



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, February 8, 2022, 6:00 p.m.
Council Chambers 1606 14 Street

Pages

1.	<u>CALL TO ORDER</u>	
2.	<u>ADOPTION OF AGENDA</u>	
3.	<u>DELEGATION/ PRESENTATIONS</u>	
3.1.	Gord Krebs - Support for Attraction & Retention of Veterinarians to Rural Practice	
4.	<u>ADOPTION OF MINUTES</u>	3
	<ul style="list-style-type: none">January 25, 2022 Regular Council Meeting	
5.	<u>PUBLIC HEARINGS</u>	
6.	<u>BYLAWS & POLICIES</u>	
6.1.	Council Technology Policy COUN 008-22	9
6.2.	Year End Reserve Allocations Policy FIN 008-22	12
7.	<u>BUSINESS</u>	
7.1.	2022 FCSS Funding Recommendations	14
7.2.	DEDAC Member Appointment	18
7.3.	Alberta Veterinary Medical Association - Resolution	19
8.	<u>REPORTS</u>	
8.1.	CAO Report	20
8.2.	Economic Development and DEDAC Report	28
8.3.	Council Reports	34
9.	<u>CORRESPONDENCE & INFORMATION</u>	35
	<ul style="list-style-type: none">Minister of Municipal Affairs - Ric McIver - 2021/22 Municipal Finance Internship GrantMinister of Municipal Affairs - Ric McIver - 2022/2023 Municipal Admin Internship Application ResponseFCM – Municipal Asset Management Program (MAMP)Town of Gibbons – Bill 21 Provincial Administrative Penalties Act	
10.	<u>COUNCIL MEETING HIGHLIGHTS (Roundtable)</u>	
11.	<u>QUESTION PERIOD</u>	

12. CLOSED MEETING

12.1. Downtown Land Development - Section 23 of the FOIPP

12.2. Strategic Consultants - Section 23 of the FOIPP Act

12.3. Land Development - Section 23 of the FOIPP Act

12.4. Personnel - Section 19 of the FOIPP Act

13. RECONVENE

14. ADJOURNMENT



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	February 8, 2022
SUBJECT	Adoption of the Minutes
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	4.1

BACKGROUND/PROPOSAL:

The January 25, 2022 Regular Council Meeting Minutes are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can approve the adoption of the Minutes as presented or amended.

See attached Minutes.

RECOMMENDATION

That Council adopt the January 25, 2022 Regular Council Meeting Minutes as presented.

OR

That Council adopt the January 25, 2022 Regular Council Meeting Minutes as amended.



**Meeting Minutes of the Town of Didsbury
Regular Council Meeting
Held Through Zoom Meetings**

January 25, 2022, 6:00 p.m.

Council Members Present: Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Dorothy Moore
Councillor Bill Windsor
Councillor Ethan Williams
Councillor Joyce McCoy

Administration Present: Chief Administrative Officer, Ethan Gorner
ACAO/Chief Financial Officer, Amanda Riley
Director of Engineering & Infrastructure, Craig Fox
Director of Community Services, Nicole Aasen
Economic Development Officer, Alexandra Ross
Manager of Legislative Services, Luana Smith

1. CALL TO ORDER

Mayor Hunter called the Meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Res. 025-22

MOVED by Councillor Williams
To approve the Agenda as presented.

Motion Carried

3. DELEGATION/ PRESENTATIONS

3.1 Enhance Energy Origin

Res. 026-22

MOVED by Deputy Mayor Engel

To thank the representatives from Enhance Energy Origin, and accept their presentation as information.

Motion Carried

3.2 Alexa Ross - 2021 Residents and Business Survey

Res. 027-22

MOVED by Councillor Baswick

To accept the 2021 Residents and Business Survey Report as good information

Motion Carried

4. ADOPTION OF MINUTES

Res. 028-22

MOVED by Deputy Mayor Engel

To adopt the January 11, 2022 Regular Council Meeting Minutes as presented.

Motion Carried

5. **PUBLIC HEARINGS**

6. **BYLAWS & POLICIES**

6.1 **Bylaw 2022-01 Land Use Bylaw Amendment (1st Reading)**

Res. 029-22

MOVED by Councillor Moore

To grant first reading to Bylaw 2022-01 amending the Land Use Bylaw.

Motion Carried

Res. 030-22

MOVED by Councillor Moore

To set February 22, 2022, as the Public Hearing for Bylaw 2022-01 amending the Land Use Bylaw.

Motion Carried

6.2 **Council Technology Policy COUN 008-21**

Res. 031-22

MOVED by Councillor Windsor

To refer the revisions of the Council Technology Policy COUN 008-21 to the Policy and Governance Committee for recommendation.

Motion Carried

7. **BUSINESS**

7.1 **Alberta Municipalities Infrastructure & Energy Committee**

Res. 032-22

MOVED by Councillor Moore

To endorse Mayor Hunter's participation on the Alberta Municipalities Infrastructure & Energy Committee for the upcoming year.

Motion Carried

7.2 **Library Funding Framework**

Res. 033-22

MOVED by Councillor Windsor

To defer the Strategic Planning Committee recommendation on the Library Funding Framework to the Operating Budget Workshop.

Motion Carried

7.3 **Unbudgeted Revenues**

Res. 034-22

MOVED by Councillor Windsor

That the Unbudgeted Revenues be tracked separately and returned with the Year End Operating Surplus prior to finalizing the annual yearend.

Motion Carried

Res. 035-22

MOVED by Councillor Windsor

That Policy FIN008 – Allocation of Year End Operating Surplus for Tax Purpose, be reviewed by the Policy and Governance Committee to include allocation of Unbudgeted Revenues.

Motion Carried

7.4 Appointment to Red Deer River Municipal Users Group

Res. 036-22

MOVED by Councillor Williams

To endorse Councillor Bill Windsor as the Urban Co-chair of the Red Deer River Municipal Users Group Committee for the upcoming year.

Motion Carried

7.5 Enhance Energy Origin - Letter of Support

Res. 037-22

MOVED by Councillor Moore

That Mayor Hunter draft and send a letter of support, on behalf of Council, to Enhance Energy Origins for their proposal to the Alberta Government.

Motion Carried

8. REPORTS

8.1 CAO Report

Res. 038-22

MOVED by Councillor Moore

To accept the CAO Report for January 25, 2022 as information.

Motion Carried

Res. 039-22

MOVED by Councillor McCoy

That a press release be issued giving thanks to the volunteers of the Winter Wonderland initiative.

Motion Carried

8.1.1 Legislative Review - Council Code of Conduct Bylaw 2021-09

Res. 040-22

MOVED by Councillor Moore

To accept the review of the Council Code of Conduct Bylaw as information.

Motion Carried

8.2 Council Reports

Res. 041-22

MOVED by Deputy Mayor Engel

To accept the Council Reports for January 25, 2022 as information.

Motion Carried

9. CORRESPONDENCE & INFORMATION

- Town of Tofield - Rural Alberta - Adolescent Vaccine Provision
- Mountain View Seniors' Housing - Request to Sustain Board of Directors and Alternatives
- Mountain View Seniors' Housing - Letter to Ministry of Treasury Board and Finance on Pre Budget 2022 Consultation
- Keep Alberta RCMP - Community Engagement Tour on the Proposed APPS
- Didsbury Municipal Library - Updated Safety & Use Bylaws

Res. 042-22

MOVED by Councillor Baswick

To accept the correspondence and information items presented as information.

Motion Carried

Res. 043-22

MOVED by Councillor Windsor

To accept the letter from Mountain View Seniors' Housing Chairperson Ryan, requesting to sustain the appointment of Board of Directors as information and review the request at the Organizational Meeting in 2022.

Motion Carried

10. COUNCIL MEETING HIGHLIGHTS (Roundtable)

- 2021 New Residents and Business Survey
- Land Use Bylaw Amendment
- Enhance Energy Origins Presentation and Letter of Support
- Informative CAO Report

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 044-22

MOVED by Councillor McCoy

To go into Closed Meeting at 8:58 p.m.

