ 112.50	\$ 172.90	36	
16-May	\$ 2,719.75	\$ 2,168.57	\$ 442.75	\$ 108.43	38	
24-May	\$ 3,067.90	\$ 2,408.57	\$ 538.90	\$ 120.43	97	
31-May	\$ 3,730.00	\$ 3,270.48	\$ 296.00	\$ 163.52	45	216
	\$ 13,261.15	\$ 11,305.72	\$ 1,390.15	\$ 565.28		
June						
7-Jun	\$ 2,478.50	\$ 2,182.86	\$ 186.50	\$ 109.14	54	
14-Jun	\$ 1,476.00	\$ 1,130.47	\$ 289.00	\$ 56.53	37	
21-Jun	\$ 1,429.00	\$ 1,207.62	\$ 161.00	\$ 60.38	56	
30-Jun	\$ 8,680.25	\$ 8,156.19	\$ 116.25	\$ 407.81	126	273
	\$ 14,063.75	\$ 12,677.14	\$ 752.75	\$ 633.86		
July						
11-Jul	\$ 4,258.50	\$ 3,720.95	\$ 351.50	\$ 186.05	81	
18-Jul	\$ 3,113.50	\$ 2,715.24	\$ 262.50	\$ 135.76	99	
25-Jul	\$ 3,731.00	\$ 3,481.90	\$ 75.00	\$ 174.10	63	
31-Jul	\$ 3,883.00	\$ 3,344.76	\$ 371.00	\$ 167.24	135	378
	\$ 14,986.00	\$ 13,262.85	\$ 1,060.00	\$ 663.15		
August						
8-Aug	\$ 2,503.00	\$ 2,206.67	\$ 186.00	\$ 110.33	62	
16-Aug	\$ 4,770.50	\$ 4,311.43	\$ 243.50	\$ 215.57	111	
23-Aug	\$ 2,196.00	\$ 2,020.00	\$ 101.00	\$ 75.00	38	
31-Jan	\$ 4,053.00	\$ 3,655.90	\$ 222.00	\$ 154.00	112	323
	\$ 13,522.50	\$ 12,194.00	\$ 752.50	\$ 554.90		
September						

12-Sep	\$ 2,505.00	\$ 2,238.10	\$ 155.00	\$ 111.90	46	
20-Sep	\$ 1,712.00	\$ 1,544.76	\$ 90.00	\$ 77.24	23	
30-Sep	\$ 634.00	\$ 603.81		\$ 30.19	14	83
	\$ 4,851.00	\$ 4,386.67	\$ 245.00	\$ 219.33		
TOTAL ANNUAL		\$ 59,285.42	\$ 4,783.90	\$ 2,915.29		1384

CAMPGROUND - DEPOSITS & RECEIPTS 2020

DATE

June	\$ Amount	Occupancy	* Late opening due to COVID
8	\$356.00	19	
15	\$272.00	20	
22	\$1,143.00	143	182
	\$1,771.00		
July			
6	\$ 1,980.00	149	
13	\$ 1,388.00	186	
20	\$1,883.00	274	
27	\$851.00	161	770
	\$ 6,102.00		
Aug			
2	\$2,333.00	190	
10	\$ 811.00	118	
17	\$ 897.00	74	
24	\$ 1,790.00	144	523
	\$5,831.00		
Sept			
7	\$ 2,048.00	61	
14	\$ 783.81	86	
21	\$784.76	28	
30	\$ 1,165.71	52	227
	\$ 4,782.28		
TOTAL ANNUAL	\$ 18,486.28		1702

Campground Rate Review 2022

*Note that most campgrounds do not have 2022 rates posted yet, most detailed below are based off of the 2021 rates.

Rosebud Valley Campground 2021:

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	\$30	\$180	\$650
P (15a) + W	\$30	\$180	\$650
P (\leq 30a)	\$26	\$160	\$600
P (15a)	\$26	\$160	\$600
unserviced	\$15	-	-

Special Notes:

- Not well treed.
- Close to the Highway (loud).
- Great for families with small children.
- Proximity to all the amazing recreation opportunities in Didsbury.

Average Rates from Comparables Listed Below:

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	\$40.90	\$245.00	\$831.70
P (\leq 30a) + W	\$35.55	\$183.00	\$762.50
P (15a) + W	\$30.00	\$160.00	\$625.00
P (\leq 30a)	\$32.20	\$180.00	\$625.00
P (15a)	\$25.00	\$140.00	\$525.00
unserviced	\$22.38	\$132	\$408.33

Carstairs Municipal Campground

Level of Comparability: High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	-	-	-
P (15a) + W	-	-	-
P (\leq 30a)	\$28	-	-
P (15a)	-	-	-
unserviced	\$23	-	-

Special Notes:

- Water tap to fill
- Free dump station
- Free WIFI
- No playground
- No posted weekly/monthly rates, negotiated by host
- FCFS
- Paid Showers

Westward Ho, Mountain View County

Level of Comparability: Moderate

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S			
P (\leq 30a) + W			
P (15a) + W			
P (\leq 30a)			
P (15a)			
unserviced	\$25	\$150	\$350

Special Notes:

- Great amenities - River, multiple playgrounds, security, showers, laundry, ball diamonds
- Free Sani Dump
- There is a Fortis shack on site, seasonal campers can arrange for power
- Water Taps

Cipperly's Pond, Mountain View County

Level of Comparability: High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	-	-	-
P (15a) + W	-	-	-
P (\leq 30a)	\$36	not posted	-
P (15a)			
unserviced	\$28	not posted	

Special Notes:

- No water or sewer dumping site
- Longer stay rates were negotiated with camp hosts
- Bathrooms with showers, plus porta potties placed around campground
- Fishing Pond

Elkton Valley

Level of Comparability: Moderate

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	\$40	not posted	
P (15a) + W	-	-	-
P (\leq 30a)	\$37	-	-
P (15a)	-	-	-
unserviced	-	-	-

Special Notes:

- Septic truck pumps campers and dumps at sani dump included in the rates.
- On the river.
- Camp hosts negotiate rates for longer stays.
- Pet fee of \$4 per pet per day.
- Well treed.

Harmattan, Mountain View County

Level of Comparability: Low to Moderate

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	\$40	-	-
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	\$30		

Special Notes:

- On the River, swimming, fishing, outdoor recreation opportunities abound.
- Camp hosts negotiate rates for longer stays.

Lions Red Deer Campground

Level of Comparability: Moderate to High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	\$43	not posted	
P (\leq 30a) + W	-	-	-
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	-	-	-

Special Notes:

- \$10 non transferable or refundable reservation fee on all bookings.

Founders Park, Irricana

Level of Comparability: Moderate to High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	-	-	-
P (15a) + W	-	-	-
P (\leq 30a)	\$35	not posted	
P (15a)	\$30	not posted	
unserviced	-	-	-

Special Notes:

- Weekly and monthly rates are negotiated with the camp hosts.
- Free water and sewer dump on site.
- They have only 50amp and 15amp sites.
- Well treed.
- Free WIFI

Beiseker Campground

Level of Comparability: High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	\$35	-	-
P (\leq 30a) + W	\$31	-	-
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	\$20	-	-

Special Notes:

- Very similar to Rosebud Valley Campground. Near their truck stop.
- Bathrooms with free showers.
- No WIFI
- No on site sewer dump

Keiver's Lake Campground

Level of Comparability: Moderate to High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	\$35	-	-
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	\$25	-	-

Special Notes:

- On a lake that is essentially for the view only, cannot swim, boat or fish.
- Quieter location.

Westerner Park Red Deer

Level of Comparability: Moderate to High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	\$46	-	\$895
P (\leq 30a) + W	-	-	-
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	-	-	-

Special Notes:

- All 50amp power.
- Bathrooms/Showers.
- Off season (October thru May) the monthly rate decreases to \$650, but the power is then metered.

Torrington Campground

Level of Comparability: Moderate

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	-	-	-
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	\$20	-	-

Special Notes:

- Water taps and bathrooms on site

Linden Coulee Campground

Level of Comparability: High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	\$25	-	\$700
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	-	-	-

Special Notes:

- All sites are 50amp.
- On site sani dump.

Penhold Campground

Level of Comparability: High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	\$40	\$250	\$850
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	-	-	-

Special Notes:

- Free laundry.
- Free WIFI
- On-site Sani Dump, \$10 per use.
- Less recreation opportunities

Three Hills Recreation Park

Level of Comparability: Very High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	\$40	\$225	-
P (\leq 30a) + W	\$35	\$210	-
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	\$20	\$140	-
unserviced	\$15	-	-

Special Notes:

- Only 2 sites with Power, Water and Sewer
- Free WIFI
- Bathrooms and Showers
- Free onsite Sani Dump

OR Hedges, Olds

Level of Comparability: High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	\$35	-	\$700
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	\$17-\$22		

Special Notes:

- Free WIFI
- Bathrooms with Paid Showers
- \$10 pay per use Sani Dump

Carbon East Campground

Level of Comparability: Moderate to High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	\$38	not posted	-
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	\$25	-	-

Special Notes:

- Free WIFI
- Slightly better amenities
- Well treed

Strathmore AG Society Campground

Level of Comparability: Very High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	\$40	\$240	\$775
P (\leq 30a) + W	\$35	\$210	\$675
P (15a) + W	\$30	\$180	\$525
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	\$20	\$120	\$450

Special Notes:

- Bathrooms with Showers
- On site laundry
- \$10 pay per use sani dump
- Free WIFI
- Some 50amp with water and sewer for \$45 per day.

Balzac Campground and RV Storage

Level of Comparability: Moderate

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	\$42.50	\$260	\$850
P (\leq 30a) + W	\$37.50	\$230	\$800
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	\$25	\$126	\$425

Special Notes:

- Pay per day WIFI access
- Close to Highway
- Less amenities for kids
- Bathrooms with Showers

Beaver Dam Campground, Madden

Level of Comparability: High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	-	-	-
P (\leq 30a) + W	-	-	-
P (15a) + W	-	-	-
P (\leq 30a)	\$49	\$290	\$910
P (15a)	-	-	-
unserviced	-	-	-

Special Notes:

- All 50 amps.
- Power metered and charged after a certain usage rate for weekly and monthly stays.
- Bathrooms with Showers.

Stettler Lions Campground

Level of Comparability: High

Services:	Daily	Weekly	Monthly
P (\leq 30a) + W + S	\$40	\$255	\$970
P (\leq 30a) + W	\$35	\$225	\$850
P (15a) + W	-	-	-
P (\leq 30a)	-	-	-
P (15a)	-	-	-
unserviced	\$20	-	-

Special Notes:

- Free Showers
- Free WIFI
- Nice play area for kids



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

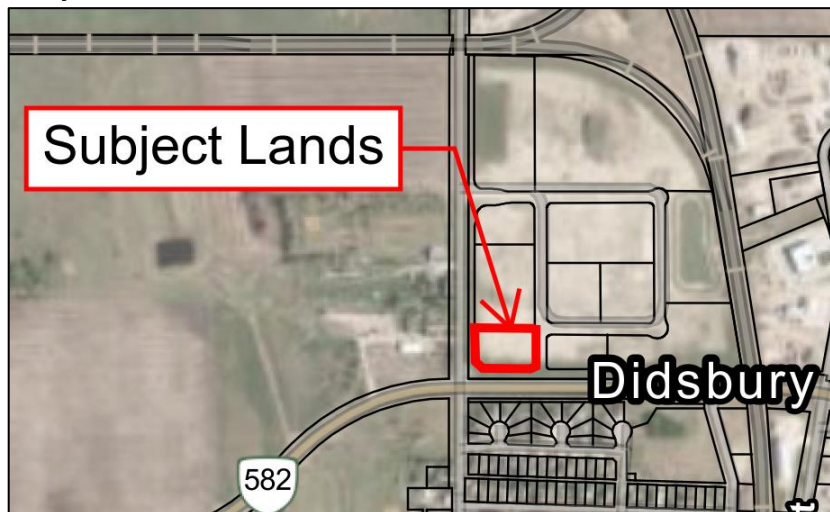
Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	April 12, 2022
SUBJECT	Bylaw 2022-05 Amending the Municipal Development Plan, Bylaw 2022-06 Amending the Shantz Village Area Structure Plan, and Bylaw 2022-07 Amending the Land Use Bylaw
ORIGINATING DEPARTMENT	Planning and Development

BACKGROUND/PROPOSAL

The applicant has expressed a desire to the Town to create a new commercial development on the subject lands as a continuation of the existing uses on the lands to the immediate north, within the area known as Shantz Village. Refer to Figure 1 for a general location of the subject lands.

Figure 1: Location of Subject Lands



While the focus of the application is on redesignating the subject lands in the Land Use Bylaw (LUB) Bylaw 2019-04 to accommodate the commercial uses, the role of the LUB is to provide the regulatory framework necessary to implement the direction provided through the higher-level policy plans. To proceed with the development proposal, amendments to the statutory planning documents are necessary to ensure the existing plans are aligned. The application review highlighted the need to address the alignment with both the Shantz Village Area Structure Plan (ASP) Bylaw 2016-04 and the Municipal Development Plan (MDP) Bylaw 2012-09.

The series of amendments outlined within this Request for Decision identify the necessary changes to the MDP, the ASP, and the LUB to accommodate the proposed development. The considerations also explore the need to address the disposal of the existing Municipal Reserve on Lot 7 MR as part of the future development opportunities on the subject lands.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

OVERVIEW

The applicant has expressed their interest to pursue further commercial development on the subject lands within Shantz Village, contributing to the existing commercial development in place to the immediate north. Refer to Appendix A, which illustrates a conceptual layout of the site.

To achieve their development intent, the immediately identified need was to redesignate the land from its current R2-General Residential use to the C1-General Commercial District. When considering any development decision, the initial question considers the consistency of the proposal with the LUB. Given the need for the redesignation, the decision-making process must expand to evaluate the merits of the proposed redesignation with the other planning documents in place.

