



TOWN OF DIDSBURY AGENDA
Regular Council Meeting
Tuesday, January 12, 2021 at 6:00 p.m.
Held by ZOOM Meeting

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. DELEGATION/ PRESENTATIONS
 - 3.1 Norm Quantz Pg. 2
 - 3.2 Honourable Nathan Cooper, MLA/House Speaker Pg. 3
4. ADOPTION OF MINUTES Pg. 4
 - 4.1 December 8, 2020 Regular Council Meeting
 - 4.2 December 10, 2020 Special Council Meeting
5. PUBLIC HEARINGS - *None*
6. BYLAWS & POLICIES - *None*
7. BUSINESS
 - 7.1 2021 Capital Budget Pg. 11
 - 7.2 Old Fire Hall Building Pg. 36
 - 7.3 Financial Support 2021 Kiwanis Music Festival Pg. 37
 - 7.4 Town of Didsbury COVID-19 Update Pg. 41
 - 7.5 Waiver of Subdivision Fees Pg. 42
8. REPORTS
 - 8.1 CAO Report Pg. 43
 - 8.2 Council Reports (Verbal) Pg. 92
9. CORRESPONDENCE & INFORMATION Pg. 93
 - 9.1 Red Deer Watershed Alliance – Municipal Support Request
 - 9.2 Office of the Mayor – City of Red Deer News Release
10. QUESTION PERIOD
11. CLOSED MEETING (in accordance with Division 2 of the *FOIP Act*)
 - 11.1 Sec. 23(1) (a) Local public body confidences (land/legal)
 - 11.2 Sec. 23(1) (a) Local public body confidences (land/legal)
 - 11.3 Sec. 23(1) (a) Local public body confidences (draft legislation)
 - 11.4 Sec. 23(1) (a) Local public body confidences (draft legislation)
 - 11.5 Sec. 23(1) (a) Local public body confidences (personnel)
12. NOTICE OF MOTION
13. ADJOURNMENT



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

| | |
|------------------------|------------------------------|
| COUNCIL MEETING DATE | January 12. 2021 |
| SUBJECT | Delegation – Mr. Norm Quantz |
| ORIGINATING DEPARTMENT | Legislative Services |
| AGENDA ITEM | 3.1 |

BACKGROUND/PROPOSAL

Mr. Norm Quantz has served on the Municipal Planning Commission (MPC) for seven (7) years, with the last two as chair. Mayor Hunter will be making a presentation on behalf of Council in recognition of Mr. Quantz's service to the Commission and the Town of Didsbury.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Mr. Quantz has been a member of the MPC since 2013.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

That Council move to thank Mr. Norm Quantz for his service as a Member of the Municipal Planning Commission since 2013.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

| | |
|------------------------|--|
| COUNCIL MEETING DATE | January 12. 2021 |
| SUBJECT | Delegation – Nathan Cooper, MLA/Speaker of the House |
| ORIGINATING DEPARTMENT | Legislative Services |
| AGENDA ITEM | 3.2 |

BACKGROUND/PROPOSA

Nathan Cooper was elected to the Legislative Assembly of Alberta, representing the constituency of Olds-Didsbury-Three Hills, on May 5, 2015.

On May 21, 2019, the Honourable Nathan Cooper was elected by his fellow MLAs to serve as the 14th Speaker of the Legislative Assembly of Alberta. He also serves as the chair of the Special Standing Committee on Members' Services.

He previously served on the Standing Committee on Privileges and Elections, Standing Orders and Printing, the Standing Committee on Legislative Offices and the Special Standing Committee on Members' Services.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Honourable Nathan Cooper has been invited to attend the Council meeting to provide a year-end update/check-in.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the update from the Honourable Nathan Cooper as presented.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

| | |
|------------------------|----------------------|
| COUNCIL MEETING DATE | January 12, 2021 |
| SUBJECT | Approval of Minutes |
| ORIGINATING DEPARTMENT | Legislative Services |
| AGENDA ITEM | 4.1 |

BACKGROUND/PROPOSAL:

The following minutes are being presented to Council for their review and approval:

- December 8, 2020 Regular Council Meeting Minutes
- December 10, 2020 Special Council Meeting Minutes

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached minutes.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

(Two separate motions are required)

That Council move to approve the December 8, 2020 Regular Council Meeting Minutes as presented.