Motion Carried

12.1 Advice from Officials - Section 24 of the FOIPP Act

12.2 Local Public Body Confidences - Section 23 of the FOIPP Act

12.3 Local Public Body Confidences - Section 23 of the FOIPP Act

13. RECONVENE

Res. 045-26

MOVED by Councillor Moore

To come out of Closed Meeting at 9:56 p.m.

Motion Carried

Res. 046-22

MOVED by Councillor Moore

To proceed with the lease agreement as discussed.

Motion Carried

14. ADJOURNMENT

Res. 047-22

MOVED by Councillor Moore

To adjourn the Regular Council Meeting of January 25, 2022 at 9:57 p.m.

Motion Carried

Mayor- Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	February 8, 2022
SUBJECT	Council Technology Policy COUN 008-21
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.1

BACKGROUND/PROPOSAL:

Administration has had inquiries from various Council Members about additional software requirements for use on their devices. The policy was brought forward to Council to consider changes to be able to facilitate these requests in the future.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

At the January 25, 2022 Regular Council Meeting, the following motion was made:

Res. 031-22

MOVED by Councillor Windsor to refer the revisions of the Council Technology Policy COUN 008-21 to the Policy and Governance Committee for recommendation.

The Policy and Governance Committee met on February 2, 2022 and to discuss the Policy. The Committee recommends policy changes (attached), which are in red, and strikethrough as well as adding Appendix A to list the software and licenses on Council devices.

RECOMMENDATION

Council move to approve Council Technology Policy COUN 008-22 as presented.

AND

Council move to rescind Council Technology Policy COUN 008-21.



Policy Statement:

The Town of Didsbury Council shall be provided with technological resources to assist them in conducting Council business in an efficient and effective manner and to lessen the need for printed Agendas.

1. Definitions

- 1.1 CAO: means the Chief Administrative Officer of the Town of Didsbury, or their designate.
- 1.2 Council Business: means any work, communications or activities related to their role and responsibilities as an elected member of the Town of Didsbury Council.
- 1.3 Workstation: means any laptop, tablet, smartphone or any other similar electronic and associated external hardware, such as a mouse, keyboard, monitor, charging cord, etc., **and software applications as listed in Appendix A**, that will assist Council to undertake their responsibilities, connect with each other, participate during Council meetings using the digital Agenda and serve the citizens. A workstation is deemed to have a useful life of four years for the purposes of this policy.

2. Principles

- 2.1 Under the direction of the CAO, each Council Member will be provided a workstation.
- 2.2 Council Members will be offered guidance and assistance on using the workstation at the beginning of their term and throughout the term as required.
 - 2.2.1 Each Council Member must complete all IT security training exercises as required.
- 2.3 The Mayor will be provided with a mobile phone or a monthly phone allowance for use of a personal mobile phone, as decided by the Mayor.
- 2.4 Each Council Member is responsible for securing their workstation and the information contained within. In the event that the workstation is lost, stolen or damaged, the CAO must be notified immediately.
- 2.5 Each Council Members will be provided with a Town of Didsbury email address, which shall be used for all Town related business.
- 2.6 The Town of Didsbury IT department will address all issues and repairs for the workstations, using warranty claims whenever possible.
- 2.7 Each workstation remains the property of the Council Member and as such at the end of the term; they may keep the workstation after the Town has ensured that all ~~necessary~~ **software applications listed in Appendix A and hardware is are** removed.
 - 2.7.1 The proportionate value of the workstation will have a taxable benefit implication for the portion of the term not completed.
- 2.8 All Town provided equipment shall be used primarily for Town related business.

3. End of Policy

APPENDIX A

Software Applications Included on Council Workstations During Council Term

- Microsoft Office 2016 Standard
- Adobe PDF Reader
- eSCRIBE Meetings Pro Application
- FortiEDR
- o/s security software Bitdefender GravityZone
- Google Chrome



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

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COUNCIL MEETING DATE	February 8, 2022
SUBJECT	Year End Reserve Allocations Policy FIN 008-22
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.2

BACKGROUND/PROPOSAL

At the November 23, 2021 RCM, Council referred the Allocation of Revenues report to the Strategic Planning Committee including unbudgeted monies. The Strategic Planning Committee discussed Unbudgeted Revenues at a Meeting on January 19, 2022 and recommended an adjustment to the finance policy regarding year end allocation of surplus.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The following motions were made at the January 25, 2022 Regular Council Meeting:

Res. 034-22

MOVED by Councillor Windsor that the Unbudgeted Revenues be tracked separately and returned with the Year End Operating Surplus prior to finalizing the annual yearend.

Motion Carried

Res. 035-22

MOVED by Councillor Windsor that Policy FIN008 – Allocation of Year End Operating Surplus for Tax Purpose, be reviewed by the Policy and Governance Committee to include allocation of Unbudgeted Revenues.

The Policy and Governance Committee met on February 2, 2022 and are recommending changes to Policy FIN 008-21 which are noted in red and strikethrough. Changing the Policy's name was also recommended.

RECOMMENDATION

That Council move to approve Year End Reserve Allocations Policy FIN 008-22 as presented.

AND

That Council move to rescind Allocation of Year End Operating Surplus for Tax Purpose Policy FIN 008.



Policy Statement:

The Town of Didsbury will manage the **annual reserve** allocation of the **Annual** Operating Surplus for Tax Purposes and **Unbudgeted Revenues** in a fiscally responsible and transparent manner. ~~This policy provides the guidelines for the allocation of the Annual Operating Surplus for Tax Purposes. Please note that the Annual Operating Surplus for Tax Purposes is not equivalent to the Surplus for Public Sector Accounting Standards ("PSAS") Purposes referenced in the annual Town of Didsbury Consolidated Financial Statements as defined below.~~

1. Definitions

- 1.1 **Annual Operating Surplus for Tax Purposes** refers to the excess of revenues over expenditures including non-operational items, such as reserve transfers and debt payments.
- 1.2 **Surplus for PSAS Purposes** is calculated based on the Public Sector Accounting Standards as represented in the annual Town of Didsbury Consolidated Financial Statements. Unlike the Annual Operating Surplus for Tax Purposes, the Surplus for PSAS Purposes excludes all reserve transfers and principal debt payments, and includes capital revenues, gains (losses) from tangible capital asset dispositions and amortization.
- 1.3 **Unbudgeted Revenues** are revenues that are new and/or one-time for which no budget amount was included in the corresponding year's approved budget.

2. Responsibilities

- 2.1 Municipal Council shall be responsible for approving the **year end reserve** allocations ~~of the Annual Operating Surplus for Tax Purposes~~ on an annual basis by resolution.
- 2.2 Chief Administrative Officer (CAO) shall support the Chief Financial Officer in consistently applying the principles and mandatory requirements contained in this Policy.
- 2.3 Chief Financial Officer (CFO):
 - 2.3.1 Shall be responsible for analyzing the Annual Operating Surplus for Tax Purposes and **Unbudgeted Revenues** and recommending to Council an allocation to reserve funds.
 - 2.3.2 Shall make ~~annual~~ recommendations to Council for the adequacy of the unrestricted surplus in accordance with PSAS.
 - 2.3.3 Shall consider the level of unrestricted surplus as presented on the annual Town of Didsbury Consolidated Financial Statements in recommending an allocation to reserve funds.

3. Guidelines

- 3.1 The **year end reserve** allocations ~~of Annual Operating Surplus for Tax Purposes~~ will be consistent with achieving Council's vision and the areas of strategic priority.
- 3.2 ~~Annual Operating Surplus for Tax Purposes represents one-time funding that, by its nature, cannot be relied on to recur on an ongoing basis. Therefore, Annual Operating Surplus for Tax Purposes~~ The year end allocations should be allocated to fund one-time, non- recurring expenditures (i.e. capital, replenishment of reserves, etc.), to contribute to the economic health and sustainability of the Town of Didsbury.
- 3.3 Prior to finalizing the annual audited Financial Statements, Administration will provide Council with the Annual Operating Surplus for Tax Purposes and **summary of Unbudgeted Revenues for the year** and recommended **year end reserve** allocations ~~of such surplus~~ for a Council resolution. ~~to be recorded in the annual audited Financial Statements.~~
- 3.4 The Annual Operating Surplus for Tax Purposes and **Unbudgeted Revenues related to** ~~for~~ self-sustaining operations, including Utility operations, **must** be allocated within those operations and respective reserves as per the Reserve policy.