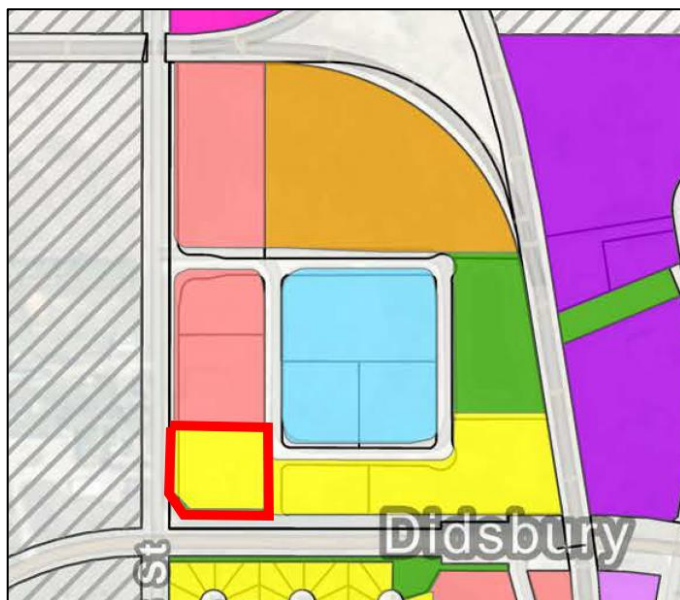
CONSIDERATIONS

Existing Context

The application was considered relative to the adjacent land uses and development context. The southern and western boundary are aligned with the Highway 582 and 23rd Street corridors respectively. The lands to the immediate north are commercial, with a grocery store and a mix of commercial retail uses. The remaining lands within the Shantz Village are vacant.

The LUB designates the subject lands as R2-General Residential, along with the lands directly adjacent its eastern boundary. The original intent of the Shantz Village plan identified a strip of residential lands across the southern boundary along the Highway 582 corridor. Given the nature and location of the initial development within the Shantz Village (the grocery store and commercial retail), there is a natural transition, extending commercial uses to the south. Refer to Figure 2, which illustrates the subject lands and the existing commercial areas to the north as they are currently designated within the LUB.

Figure 2: Existing Land Use Context





REGULAR COUNCIL MEETING Request for Decision (RFD)

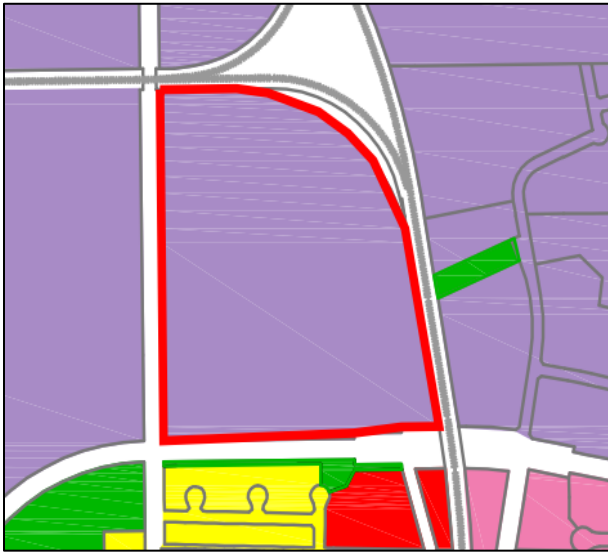
Vision: *The Place to Grow.*

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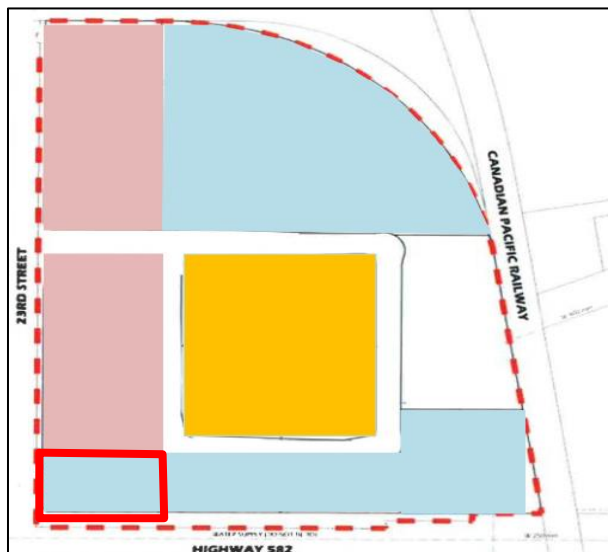
As discussed, the proposed LUB redesignation requires considering the alignment of the higher-order statutory planning documents (the MDP and the ASP). The proposed development aligns with the general intent and direction of both documents, however the Future Land Use concepts within each of the documents do not directly support commercial development, prompting the inclusion of the proposed amendments as part of the overall consideration. Refer to Figure 3, which illustrates the current land use considerations in each of the documents. In the MDP the subject lands fall within the Industrial policy area and in the ASP they are within the Residential policy area.

Figure 3: Future Land Use Concept Within the MDP and ASP

Municipal Development Plan



Area Structure Plan



Supply of Residential Lands

The availability of residential lands in the Town was considered based on the request to shift the subject lands from residential to commercial and removing it from the potential residential supply. While an important consideration to broader residential opportunities in the Town, the scale and location of the subject lands, combined with the proximity to existing commercial development and major transportation corridors, redesignating the lands to commercial use will not have a considerable impact on the residential land supply, nor create any significant impacts on potential future residential uses on adjacent lands.

Access

Future development on the subject lands has identified a secondary access to 23rd Street. The applicant has worked with Alberta Transportation to review the existing Traffic Impact Assessment and gain their approval for the location of the secondary access point. Given there is a single access point onto 23rd Street that is intended to accommodate the entire Shantz development, the second access can alleviate future traffic at the existing intersection, provided Alberta Transportation confirms the access relative to the distance from the Highway 582 intersection. While the access point does not directly impact the redesignation, given the subject lands have an internal access point. However, it needs to be considered and evaluated relative to policy within the ASP.



REGULAR COUNCIL MEETING Request for Decision (RFD)

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SUMMARY

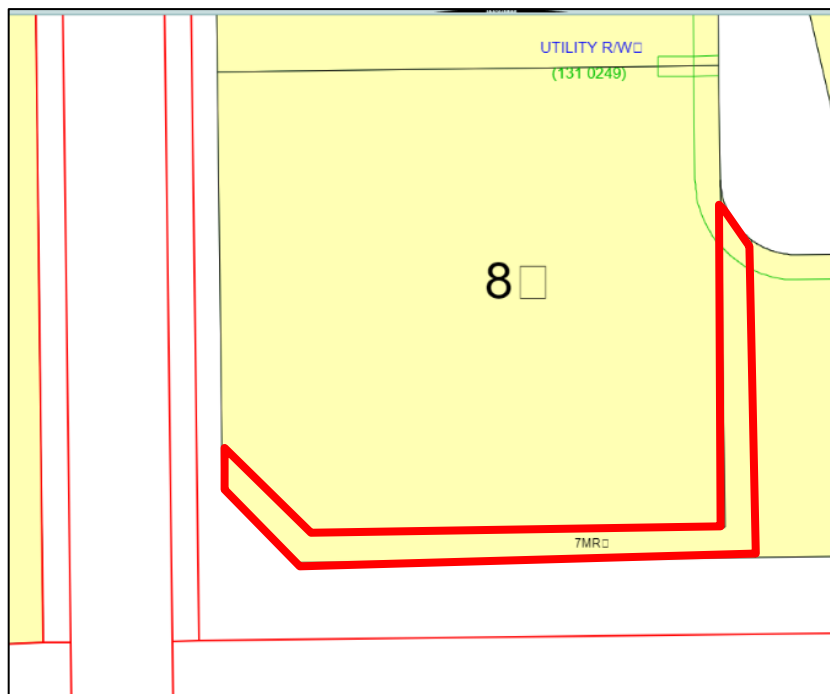
While the applicant is requesting a change in the land use from the existing planning documents, the intent to expand commercial uses in the area fits with the general direction of the broader policy within the MDP and ASP.

The adoption of the ASP signified the importance of promoting a mixed-use environment in the Shantz neighbourhood. With the additional residential lands identified in the ASP and the existing commercial development that has been either planned or built along 23rd Street, the extension of commercial uses into the subject lands represents a logical extension of commercial development.

The proposed amendment to the MDP is simply to acknowledge the adoption of the Shantz Village ASP and apply the “Mixed-Use Lands” future land use category onto the MDP map, ensuring alignment with the ASP. This is merely addressing an administrative oversight that should have addressed the MDP map at the time of adopting the ASP and does not change any of the overall direction or intent of the goals, objectives, or policies of the MDP.

The subject lands contain a Municipal Reserve (MR) parcel along the southern and eastern boundary. This was initially identified for a trail connection as part of the initial ASP. However, the lands along the southern boundary are within the long-term plans for widening Highway 582 and the Town ultimately built the trail along the northern and western boundary, rendering the current MR irrelevant to the Town and the process to consider these amendments will include the disposal of the existing MR. Refer to Figure 4 for an illustration of the current location of Lot 7 MR, outlined in red.

Figure 4: Current Location of Lot 7 MR on the Subject Lands





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

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ALIGNMENT WITH STRATEGIC PLAN

Review and consideration of the direction within not only the Strategic Plan, but also the MDP and ASP was included as part of the evaluation. The following provides a general summary of the alignment of the proposed amendment with each of the key documents:

1. **STRATEGIC PLAN:** The proposed amendment aligns with the following strategic priorities:
 - a. Economic Prosperity: accommodating commercial uses on the subject lands provides a continued expansion of the non-residential tax base and contributes to *“a business-friendly environment of openness, creativity, and innovation that helps create prosperity.”*
 - b. Informed and Engaged Community: this amendment is an opportunity to engage with the community that helps make the connection between policy and implementation and represents a process *“for citizens and stakeholders to provide feedback on their community”*.
 - c. Infrastructure and Asset Management: infrastructure networks to support new development have already been installed in the Shantz neighbourhood and accommodating new development in the area will contribute to the return on investment and support the ability to *“manage the growth and infrastructure requirements of development to ensure that future generations can enjoy the same strong, vibrant community.”*
 - d. Healthy Safe Living: maintaining the existing trail segments along the northern and western boundary of the subject lands as well as the internal connectivity the development can provides *“services and opportunities for residents and stakeholders to live healthy, engaged, and active lifestyles.”*
2. **MDP:** The proposed amendment aligns with the following sections of the MDP:
 - a. Part 8 prioritizes Economic Sustainability of the Town through active promotion of existing businesses and new economic development opportunities, recognizing the importance of non-residential development to the economic sustainability of the Town.
 - b. Part 4 focuses on the different types of commercial development as a critical land use category for the Town, identifying the importance of providing space to accommodate a mix of land uses. The MDP promotes innovation in development forms through identifying mixed-use lands to accommodate more complete neighbourhoods.
3. **Shantz Village ASP:** The proposed amendment aligns with the following sections of the ASP:
 - a. Section 5.2 outlines a series of Guiding Principles, and the proposed development seeks to maintain strong transitions to adjacent lands, while providing quality development along a key corridor that increases employment opportunities in the Town.
 - b. Section 6.2 reinforces the priorities within the commercial areas, outlining the need for commercial uses for both the Shantz neighbourhood and the whole community with available access and parking, which have been articulated in the proposed development.
 - c. Section 6.10 prioritizes multi-modal access to the site, accommodating access for vehicles, pedestrians, and cyclists. The proposed access to 23rd Street and the retention of the trail corridor, increases vehicle access to the Shantz neighbourhood and provides opportunities for non-motorized traffic to circulate throughout the development.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

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RECOMMENDATION

Based on a review and evaluation of the potential impacts of the proposed development relative to the alignment with key strategic documents, the following is presented for your consideration:

1. Amend MDP 2012-09 to (as presented in the attached Bylaw 2022-05) to change the Shantz Village neighbourhood from “Industrial” to “Mixed-Use Lands”.
2. Amend Shantz Village Area Structure Plan, Bylaw 2016-04 (as presented in the attached Bylaw 2022-06) to change the subject lands from Residential to Commercial and to add the following phrase to Policy 6.10.5 “unless authorized by Alberta Transportation”.
3. Amend LUB 2019-04 (as presented in the attached Bylaw 2022-07) to redesignate the subject lands from R2-General Residential to C1-General Commercial.
4. Initiate the process to dispose of the existing MR lot.

Alternatively, Council may choose to proceed with the following options:

1. Request further information from Administration regarding any element of the proposed amendment to support a future decision.
2. Provide further direction to Administration to request additional or alternative amendments to support a future decision.

Administration recommends proceeding with the following:

1. That Council grant first reading to Bylaw 2022-05 amending the Municipal Development Plan.
2. That Council grant first reading to Bylaw 2022-06 amending the Shantz Village Area Structure Plan.
3. That Council grant first reading to Bylaw 2022-07 amending the Land Use Bylaw.
4. That Council set May 10, 2022, as the Public Hearing for Bylaw 2022-05, 2022-06, 2022-07, and for the disposal of Lot 7 MR.

TOWN OF DIDSBURY
Amending the Municipal Development Plan
Bylaw No. 2022-05

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend Municipal Development Plan 2012-09.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2012-09: Municipal Development Plan;

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

(1) This Bylaw may be cited as Amending Bylaw 2022-05 to amend the Municipal Development Plan 2012-09.

(2) Bylaw 2012-09, being the Town of Didsbury Municipal Development Plan, is hereby amended

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

1.1. This Bylaw may be referred to as the “Amending Municipal Development Plan Bylaw”

2. PROPOSED AMENDMENTS

2.1. That Map A: Overall Land Use Concept, of the Municipal Development Plan Bylaw 2012-09 be replaced with updated Map A as defined in Schedule A, to demonstrate a change in future land use from Industrial to Mixed Use Lands.