AND

That Council move to approve the December 10, 2020 Special Council Meeting Minutes as presented.



Meeting Minutes of the Town of Didsbury
Regular Council Meeting
December 8, 2020
Held through ZOOM Meeting

The regular meeting of Council for the municipality of the Town of Didsbury was held through ZOOM Meetings on Tuesday, December 8, 2020 commencing at 6:00 p.m.

Present: Mayor R. Hunter
Deputy Mayor E. Poggemiller
Councillor Baswick
Councillor M. Crothers
Councillor C. Engel
Councillor D. Moore
Councillor B. Windsor

Staff: Chief Administrative Officer - E. Gorner
Assistant CAO/Chief Financial Officer - A. Riley
Manager of Public Works – C. Fox
Manager of Legislative Services/Recording Officer - L. Smith

CALL TO ORDERM

Mayor Hunter called the Meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Add: 7.7 Provincial COVID-19 Update

Res. 467-20 MOVED by Councillor Windsor to approve the agenda as amended.

Carried

DELEGATION

Honourable Nathan Cooper was unable to attend.

ADOPTION OF MINUTES

Res. 468-20 MOVED by Councillor Crothers to approve the November 24, 2020 Regular Council Meeting Minutes as presented.

Carried

BYLAWS & POLICIES

Municipal Elections Bylaw 2020-14

Res. 469-20 MOVED by Councillor Windsor to grant second reading to Municipal Elections Bylaw 2020-14.

Carried

Res. 470-20 MOVED by Councillor Windsor to grant third and final reading to Municipal Elections Bylaw 2020-14.

Carried

BUSINESS

Rescinding FOIP Coordinator Appointment

Res. 471-20 MOVED by Councillor Moore to rescind resolution 262-19 the appointment of Maxine Moreau as *Freedom of Information and Protection of Privacy Act* Coordinator.

Carried

Appointment of Returning Officer and Substitute Returning Officer

Res. 472-20 MOVED by Councillor Engel to appoint Luana Smith as Returning Officer.

Carried

Res. 473-20 MOVED by Councillor Engel to appoint Deborah Porath as Substitute Returning Officer

Carried

Appointment to Council Committee

Res. 474-20 MOVED by Councillor Windsor to appoint the following members to the Governance Committees until the Organizational Meeting in 2021:

Strategic Planning

Mayor Hunter
Councillor Moore
Councillor Windsor

Performance Evaluation

Council Engel
Councillor Crothers
Councillor Poggemiller

Policy & Governance

Councillor Windsor
Councillor Baswick
Councillor Moore

Carried

Interim Operating Budget

Res. 475-20 MOVED by Councillor Windsor to adopt the 2021 interim operating budget with total revenues including municipal taxation of \$11,523,862 and total expenditures of \$11,523,862 as presented.

Carried

2021 Business License Fees, Development Permit Fees & Animal License Fees

Res. 476-20 MOVED by Councillor Moore to waive business license fees, development permit fees and animal license fees for the period January 1, 2021 to March 31, 2021 the cost of which will be covered from the MOST grant program.

Carried

Municipal Finance Intern Position

Res. 477-20 MOVED by Councillor Moore to grant support to the 2021/22 ACP Municipal Internship Program application and will include \$17,000 towards salaries and benefits for the Intern, including \$12,750 as part of the 2021 budget and \$4,250 as part of the 2022 budget.

Carried

Due to connectivity issues, Councillor Baswick joined the meeting at 6:43 p.m.

COVID-19 Update

Amanda Riley gave an overview of the Provincial Announcement on COVID-19 restrictions, which will be posted on the Town of Didsbury website.

Res. 478-20 MOVED by Councillor Crothers that due to the December 8, 2020 COVID Restrictions, that the Chief Administrative Officer have full discretion with regards to the opening and closing of Town facilities.

Carried

REPORTS

Chief Administrative Officer Report

Res. 479-20 MOVED by Councillor Engel to accept the Chief Administrative Officer's report for December 8 2020 as information.

Carried

Council Reports

Res. 480-20 MOVED by Councillor Engel to accept the Council reports for December 8, 2020 as information.