4. End of Policy



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	February 8, 2022
SUBJECT	2022 FCSS Funding Recommendations
ORIGINATING DEPARTMENT	Community Services
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

The Community Services Board met January 17, 2022 to review the 2022 FCSS Funding Applications and make recommendations to Council for allocation of these funds. \$64,000.00 has been budgeted for the 2022 FCSS Community Grants, and the 12 applications received totaled \$178,696.60.

Below you will find a brief explanation of each group that requested 2022 FCSS funds along with the rationale for recommendations:

Chinook Arch Victim Services:

- **\$4,000.00 recommended.** This program does have other funds they can access through reserves
- Victim Services is run by volunteers
- Chinook Arch Victim Services provides emergency crisis intervention, support, information and referrals to victims of crime and tragedy. They provide court preparation and accompaniment for victims and witnesses, and provide ongoing updates and support as a file makes its way through the criminal justice system
- Arrange transportation to women's and/or homeless shelters and will, if no other options are available, pay for short term accommodation for high risk victims and children until shelter space becomes available
- Support RCMP on sudden death files and accompany them to death notifications to families

CESD - Family School Wellness Program:

- **\$14,046.00 recommended.** This program lost funding in 2021 from Children's Services and they are seeking to fill that funding gap by accessing FCSS funds
- Family School Wellness Program addresses the needs and supports for families and children 0-18 years of age
- Services are strictly done during school hours
- Services are now offered only during the 10 month school calendar
- They offer preventative programming, individual 1 on 1 services, information and referral and crises response to support families in need
- Supports children, youth and families as they encounter family based difficulties in their everyday lives
- Example of programs: relationship troubles, low self-esteem, inappropriate behaviours, anger management, substance abuse, physical/mental health concerns, family conflict, lack of community connection, violent or abusive behaviors, academic struggles or changes in an individual's or family's life cycle



REGULAR COUNCIL MEETING Request for Decision (RFD)

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CESD - Youth Empowerment & Support (YES) Program:

- **\$8,500.00 recommended.** Recommending the full amount be granted. This program is in our schools and providing connections in a time when it is so important for youth and children
- Goal of the YES program is to increase coping, knowledge and skills of children and youth to enable them to make better choices and adopt behaviours to self-protect their physical and mental health as early as possible.
- Focus is on improving resiliency by increasing developmental assets and protective factors, increasing parental involvement, increasing positive peer interactions, reducing barriers for participation and providing greater awareness for mental health.
- Groups run at Ross Ford Elementary and Westglen Schools
- Example of programs are Berenstain Bears, Free the Horses, Self-Control Patrol, Second Step and Stepping Up

Didsbury Preschool Society – Preschool Program:

- **\$6,900.00 recommended.** This amount of funding was given in 2021
- The preschool provides programming that offers a safe, educational, and fun learning environment for children during their early years, providing a successful start for them and our community
- Fosters excitement about attending school and learning
- Teaches problem solving, decision making, and conflict resolution
- Encourages creativity as inspired by varied child-centered approaches
- Encourages children to be accepting of others through the establishment of a classroom community
- Licensed program with subsidy options available for families who qualify

Didsbury Municipal Library – Teen Advisory Council (TAC):

- **\$1,385.00 recommended.** Recommending to partner with MVFRN for staff and resources
- Engage and empower teens, while connecting them to one another, the library, and their community.
- The TAC would advise the library about programs, services and collections, while also creating a space to explore interests and grow in confidence and leadership skills
- 12-16 teens in attendance

Essentials for our Community – Konnection Kitchen:

- **\$3,480.00 recommended.** This is the portion that is eligible for funding through the application. FCSS cannot fund food or transportation
- Konnection Kitchen is an opportunity to build a relationship with residents who may be of low income, at-risk and who need to access food
- Through this opportunity, volunteers are able to connect with these clients and build trusting relationships that allow residents to feel comfortable accessing other forms of resources such as mental health supports, housing, transportation, etc.
- Also offers opportunity for clients to access food and gas vouchers if there is a need (in return there is a volunteer requirement that the client must fulfill)



REGULAR COUNCIL MEETING Request for Decision (RFD)

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Holy Trinity Catholic School – Second Step Program:

- \$500.00 recommended. The full funding amount will offer the program to a larger number of children
- This is a Social Emotional Learning Program (SEL)
- Helps students to grow compassion in and outside the classroom and throughout their lives
- Gain confidence, set goals, make better decisions, collaborate with others in work and play

HOPE – A Conversation Has to Happen:

- \$1,224.00 recommended. Now more than ever, it is so important to let people know they are not alone and that there are resources to access
- 1 day conference addresses suicide, depression and other mental health issues
- Increases community knowledge and understanding of social issues affecting our community such as depression, suicide and other mental health issues
- Helps people connect with appropriate supports
- Offers an area set up with resources and people to talk to in the case of an immediate crises

Mountain View Adult Learning Society – Books for Babies:

- \$0 recommended. This organization has gone through many changes in the last couple of years, changes to the Executive Director and a shift in programming focus. FCSS will work with the organization to help them understand the existing programs and partnership
- Family Literacy programs will equip parents with the information and tools they need to share their existing knowledge and to weave books, stories and reading into their everyday lives
- A partnership with the local health unit helps to distribute a book bag to all new babies in our area
- Each bag contains information about family programs, 2 new board books and a library card. This program is to encourage families to value early literacy, learn more about their communities and help them build healthy relationships that will contribute to their child's success

Mountain View Emergency Shelter Society – Outreach Worker/ Programs:

- \$11,465.00 recommended. Recommending the full amount be granted, this program has seen a 252% increase in need in the last 2 years
- To end family violence by providing safe shelter to victims as well as to provide support, services and education to victims of family violence that will educate/assist individuals in strengthening coping skills and making appropriate life choices to lead a safer, healthier and more secure life
- Provide brief solution focused counselling sessions for victims of Family Violence
- Will provide transportation to shelters in other communities

Olds & District Hospice Society – Volunteer Training and Advertising:

- \$1,500.00 recommended. Recommending to set up a meeting with Didsbury FCSS to partner with available advertising opportunities
- This program provides support for terminally diagnosed individuals and their families by trained volunteers, bereavement support, information base, education, advocacy and communication
- This program supports the provision of quality, compassionate care in a home-like setting for those facing death as well as supporting their family before, during and after death
- 37 trained volunteers
- Two palliative care rooms provided at Sunrise Encore Building. Alberta Health Services provides patient care in these rooms and Olds and District Hospice Society helps support the family



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

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Town of Didsbury – Didsbury Out of School Care Association (DOSCA):

- **\$11,000.00 recommended.** Parents are getting back to work and require childcare
- Offers before and after school care Monday to Friday
- Full Day programs on no school days and week long camps throughout the summer
- Safe, fun, educational program for children ages 5-12
- Program runs at Rossford Elementary School/MPR/Curling Rink
- Increase in attendees since September 2020

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Name of Organization	2022 Amount Requested	2022 Amount Recommended
Chinook Arch Victim Services – Volunteer Training	\$6,000.00	\$4,000.00
CESD – Family School Wellness	\$60,716.00	\$14,046.00
CESD – Youth Empowerment and Support	\$8,500.00	\$8,500.00
Didsbury Preschool - Preschool Program	\$13,115.60	\$6,900.00
Didsbury Municipal Library – Teen Advisory Council	\$2,770.00	\$1,385.00
Essentials for Our Community – Konnection Kitchen	\$58,000.00	\$3,480.00
Holy Trinity Catholic School - Program	\$500.00	\$500.00
HOPE – A Conversation Has to Happen	\$1,224.00	\$1,224.00
Mountain View Communities Adult Learning Society – Bookwork Babies	\$1,500.00	\$0
Mountain View Emergency Shelter - Outreach Worker/ Programs	\$11,465.00	\$11,465.00
Olds & District Hospice Society – Volunteer Training	\$2,500.00	\$1,500.00
Town of Didsbury, Didsbury Out of School Care Association – Before and After School	\$12,406.00	\$11,000.00
TOTAL	\$178,696.60	\$64,000.00

FCSS has \$64,000.00 to grant out to community groups. These recommendations will disperse all 2022 FCSS funds.