3. EFFECTIVE DATE

3.1. This Bylaw shall come into upon passing of the third and final reading.

Read a First time on this day of

Read a Second time on this day of

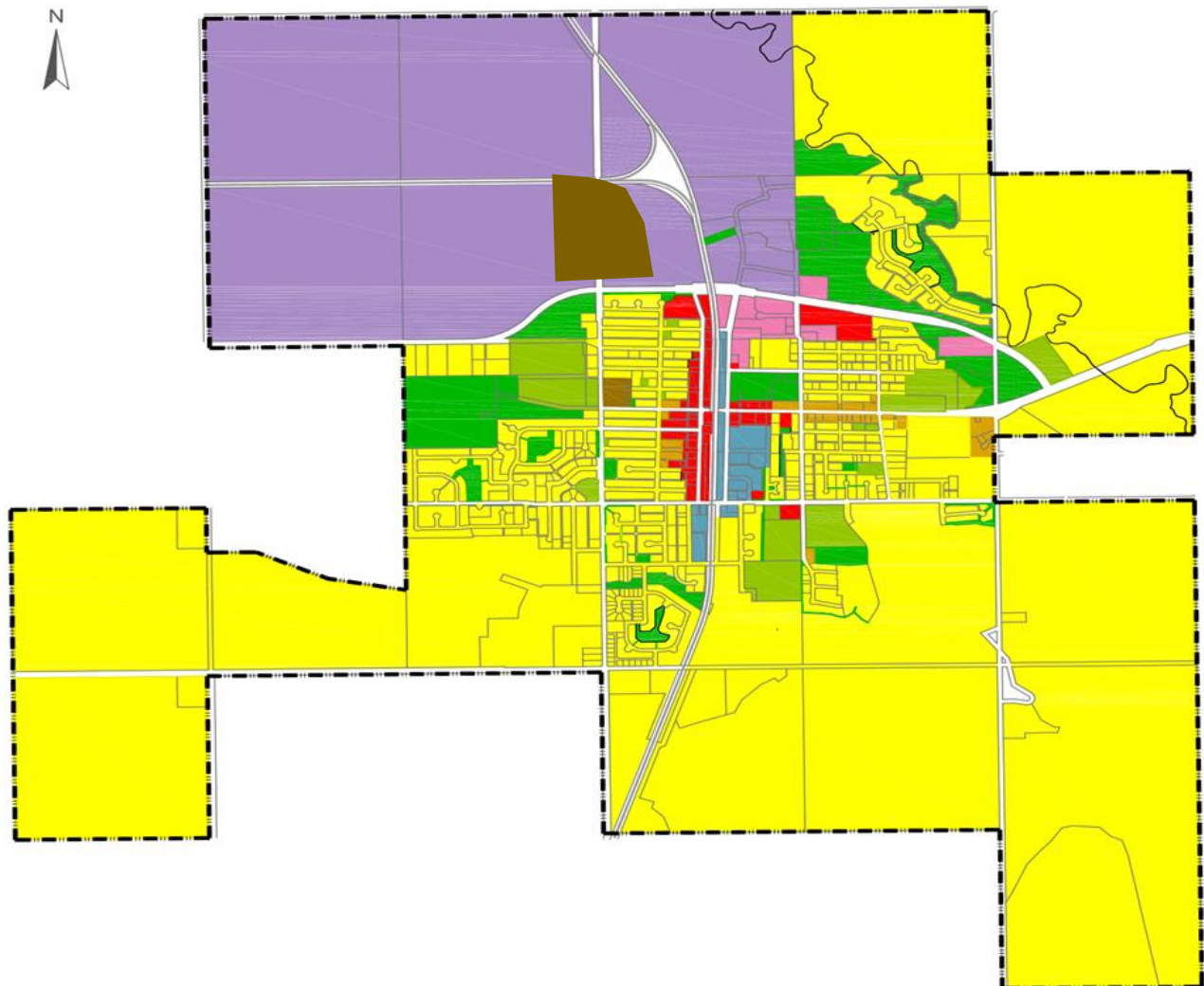
Read a Third and Final time on this day of

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

SCHEDULE A

Map A - Overall Land Use Concept



Legion

- Residential Lands
- Commercial Lands
- Residential Commercial Lands
- Mixed Use Lands
- Light Industrial Lands
- Industrial Lands
- Speacial Area
- Open Space/Recreation Lands
- Institutional Lands (School, Church, Hall, Hospital)
- Didsbury Boundary

NOTE:
This map may not be reproduced, in whole or in part, in any form or by any means without written permission of the Town of Didsbury.

Persons seeking area or site-specific information should contact the Planning Department (403-335-3391) and not rely on this conceptual map as an accurate basis for local planning issues.

Not to Scale
amended November 23, 2012



TOWN OF DIDSBURY
Amending the Shantz Village Area Structure Plan
Bylaw No. 2022-06

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend the Shantz Village Area Structure Plan 2016-04.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2016-04: Shantz Village Area Structure Plan;

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

- (1) This Bylaw may be cited as Amending Bylaw 2022-06 to amend the Shantz Village Area Structure Plan Bylaw 2016-04.
- (2) Bylaw 2016-04, being the Shantz Village Area Structure Plan, is hereby amended

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

- 1.1. This Bylaw may be referred to as the “Amending the Shantz Village Area Structure Plan”

2. PROPOSED AMENDMENTS

- 2.1. That Policy 6.10.5 of the Shantz Village Area Structure Plan 2016-04 be amended to state the following:
“The minimum intersection spacing along 23 Street shall be located 300 metres from the existing centre line of Highway 582, unless a lesser distance is approved by Alberta Transportation.”
- 2.2. That Figure 7: Land Use Policy Areas, of the Shantz Village Area Structure Plan Bylaw 2016-04 be replaced with updated Figure 7 as defined in Schedule A, to demonstrate a change in future land use from Residential to Commercial.

3. EFFECTIVE DATE

- 3.1. This Bylaw shall come into upon passing of the third and final reading.

Read a First time on this day of

Read a Second time on this day of

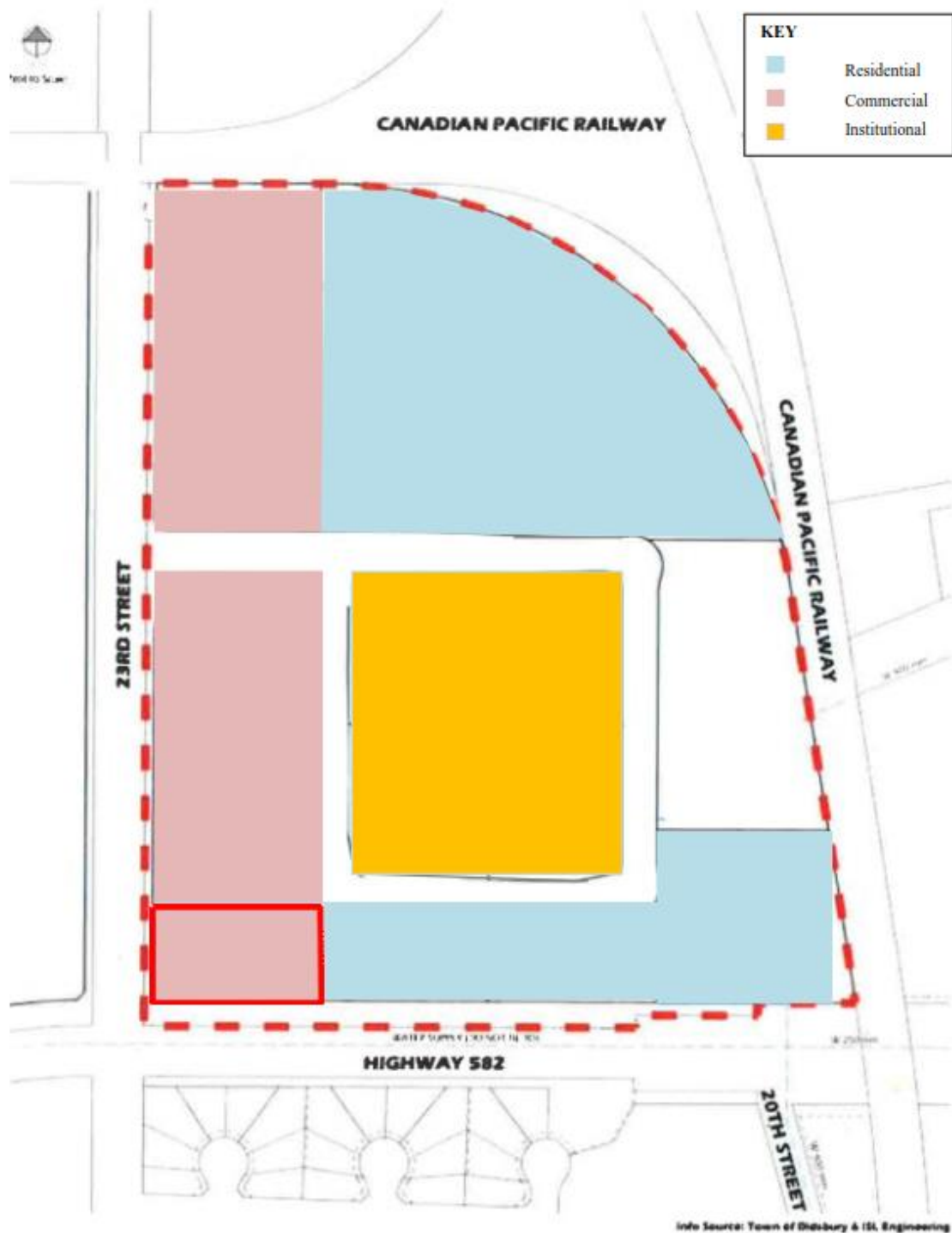
Read a Third and Final time on this day of

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

SCHEDULE A

Land Use Policy Area



TOWN OF DIDSBURY
Amending the Land Use Bylaw-Shantz
Bylaw No. 2022-07

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend Land Use Bylaw 2019-04.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2019-04: Land Use Bylaw;

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

(1) This Bylaw may be cited as Amending Bylaw 2022- to amend the Land Use Bylaw 2019-04.

(2) Bylaw 2019-04, being the Town of Didsbury Land Use Bylaw, is hereby amended

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

1.1. This Bylaw may be referred to as the “Amending the Land Use Bylaw-Shantz”

2. PROPOSED AMENDMENTS

2.1. That Appendix A, Map A, of the Land Use Bylaw 2019-04 be replaced with updated Map A Land Use District Map as defined in Schedule A, to demonstrate redesignation of parcels within the defined boundary from R2: Residential District – General to C1: Commercial District - General.

3. EFFECTIVE DATE

3.1. This Bylaw shall come into upon passing of the third and final reading.

Read a First time on this day of

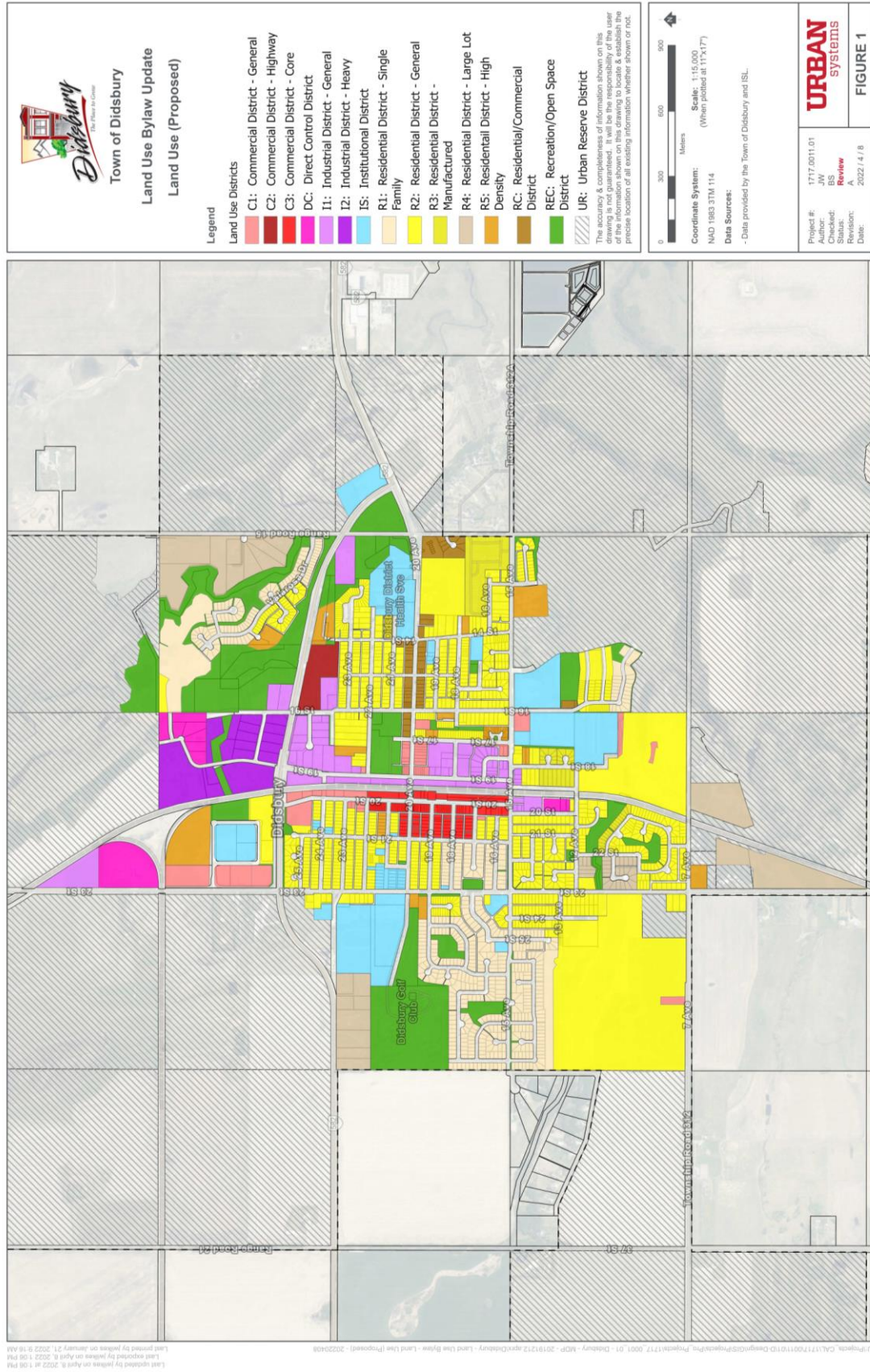
Read a Second time on this day of

Read a Third and Final time on this day of

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

SCHEDULE A





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 12, 2022
SUBJECT: 2021 Audited Financial Statements
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

The audit of the Town's financial statements took place in February of 2022.

BDO Canada LLP was present as a delegation to present the 2021 Audited Financial Statements.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Section 276(1) of the *Municipal Government Act* Chapter M-26 states that each municipality must prepare annual financial statements of the municipality for the immediately preceding year in accordance with Public Sector Accounting Standards.

The approved Audited Financial Statements and Financial Information Return must be provided to the Province by May 1, 2022.