Carried

CORRESPONDENCE & INFORMATION

- Municipal Affairs – Municipal Stimulus Program Project Acceptance Notification
- June 29, 2020 Didsbury Economic Development Advisory Committee Meeting Minutes

Res. 481-20 MOVED by Councillor Moore to accept these items as information.

Carried

EMAIL QUESTION PERIOD

CLOSED MEETING

Res. 482-20 MOVED by Councillor Windsor to go into Closed Meeting at 7:19 p.m.

Carried

Council took a 5-minute break

The following staff attended the closed meeting session with Council:

Staff: Ethan Gerner, Chief Administrative Officer
 Amanda Riley, ACAO/Chief Financial Officer
 Craig Fox, Manager of Public Works
 Luana Smith, Manager of Legislative Services/Recording Officer

Topics of Closed Meeting in accordance with the FOIP Act.

Sec. 24(1)(g) Advice from officials (project)
Sec. 24(1)(g) Advice from officials (a) (organizational discussion)
Sec. 24(1)(g) Advice from officials (draft proposal)
Sec. 21(1) Intergovernmental relations (legal/contractual)

Craig Fox left the meeting at 8:35 p.m.

RECONVENE

Res. 483-20 MOVED by Councillor Moore to come out of closed meeting at 8:51 p.m.

Carried

EXTEND MEETING

Res. 484-20 MOVED by Councillor Moore to extend the meeting until 9:30 p.m.

Carried Unanimously

CLOSED MEETING

Res. 485-20 MOVED by Councillor Moore to go into closed meeting at 8:52 p.m.

Carried

Ethan Gorner, Amanda Riley and Luana Smith left the meeting at 8:52 p.m. and returned at 8:57 p.m.

RECONVENE

Res. 486-20 MOVED by Councillor Crothers to come out of closed meeting at 9:27p.m.

Carried

ADJOURNMENT

Res. 487-20 MOVED by Councillor Crothers to adjourn the meeting 9:28 p.m.

Carried

Mayor - Rhonda Hunter

Chief Administrative Officer - Ethan Gorner



**Meeting Minutes of the Town of Didsbury
Special Council Meeting
December 10, 2020
Held through ZOOM Meeting**

The special meeting of Council for the municipality of the Town of Didsbury was held through ZOOM Meetings on Thursday, December 10, 2020 commencing at 5:30 p.m. was held in accordance with Section 194 of the *Municipal Government Act*. The purpose of the meeting was to discuss a land issue, which was conducted in closed meeting in accordance with Sections 23 and 24(1) and Section 21 of the *Freedom of Information and Protection of Privacy Act*.

Present: Mayor R. Hunter
Deputy Mayor E. Poggemiller
Councillor J. Baswick
Councillor M. Crothers
Councillor C. Engel
Councillor D. Moore
Councillor B. Windsor

Staff: Chief Administrative Officer - E. Gorner
Assistant CAO/Chief Financial Officer - A. Riley
Manager of Legislative Services/Recording Officer - L. Smith

CALL TO ORDER

Mayor Hunter called the Special Council Meeting to order at 5:30 p.m.

ADOPTION OF AGENDA

Res. 488-20 MOVED by Councillor Moore to approve the agenda as presented.

Carried

CLOSED MEETING

Res. 489-20 MOVED by Councillor Moore to go into closed meeting at 5:31 p.m.

Carried

RECONVENE

Res. 490-20 MOVED by Councillor Moore that Council reconvene from closed meeting to open meeting 5:48 p.m.

Carried

Res. 491-20 MOVED by Councillor Windsor establish a Library Facility Ad-Hoc Committee consisting of 3 members, being 2 members of Council and 1 member of the Didsbury Municipal Library Board whose purpose is to oversee the project.

Carried

Res. 492-20 MOVED by Councillor Moore to appoint Councillor Engel and Deputy Mayor Poggemiller to the Library Facility Ad Hoc Committee.

Carried

CLOSED MEETING

Res. 493-20 MOVED by Councillor Moore to go into closed meeting at 6:32 p.m.

Carried

RECONVENE

Res. 494-20 MOVED by Councillor to Crothers that Council reconvene from closed meeting to open meeting 6:42 p.m.

Carried

ADJOURNMENT

Res. 495-20 MOVED by Councillor Crothers to adjourn the meeting at 6:43 p.m.