RECOMMENDATION

That Council approve the 2022 Family and Community Support Services funding recommendations as presented.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

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COUNCIL MEETING DATE	February 8, 2022
SUBJECT	DEDAC Member Appointment
ORIGINATING DEPARTMENT	Economic Development
AGENDA ITEM	7.2

BACKGROUND/PROPOSAL:

The Didsbury Economic Development Advisory Committee (DEDAC) would like to make a recommendation for an appointment of a new member to the DEDAC Committee for Council's consideration.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Due to the public call for additional members to the Economic Development Advisory Committee, the Economic Development Officer received an application for the committee.

Mark Bates' application has been reviewed by the DEDAC members and the Chair, Mike Crampton, discussed DEDAC with the applicant. Mark is known in the Didsbury community as a part owner of a small business called Bedroom Studios and for being involved in music and the arts. The DEDAC members find Mark Bates an excellent addition that brings a different perspective to the committee, by representing the music and the arts of Didsbury.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority: Economic Development Prosperity

RECOMMENDATION

That Council appoint Mike Bates as a new member to the Didsbury Economic Development Advisory Committee until the Organizational Meeting in 2022.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

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COUNCIL MEETING DATE	February 8, 2022
SUBJECT	ABVMA Resolution
ORIGINATING DEPARTMENT	Legislative
AGENDA ITEM	7.3

BACKGROUND/PROPOSAL:

At the January 12, 2022 Regular Council Meeting of Mountain View County, a resolution was brought forward from the Alberta Veterinary Medical Association (ABVMA) to put forth a Resolution to the Rural Municipalities of Alberta (RMA) District 2 Spring Conference in March.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Mountain View County Council made the following resolution regarding the request for ABVMA:

Moved by Reeve Aalbers

RC22-024 That Council approve the RMA - ABVMA Resolution to be submitted to the RMA District 2 Spring Conference.

Division 4 County Councillor Gord Krebs has provided information to Council in his presentation at this meeting regarding the Attraction and Retention of Veterinarians to Rural Veterinary Practice. Councillor Krebs is asking the Town of Didsbury Council to support the resolution and consider presenting a similar resolution at the Alberta Municipalities Leadership Caucus in March.

RECOMMENDATION

That Council move to direct Administration to explore the opportunity to, logistics, and timelines of presenting a resolution supporting the Attraction and Retention of Veterinarians to Rural Urban Veterinary Practice at the Alberta Municipalities Leadership Caucus in March and to create such a resolution for Council to review and consider at the February 22, 2022, Regular Council Meeting.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

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COUNCIL MEETING DATE	February 8, 2022
SUBJECT	Chief Administrative Officer (CAO) Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

Please find attached the CAO Report for February 8, 2022.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the CAO Report for February 8, 2022 as information.



CAO Report – February 8, 2022

1. **Action Requests Detail Report for December 2021** (Finance)

Please find attached the Action Requests report for December 2021.

2. **2021 4th Quarter Report Engineering & Infrastructure** (Engineering & Infrastructure)

Please find attached the 4th Quarter Report for Engineering & Infrastructure including Emergency Management.

3. **Year-end Development Report** (Planning & Development)

Please find attached the 2021 Year-end Planning and Development Report.

**Action RequeSts Detail Report
December 2021**

of
RequeSts

AdminiStration

1 Cancel water service

Municipal Enforcement

Animals

Attacked by 2 dogs at dog park
FroSt bitten cat in basement

Property

Notice regarding snow removal

Streets

People parking in cul-de-sac "No Parking Zone"
Lack of snow shovelling on side walks

Noise

Commercial company Starting conStruction at 4:45 am every day

Public Works

Streets

Roads covered in ice at: 16 St & 18 Ave, 14 St & 18 Ave, 15 St & 18 Ave, 20 Ave & 16 St
When will there be sand on roads in residential areas
Reporting dead cat in middle of road
Corner on 23 St very icy
Parking area north of train Station not plowed
15 Ave & 23 St and 23 St & Hwy 582 need sand
Road so icy people are driving on lawn
Icy crosswalks & 4 way Stops
15 Ave eaSt of tracks is glare ice
23 St south of Hwy 582 extremely icy conditions

Water / Sewer

Storm drain at 19 Ave & 23 St blocked
Storm drain is freezing over night and flooding property
Main water line from house causing flooding
No water on - 20 St
Asking for main water line shut off
No water on 22 Ave

Solid WaSte

Asking for the garbage & recyle bins to be delivered
Garbages need emptied in Deer Ridge Park
Recycle bin needs wheel repaired

Property

CoSt to drop off fridge at landfill
Controlled burn causing health concerns

28 Total

2021 4th Quarter Report

Engineering & Infrastructure

Emergency Management

Engineering

2021 Capital project achieved substantial completion this quarter. 20th Street Stormwater and Surface Works progressed into November with landscape improvements along the east side. Streetlight improvements are ongoing but experiencing supply chain issues.

Infrastructure

The Departments prepared for seasonal transition. This includes equipment inspections, finalizing maintenance items, summer worksite inspections and deficiency corrections, along with routine systems operation and maintenance.

Roads

The department completed the sidewalk and asphalt repair and maintenance program this quarter. Asphalt repairs focused on intersection failures across town, primary corridor improvement along with the eight utility repair patches. Sidewalk repairs improved over 200 m of sidewalks and the addition of a new accessibility ramp in the intersection of 21st Street & 20th Ave.

Water

The department continues to operate and maintain the distribution system and completed outstanding hydrant flushing for 2021.

Wastewater

The department responded to numerous lift station pump operating issues this quarter. Pumps are vital to the operation of our system and are constantly monitored for numerous parameters. Each of the stations have two pumps which allows operations to pull one out of the lift station in the event of a start failure. The department replaced pump impellers and bearings at the Southridge lift station and the lower lagoon lift station. Morris Meadows lift station is experiencing new operating conditions associated with recent development and the department is monitoring it closely.

Solid Waste

The department responded to 32 requests for bin repair and maintenance services.

Facilities

The department invested several hundred hours into facilities this quarter collecting estimates, responding to work orders, contractor coordination and routine seasonal preparations.

Cemetery

The Deer Coulee pathway project continued to progress this quarter. The removal of the chain-link fencing and remaining trees were completed.

Pathways

Southridge Coulee pathway relocation and drainage improvements were completed by the Infrastructure this quarter. The improvements included relocating the pathway out of the drainage path, culvert bridge improvements, and revegetation of the disturbed areas.

Emergency Management

The EMA continues to build capacity and take advantage of training opportunities held by AEMA. AEMA completed the Community Emergency Management Program (CEMP) annual review with DEM Fox & DDEM Boucher.