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council move to approve the 2021 Audited Financial Statements as presented.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 12, 2022
SUBJECT: Write Off of Uncollectible Account
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

Town of Didsbury Policy FIN 005 – Accounts Receivable, states that the write off of tax accounts receivable of any value requires approval of Council.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Per the Provincial budget, the Province only pays 50% of Grants in Place of Taxes. The remaining amount is uncollectible and therefore should be written off. The total value of provincial taxes for the 2021 year was \$10,991.70. The Town recently received a 50% payment of \$5,495.85. Administration recommends that Council write off the remaining balance of \$5,495.85 to bad debt expense, and it would become an expense in the current year.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

To authorize the write off of the outstanding tax receivable balance for Roll #1398000 totalling \$5,495.85.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: April 12, 2022
SUBJECT: Operational Transit Funding – Support Motion for the Town of Olds
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

For many smaller municipalities, the challenge to be able to provide forms of transit for their residents, especially the vulnerable populations is three fold: the ability to provide potential dollars towards capital projects, grant writing resources and cumbersome application processes, and finally, finding additional dollars to operate.

At its annual fall convention, the Alberta Municipalities hosts its resolution session. Municipalities from across Alberta's urban centers submit resolutions on a variety of areas of concern to be vetted and voted upon by the Alberta Municipalities' membership and carried forward to the Provincial Government through Alberta Municipalities' advocacy efforts.

This resolution builds upon the City of Edmonton's approved 2020 AUMA resolution on Permanent Transit Funding, and AUMA's advocacy for stable and predictable funding for all municipalities, by highlighting the importance of small to medium municipalities having a voice in the development of the new rural transit fund and for this fund to provide operational support. The challenges for small to medium sized municipalities is very real. Just in the last few years, many provincial areas have become municipal responsibilities, without accompanying operating dollars and the inability to generate revenue as an offset to the operations of these new responsibilities.

As set out in the Alberta Municipalities Resolutions Policy, a resolution must address a topic of concern affecting municipalities on a regional or provincial level, and must be approved by the council of the sponsoring municipality and seconded by an additional municipal council before they are submitted. A resolution must not direct one or more municipalities to adopt a particular course of action or policy but must be worded as a request for consideration of an issue, including a call for action by Alberta Municipalities. The deadline for submitting a resolution for consideration at Alberta Municipalities 2022 Annual Convention is Tuesday, May 31, 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Town of Olds Council made the following motions at their March 28, 2022 Regular Council Meeting regarding a Transit Resolution:

That Council approve the *Operational Transit Funding for Small to Medium Sized Municipalities* resolution, as presented.

That Council request that the Town of Didsbury second the *Operational Transit Funding for Small to Medium Sized Municipalities* resolution

Please find attached the DRAFT resolution that was approved by the Town of Olds.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council move to second the Town of Olds for the Operational Transit Funding for Small to Medium Sized Municipalities resolution.

Title of resolution: Operational Transit Funding for Small to Medium Sized Municipalities

Moved by: Town of Olds

Seconded by:

WHEREAS one in five Canadians live in rural communities. Rural¹ communities in Canada account for nearly 30% of the nation's gross domestic product;²

WHEREAS the Government of Alberta has communicated, “As Alberta’s economy and population grows, public transportation provides safe, accessible, affordable and environmentally sustainable transportation options to connect Albertans to work, recreation, services and each other;³”

WHEREAS eighteen (18) Alberta municipalities, out of approximately 350, have the ability to provide transit services through established infrastructure;

WHEREAS a majority of capital transit funding opportunities have been designed only for those established systems, and conversely, small to medium sized municipalities do not have the financial resources to take advantage of funding opportunities; and

WHEREAS the Government of Canada has communicated, “For Canadians living in rural, remote and small communities, improving the way people access goods and services, get to and from work, to medical appointments, and to various destinations, presents unique challenges that require unique solutions.”⁴ Intercommunity travel is necessary for areas outside of major travel routes for many of the vulnerable population.

IT IS THEREFORE RESOLVED THAT the Alberta Municipalities advocate to the Government of Alberta to ensure sustainable and predictable operating funding opportunities be expanded under the new Rural Transit Fund for small to medium sized municipalities to even begin their transit planning journey.

FURTHER, BE IT RESOLVED THAT the Alberta Municipalities advocate to the Federation of Canadian Municipalities to ensure the new Rural Transit Fund be expanded to include further operational funding, outside of the Active Transportation Fund and the Zero Transmission Fund for the small to medium sized municipalities.

BACKGROUND:

History shows that advocacy for a national transportation strategy has come to fruition by way of the first Permanent Public Transit Fund, announced in February 2021. The \$14.9 billion will be provided at \$3 billion per year, for the next eight years to larger municipalities. This new fund will provide cities and communities with predictable transit funding. Subsequent to that, the federal government announced a new Rural Transit Fund in March 2021. The \$250 million **Rural Transit Fund is dedicated to “support unique transportation solutions”⁵ in rural, remote and small communities**, as there is no one size fits all solution. As part of the *Investing in Canada* plan, this fund will support the planning and deployment of innovative mobility solutions in rural communities.

¹ <https://www.statcan.gc.ca/eng/subjects/standard/pcrac/2016/definitions>

² Rural Opportunity, National Prosperity, an Economic Development Strategy for Rural Canada, Infrastructure Canada, June 2019, Page 5

³ <https://www.alberta.ca/provincial-transit-engagement.aspx>

⁴ <https://www.canada.ca/en/office-infrastructure/news/2021/03/government-of-canada-announces-first-federal-fund-dedicated-to-rural-transit-solutions.html>

⁵ <https://www.canada.ca/en/office-infrastructure/news/2021/03/government-of-canada-announces-first-federal-fund-dedicated-to-rural-transit-solutions.html#:~:text=The%20new%20Rural%20Transit%20Fund%20will%20provide%20%24250,deployment%20of%20innovative%20mobility%20solutions%20in%20rural%20communities.>

*"The first ever Rural Transit Fund recognizes that Canadians living in rural and remote areas and in small communities have unique transportation challenges that require flexible, tailored solutions. We'll work with communities to find the best transit solutions and provide the support to make them a reality, creating local jobs and growth, helping to tackle climate change, and building more inclusive communities."*⁶

- Catherine McKenna, former Minister of Infrastructure and Communities

On January 27, 2022, the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities called for applications under three programs offered through the Rural Transit Fund. All three speak to capital funding parameters, however, two offer an operational funding component, the Zero Emission Transit Fund, and the Active Transportation Fund.⁷ While this opportunity is welcomed, it is one, a very small amount, and two, the funding is limited to trails, pathways, and most especially, geared towards established systems and infrastructure.

Further transit strategy advocacy:

- There was a national call from FCM by way of an adopted resolution, Rural Intercity Transit Strategy⁸, speaking to the coordination of a national strategy through all levels of government in 2018. From that, the Federation of Canadian Municipalities in their "Building better lives with Budget 2020"⁹ and "Building Back Better Together 2021"¹⁰ budget recommendation submission to the federal government supported a range of rural mobility and transportation solutions.
- Delegates at the 2021 FCM's annual conference adopted a resolution on Emergency Federal Support for Inter-Community Passenger Bus Service, which reinforces "the need for distinct and targeted solutions to address the unique capital and operating needs for long-distance routes."¹¹
- Canadian Urban Transit Association (CUTA) Marco D' Angelo President and CEO, in a letter to then Minister of Transport "Transit builds and empowers Canadian communities of all sizes from coast to coast. Rural inter-city bus services connect Canadians across the country to each other and to basic social services, like healthcare and education. Connected communities help to foster social equity and inclusion, and give rise to economic opportunities for Canadians. In a country as vast as our own, rural inter-city bus services provide a lifeline that may be difficult to quantify, though invaluable to those who rely on it."¹²
- The Province of Alberta completed extensive engagement to create a provincial public transportation strategy in 2014. The draft strategy, "Connecting Albertans with Each Other and the World: A Long-Term Transportation Strategy for Alberta"¹³ outlined seven goals, of which recommended Goal 3, speaks the strongest to intercommunity transit.

This resolution builds upon the City of Edmonton's approved 2020 AUMA resolution on Permanent Transit Funding, and AUMA's advocacy for stable and predictable funding for all municipalities, by highlighting the importance of small to medium municipalities having a voice in the development of the new rural transit fund and for this fund to provide operational support. The challenges for small to medium sized municipalities is very real. Just in the last few years, many provincial areas have become municipal responsibilities, without accompanying operating dollars and the inability to generate revenue as an offset to the operations of these new responsibilities.

⁶ Infrastructure Minister Catherine McKenna <https://www.cbc.ca/news/politics/rural-transit-funding-mckenna-1.5967875>

⁷ <https://www.canada.ca/en/office-infrastructure/news/2022/01/government-of-canada-calls-for-applications-for-funding-to-expand-public-transit.html>

⁸ <https://data.fcm.ca/home/fcm-resolutions.htm?lang=en-CA&resolution=ea2984c0-5c2c-e811-adbf-005056bc2614&srch=%&iss=&filt=false>

⁹ <https://fcm.ca/en/resources/building-better-lives-budget-2020>

¹⁰ <https://data.fcm.ca/documents/COVID-19/fcm-building-back-better-together.pdf>

¹¹ <https://data.fcm.ca/home/fcm-resolutions.htm?lang=en-CA&resolution=b7856f48-3ec5-eb11-85b0-005056bc2614&srch=%transit%&iss=&filt=false>

¹² https://cutaact.ca/wp-content/uploads/2021/01/letter_-_transport_minister_marc_garneau_-_rural_inter-city_bus_services_in_western_canada_-_august_2018-1.pdf

¹³ <https://open.alberta.ca/dataset/0a906f69-00e1-418a-aeef-78e948239103/resource/3cd7b7d6-5649-4ce7-8927-57c287a99774/download/2014-transportation-strategy-alberta-draft-2014-04.pdf>

For many of these smaller municipalities, the challenge to be able to provide forms of transit for their residents, especially the vulnerable populations is three fold: the ability to provide potential dollars towards capital projects, grant writing resources and cumbersome application processes, and finally, finding additional dollars to operate.

As seen by the table below, all municipalities over the 12,500 population have the ability for intercommunity travel, where a majority of the 7,500-12,500 populations do not.

Out of 16 municipalities, a majority have some form of transportation, and at least half of all municipalities listed, already subsidize their intra-community transit in some form or another to ensure their residents can tend their daily needs. Of these municipalities, a majority of these offerings are available to seniors and residents with mobility or intellectual disabilities. And of those, the larger municipalities have one or more busses in service, and others with vans.

Transportation Availabilities Overview¹⁴

	Population (2020)	Intra-community	Inter-community	Subsidized	Users
Blackfalds	11,974	Yes	Yes	Yes - Part of property tax, \$4.59/month	Public
Morinville	10,571	No*	No*	n/a	n/a
Hinton	10,308	Yes	Yes	Yes - 2 out of 3 services at \$350,000 annually and one at 81%	Public Physical or intellectual disability Seniors/disabled
Whitecourt	10,229	Yes	No*	Yes - 1 out of 2 services	Public Seniors and disabled
Olds	9,753	Yes	No*	Yes	50+ / Mobility issues
Taber	9,105	No*	No*	n/a	n/a
Coaldale	8,933	No*	No*	No longer in service	n/a
Edson	8,524	Yes	No*	No	Seniors Mobility issues/disabilities
Drumheller	8,223	Yes	Yes	No	Ages 50+ Mobility issues/disabilities
Innisfail	7,957	No*	No*	Rural Transportation Pilot Program – discontinued	
Ponoka	7,525	Yes	Yes	Yes - \$10,000	Handicap
Camrose	19,333	Yes	Yes	1 is \$28/household 3 rd no longer in service	Public
Sylvan Lake	16,351	No*	Yes	No Community donors	
Brooks	15,805	Yes	Yes	In town yes/ regional no Regional: Government of Alberta Regional Collaboration Grant Brooks and District Health Foundation \$10,000	Seniors Intellectual and physical disabilities Public (Medical bookings take priority)
Lacombe	14,109	Yes	Yes	Yes	Seniors/Mobility issues/illness
Wetaskiwin	12,996	Yes	Yes		Seniors/Mobility issues

**Does not include taxi service.*

¹⁴ Community Transportation Briefing Note, Prepared by Maria Lemon, Summer Student Intern, Town of Olds, May 10, 2021

"Lack of transportation in rural areas compounds the effects of aging and poverty by limiting access to medical and essential life needs. The problem is complex because of the vast area to be served and the reality that rarely are two or more people travelling to the same location at the same time." ¹⁵

"In some of these communities, if you don't have good transit, it's a real disadvantage." I hear from mayors. They say it's a disadvantage to attract investment because people want to go where you have good public transit, [where] you're able to get around."¹⁶

In order to become part of the transit solution, while small to medium sized municipalities have the opportunity to apply for capital funding, the operational funding mechanism is the greatest barrier to overcome. Including municipalities in the development of this fund is imperative and all municipalities should have a voice in the creation of programs that can complement local solutions.

¹⁵ Kelly Taylor, Executive Manager, Rural Rides <https://www.newswire.ca/news-releases/government-of-canada-announces-first-federal-fund-dedicated-to-rural-transit-solutions-865678376.html>

¹⁶ Infrastructure Minister Catherine McKenna <https://www.cbc.ca/news/politics/rural-transit-funding-mckenna-1.5967875>



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: April 12, 2022
SUBJECT: Communities in Bloom 2022
ORIGINATING DEPARTMENT: Community Services

BACKGROUND/PROPOSAL:

The vision of the Communities in Bloom Canada organization is “to inspire all communities to enhance the quality of life and our environment through people and plants in order to create community pride.” This world-wide program focuses on a volunteer and partnership-driven competition process that fosters community strength, involvement and continuous improvement.

The Town of Didsbury has entered the provincial Communities in Bloom (CIB) program this year after a four-year hiatus, with our last entry being in 2017. We will be participating in the Friends: Evaluated category in 2022, a non-competitive stream that is offered as a great way to ease back into the CIB program without the pressure of competing that initial year. The cost to participate in the Friends: Evaluated stream is \$340 in 2022.

During July or August, a group of trained, volunteer judges will visit Didsbury to complete their evaluation of our community relative to CIB criteria. Using “Bloom Ratings” of 1-5, we will be evaluated on the following categories: Community Appearance, Environmental Action, Heritage Conservation, Tree Management, Landscape, and Plant & Floral Displays. Our rating will be announced in the Fall 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Since the beginning of 2022 the Town of Didsbury, through our Parks department, has worked to establish a volunteer CIB committee to tackle this year’s program. This group of area residents have a passion for gardening, landscaping, the environment, and of course, for Didsbury! They are motivated to contribute to our CIB entry, but also to improving our community through their combined efforts. Projects that are planned for our 2022 evaluation include:

- Landscaping improvements at the Welcome to Didsbury sign at the east entrance to town
- The Didsbees Sanctuary project, funded by the TD Friends of the Environment grant, that will see bee hives installed safely into our community this June
- Location of community garden beds within the community
- Enhanced flower beds, baskets and barrels within the community

Through grant funding, volunteer efforts and donations, the costs for participation in the 2022 CIB stream are minimal. Shared skills, experience, time and plantings/seeds, will encourage community involvement and commitment all while improving Didsbury.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council endorse the Town of Didsbury Communities in Bloom participation in 2022.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 12, 2022
SUBJECT: Appointment to the Municipal Planning Commission
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

In accordance with Bylaw 95-30: The Municipal Planning Commission (MPC) consists of seven (7) members who are appointed by Resolution of Council. Two (2) members of Council are appointed to the MPC and are included in the seven (7).