Carried

Mayor - Rhonda Hunter

Chief Administrative Officer - Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

| | |
|------------------------|---------------------------|
| COUNCIL MEETING DATE | January 12, 2021 |
| SUBJECT | 2021 Draft Capital Budget |
| ORIGINATING DEPARTMENT | ACAO/CFO |
| AGENDA ITEM | 7.1 |

BACKGROUND/PROPOSAL:

Under the MGA, Council must adopt a capital budget for each calendar year.

On October 29, 2020, Council held a virtual Town Hall to get public input to the 2021 budget.

The proposed capital budget is hereby formally presented to Council for their discussion and consideration.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The 2021 draft capital budget totaling \$2,378,202 is attached for Council's review. Each project and its recommended funding source is outlined in the corresponding business cases.

Administration requests that Council bring forward any questions and comments regarding the proposed budget for discussion.

This draft proposal is also now available on the website for public review and comment. Comments received with regards to the Draft Capital Budget will be made available to Council.

RECOMMENDATION

That Council move to accept the Draft 2021 Capital Budget as information.

**2021 TOWN OF DEDSBURY CAPITAL BUDGET
DRAFT for Council Review JANUARY 12, 2021**

| | | | | Total Funding | | | | | | | |
|---|--------------------|-------------|--------------------------|---------------|-------------------------------------|---------------------|-------------------------|---------------------------|-------------------|--------------------|----------------|
| Asset Group | Department | Asset Type | 2021 Project Costs | OPERATIONS | ESTIMATED | ESTIMATED | ESTIMATED | DEVELOPER CONTRIBUTION | ESTIMATED | ESTIMATED | GRAND TOTAL |
| | | | | | APPLICABLE RESERVES AVAILABLE | GRANTS AVAILABLE | DEBT LIMIT AVAILABLE | | SALES PROCEEDS | EXTERNAL/ OTHER | |
| Infrastructure | | | | | | | | | | | |
| 20 Street Stormwater Drainage & Surface Improvements | Public Works | Maintenance | 626,202 | - | - | 626,202 | - | - | - | - | 626,202 |
| 21 Street Stormwater & Surface Improvements (Design) | Public Works | Maintenance | 30,000 | - | - | 30,000 | - | - | - | - | 30,000 |
| East Reservoir (Design and Tender) | Utilities | Dev. Growth | 40,000 | - | - | - | - | 40,000 | - | - | 40,000 |
| Street Lighting Continuity Annual Program | Public Works | Value Add | 140,000 | 20,000 | - | 120,000 | - | - | - | - | 140,000 |
| Land Improvements | | | | | | | | | | | |
| Didsbury Memorial Complex Outlying Plan (Skatepark) | Community Services | Value Add | 350,000 | - | 30,375 | - | - | - | - | 319,625 | 350,000 |
| Didsbury Memorial Complex Outlying Plan (Jets Playground) | Community Services | Maintenance | 80,000 | - | 80,000 | - | - | - | - | - | 80,000 |
| Community Information Signage Project | Administration | Value Add | 70,000 | - | 70,000 | - | - | - | - | - | 70,000 |
| Buildings | | | | | | | | | | | |
| Library Expansion and Renovation | Administration | Value Add | 700,000 | - | - | - | - | - | - | TBD | 700,000 |
| MPR & Lobby Roof Replacement | Community Services | Maintenance | 160,000 | - | 160,000 | - | - | - | - | - | 160,000 |
| Equipment | | | | | | | | | | | |
| Emergency Backup Generator | Utilities | Maintenance | 28,000 | - | 26,000 | - | - | - | 2,000 | - | 28,000 |
| Skid steer annual program | Public Works | Maintenance | 54,000 | 7,500 | - | - | - | - | 46,500 | - | 54,000 |
| Asphalt Repair Equipment & Packer | Public Works | Dev. Growth | 100,000 | - | - | 100,000 | - | - | - | - | 100,000 |
| | | | 2,378,202 | 27,500 | 366,375 | 876,202 | - | 40,000 | 48,500 | 319,625 | 2,378,202 |