PLANNING & DEVELOPMENT SERVICES
2021 Year End Statistical Development Report
 Prepared for the Regular Council Meeting

Page | 1

PRINCIPAL DWELLING UNITS

	2021	2020	2019	2018	2017	2016
<i>Permits Issued – Principal Dwelling Units</i>	16	14	1	11	10	25
<i>Total Construction Values [in the \$ millions]</i>	3.51	1.98	15,000	1.08	2.15	4.6
<i>Date of First Permit Issued</i>	Jan 1	Mar. 11	July 10	Jan. 2	Jan. 3	March 21
<i>Date of Last Permit Issued</i>	Sept 27	Dec.21	July 10	Oct. 29	Nov. 3	Nov. 28

ACCESSORY BUILDINGS, STRUCTURES & USES

	2021	2020	2019	2018	2017	2016
<i>Permits Issued – Accessory/Additions/Decks & Discretionary Uses</i>	24	18	22	19	24	21
<i>Total Construction Values</i>	1.20	1.5	357,367	426,000	294,300	272,300

Garages/Sheds

	2021	2020	2019	2018	2017	2016
<i>Permits Issued – Garages & Sheds</i>	11	5	3	11	9	7

Additions

	2021	2020	2019	2018	2017	2016
<i>Permits Issued – Additions</i>	4	9	2	6	6	3

Decks

	2021	2020	2019	2018	2017	2016
<i>Permits Issued – Decks</i>	6	2	13	1	5	9



PLANNING & DEVELOPMENT SERVICES
2021 Year End Statistical Development Report

Prepared for the Regular Council Meeting

Page | 2

Demolitions

	2021	2020	2019	2018	2017	2016
<i>Permits Issued – Demolitions</i>	5	1	-	1	4	1

Secondary Suites

	2021	2020	2019	2018	2017	2016
<i>Permits Issued – Secondary Suites</i>	0	-	1	-	-	1

Miscellaneous

	2021	2020	2019	2018	2017	2016
<i>Permits Issued – Miscellaneous</i>	5	-	3	-	-	4

Variances Granted

	2021	2020	2019	2018	2017	2016
<i>Variances – Parking & Setback</i>	3	-	3	5	4	9

Home Occupations

	2021	2020	2019	2018	2017	2016
<i>Permits Issued -Home Occupations</i>	4	5	7	6	6	5



PLANNING & DEVELOPMENT SERVICES
2021 Year End Statistical Development Report
 Prepared for the Regular Council Meeting

Page | 3

COMMERCIAL RETAIL UNITS

	2021	2020	2019	2018	2017	2016
<i>Permits Issued – Commercial Retail Units</i>	1	5	1	1	2	6
<i>Total Construction Values [in the \$ millions]</i>	100,000	2.44	4.5	200,000	105,000	4.7
<i>Date of First Permit Issued</i>	Apr 15	Jan. 17	July 10	Nov. 18	March 16	April 1
<i>Date of Last Permit Issued</i>	Apr 15	Dec. 1	July 10	Nov. 18	Dec. 13	Nov. 14

Change of Use

	2021	2020	2019	2018	2017	2016
<i>Permits Issued – Change of Use</i>	8	10	10	13	20	8

Signage

	2021	2020	2019	2018	2017	2016
<i>Permits Issued – Signage</i>	17	20	12	22	32	12

LAND USE APPLICATIONS & APPEALS

Subdivisions

	2021	2020	2019	2018	2017	2016
<i>Subdivisions Approved</i>	2	1	-	1	3	2

Redesignations

	2021	2020	2019	2018	2017	2016
<i>Redesignations Approved</i>	0	-	1	-	4	6



PLANNING & DEVELOPMENT SERVICES
2021 Year End Statistical Development Report

Prepared for the Regular Council Meeting

Page | 4

Development & Subdivision Appeals

	2021	2020	2019	2018	2017	2016
<i>Development Appeals</i>	1	-	-	-	-	-

Certificates of Compliance

	2021	2020	2019	2018	2017	2016
<i>Certificates of Compliance Issued</i>	60	44	62	50	70	67

Though not fully accurate, the number of Compliance Letters issued is a reflection of real estate activity in the town as the issuing of a Compliance Letter often accompanies the selling of a property. For the most part, Compliance Letters issued by the Development Office are done so for Residential lots.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	February 8, 2022
SUBJECT	EV Stations
ORIGINATING DEPARTMENT	Economic Development
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

At the November 2021 Didsbury Economic Development Advisory Committee (DEDAC) meeting, Chair Mike Crampton brought forward the EV Station opportunity for Didsbury and asked DEDAC to explore EV Stations further. M. Crampton, in collaboration with the EDO, investigated EV station options, infrastructure, cost and revenue as well as partnership models, possible grants and what it could mean for Didsbury from an economic development perspective.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

M. Crampton and A. Ross had conversations with several companies that provide infrastructure and services for EV Stations and assist with the implementation. Information was gathered on the potential and future trends, as well as the potential infrastructure required; charging time and difference between Level 2 and 3 stations, including cost implications.

In addition, grants were explored and while there is a federal grant, a provincial grant that piggybacks on the federal grant was found. The Province asked for an Expression of Interest from municipalities, which was completed and forwarded by the EDO on behalf of the Town of Didsbury. The “Expression of Interest” was responded to by Provincial government with a follow up call and more information on the grant, including what the grant would cover. The grant covers the full cost of infrastructure for EV Stations, except any necessary upgrades. Upgrades are necessary for Level 3 fast charging stations.

The findings were communicated to DEDAC at their meeting in January and the Advisory Committee decided to bring the information forward to Council for further consideration and exploration of the opportunity as well as to apply for the Provincial grant accordingly.

Attachment: Report on EV Stations

M. Crampton DEDAC Chair and EDO A. Ross will be available to answer any questions from Council.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority: Economic Development Prosperity

RECOMMENDATION

That Council accept this report as information and direct Administration to further explore EV Stations and apply for the Provincial grant currently available under the Provincial Electric Vehicle Charging Program.

EV – Stations Infrastructure Report

Date: February 3, 2022

Prepared by:

- Alexandra Ross, Economic Development Officer and Strategic Operations Coordinator
- Mike Crampton, DEDAC Chair

Background

At the DEDAC November meeting Chair Mike Crampton brought forward the EV Charging Station opportunity for Didsbury and asked DEDAC to explore the benefits and costs of implementing EV Charging Stations in Didsbury.

Mike and Alexa had several conversations with companies that are providing infrastructure and services for EV Stations and assist with the installation of EV station. Information was gathered on the potential and future trends, plus experience related to EV stations, potential infrastructure required, charging time, and difference between Level 2 and 3 stations.

Grants were explored and we discovered a provincial grant program towards funding of EV Charging stations for municipalities within Alberta. The province asked for an Expression of Interest from municipalities, which was completed and forwarded by Alexa on behalf of Town of Didsbury. The “Expression of Interest” was responded to by Provincial government with a follow up call and more information on the future grant.

We were informed that the grant would open up in January and would combine Federal and Provincial grant funds to cover the **full cost** of EV charging station hardware and installation. Mike and Alexa brought their finding back to the DEDAC meeting in January and the Advisory Committee decided to bring the information forward to Council.

The intent of bringing forward a report on EV Stations is to ask Council to direct administration to explore this opportunity further and to source quotes and prepare an application for the Provincial grant, to be brought to council for approval before submission.


Grant Details

Funding

Charger Type	Maximum Rebate
Networked Level 2 (3.3 kW to 19.2 kW)	Up to 100% of total costs to a maximum of \$10,000 per connector*
Networked Fast Charger (20 kW to 49 kW)	Up to 100% of total costs to a maximum of \$30,000 per fast charger
Networked Fast Charger (50 kW to 99 kW)	Up to 100% of total costs to a maximum of \$100,000 per fast charger
Networked Fast Charger (100 kW and above)	Up to 100% of total costs to a maximum of \$150,000 per fast charger

Funding cap: \$200,000 per municipality

***Dual connector Level 2 stations can receive up to \$20,000**



Municipal Climate Change Action Centre

mccac.ca

Eligibility Requirements

EVCP Eligibility – Project Requirements

- ✓ Must be installed on municipally-owned land (facilities, on-street, etc.) and intended for public or municipal fleet use
- ✓ Must be a permanent, new, purchased install to be owned and operated by the municipality
- ✓ Must be a networked charger, approved for use in Canada (CSA, ULC, etc.)
- ✓ Must be installed by a fully licensed electrical contractor
- ✓ Dedicated parking space per connector



Municipal
Climate Change
Action Centre



The Benefits

From an economic development standpoint there are various benefits:

- Having EV stations in general will position the Town of Didsbury as forward thinking and could be used as a marketing vehicle to attract more residents as well as visitors into Didsbury. Having signage on Highway 2 – Didsbury turnoffs to promote the EV stations.
- Having EV stations in downtown will cater to business retention as people that are charging their vehicle may visit store fronts, shop, go for a coffee or a bite to eat and explore Didsbury and all it has to offer further. This may also cater to a business and residents attraction strategy.
- EV sales are expected to be 10% of vehicles by 2025, 40% by 2030, and 100% by 2040. We would do well to get ahead of this trend, especially while there is grant money available. Towns without EV charging infrastructure will increasingly be looked at as lacking.