Each member is appointed for a two (2) year term; however their appointments are reaffirmed each year at the Organizational Meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

With the passing of Mel Crothers, a position became available on the MPC. Advertisements were placed on the Town of Didsbury website and in the Albertan asking for applications.

Three (3) applications have been received, which will be reviewed at the Closed session.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council accept the update on the appointment to the Municipal Planning Commission as information pending the discussion in Closed session.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 12, 2022
SUBJECT: Letter of Support for the Active Transportation Fund
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Town of Didsbury recently submitted an application to apply for funding under the Active Transportation Fund (ATF).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

If awarded, this funding will be used towards the development of a Pedestrian Connectivity Master Plan to map out a network of trails and pathways that will connect throughout the Town.

To bolster the application, Administration requested a Letter of Support from Mayor Hunter on behalf of Council, which due to tight timelines was needed prior to this meeting. The following letter was submitted with the application and is now being brought for Council's approval.

ALIGNMENT WITH STRATEGIC PLAN

3. Infrastructure & Asset Management

RECOMMENDATION

That Council approve the Letter of Support from Mayor Hunter on behalf of Council for the application for funding under the Active Transportation Fund.

Government of Canada
Infrastructure Canada

March 29, 2022

Re: Active Transportation Fund (ATF)

Dear Selection Committee:

The Town of Didsbury is delighted to have the opportunity to apply for funding under the Active Transportation Fund (ATF).

If awarded, this funding will be used towards the development of a Pedestrian Connectivity Master Plan to map out a network of trails and pathways that will connect throughout the Town. This has been recognized as a significant community need for some time and it is paramount that the Town of Didsbury is able to offer residents and visitors safe alternatives to driving.

The Pedestrian Connectivity Master Plan will grant universal accessibility, creating equal opportunity for mobility of all trail users. It will steer foot-traffic in the direction of local businesses, expanding Didsbury's economic climate. It will serve as an advocacy for more community space, improved air quality, and reduced greenhouse gas emissions. Ultimately, it will foster a vibrant, healthy community, improving the well-being of residents and visitors alike.

Following the Pedestrian Connectivity Master Plan, the capital element titled the Pedestrian Continuity Network Improvement Program is set to commence in 2024, as outlined on the Town of Didsbury's Draft 2022–2027 Multi-Year-Capital-Plan. The framework of this Plan under the Active Transit Fund will help establish the Town's future annual capital contributions to the trails and pathways.

Please accept this Letter of Support for the application towards the Active Transportation Fund (ATF).

Sincerely,

On behalf of Council



Rhonda Hunter,
Mayor

Cc: Town of Didsbury Council
Ethan Gorner, Chief Administrative Officer



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: April 12, 2022
SUBJECT: Treated Effluent Diversion Agreement TransGlobe Energy Corporation
ORIGINATING DEPARTMENT: Engineering & Infrastructure

The Town has been contacted by a sub consultant of TransGlobe Energy Corporation (TGEC) regarding the use of the treated effluent impounded in our long-term wastewater storage lagoon located east of Town within Mountain View County. The consultant is tasked with securing access to water sources for use in the energy sector. Our long-term storage lagoon was identified as being a potential source.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration has confirmed that the consultants working on behalf of TGEC will liaise with Alberta Environment to secure the licensing for the diversion of the treated effluent, manage the collection of volumes, and complete yearly reporting obligations. In essence the program does not require any involvement from Administration for the diversion.

TGEC is seeking a five (5) year agreement for access to the treated effluent. The compensation is broken down into the following three mechanisms:

1. For annual diversions totaling up to 10,000 m³, the company will supply the Town with gravel of suitable grade and services for access road maintenance and site maintenance of the NW 10-031-01 W5M lagoon as requested by the Town, totaling a value of \$7500 (excluding taxes).
2. When annual diversions exceed 10,000 m³, the company agrees to purchase access to the treated effluent from the Town for the set amount of \$0.75/ m³ for the volume in excess of 10,000 m³. Invoices will be issued monthly from the Town to the company. Payment is expected within 30 days of receiving the invoice.

This equates to a potential revenue of \$48,750 in year one, and the potential for up to \$56,250 for each additional year of the agreement. It is important to note these revenues are the maximum potential and could be zero if TGEC does not have a project near which requires the water source.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council approve Administration to finalize the agreement with TransGlobe Energy Corporation with revenues to be allocated to the Wastewater Reserve.

Town of Didsbury, Alberta Treated Effluent Usage & Access Agreement

This agreement is entered effective as of: June 1, 2022 (“effective date”) with an expiry of May 31, 2027 (“expiry date”) between the parties of the **Town of Didsbury** (the ‘town’) and **TransGlobe Energy Corp.** (the ‘company’), for the permission to access and divert treated effluent from the wastewater system up to a maximum annual volume of 75,0000 m³/year in accordance with the *Interim Guidance to Authorize Reuse of Municipal and Industrial Wastewater*.

The wastewater system is located within **SE 17-031-01 W5M & NW 10-031-01 W5M** and operates under Environmental Enhancement and Protection Act (EPEA) approval 00000607-02-00 (including all amendments) in accordance with the *Alberta Wastewater and Storm Drainage Regulation and Code of Practice for Wastewater Systems Using a Wastewater Lagoon*.

This agreement is solely for the diversion of treated effluent from the NW 10-031-01 W5M storage cell.

The parties agree to the following terms and conditions of this agreement:

- a. Termination of the agreement
- b. Fees and payment for access to the treated effluent
- c. Responsibilities
- d. Methods of diversion and tracking
- e. Rules of access and diversion.

Further details of the above terms and conditions:

a. Termination of the agreement:

Either party may terminate the agreement party if any of the conditions stipulated in the agreement are not being met or if mutually agreed upon to terminate the agreement prior to the expiry date.

b. Fees and payment for access to the treated effluent:

The company agrees to the following access fee structure:

1. For annual diversions totaling up to 10,000 m³, the company will supply the town with gravel of suitable grade and services for access road maintenance and site maintenance of the NW 10-031-01 W5M lagoon as requested by the town, totalling a value of \$7500 (excluding taxes).
2. When annual diversions exceed 10,000 m³, the company agrees to purchase access to the treated effluent from the town for the set amount of \$0.75/ m³ for the volume in excess of 10,000 m³. Invoices will be issued monthly from the town to the company. Payment is expected within 30 days of receiving the invoice.

c. Responsibilities:

The town is responsible for operating in accordance of their EPEA approval, *Alberta Wastewater and Storm Drainage Regulation*, *Storm Drainage Regulation* and *Code of Practice for Wastewater Systems Using a Wastewater Lagoon*, and letter of authorization (LOA) as issued in consideration of the *Interim Guidance to Authorize Reuse of Municipal and Industrial Wastewater*.

The company must ensure they have any and all permits, LOAs, licences and approvals as deemed required by the Alberta Energy Regulator (AER) and Alberta Environmental & Parks (AEP) in accordance with *EPEA* and the *Water Act*.

As per AER bulletin 2014-38, municipal wastewater is not permitted to be transferred via Temporary Surface Water Pipelines. Should the company wish to transfer the effluent via Temporary Surface Water Pipelines, the company will obtain any required permits, LOAs, licences and approvals to do so and will be responsibly for any required sampling or analytical testing in pursuit of applicable permits, LOAs, licences and approvals. The town will allow the company access to the wastewater system for sampling if required.

The town will not assume any responsibility or liability should a monetary fine be issued for the company fail to obtain any and all permits, LOAs, licences and approvals as deemed required by the AER and AEP. In the event of a fine being issued, the company will assume responsibility to pay any monetary fines issued.

d. Methods of diversion and tracking:

Treated effluent is stored within the **NW 10-031-01 W5M** Storage Cell of the wastewater system. The company may only divert from this cell as it contains wastewater that is acceptable for discharge and therefore the only effluent available for re-use in accordance with the *Interim Guidance to Authorize Reuse of Municipal and Industrial Wastewater*.

The company will divert from the Storage Cell in a manner that allows the diverted volume to be metered. The company will record the date, times of diversion (pump start/stop time of day), meter volume, point of diversion and point of use each event of diversion (every pump start/stop) on to a Bill of Lading (tracking ticket). Copies of the tracking ticket will be provided by the company to the town on daily basis via email to _____.

The company is only allowed to divert the effluent for use at within TransGlobe Licenced Leases within the included points of use map.

e. Rules of access and diversion:

- The company will ensure all equipment (trucks, tanks, pumps, hose, etc.) have been cleaned and must be free of any potential contaminate (hydrocarbons, chemical residue, etc.) as to not contaminate the town's wastewater system.
- Any flushing, cleaning, maintenance, etc. of equipment within or adjacent to the town's wastewater system is strictly prohibited
- The company is required to take precautions/mitigative measures to prevent/contain any oil/coolant leaks.
- The company is required to immediately contain and clean up any leaks from their equipment
- Noise level are to be kept to a minimum; no use of engine retarder or Jake brakes allowed
- All company personal are required to work in a safe manner i.e. no climbing on trucks/tanks without proper fall protection/controls
- Tracking tickets as described in section (d) must be completed and submitted to the town via email daily
- If issued by the AER, all trucks diverting effluent must carry a copy of the diversion licence

This agreement constitutes the entire understanding between the parties. The agreement may not be amended or modified unless in executed in writing by both parties.

This agreement is being entered by the authorization of:

This consent to access is authorized by:

And agreed to by:

Of The Town of Didsbury, Alberta

Of TransGlobe Energy Corp.

DATED: _____

DATED: _____



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE
SUBJECT
ORIGINATING DEPARTMENT

April 12, 2022
21st Street Revitalization
Engineering & Infrastructure
7.8 **REVISED**

BACKGROUND/PROPOSAL:

21st Street is a high traffic commercial district access route in poor condition with aged deep utilities and an undersized water mains. The revitalization is on the multi-year capital plan and is a high priority project. Due to the length of the corridor, the project was split over two phases anticipated to progress up to the north side of the 18th Avenue intersection. Council approved the design and tendering of 21st Street north of 15th Avenue up to 17th Avenue as the initial phase for the commercial access corridor.

In late 2021 ISL began detailed design of the first phase and in early 2022 Council approved the subsequent phase's design. The Phase 1 Construction component unexpectedly came in higher than the \$1,050,000.00 estimate at a minimum of \$1,181,099.85. At this point, aware of forthcoming supply chain issues and inflation risks, administration in conjunction with ISL decided to include a provisional component within the 2022 tender for the subsequent phase of construction. The decision was based on the potential to take advantage of economies of scale where we could maximize investment return by minimizing mobilization, increasing quantiles of scarce resources (pipe/asphalt/concrete) and minimize construction engineering costs. The execution of the provisional scope would significantly improve the most deteriorated segments of the corridor.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Bidder	Verified Tendered Price Schedule A*	Verified Tendered Price Schedule B*	Verified Total Tendered Price*	Variance from Low Bid
Ruby Rock Asphalt Works Ltd	\$1,181,099.85	\$688,924.71	\$1,870,024.56	-
Kaon Infrastructure Ltd.	\$1,227,350.36	\$645,143.03	\$1,872,493.38	0.1%
PME Inc.	\$1,396,147.37	\$921,264.09	\$2,317,411.46	24.0%
Northside	\$1,471,873.67	\$889,653.48	\$2,361,527.15	26.3%
White Fox Group Ltd.	\$1,549,279.00	\$794,064.23	\$2,509,278.50	34.2%
Urban Dirtworks Inc.	\$1,696,563.30	\$966,169.92	\$2,515,448.92	34.6%
Professional Excavators & Construction Inc.	\$1,715,214.27	\$819,385.97	\$2,617,827.39	40.0%
Elite Site Services	\$1,939,839.83	\$1,008,696.15	\$2,948,535.98	57.7%

In addition, ISL Construction administration expenses are expected to be approximately \$60,000 for the work done in 2022.

Given the values received from the tender, an adjustment to the 2022 Capital Budget and the 2022-2027 Multi-Year Capital Plan will be required. The following table highlights the changes associated with the options available.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

Option 1					
Tender Reference ID	Phase	Year of Construction	Current	Proposed	Difference From Engineer's Estimate
Schedule A	15th Ave to 17th Ave	2022	\$1,050,000	\$1,250,000	\$ 200,000
Schedule B	17th Ave to 18th Ave	2022	\$ 796,000	\$ 690,000	\$ (106,000)
				Net change	\$ 94,000
Option 2					
Tender Reference ID	Phase	Year of Construction	Current	Proposed	Difference From Engineer's Estimate
Schedule A	15th Ave to 17th Ave	2022	\$1,050,000	\$1,250,000	\$ 200,000
Schedule B	17th Ave to 18th Ave	2023	\$ 796,000	\$ 796,000	\$ -
				Net change	\$ 200,000

The intended goal of reduced investment with increased volume of activity is evident in the savings identified from above. The savings are approximately \$100,000 vs executing the two phases in consecutive years. It is also important to note the engineer's estimate for work executed in 2023 is based on 2020 pricing. It is conceivable tenders in 2023 will continue to increase over engineers' estimates and may result in additional funding to accomplish the same work next year.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Economic Prosperity

RECOMMENDATION

1. Council approve either:

Option 1: Schedule A and Schedule B to be completed in 2022, with a net project increase of \$94,000 over the next two years, and that the 2022 Capital Budget and 2022-2027 Multi-Year Capital Plan be amended accordingly and brought back for approval.

OR

Option 2: Schedule A to be completed in 2022 and Schedule B to be completed in 2023 as initially scheduled with a net project increase of \$200,000, and that the 2022 Capital Budget and 2022-2027 Multi-Year Capital Plan be amended accordingly and brought back for approval.