Multi-Year Projects

| Asset Group | Department | Asset Type | 2022 Project Costs | Total Funding | | | | | | | |
|---|------------|-------------|--------------------------|---------------|--|----------------------------------|--------------------------------------|---------------------------|--------------------------------|---------------------------------|----------------|
| | | | | OPERATIONS | ESTIMATED APPLICABLE RESERVES AVAILABLE | ESTIMATED GRANTS AVAILABLE | ESTIMATED DEBT LIMIT AVAILABLE | DEVELOPER CONTRIBUTION | ESTIMATED SALES PROCEEDS | ESTIMATED EXTERNAL/ OTHER | GRAND TOTAL |
| Infrastructure | | | | | | | | | | | |
| 21 Street Stormwater & Surface Improvements (Constructor Public Works | | | | | | | | | | | |
| | | Maintenance | 1,050,000 | - | - | 1,050,000 | - | - | - | - | 1,050,000 |
| East Reservoir (Construction) | | | | | | | | | | | |
| | Utilities | Dev. Growth | 2,970,000 | - | 500,000 | - | 2,470,000 | - | - | - | 2,970,000 |
| Land Improvements | | | | | | | | | | | |
| Didsbury Memorial Complex Outlying Plan (Tennis/Pickleball Community Services | | | | | | | | | | | |
| | | Value Add | TBD | | | | | | | | TBD |
| | | | 4,020,000 | - | 500,000 | 1,050,000 | 2,470,000 | - | - | - | 4,020,000 |

20th Street Stormwater Drainage & Surface Improvements

| | | | |
|-----------------------------|----------------|---------------------------|----------------|
| Budget Year | 2021 | Asset Type | Infrastructure |
| Estimated Start | May 2021 | Department | Public Works |
| Estimated Completion | September 2021 | Department Manager | C. Fox |

Description:

The construction project will see the installation of a stormwater drain along Didsbury's 20th Street (Main Street) between 15th and 17th Avenue. The stormwater drain will tie into the storm main on 15th Avenue which is the project that was completed in 2020. This project will also see the rehabilitation of asphalt, curbs, gutters and sidewalks along 20th Street to formalize parking in this area. The project estimate outlined below includes both engineering design and construction costs of the project.

Deferral Impact:

Currently, stormwater from 20th Street slowly drains overland towards the south and then west down 15th Avenue to the stormwater catch basins and east through a culvert through the CPR right of way. Asphalt and concrete networks in this area are compromised from the stormwater behaving in this way. Without this investment, there will be eventual failure to this infrastructure, leading to increased maintenance costs of the concrete and asphalt in this area.

Justification:

This project has been approved by Council for application for the Municipal Stimulus Program grant that was announced in 2020. The project has been approved by the Government of Alberta to use the MSP funds for its completion. It meets the program objectives in a number of ways. Improvements to this area will enhance the connectivity for residents and business owners into this area. The construction project is expected to provide jobs for approximately 75 people for the duration of construction which includes engineers, contractors, suppliers and support services. By mitigating drainage problems and making surface improvements, the project also improves the investment potential to an additional 30% of the Town's main commercial corridor, and will improve access to the downtown core which is the hub for commercial business in the Town.

Project Estimate and Funding Sources:

| | |
|--|------------|
| Operations: | \$ |
| Grants: Municipal Stimulus Program (MSP) Grant | \$ 626,202 |
| Reserves: | \$ |
| Sale Proceeds: | \$ |
| Debenture: | \$ |
| Other (explain): | \$ |
| Total: | \$ 626,202 |

**20th Street Stormwater Drainage & Surface Improvements
(Continued)**

Operating budget impact (\$):

| Budget Year | Exp(Rev) (\$) | Description |
|-------------|---------------|-------------------------------|
| 2021 | \$ nil | |
| 2022 | \$ 1,000 | Stormwater system maintenance |
| 2023 | \$ 1,000 | Stormwater system maintenance |
| 2024 | \$ 1,000 | Stormwater system maintenance |

21st Street Stormwater Drainage & Surface Improvements

Phase 1: Planning and Engineering

| | | | |
|-----------------------------|---------------|---------------------------|----------------|
| Budget Year | 2021 | Asset Type | Infrastructure |
| Estimated Start | June 2021 | Department | Public Works |
| Estimated Completion | December 2021 | Department Manager | C. Fox |

Description:

This multi-year project would see construction along 21st Street between 15th Avenue and 19th Avenue and include the installation of a storm line, replacement of an existing water line, replacement of a sanitary line, and replacement of curb, gutter and asphalt roadway. The investment from this project will work in conjunction with the 15th Avenue Stormwater Main Extension Project (2020) and the 20th Street Stormwater drainage project (2021) to resolve water conveyance issues.