Fleet refresh grants into EV vehicles are currently also available. If EV charging infrastructure were installed in municipal fleet locations and as fleets are refreshed into EV's, the economic benefit is a cost savings on maintenance and operational costs for vehicles.

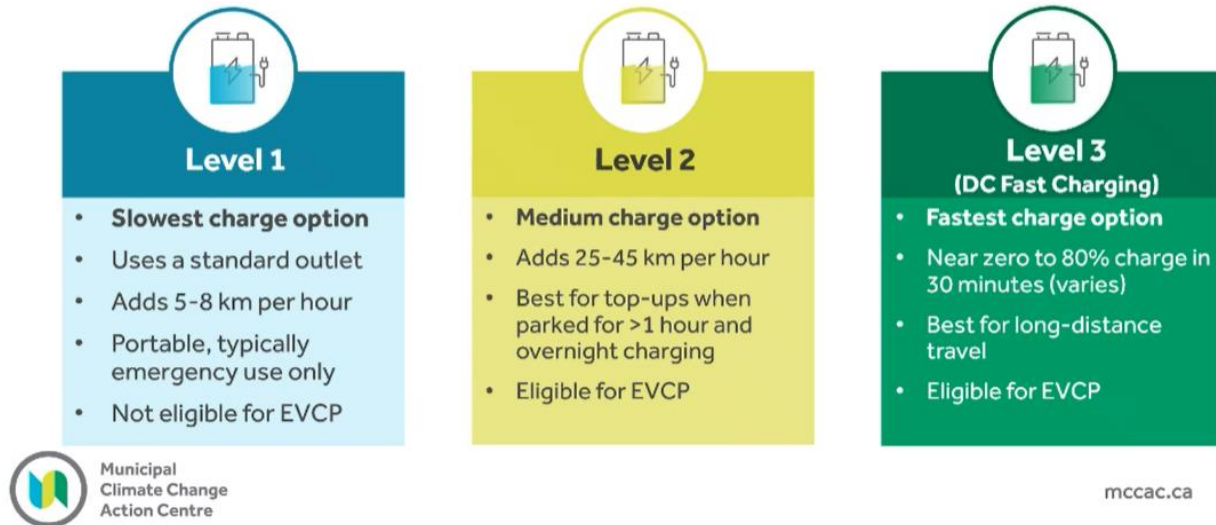
EV Station information

Program Objectives

- Develop the EV charging network throughout Alberta and reduce gaps between locations
- Build awareness and accelerate the adoption of EVs in Alberta and support Canada's target of 100% zero-emission vehicle sales by 2035
- Support the availability of public EV charging for residents without access to home charging
- Provide options for municipalities to future-proof their fleet operations



EV Charging 101 – Charge Levels



There are two levels of commercial EV charging stations eligible for this program.

- Level 2 Stations are the most affordable and provide charging which takes anywhere from 6-12 hours to fully charge an EV battery. These stations use typical 240V wiring, typically between 30-60amps (providing 6-11 kWh of power).
 - o As these chargers use standard power infrastructure, no out of band upgrades are typically necessary.
- Level 3 Stations are also known as ‘fast charging’ stations and provide between 50-350kWh of power. These can typically recharge an EV battery up to 80% in 30-60 minutes, depending on the specifics of the station and the vehicle.
 - o These stations require significantly larger power capacity and often require upgrades to power infrastructure in conjunction with providers. This would require exploration with Town of Didsbury electricity provider (Fortis). The EDO met with Fortis to gather information on this, and there is more research to do. It is likely that there would be costs not covered by the grant if a Level 3 station were considered.

Charging stations are often installed in pairs. Either 2 x Level 2 station or 1 x L2 and 1 x L3 station together.

Costs

While the cost of the charging station itself and installation is fully covered by the grant, any upgrades necessary for Level 3 charging stations would not be covered. We have initiated discussions with Fortis around what those costs might look like, but additional information is required to gain a full understanding. It's expected that user fees for charging would be set at such a rate as to recoup any initial cost over time, however it is expected that there would be up front costs to implement a Level 3 charger, should this be pursued.

Considerations from Town perspective

Besides ongoing operating cost and depending on the model to enter a contract, the Town needs to consider that any site for an EV Station would require improvements beyond the installation of the EV delivery point. The recreation parking lot is currently under review for capital improvements for next year. The parking lot downtown is due for concrete and asphalt repairs to existing parking lot. Town administration requires authorization from council to develop plans that incorporate the EV delivery infrastructure into budgets and plans.

DEDAC Recommendation

A DEDAC motion was made on January 24th to present EV Station report and opportunity to Council at their February 8th meeting.

DEDAC motion recommending that Council direct administration to apply for the grant and further explore the EV charging station opportunities was accepted unanimously by the DEDAC members.

At this time, DEDAC recommends we pursue Level 2 charging station projects at the Arena and Chamber. Due to the cost and complexity of Level 3 charging stations, infrastructure, and other concerns, this could be an item to be explored in future.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	February 8, 2022
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.3

BACKGROUND/PROPOSAL:

Council Members will give a verbal and/or written report on any business or committee activity in which they have participated.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Council Reports for February 8, 2022 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	February 8, 2022
SUBJECT	Correspondence & Information
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town that may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Minister of Municipal Affairs Ric McIver – Municipal 2nd Year Internship 2021/2022 ACP Program
- Minister of Municipal Affairs Ric McIver – Municipal Internship 2022/2023 Application Response
- FCM – Municipal Asset Management Program (MAMP)
- Town of Gibbons – Bill 21 Provincial Administrative Penalties Act

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engagement Community

RECOMMENDATION

That Council move to accept the correspondence and information items presented as information.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR107279

January 13, 2022

Her Worship Rhonda Hunter
Mayor
Town of Didsbury
PO Box 790
Didsbury, AB T0M 0W0

Dear Mayor Hunter:

The Government of Alberta is committed to supporting fiscally responsible, collaborative, and accountable local governments. By supporting the capacity-building priorities of our municipalities, we can help strengthen communities, improve the quality of life for residents, and foster an environment for business and industry to thrive. Through the Municipal Internship component of the 2021/22 Alberta Community Partnership (ACP) program, we will continue to support the development of future local government leaders.

I am pleased to inform you the Town of Didsbury has been approved to host your intern for a second year in the 2022 Municipal Internship Program for Finance Officers. Your municipality will receive a grant of \$20,000 under the Municipal Internship component of the ACP program for this purpose.

The conditional grant agreement will be sent to your Chief Administrative Officer at a later date to obtain the appropriate signatures.

I congratulate the Town of Didsbury and look forward to continuing to work together to develop leaders, build capacity in municipalities across Alberta, and contribute to the economic recovery of the province.

Sincerely,

Ric McIver
Minister

cc: Honourable Nathan Cooper, MLA, Olds-Didsbury-Three Hills
Ethan Gorner, Chief Administrative Officer, Town of Didsbury



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR107743

January 28, 2022

Her Worship Rhonda Hunter
Mayor
Town of Didsbury
PO Box 790
Didsbury AB T0M 0W0

Dear Mayor Hunter:

Thank you for your municipality's application for a grant under the Municipal Internship component of the 2021/22 Alberta Community Partnership program. The Government of Alberta is committed to supporting fiscally responsible, collaborative, and accountable local governments. By supporting the capacity-building priorities of our municipalities, we can help strengthen communities, improve the quality of life for residents, and foster an environment for business and industry to thrive. Through the Municipal Internship component, we will continue to support the development of future local government leaders.

We received a record number of submissions to host an intern for the 2022 Municipal Internship Program. The process for selecting municipalities to host interns is complete. The decision of the selection panel was based on ensuring a balance of new and repeat hosts in geographically dispersed locations, distribution in the three streams of the program, and a mix of large and small municipalities as well as urban and rural centres.