AND

2. That Council approve to award the 21st Street Revitalization Project to Ruby Rock Asphalt Works Ltd.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: April 12, 2022
SUBJECT: Alberta Provincial EMS Advisory Committee
ORIGINATING DEPARTMENT: Office of the Mayor

BACKGROUND/PROPOSAL:

The Alberta Provincial EMS Advisory Committee provides immediate and long-term recommendations that will better support staff and ensure a strengthened and sustainable EMS system for Albertans needing EMS services now and into the future.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

This is a large committee with representation from both Rural Municipalities of Alberta (RMA) and Alberta Municipalities (Alberta Munis).

Mountain View County is requesting the urban municipalities provide an overview of our concerns regarding EMS in our area and any suggestions and recommendations we may have.

Council is being asked to provide your input, suggestions, and recommendations regarding concerns about EMS in our area, which will be forwarded by Mayor Hunter on behalf of Council to Mountain View County. Reeve Aalbers, as indicated, will forward all provided input from our region to RMA. A copy of these concerns will also be provided to the Alberta Municipalities Representative for inclusion in the review process.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council move to forward the following recommendations to Reeve Aalbers, Mountain View County:

Alberta EMS Provincial Advisory Committee

Providing immediate and long-term recommendations to enhance Emergency Medical Services (EMS) provided to Albertans.

Overview

The Alberta EMS Provincial Advisory Committee was established to address the growing demand for Emergency Medical Services (EMS) across our province.

Calls to 911 have increased 30% since the spring of 2021, largely related to the COVID-19 pandemic and the opioid crisis. This added strain leads to increased pressure on the EMS system and the people who work in it.

The advisory committee will provide immediate and long-term recommendations that will better support staff and ensure a strengthened and sustainable EMS system for Albertans needing services now and into the future.

Mandate

The advisory committee will focus on the issues facing EMS, such as system pressures that may cause service gaps, staffing issues, and hours of work. This includes issues related to ground ambulance, air ambulance and dispatch.

Advisory committee members will also:

- review procedures and policies related to the delivery of EMS services in the province
- identify current and emerging issues that impact EMS service delivery in Alberta
- develop recommended strategies or actions to address the issues
- track progress, evaluate results and report on progress

Throughout this work, the committee will provide regular updates and recommendations to the Minister of Health to be actioned in the short-term.

The committee will submit their initial formal report to the Minister in May 2022, and a final and more detailed report with long-term recommendations in July 2022.

Get involved

Albertans are invited to email their suggestions on ways to improve EMS to emsadvisorycommittee@gov.ab.ca. Email submissions will be reviewed by the committee, but will not be responded to.

Advisory committee members

Co-Chairs:

- RJ Sigurdson, MLA Highwood
- Tracy Allard, MLA Grande Prairie

Members:

- Tany Yao, MLA Fort McMurray-Wood Buffalo
- Executive Director, Health Service Planning and Quality, AH
- Provincial Director, Emergency Health Services, AH
- Senior Leadership Representative from AHS EMS
- Medical Director, AHS EMS
- Representative Member of Emergency Strategic Clinical Network
- Leadership representatives from AHS-contracted EMS providers (including a cross section of for profit, municipal, not-for-profit, Indigenous, and representing different zones across Alberta that reflect remote, rural, urban regions)
- Leadership representative from Alberta College of Paramedics
- Leadership representative from the Health Sciences Association of Alberta
- Leadership representative from the International Association of Fire Fighters
- Leadership representative from the Alberta Paramedic Association

- Representative from Public Post-Secondary Institution that offers paramedic education
- Member of the Rural Municipalities Association
- Member of Alberta Municipalities
- Leadership representatives from First Nations Communities
- Leadership representative from a Metis Community
- Patient Family Advisory member

Outcomes

The committee's work, combined with actions already in progress, will improve EMS capacity in the coming months and will help inform a 5 to 10 Year EMS Service Plan for the province. The service plan is currently in development by AHS, in collaboration with the department, and is expected to be completed by September 2022.

Additional actions to address EMS pressures

AHS 10-point plan

Alberta Health Services (AHS) has a 10-point plan to add capacity to EMS and ensure the most critical patients receive immediate care.

Actions currently underway:

1. developing a strategic provincial service plan for EMS delivery in the province
2. hiring more paramedics
3. launching pilot projects to manage non-emergency inter-facility transfers
4. initiating an 'hours of work' project to help ease staff fatigue
5. transferring low priority calls to other agencies in consultation with EMS physicians
6. stopping the automatic dispatch of ambulances to motor vehicle collisions that don't have injuries
7. completing an evaluation by an emergency communications officer to determine if an ambulance from out of area, though it may be closest to a 911 call, is most appropriate to respond

Actions to be rolled out soon:

8. creating a new integrated operations centre in Calgary
9. implementing a pilot project in Red Deer that will manage most patient transfers between facilities with dedicated transfer units, freeing up ambulances to handle emergency calls
10. allowing ambulances to be pre-empted from assignments, instead of being automatically dispatched when a 911 call is received, to ensure more ambulances are available for critical patients

EMS dispatch system review

In February, the province will issue a request for proposals to conduct an independent review of Alberta's province-wide EMS dispatch system. This will provide further opportunities to identify and address ongoing pressures, and improve effectiveness and efficiency.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 12, 2022
SUBJECT: Strategic Planning Consultants
ORIGINATING DEPARTMENT: Office of the Mayor

BACKGROUND/PROPOSAL:

At the March 5, 2022 Operating Budget Meeting, Council made a motion for Administration to bring back references for Strategic Planning Consultants, Rynic Strategic Solutions, WCS and Westwind Management.

At the March 17, 2022 Operating Budget, Council made a motion for Councillor Williams, Councillor Windsor and Mayor Hunter to form an Ad Hoc Committee to explore Strategic Planning Consultants with recommendations to be presented at the March 22, 2022 Regular Council Meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Ad Hoc Committee will provide their findings and recommendations to Council for a decision on choosing a Strategic Planning Consultant.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION (3 separate motions)

That Council approve the contracting of Rynic, Chris Fields, in the amount of \$16,575 for the 2022 Strategic Planning Workshop and that the process be funded from General Reserves.

AND

That Council approve a contingency, if needed, of up to \$2000 for Enhanced Community Engagement for the 2022 Strategic Planning Workshop process to be funded from General Reserves.

AND

That Council endeavor to complete the 2022 Strategic Planning process by mid-June 2022 based on the consultant's availability for workshop dates.

Dates for consideration:

May 2 to 6

May 9 to 12

May 23 to May 31

June 7 to June 24 (not June 17-19)



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 12, 2022
SUBJECT: 2022 Operating Budget
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

On Monday, April 11, 2022, Council held a Special Council Meeting for the purpose of reviewing and discussing the draft Operating Budget.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Based on the decisions from that meeting, Council may provide any further direction on the budget, with regards to the multiple tax revenue reduction options or funding increase options, as contained in the attached document from March 31, 2022.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

As directed by Council.

AND/OR

Council may consider scheduling an additional budget meeting, which could be held on one of the following:

Thursday, April 14th or Monday, April 25th.



COUNCIL BUDGET MEETING
DRAFT 2022 OPERATING BUDGET
Thursday, March 31, 2022 at 6:00 p.m.

Page 1 of 3

PART 1 – DRAFT BUDGET STARTING POINT OPTIONS

OPTION 1 – DRAFT 2022 OPERATING BUDGET

	TAX REVENUES (today's dollars)	TAX REVENUES
2018	\$ 5,430,574	\$ 4,922,275
2019	\$ 5,260,650	\$ 4,837,046
---- special pandemic budgets ----		
2020	\$ 4,966,726	\$ 4,676,174
2021	\$ 4,970,326	\$ 4,727,454
---- return-to-normal draft budget ----		
2022	\$ 5,292,249	

OPTION 2 – SERVICE LEVEL REDUCTIONS

1. RECREATION SERVICES

- 1.1 [\$20,000] Facility Improvements
- 1.2 [\$35,000] Reduced Pool Hours

2. COMMUNICATIONS / PUBLIC OUTREACH

- 2.1 [\$8,000] Promotional Items (Swag)
- 2.2 [\$5,000] Canada Day Fire Works
- 2.3 [\$12,000] Transition To Strictly Online Publications
(“Living Guide”; Townhall News; Mayors Note)

3. PUBLIC WORKS

- 3.1 [\$210,000] Roads R&M
- 3.2 [\$80,000] Sidewalks
- 3.3 [\$12,500] Beautification
- 3.4 [\$6,000] Retrofit Lightbulbs

4. PLANNING & DEVELOPMENT

- 4.1 [\$40,000] MDP / LUB IMPROVEMENTS
(These could be deferred to the new Strategic Plan)



OPTION 3 – REDUCED TRANSFERS TO RESERVES

5. PROPOSED 2022 RESERVE TRANSFERS

- 5.1 [\$244,700] Recreation Facilities Reserve
- 5.2 [\$10,000] RCMP Facility reserve
- 5.3 [\$5,000] Fire Hall reserve
- 5.4 [\$207,000] PW Vehicle & Equipment Replacement
- 5.5 [\$58,475] Trails & Pathways
- 5.6 [\$15,000] Municipal Enforcement Reserve
- 5.7 [\$45,000] General Reserves
- 5.8 [\$1,500] Election reserve

OPTION 4 – [\$674,000] UTILIZATION OF GENERAL RESERVE FUNDS

DRAFT 2022 OPERATING BUDGET – DECISION POINT

- 1. Option 1 – draft budget as presented, consistent with 2019
- 2. Option 2 – incorporating various reductions of service
- 3. Option 3 – reducing various reserve transfers
- 4. Option 4 – utilize funds from our general reserves
- 5. Option 5 – a combination of options 2, 3, and 4



COUNCIL BUDGET MEETING
DRAFT 2022 OPERATING BUDGET
Thursday, March 31, 2022 at 6:00 p.m.

Page 3 of 3

PART 2 – ADDITIONAL FUNDING OPTIONS

1. **[+\$4,000]** ADDITIONAL DEDAC FUNDS
2. **[+\$10,000]** COUNCIL PROFESSIONAL DEVELOPMENT
3. **[+\$27,808]** LIBRARY FUNDING FRAMEWORK
 - a. One time increase to library per-capita to \$53.69
4. **[+\$8,000 - \$20,000]** STRATEGIC CONSULTANTS
5. **[+\$7,000]** CANADA DAY ENHANCED FULL DAY OF ACTIVITIES
6. **[+\$25,000]** COUNCIL CHAMBERS WASHROOM FACILITY

ECONOMIC DEVELOPMENT REQUESTS

1. **[+\$20,000]** Marketing
2. **[+\$10,000]** Advertising
3. **[+\$13,000]** CanExport Community Investments Grant Matching
4. **[+\$17,000]** Other Econ Dev Grant Matching Funds
5. **[+\$8,000]** Business Retention
6. **[+\$5,000]** Economic Development Contingency

OPERATIONAL LEVEL OF SERVICE INCREASES

1. **[+\$50,000]** MUNICIPAL ENFORCEMENT – Increase from 1.5 to 2 F/T Officers
2. PUBLIC WORKS CAPACITY DEFICIT– moving towards 7-day full-coverage
 - 2.1 **[+\$80,000]** Add 1 FTE immediately;
 - 2.2 **[+\$40,000]** add 1 FTE @ mid year
 - 2.3 **[+\$30,000]** Add 2 Summer Students
 - 2.4 **[~\$19,000]** Potential Summer Student Grant Funding
3. **[+\$75,000 of \$150,000]** PLANNING SERVICES
 - a. *more comparison info forthcoming*



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	April 12, 2022
SUBJECT	Chief Administrative Officer (CAO) Report
ORIGINATING DEPARTMENT	Legislative Services

BACKGROUND/PROPOSAL:

The following items are included in the CAO Report for April 12, 2022:

1. March 2022 Action Request Report for March 2022 (Financial Services)
2. 2021 - 4th Quarter Financial Report (*Budget by Department, Budget by Object and Reserve Continuity Schedule*) (Corporate Services)

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the CAO Report for April 12, 2022 as information.

Action Requests Report
March 2022

**# of
Requests**

1

Administration

Resident having problem with neighbors

1

Planning & Development

Inquiry about an Illegal Apartment Suite

16

Municipal Enforcement

Animals

House has 5-6 dogs. One likes to bark and jump on fence

Possible animal abuse with elderly dog

Dog wandering area

Dog waste not being cleaned up

Resident upset neighbor's dog has killed her lawn

Sheep and llama's loose in field behind resident's house

Abandoned dogs and cats in rental unit

Boxer ran out at 13 year old and lab

Vehicle

Abandoned vehicle parked on street

Abandoned vehicle, partially in handicap zone

Vehicle parked too close to fire hydrants

Intersection-has a lot of vehicles parked. Taking up parking space and need to be moved

Property

Property has large number of vehicles parked in backyard. Property is unkept

Inquiry regarding landscaping bylaws and policies

Neighbor has an unkept yard

2 residences have excessive garbage outside of garbage bins

Streets

Oil spill in back alley behind Didsbury Hotel

22

Public Works

Streets

Street did not have snow removal done

Ice build up requiring salt

Town roads are worse than ever

Snow removal signs up and no snow removal

19th Ave is icy and needs sand

Vehicle has been moved from flooded area so snow can be cleared

Road past railway crossing on R.R. 20 needs to be graded

Stop sign missing at corner of 21 Street and 19th Ave

Playground sign has been cut down

19th Street has lots of gravel on it and is causing lots of dust

Property

Inquiry regarding flags

Water / Sewer

Basement full of water
Water running into home through vents
Need someone to uncover manhole
Storm drain on Valarosa way is frozen
Storm drains are clogged, causing flooding
SE fire hydrant on 18th street is sinking
Resident has water in crawl space under house
Request for water from Public works for structure fire

Cemetery

Plot full of water

Sidewalks

Deer Coulee Pathway is icy and needs salt
Sidewalk outside of residence is low and is causing flooding

4

Parks

Playgrounds

Memorial Park needs dog poop cleaned up and garbages emptied
Garbage bin at outdoor basketball court needs to be replaced
Request for climbing apparatus at dog park
Outdoor basketball court needs garbage cleaned up

44	Total
----	-------

Town of Didsbury
4th Quarter Financial Report
Revenues and Expenditures by department (January 1, 2021 to December 31, 2021)

	Quarter 1 2021 Actual	Quarter 2 2021 Actual	Quarter 3 2021 Actual	Quarter 4 2021 Actual	Cumulative YTD Actual	2021 Budget (May 19/21)	% of Budget
Revenues - by department							
Net municipal taxes							
Total Property Taxes	-	6,487,160	-	8,066	6,495,226	6,478,087	100%
LESS Requisitions	(445,562)	(442,424)	(442,423)	(425,627)	(1,756,036)	(1,750,633)	100%
Net municipal taxes	(445,562)	6,044,736	(442,423)	(417,562)	4,739,189	4,727,454	100%
General municipal revenue	470,482	294,292	224,359	629,889	1,619,022	1,182,445	137%
Council and Election							
Council	-	-	24,825	5,175	30,000	30,000	100%
Election	300	100	1,300	-	1,700	-	0%
	300	100	26,125	5,175	31,700	30,000	106%
General Government	23,883	70,134	35,644	55,343	185,004	146,000	127%
Community Services							
FCSS	63,179	27,217	54,336	32,676	177,408	174,984	101%
DOSCA	37,367	49,423	40,721	69,896	197,406	201,000	98%
Didsbury Neighborhood Place	1,082	2,524	5,585	22,359	31,550	37,298	85%
	101,628	79,164	100,642	124,931	406,365	413,282	98%
Recreation Services							
Arena	93,049	211,627	24,890	60,501	390,067	400,298	97%
Aquatics	48,190	214,665	41,611	99,444	403,910	369,548	109%
Ice Plant	-	-	-	110,529	110,529	97,200	114%
Curling Rink	26,070	(7,090)	-	11,225	30,205	43,920	69%
Parks	-	16,517	986	9,626	27,128	18,543	146%
MPR	5,595	600	1,086	10,357	17,638	10,500	168%
Concession	1,144	1,032	1,370	1,240	4,786	5,000	96%
Train Station	6,430	-	1,387	1,893	9,710	7,500	129%
Memorial Complex	26,222	18,065	1,247	322,606	368,140	30,500	1207%
Campground	-	29,407	29,994	(187)	59,214	32,000	185%
	206,700	484,823	102,571	627,234	1,421,328	1,015,009	140%
Communications/Marketing	-	-	-	-	-	-	0%
Culture							
Museum	-	-	-	-	-	-	0%
Library	-	39,333	-	75,000	114,333	114,334	100%
	-	39,333	-	75,000	114,333	114,334	100%
Protective Services							
RCMP	123,116	47,567	23,886	247,049	441,618	361,767	122%
Fire Department	128,537	56,783	112,199	(25,702)	271,817	234,974	116%
Emergency Management	-	-	-	-	-	-	0%
Municipal Enforcement	25,002	7,507	10,605	7,577	50,691	69,500	73%
	276,655	111,857	146,690	228,924	764,126	666,241	115%
Planning and Development							
Planning and Development	29,684	35,644	21,557	15,057	101,942	58,000	176%
Economic Development	44,600	3,200	10,375	30,060	88,235	45,000	196%
Subdivision	-	-	-	238,272	238,272	240,595	99%
	74,284	38,844	31,932	283,389	428,449	343,595	125%
Public Works							
Roads and Streets	24,553	27,274	65,484	15,710	133,021	107,900	123%
Cemetery	4,675	5,700	15,045	6,150	31,570	17,800	177%
	29,228	32,974	80,529	21,860	164,591	125,700	131%
Utilities							
Water Utility	312,749	377,012	535,338	614,690	1,839,789	1,727,955	106%
Wastewater Utility	277,178	255,431	201,062	159,240	892,911	638,749	140%
Solid Waste Utility	140,745	133,662	118,519	119,146	512,072	510,000	100%
	730,672	766,105	854,919	893,076	3,244,772	2,876,704	113%
Total Operating Revenue	1,468,270	7,962,362	1,160,987	2,527,259	13,118,878	11,640,764	113%

Town of Didsbury
4th Quarter Financial Report
Revenues and Expenditures by department (January 1, 2021 to December 31, 2021)

	Quarter 1 2021 Actual	Quarter 2 2021 Actual	Quarter 3 2021 Actual	Quarter 4 2021 Actual	Cumulative YTD Actual	2021 Budget (May 19/21)	% of Budget
Expenditures - by department							
Council and Election							
Council	50,710	59,304	72,778	129,229	312,021	278,360	112%
Election	351	403	11,184	14,700	26,638	11,000	242%
	51,061	59,707	83,963	143,929	338,659	289,360	117%
General Government	247,386	234,128	944,752	1,087,239	2,513,505	903,850	278%
Community Services							
FCSS	44,581	55,766	46,818	116,010	263,175	263,943	100%
DOSCA	26,633	39,545	36,677	94,551	197,406	201,000	98%
Didsbury Neighborhood Place	6,878	6,904	7,496	10,272	31,550	37,298	85%
	78,092	102,215	90,991	220,833	492,131	502,241	98%
Recreation Services							
Arena	94,304	132,295	166,696	332,118	725,413	665,551	109%
Aquatics	87,515	127,182	248,388	325,308	788,393	688,635	114%
Ice Plant	17,615	13,700	18,115	61,100	110,529	97,200	114%
Curling Rink	25,673	19,571	33,971	85,144	164,360	131,019	125%
Parks	29,969	82,027	143,051	156,593	411,640	301,635	136%
MPR	4,538	3,346	16,691	10,877	35,452	40,725	87%
Concession	-	1,855	1,499	-	3,354	2,500	134%
Train Station	8,663	8,386	5,764	13,721	36,534	39,775	92%
Memorial Complex	29,067	44,678	54,641	97,049	225,434	237,803	95%
Campground	4,377	18,322	22,721	21,690	67,111	49,450	136%
	301,721	451,362	711,536	1,103,601	2,568,220	2,254,293	114%
Communications/Marketing	18,537	24,994	41,091	57,432	142,053	181,900	78%
Culture							
Other Community Facilities	9,284	4	1,161	19	10,468	10,370	101%
Museum	166	31,140	164	116	31,586	31,650	100%
Library	83,637	72,400	79,711	79,201	314,949	303,183	104%
	93,087	103,544	81,036	79,337	357,004	345,203	103%
Protective Services							
RCMP	25,967	263,392	74,707	460,319	824,384	789,975	104%
Fire Department	100,481	105,748	117,948	465,998	790,174	592,645	133%
Emergency Management	6,906	8,938	6,816	11,465	34,125	32,695	104%
Municipal Enforcement	36,892	58,289	35,056	114,639	244,876	280,357	87%
	170,246	436,367	234,526	1,052,421	1,893,560	1,695,672	112%
Planning and Development							
Planning and Development	42,302	81,098	57,979	66,129	247,508	222,615	111%
Economic Development	22,997	42,934	52,138	131,884	249,953	154,500	162%
Subdivision	91,599	74,497	-	72,176	238,272	240,595	99%
	156,898	198,529	110,117	270,190	735,734	617,710	119%
Public Works							
Roads and Streets	291,427	264,297	414,034	1,812,085	2,781,842	1,849,861	150%
Cemetery	6,675	15,623	11,020	26,801	60,119	73,970	81%
	298,102	279,920	425,053	1,838,886	2,841,961	1,923,831	148%
Utilities							
Water Utility	275,259	373,381	348,730	969,995	1,967,365	1,727,955	114%
Wastewater Utility	59,865	185,937	55,034	1,130,726	1,431,562	638,749	224%
Solid Waste Utility	109,347	139,417	111,856	159,179	519,799	510,000	102%
	444,471	698,735	515,620	2,259,901	3,918,727	2,876,704	136%
Contingency	-	-	-	-	-	50,000	0%
Total Expenditures	1,859,601	2,589,501	3,238,685	8,113,768	15,801,554	11,640,764	136%
	(391,331)	5,372,861	(2,077,698)	(5,586,509)	(2,682,676)	-	

Town of Didsbury

4th Quarter Financial Report

Revenues and Expenditures by object (January 1, 2021 to December 31, 2021)

	2021 Actual (as of December 31, 2021)	2021 Approved Budget (2021-05- 19)	% of Budget
Revenues - by object code			
Total Property taxes	6,495,226	6,478,087	100%
LESS Requisitions	(1,756,036)	(1,750,633)	100%
Net municipal taxation	4,739,189	4,727,454	100%
Grants - operating	1,792,371	1,743,631	103%
Sales and user fees	4,196,989	4,097,279	102%
Franchise fees	794,074	760,000	104%
Investment income	49,556	25,000	198%
Penalties and fines	125,389	131,500	95%
Licenses and permits	90,830	42,900	212%
Gain on disposal of assets	72,922	-	0%
Misc revenue	424,679	35,000	1213%
Transfer from reserves	445,449	78,000	571%
Contributed Assets	387,428	-	0%
Total Revenues	13,118,878	11,640,764	113%
Expenditures - by object code			
Salaries and benefits	3,747,446	3,905,610	96%
Professional development	82,839	96,425	86%
Memberships	19,566	27,340	72%
General services	1,648,109	1,719,002	96%
Telecommunications and IT	134,723	215,075	63%
General supplies	1,285,638	1,250,116	103%
Repairs and maintenance	949,931	941,600	101%
Utilities	641,969	649,850	99%
Insurance	157,089	159,000	99%
Bank charges and short-term interest	15,052	12,900	117%
Loss on disposal of assets	338,035	-	0%
Interest on debt	118,221	126,603	93%
Principal on debt	594,168	594,169	100%
Transfer to local organizations	573,800	581,509	99%
Transfer to individuals	1,500	1,500	100%
Transfer to capital	53,854	7,500	718%
Transfer to reserves	3,131,285	1,302,565	240%
Contingency	-	50,000	0%
Amortization	2,308,331	-	0%
Total Expenditures	15,801,554	11,640,764	136%
Total Town of Didsbury	(2,682,676)	-	

Town of Didsbury
2021 4th Quarter Financial Report - Updated March 24, 2022
Reserves Continuity Schedule

	Jan 1 2021, Actual	Transfers In (YTD)	Interest (YTD)	Transfers Out (YTD)	Dec 31 2021 Actual	Transfers in Budgeted (outstanding at Dec 31/21)	Transfers out (outstanding at Dec 31/21)	Dec 31 2021 Projected
General	1,169,301	489,852	1,857	(986,728)	674,282	-	-	674,282
Tax Stabilization Fund	-	57,950	-	-	57,950	-	-	57,950
Council Community Grant Program	30,000	30,000	64	(30,000)	30,064	-	-	30,064
Election	-	10,500	-	-	10,500	-	-	10,500
Safety awards	2,944	-	5	(2,949)	-	-	-	-
In lieu of municipal reserve	62,735	-	239	-	62,974	-	-	62,974
Legacy Fund	-	17,297	46	-	17,343	-	-	17,343
General reserve	1,264,980	605,599	2,211	(1,019,677)	853,113	-	-	853,113
Old fire hall demolition/removal	26,249	-	198	-	26,447	-	-	26,447
Fire dept large equipment	211,223	117,500	1,592	-	330,315	-	-	330,315
Fire dept building maintenance	9,867	-	74	-	9,941	-	-	9,941
Fire dept operating	25,023	-	189	-	25,212	-	-	25,212
Fire dept small capital equipment	10,284	1,765	78	-	12,127	-	-	12,127
RCMP capital	29,651	10,000	224	-	39,875	-	-	39,875
RCMP operating	350,042	79,600	2,639	-	432,281	-	-	432,281
Municipal enforcement operating and capital	85,436	15,000	644	-	101,080	-	-	101,080
Protective services reserve	747,775	223,865	5,638	-	977,278	-	-	977,278
Vehicle & equipment replacement - Public Works	459,137	288,110	3,388	-	750,635	-	-	750,635
Snow removal	27,277	8,526	197	-	36,000	-	-	36,000
Water	255,987	465,000	1,846	-	722,833	-	-	722,833
Water offsite levies	164,225	5,720	1,184	-	171,129	-	(92,852)	78,277
Water distribution offsite levies	78,859	-	569	(373)	79,055	-	(79,055)	-
Wastewater	-	930,190	1,370	-	931,560	-	-	931,560
Wastewater (unfunded - non-interest bearing)	1,178,868	-	-	(753,040)	425,828	-	(26,000)	399,828
Wastewater offsite levies	64,642	8,447	466	-	73,555	-	-	73,555
Solid waste	374,653	8,250	2,701	-	385,604	-	-	385,604
Public works reserve	2,603,648	1,714,243	11,721	(753,413)	3,576,199	-	(197,907)	3,378,292
Cemetery	19,749	-	149	-	19,898	-	-	19,898
DOSCA	4,694	34,113	-	-	38,807	-	-	38,807
Economic development & tourism	74,617	40,500	562	-	115,679	-	(52,000)	63,679
Train station maintenance	41,866	-	315	-	42,181	-	-	42,181
Pathway & trail	155,140	8,475	1,183	-	164,798	-	-	164,798
Skatepark	27,814	-	210	(28,024)	-	-	-	-
Vehicle & equipment replacement - Parks	80,293	50,000	592	(99,912)	30,973	-	-	30,973
Recreation facilities	142,853	256,160	1,285	(150,883)	249,415	-	-	249,415
Campground	31,679	-	239	-	31,918	-	-	31,918
Community/Recreation Services reserve	578,705	389,248	4,535	(278,819)	693,669	-	(52,000)	641,669
Total	5,195,108	2,932,955	24,105	(2,051,909)	6,100,259	-	(249,907)	5,850,352



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	April 12, 2022
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services

BACKGROUND/PROPOSAL:

Council Members will give a verbal and/or written report on any business or committee activity in which they have participated.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Council Reports for April 12, 2022 as information.

Municipal Leaders Caucus March 9 & 10, 2022

Minister of Municipal Affairs Ric McIver

Extra MSI was paid last year, \$722 million. There is \$485 million MSI for 2022-23 and 2023-2024, then LGFF, which was requested by municipalities. The LGFF will go up and down with provincial revenues.

MSP \$500 million to municipalities last year outside of MSI.