While your municipality was not selected to host an intern in 2022, the panel recommended the Town of Didsbury be considered as an alternate if there are changes to the selected hosts for 2022. If this occurs, the ministry will contact your Chief Administrative Officer to discuss whether you are still in a position to host. Thank you for your current involvement in the internship program through hosting your intern, Kelsey Hawkins, and for your support to continue Kelsey's employment for a second year so she may further build her municipal career.

If you have questions or want feedback on your application, please feel free to contact a training and internship advisor at Municipal Affairs toll-free at 310-0000, then 780-427-2225.

Sincerely,

Ric McIver
Minister

cc: Ethan Gorner, Chief Administrative Officer, Town of Didsbury

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[HOME](#) > [NEWS & MEDIA](#) > [NEWS RELEASES](#) > **CANADA FCM INVEST STRONGER ASSET MANAGEMENT
ALBERTA COMMUNITIES**

Canada and FCM invest in stronger asset management in Alberta communities



January 21, 2022

Ottawa— From roads and buildings to wastewater systems – strong asset management is key to building stronger communities. Municipalities of all sizes need tools and resources to make evidence-based decisions that support long-term asset management and build a healthier, safer and more prosperous future for all Canadians.

That is why the Government of Canada is investing over \$1.68 million in 38 Alberta communities through the Municipal Asset Management Program (MAMP), delivered by the Federation of Canadian Municipalities (FCM). As Canada moves toward a strong recovery, these projects will help communities make data-driven decisions about key infrastructure, and ensure long-term infrastructure performance.

With funding from MAMP:

- The **Town of Oyen**, the **Village of Consort**, the **Town of Coronation**, the **Village of Carbon**, the **Village of Linden**, the **Village of Rockyford**, the **Village of Hussar**, the **Village of Standard**, and the **Town of Drumheller** will advance asset management practices under the collaborative project: Palliser Regional Asset Management Project. This project will provide continued geographic information system (GIS) expertise, support and training to ensure the investment will continue to be valuable for years to come and give the municipalities the opportunity to improve their asset management practices.
- The **City of Spruce Grove** will collect inventory data, develop inspection templates, collect condition data and build the life cycle plan for facilities assets.
- With guidance, expertise and direction from a consultant, the **City of Cold Lake** administration will utilize the NAMS Canada training skills acquired to work on completing the asset management plans for water, sanitary, storm and road assets.

Further information on the 38 projects can be found in the [backgrounder](#).

Quotes

“The projects delivered through the Municipal Asset Management Program ensure municipalities have the tools necessary to make well-informed decisions now and for years to come. Ultimately, municipalities will be able to extend the lifespan of critical infrastructure and realize long-term savings. We’re proud to invest in infrastructure asset management projects that help Alberta communities grow, strengthen their local economy and improve residents’ quality of life.”

- The Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities

“As we continue to weather the pandemic and plan for our economic recovery, infrastructure that supports healthy and resilient communities, where residents can thrive, is more important than ever. From roads to buildings to wastewater management systems, this investment will allow Alberta’s municipalities to be proactive and strategic when they plan for the long-term services to their residents, so that everyone can benefit.”

- The Honourable Randy Boissonnault, Minister of Tourism, Associate Minister of Finance and Member of Parliament for Edmonton Centre

“Across the country, communities of all sizes are gearing up for life post-pandemic. They’re working to enhance their infrastructure and natural assets so they can continue to have sustainable and reliable services to improve residents’ quality of life. Ensuring local governments have the right tools to make sound asset management decisions is one way we can help drive Canada’s economic recovery.”

- Joanne Vanderheyden, President, Federation of Canadian Municipalities

Quick facts

- The Government of Canada and the Federation of Canadian Municipalities announce support for 38 new asset management initiatives in communities in Alberta amounting to \$1,680,572.
- The [Municipal Asset Management Program](#) (MAMP) is designed to help Canadian municipalities strengthen infrastructure investment decisions based on reliable data and sound asset management practices.
- MAMP provides asset management training, funding and information sharing to enable municipalities to access the data needed to plan effectively.
- The \$110-million program, funded by the Government of Canada and delivered by the Federation of Canadian Municipalities, has invested in more than 1,063 municipal asset management projects.

- As part of the Investing in Canada plan, the Government of Canada has invested over \$5.1 billion in more than 440 infrastructure projects in Alberta.
- Through the Investing in Canada Plan, the federal government is investing more than \$180 billion over 12 years in public transit projects, green infrastructure, social infrastructure, trade and transportation routes, and Canada's rural and northern communities.

Associated links

[Municipal Asset Management Program](#)

[Infrastructure in your Community](#)

[Investing in Canada: Canada's Long-Term Infrastructure Plan](#)

[Investing in Canada plan project map](#)

Contacts

Jean-Sébastien Comeau

Press Secretary and Communications Advisor

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Minister of Intergovernmental Affairs, Infrastructure and Communities

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[HOME](#) > [NEWS & MEDIA](#) > [NEWS RELEASES](#) > [CANADA FCM INVEST STRONGER ASSET MANAGEMENT](#)
[ALBERTA COMMUNITIES](#) > [BACKGROUNDER](#)

Backgrounder: Canada and FCM invest in stronger asset management in Alberta communities



January 21, 2022

The following initiatives have been approved for funding through the [Municipal Asset Management Program](#) (MAMP) funded by the Government of Canada and delivered by the [Federation of Canadian Municipalities](#) (FCM).

Funding for these 38 new initiatives amounts to \$1,680,572.

Municipality	Project title	MAMP funding
Town of Taber	Town of Taber's Asset Management Program	\$50,000

Municipality	Project title	MAMP funding
Town of Lamont	Asset Management Systems Implementation in Lamont	\$20,000
Kneehill County	Asset Management Systems Development in Kneehill	\$42,960
Town of Oyen	Palliser Regional Asset Management Project	\$45,000
Village of Consort	Palliser Regional Asset Management Project	\$49,500
Town of Coronation	Palliser Regional Asset Management Project	\$45,000
Village of Carbon	Palliser Regional Asset Management Project	\$45,000
Village of Linden	Palliser Regional Asset Management Project	\$45,000
Village of Rockyford	Palliser Regional Asset Management Project	\$11,250
Village of Hussar	Palliser Regional Asset Management Project	\$20,700

Municipality	Project title	MAMP funding
Village of Standard	Palliser Regional Asset Management Project	\$49,500
Town of Drumheller	Palliser Regional Asset Management Project	\$49,500
Town of Sexsmith	Asset Management Plan Update and Condition Assessment	\$39,600
Town of Calmar	Town of Calmar Asset Management - Asset Management Plan	\$50,000
Town of Smoky Lake	Infrastructure Assessment - Asset Evaluation and Planning	\$50,000
Special Areas Board	Asset Management Advancement	\$47,979
Village of Beiseker	Infrastructure Management GIS Development	\$49,500
Town of Olds	Advancing our Asset Management Maturity	\$50,000
City of Chestermere	Organizational Asset Management Training	\$36,197

Municipality	Project title	MAMP funding
Town of Elk Point	Infrastructure Assessment - Sanitary Sewer Evaluation and Planning	\$50,000
Town of Wembley	Wembley Asset Management	\$50,000
County of St. Paul No. 19	Develop an Integrated Long-term Financial Plan	\$50,000
City of Spruce Grove	Facilities Portfolio - Asset Data Collection and Assessment	\$50,000
City of Cold Lake	Cold Lake Asset Management Plan	\$50,000
Town of St. Paul	Town of St. Paul 2021 Sewer Main Inspections	\$38,456
Town of Edson	Asset Management Systems Development in Edson	\$50,000
Town of Mayerthorpe	Infrastructure Assessment - Asset Evaluation and Planning	\$50,000
Town of Didsbury	Asset Management Plan for our Pathways, Play Structures and Parks	\$40,000

Municipality	Project title	MAMP funding
City of Wetaskiwin	City of Wetaskiwin Asset Management Program	\$34,400
Mackenzie County	Asset Management Plan and Data Collection	\$50,000
Town of Okotoks	The Town of Okotoks Tangible Capital Asset, Asset Management, and GIS Integration Project	\$49,680
Fishing Lake Metis Settlement	Road Study & Data Collection Project	\$49,500
Town of Banff	Job Costing / Asset Management Software	\$50,000
Village of Delburne	Infrastructure Assessment - Geographic Information System (GIS)	\$50,000
Town of Hanna	Asset Management Update	\$40,000
Woodlands County	Asset Management Framework & Data Collection Project	\$40,000

Municipality	Project title	MAMP funding
Village of Boyle	Asset Management Data & System Project	\$41,850
Wheatland County	Wheatland County Bridge Asset Management Plan and Asset Management Plan Template	\$50,000

Source: FCM

- Municipal Asset Management Program
- Asset management
- Rural communities



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January 25, 2022

Hon. Sonya Savage
Minister of Justice and Solicitor General
324 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister:

Re: Bill 21 - Provincial Administrative Penalties Act.

The Town of Gibbons Council, at its January 12, 2022 meeting discussed a number of key issues that the Government of Alberta, two items that your ministry is specifically undertaking that are poised to fundamentally impact the lives of Albertans. The two key issues include the development of a Provincial Police Service (APPS) and Bill 21 - Provincial Administrative Penalties Act (Bill 21).

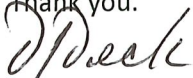
The citizens of Gibbons are proud, hardworking, dedicated, and reasonable family people who recognize that public safety is paramount, and that certain rights and freedoms may be contravened in times of disasters or pandemics for the sake of public good and done without consultation. One such example is that our citizens have for the most part, adopted the recommendations set forth by the Province during its response to the Covid-19 saga often without question.

There is however, times when citizens of Alberta must without exception, be consulted extensively in order to ensure that their voices are heard, respected, and play a significant role in creating the framework for the legislation (policy statement) being contemplated (i.e. APPS and Bill 21). Members of Council are scheduled to participate in the upcoming APPS consultations on February 1, 2022 and truly believe that should the Province be conducting these sessions without a predetermined decision in place, the concept of meaningful input from its citizenry will be realized and not just an exercise in placation.

It is the very process of inviting meaningful input from the citizens of Alberta or lack thereof of a formal consultation process in the development and adoption of the Bill 21 is why our Council is in firm opposition to its implementation without an amendment that reinstates a citizens ability to appeal traffic tickets in court versus making an application to appeal through an online submission. This erosion of due process represents one more step in the degradation of a citizens' rights and freedoms to a position where one should just "pay up" and then "shut up."

It is Council's hope that our society through the actions and policies of the Provincial Government has not become a society of where money is everything even at the expense of ones right to a sense of fairness and due process.

Thank you.



Dan Deck
Mayor

Cc: All Alberta Municipalities
All Alberta MLAs
Ab Munis
RMA
Dale Nally, MLA for Morinville – St. Albert

Provincial Administrative Penalties Act

Overview

The *Provincial Administrative Penalties Act*, 2020, will make our roads safer by introducing stronger and immediate impaired driving penalties and reducing the time it takes to enforce traffic and non-criminal impaired driving matters, to ensure impaired drivers are off the streets. It will restore critical capacity to Alberta's justice system by creating a streamlined, fast, fair and efficient method for resolving non-criminal impaired and traffic disputes to free up court time to prosecute serious criminal matters and ensure police are on the streets instead of doing paperwork or sitting in courtrooms.

Immediate Roadside Sanctions Program

The new Immediate Roadside Sanctions (IRS) Program will be introduced on December 1, 2020 and will provide a comprehensive array of serious, immediate and escalating consequences for impaired drivers—a system that has been proven to reduce impaired driving significantly in other jurisdictions. Consequences for drivers will include driver's licence suspensions, new fines, vehicle seizures, mandatory education, and participation in the Ignition Interlock Program (IIP).

Increased impaired driving consequences under the new IRS Program will include:

- Driver's licence suspensions;
- Fines of up to \$2,000;
- Increasing length of vehicle seizure up to 30 days;
- New mandatory education programs for repeat offenders; and
- Participation in the IIP for repeat offenders.

SafeRoads Alberta Branch

Most non-criminal, first-time impaired drivers will be able to deal with these penalties through SafeRoads Alberta, a new branch dedicated to providing a speedy method of resolving disputes. The new process will be significantly quicker, dealing with all matters in 30 days to ensure impaired drivers are off the roads, not the months or years it can take to go through the current administrative and court processes. Repeat offenders, impaired drivers who cause bodily harm or death, and other more serious cases will still receive criminal charges in addition to the other penalties.

In addition to saving lives and preventing needless injury, these new measures are expected to benefit Albertans in several other ways:

- Freeing up about 8 per cent of court time to ensure Alberta's prosecutors and courts can clear their multi-year backlog to prosecute serious criminal matters;
- Eliminating approximately 1,200 complex full, or multi-day trials; and
- Freeing up more than 30,000 hours of police time – ensuring police are on the streets protecting Albertans and their communities.

This new impaired driving administrative model is based on changes made in British Columbia, which has seen many positive impacts, including:

- A 36 per cent drop in impaired driving incident rates from 2011 to 2018.
- A 54 per cent drop in number of impaired driving fatalities from 2010 to 2018.
- An 8 per cent reduction in hospital admissions – even a modest decrease in emergency visits saves millions of dollars in critical capacity.
- A decrease in the median elapsed time for all types of cases (single or multiple charges), all offence types (including traffic) by 17 days from 2011-12 to 2018-19.
 - During the same time period, the median elapsed time increased by 16 days for Canada and by 7 days in Alberta.

Current	New
<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver:</p> <ul style="list-style-type: none"> • is issued an administrative penalty called the Alberta Administrative Licence Suspension (AALS); • receives an immediate 15 month suspension; • receives a three-day vehicle seizure; • is criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. <p>Police investigation, documentation, and testimony can often consume 5-8 hours or more per file.</p>	<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver will:</p> <ul style="list-style-type: none"> • be issued an administrative penalty called the IRS FAIL. • receive an immediate 15 month driver's licence suspension. • receives a 30 day vehicle seizure. • be issued a \$1,000 fine. • be required to complete mandatory impaired driving education • if a repeat offender, or there is bodily harm or injury, they receive an escalating administrative penalty and will be criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. • If a driver chooses not to participate in IIP, they will remain suspended with no ability to drive for the full suspension term. <p>Police can issue this process in an hour or less on average.</p>
<p>If a driver wishes to dispute their driver's licence suspension, they must:</p> <ul style="list-style-type: none"> • appear in person at an office or registry agent location to obtain, complete and file a notice of appeal with the Alberta Traffic Safety Board within 30 days. • appear before a panel, which may take approximately up to five months to schedule and resolve. 	<p>If a driver wishes to dispute their notice, they will:</p> <ul style="list-style-type: none"> • access the website and pay the fine, request time to pay, or request a review of the sanction. • attend an oral review (phone or video) which will be scheduled within 21 days or submit request a written review. • receive the written decision within 30 days of the issuance of the notice.
<p>The driver will also have to proceed to the Criminal Courts to resolve the criminal charge. This can include:</p> <ul style="list-style-type: none"> • A driver will also be arrested, detained for several hours to conduct further testing and be processed and then released with a requirement to return to court or face additional criminal charges. • The individual must attend at one or more initial docket appearances and ultimately at a trial. The trial process is complex and generally requires expert assistance to navigate. • Upon conviction a driver will receive a criminal punishment and a permanent criminal record. 	<p>If the driver is unsatisfied, they may seek Judicial review at the Court of Queen's Bench of Alberta.</p>

Traffic Safety Violations

The *Provincial Administrative Penalties Act* also allows for other traffic contraventions to be resolved by SafeRoads Alberta. This new online system of dealing with non-criminal traffic offences will be introduced in late 2021 and will be easier and quicker for Albertans to navigate. SafeRoads Alberta will divert nearly two million traffic tickets from Alberta's courts, freeing up court time for criminal matters, ensuring law enforcement can spend more time on the streets and less in courtrooms for violations, and avoids the necessity for hundreds of thousands of Albertans to visit courthouses merely to pay tickets or schedule hearings.

The resources currently devoted to managing these millions of tickets can then be dedicated to addressing serious justice matters and returning police to the community.