TO DO

- Alberta Property Tax Review- with input to be received on the assessment model.
- Safety Code Review
- Codes of Conduct- Ministers Forum
-
- 19 municipalities are working with the government on a highway vicinity agreement.
- There are MORE doctors in Alberta now than before COVID. 60 new doctors are being trained to practice in remote and rural areas. Medical graduates are coming in the immigration stream. There are 600 trained nurses (international) waiting to get into the program of certification. Increased training of nurse practitioners and models for them to set up their own practices is a top priority.
- \$140 million was added for mental supports, and another \$20 million will be added in this next budget.
- REDA staff. Opioids- ensure a continuum of care.
- Broadband \$390 million provincial and \$390 million federal to ensure access.
- Court backlog- more prosecutors and efficiencies within the justice system.
- Affordable housing- Ramping up- careful approach in the first years. 225,000 more units within 10 years
- Reopening Social Services offices- staged. By April 4 in person services will be fully open. Digital services will be maintained.
- FCSS retained their funding. Prevention: \$1 dollar spent saves \$7 on issues! Resources and digital tools. Tangible outcomes, red tape reduction.
- Permissions for students to attend virtually will be retained.
- Framework for quality care in seniors Long Term Care.
- **Alberta Policing:** 47 urban municipalities contract with the RCMP for services. Seven municipalities (like Camrose, Lacombe, Lethbridge, Edmonton and Calgary) have their own police force.
 - Municipalities with over 500,000 population pay 100% of any policing.
 - Over 15,000 to 500,000 population pay 90%.
 - 5,000-15,000 population pay 70%.
 - The Fair Deal Panel recommended exploring the eventual replacement of the RCMP with a provincial police force. A Feasibility Study was commissioned (100 pages in the Executive Summary, 400 pages in the current and future report). It was released in February 2021. There is NO PWC recommendation!
 - There are more current state costs for policing outside of the items tallied in the report. The cost is increasing. Federal only 26% \$125 million. Will be \$759 million now.
- There is advocacy for exemption to Ground Ambulance Regulation
- **LGFF**-Will be different from MSI. It will separate Charter Cities from all others. The MSI formula continues for cities.
 - The LGFF funding pot will be linked to provincial revenues. It will grow by 50% of the provincial revenue increase. If 4%- then 2%. It will decline if provincial revenue declines, but **municipalities will always know the next 2 years of funding.**
 - Revenue adequacy falls short. \$860 million is now \$722 million.
 - LGFF starts at \$722 million, and then variable. \$382 million for the two cities in a separate allocation. \$340 million for all the other municipalities.
 - Only capital funding under the LGFF, no operating.

- No differentiation for km of roads. There are municipal differences in the way tangible capital assets are treated. Basic infrastructure is neutral to political decisions, but the formula must ensure that it is not skewed by different financial policies.
- It will need to
 1. Account for current infrastructure
 2. Growth
 3. MSI gaps and concerns
- High assessment communities pay more education tax, but get more MSI
- BMTG is 1/3 of MSI. Urbans get fixed amount/capita. MDs get the same amount as 2022.
- Tangible Capital Assets is historical costs. Population counts do not include shadow populations- but there is no way to track them.
- Assessment per capita is good for similar sizes, but not too small or large- or different types of municipalities.
- LGFF should not influence financial policy.
- Base amount+ Population+ Km road+ Tangible Capital Assets+ own source revenue/assessment
- The average village collects \$3 for every \$100 of assessment (higher tax rates).
- The average town collects \$2 for every \$100 of assessment
- Cities collect \$171 for every \$100 assessment
- Average MDs collect \$119 for every \$100 of assessment.

Premier Kenney

Alberta has the largest Ukrainian population outside of Russia!

The Alberta economy is just now recovering to where it was in 2014. Telecoms will be investing \$1 Billion to accomplish 98% coverage for high speed internet, including rural, remote and indigenous.

\$18 Billion will be invested in expanding the scope of the petrochemical industry, mostly in the Edmonton area.

Hydrogen technology is being developed, and carbon capture. Last year was the best year tenfold for the film industry in Alberta.

People are coming back to Alberta for the Alberta Advantage and the investment strategy.

Health care: Alberta was the biggest spender in Canada per capita- low outcomes, but the highest cost! \$600 million will be invested this year. Another \$900 million will reduce surgery wait times. (Example: cataract surgery was 17 weeks, now 10 weeks wait time) \$1.8 Billion will expand the Red Deer hospital. \$160 Million for brain cancer at the Peter Lougheed, \$90 Million for Dr. recruitment and retention.

Ambulance Service: \$64 Million to EMS (more than a 12% increase) \$28 Million for ambulances, \$22 Million for Emergency Room projects. \$14 Million to address hours of work and mental health, and for an advisory committee. They are working on handovers to free ambulances. 5 more ambulances in each Calgary and Edmonton. Reduced trips from Airdrie and Beaumont that stay in Calgary and Edmonton by 40%.

Governance and Public Policy Study by Professor Sandeep Agrawal.

The success of local government must be viable and legitimate.

Professor Agrawal made a very academic presentation about governance trends and municipal restructuring. He has been to Didsbury and has been communicating with me occasionally. He is very interested in the statistical background to further inform his theoretical approach to governance. Although he looks at global, demographic and cultural shifts in governance, he missed some of the current and historical power imbalances that no longer have a rationale, but do affect our municipal environment.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 12, 2022
SUBJECT: Correspondence and Information
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town, which may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Reform of Agencies, Boards and Commissions (Post Secondary Institutions) Compensation Regulation
- Rural Entrepreneur Stream – Communication Participation
- Aggie Days Mountain View

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council accept the presented correspondence items as information.

From: Minister Travis Toews <tbf.minister@gov.ab.ca>

Date: Fri, Mar 18, 2022 at 2:42 PM

Subject: Reform of Agencies, Boards, and Commissions (Post-Secondary Institutions) Compensation Regulation (Regulation)

To: jdahl@olds.ca <jdahl@olds.ca>

Cc: AE Minister <AE.Minister@gov.ab.ca>, Tim Grant <Tim.Grant@gov.ab.ca>, Lora Pillipow <lora.pillipow@gov.ab.ca>, Ross Nairne <Ross.Nairne@gov.ab.ca>, Angela Aalbers <aaalbers@mvcounty.com>, lancec@carstairs.ca <lancec@carstairs.ca>, rhunter@didsbury.ca <rhunter@didsbury.ca>, richard.w@sundre.com <richard.w@sundre.com>, thagen@cremona.ca <thagen@cremona.ca>, scullum@oldscollege.ca <scullum@oldscollege.ca>

Dear Mayor Dahl:

Thank you for your February 23, 2022 letter regarding your concerns with the *Reform of Agencies, Boards, and Commissions (Post-Secondary Institutions) Compensation Regulation* (Regulation) and the challenges that Olds College is experiencing. I truly value your interest in Alberta's future, and thank you for sharing your comments.

We recognize the importance of all our post-secondary institutions and that the Regulation has established a competitive framework within the Alberta post-secondary system. The intent of the Regulation is to stabilize and create executive compensation parity and cost-containment across post-secondary institutions. Setting parameters for total compensation, including salaries and benefits, for designated executives at specific agencies, boards, and commissions is key in establishing consistency and transparency. For this reason, repealing post-secondary inclusion in the *Reform of Agencies, Boards, and Commissions Compensation Act* (RABCCA) or making amendments to RABCCA to exclude Olds College would not align with the original intent of the Regulation.

Under the Regulation amendments in April 2021, while more positions became subject to the compensation framework, the amendments give institutions greater flexibility to manage executive compensation within established total remuneration and benefit parameters as they recruit and retain top talent. The amended Regulation maintains the five-level base salary model for president positions as established on April 15, 2018. Under the Regulation, the five president position levels are distinct from the post-secondary system's sector model and are not linked to an institution's mandate or external institution rankings. For further clarify, the Regulation does not designate institutions to a "level".

The development of the president position level framework relied on the job evaluation methodology of the Korn Ferry (CA) Ltd, which has been widely used in the Alberta Public Service and by the federal government, other provinces, and many public agencies across Canada. Standard compensation differentials between position levels were applied to determine remuneration maximums for Tier A and Tier B positions. Korn Ferry's extensive job level assessment was based on a complex interplay of factors such as scope, complexity of the organization and diversity among a range of stakeholders, which included organizations from provincial and municipal governments, crown corporations, post secondary institutions, government owned entities and healthcare organizations.

The future of RABCCA and its associated regulations is currently under review. Additional information will be provided to Olds College as soon as it is available.

If you have any questions, please contact Ross Nairne, Assistant Deputy Minister (ADM), Strategic Services and Public Agency Secretariat (SSPAS), Public Service Commission (PSC), at 780-427-8866 or Ross.Nairne@gov.ab.ca.

Sincerely,

Travis Toews
President of Treasury Board,
Minister of Finance

From: Kim H Nguyen <Kim.H.Nguyen@gov.ab.ca>
Date: March 24, 2022 at 8:42:58 AM PDT
Subject: Rural Entrepreneur Stream- Community participation

Dear Rural Community Representative,

Thank you for your interest in participating in the Alberta Advantage Immigration Program - Rural Entrepreneur Stream. After reviewing your Community Enrolment form, we are delighted to inform you that your community has been accepted to participate in this exciting new stream.

The [Rural Entrepreneur Stream Eligibility Page](#) has been updated with information on all participating communities, including community name, website and contact information. As this information is now live, please be aware that you may start to receive inquiries from potential entrepreneurs wanting to establish or purchase an existing business in your community. The Alberta Advantage Immigration Program encourages communities to connect and meet with entrepreneurs whom you deem fit.

Once you determine that the entrepreneur and their business proposal is a fit for your community, please endorse their Business Proposal Summary and issue the Community Support Letter. The Community Support Letter is attached. Please ensure you add your community's logo in the letterhead section, and PDF the document before issuing the document to the entrepreneur. The entrepreneurs will be required to submit these forms with their expression of interest (EOI).

Again, we would like to thank you for your participation and wish your community much success in using the Rural Entrepreneur Stream to help attract investment and stimulate local economic growth. If you have any further questions, please do not hesitate to contact me. My contact information is listed below.

Kim H Nguyen – Program Officer
Alberta Advantage Immigration Program
Suite 940, ATB Place North Tower
10025 Jasper Avenue
Edmonton, Alberta T5J 1S6
Phone: 780.638 2903
E-mail: kim.h.nguyen@gov.ab.ca



Aggie Days Mountain View

MAY 13 & 14, 2022

CONTACT: AGGIEDAYSMOUNTAINVIEW@GMAIL.COM

2022 Theme – Celebrating Agriculture

Recognition Mountain View County Century Farms & Multi-Generation Farmers

Thank a Farmer



- Mountain View Century Farms Recipients listed on a Presentation Board
- Invitation for 4th, 5th & 6th Generation Farmers to send a picture & history of their farm family to be recognized

THANK A FARMER® TEACHES THE IMPORTANCE OF FARMERS AND THE CONTRIBUTIONS OF AGRICULTURE FOR A HEALTHY POPULATION AND ECONOMY.

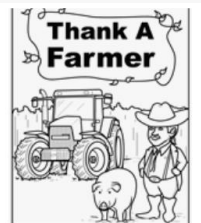
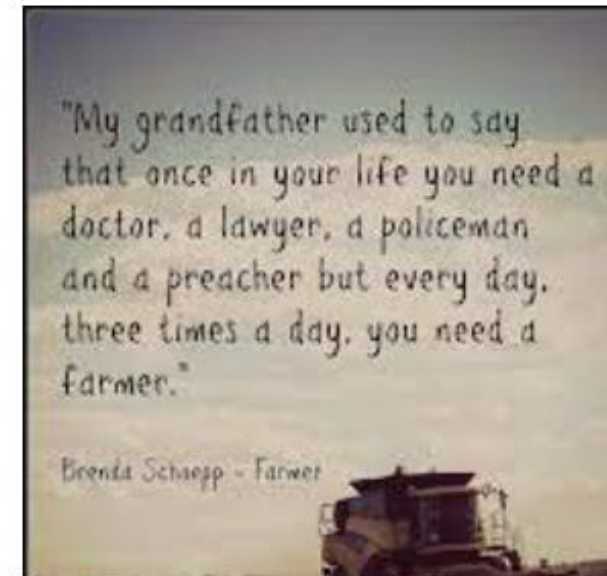
This agriculture awareness activity is designed to highlight the importance of the Canadian Farmer to our community of non-farmers.

- Community Messages Why Farmers are Important & thanking Farmers

- Video / Song

- Written

- Social Media



Activities, Worksheets, ...
worksheets.edhelper.com

Friday May 13 - 9:00 AM to 4 PM

School Tours

EXHIBITS / PRESENTATIONS –PLANNED

Mountain View County

Environment – How agriculture protects the environment

Agriculture Innovation

Safety – Farm Safety, First Aid - Animal First Aid

Careers in Agriculture – Olds College & University of Calgary School of Veterinary Medicine

Alberta Milk

Alberta Poultry / Eggs

Alberta Pork

Alberta Grain

Alberta Pulse Producers

4-H – Mountain View District Clubs

ACTIVITIES

Exhibitor Presentations

Animal First Aide

Duck Herding

Canine Agility

Wagon Rides

Rope Making

Roping

Tail Braiding



Saturday – May 14 – 9:00 AM to 12 Noon

HERITAGE PANCAKE BREAKFAST IN SUPPORT OF 4-H

The Heritage Centre (will incur all costs)

Cowboy Trail Farmers Market – Will Provide all Equipment



Free Community Pancake Breakfast

ENTERTAINMENT

During the Breakfast Singer Songwriter Dustin Farr from Olds College will entertain guests during the breakfast



4-H Involvement

This is a 4-H Alberta Sanctioned Event, Mountain View County Clubs will be asked to volunteer at the breakfast to clear etc.

Saturday - 9:00 AM to 4 PM

Open to the Public

EXHIBITS / PRESENTATIONS –PLANNED

- Mountain View County
- Environment – How agriculture protects the environment
- Agriculture Innovation
- Safety – Farm Safety including Animal Care & First Aid
- Careers in Agriculture – Olds College & University of Calgary School of Veterinary Medicine
- Alberta Milk
- Alberta Poultry / Eggs
- Alberta Pork
- Alberta Grain
- Alberta Pulse Producers
- 4-H – Mountain View District Clubs Invitation

ACTIVITIES

Exhibitor Presentations

Animal First Aide

Duck Herding

Canine Agility

Wagon Rides

Rope Making

Roping

Tail Braiding



Visitor / Exhibit Passport

Note: We are creating a visitor exhibitor activity passport (for the kids) designed to ensure that visitors are interacting with all the exhibitors.

Exhibitors are asked to include a question, or Activity

examples: A question, Simple Word search, crossword, true/false activity

That is suitable to be included in the Aggie Days Mountain View Event Passport.

Activity to be relevant to elementary school age visitors

Example only



Farm Safety Poster Contest

Prizes for 1st, 2nd & 3rd Place

AGE GROUPS

4 to 5

6 to 8

9 to 11

12 to 14