There are three phases to this project:

| Phase | Year | Description | Est. Cost |
|--------------|------|--|---------------------|
| Phase 1 | 2021 | Planning & Engineering | \$ 30,000 |
| Phase 2 | 2022 | Construction (21 Street, 15 Ave to 17 Ave South) | 1,050,000 |
| Phase 3 | 2023 | Construction (21 Street, 17 Ave South to 18 Ave North) | 880,000 |
| Total | | | \$ 1,960,000 |

The project being proposed for 2021 is phase 1 – planning and engineering design for the full construction project, which includes the collection of the survey data, refining project objectives, and preparing the tender package for release.

Deferral Impact:

Currently stormwater from 21st Street drains slowly overland to the south. The stormwater meanders south from 19th Street and collects in several side-road drainages. Asphalt and concrete networks in this area are compromised from the stormwater behaving in this way. Without this investment, there will be eventual failure to this infrastructure, leading to increased maintenance costs of the concrete and asphalt in this area.

Justification:

Improvements to this area will enhance the connectivity for residents and business owners. Resolving stormwater conveyance issues will also reduce surface works operational and maintenance costs.

21st Street Stormwater Drainage & Surface Improvements
Phase 1: Planning and Engineering
(Continued)

Project Estimate and Funding Sources:

| | |
|---|-----------|
| Operations: | \$ |
| Grants: Municipal Sustainability Initiative (MSI) Grant | \$ 30,000 |
| Reserves: | \$ |
| Sale Proceeds: | \$ |
| Debenture: | \$ |
| Other (explain): | \$ |
| Total: | \$ 30,000 |

East Reservoir

| | | | |
|-----------------------------|---------------|---------------------------|----------------|
| Budget Year | 2021 | Asset Type | Infrastructure |
| Estimated Start | January 2021 | Department | Utilities |
| Estimated Completion | December 2023 | Department Manager | C. Fox |

Description:

The Town's Infrastructure Study identified the necessity for an additional water distribution reservoir to be located on the southeastern part of the Town.

There are multiple phases to this project:

| Phase | Year | Description | Est. Cost |
|--------------|------|-----------------------------|---------------------|
| Phase 1 | 2020 | Land Acquisition and Design | \$ 375,000 |
| Phase 1b | 2021 | Design and Tender | 40,000 |
| Phase 2 | 2022 | Construction | 2,970,000 |
| Phase 3 | 2023 | Construction | 1,015,000 |
| Total | | | \$ 4,400,000 |

The project totally approximately \$4.4M would give the Town full redundancy of our current water storage system at the Butte. Alternatively, the project could be built in stages, where the building and a smaller tank would be built with capacity to add tank(s) overtime. This would reduce the initial investment, and would add a significant construction project sometime in the future. The factors determining which approach to take include whether grant funding is achieved, and whether tender prices come in lower or higher than expected.

During 2021, the land acquisition and design, previously approved by Council, as well as additional design and tendering will be completed, as well as application for competitive grants. In addition, discussions will begin with the Mountain View Regional Water Services Commission who would be responsible for bringing a water line to the new reservoir.

Grant applications will be focused around Water Storage and the Strategic Importance of this project.

Deferral Impact:

Fire coverage in the eastern part of town is marginal and simultaneous events would be detrimental to our distribution system and could result in collapsed distribution pipes and potentially lack of fire suppression capacity. Furthermore, industrial developments currently have to consider sprinkler systems and/or private fire water storage and distribution systems to protect their developments.

East Reservoir (Continued)

Justification:

This project has been identified in an infrastructure study since 2006. Delaying the initiation of this critical piece of infrastructure may hinder industrial development. The Town does not have adequate capacity to support growth. In addition, if the Town required maintenance on the Butte, pressure and flow would be impacted. Backup water storage is desirable as residents quickly notice issues with delivery of water and expected operating pressures.

Project Estimate and Funding Sources:

It is recommended that the construction phases of this project be funded through a combination of reserve funds, debt and grants.

Street Lighting Continuity Annual Program

| | | | |
|-----------------------------|----------------|---------------------------|----------------|
| Budget Year | 2021 | Asset Type | Infrastructure |
| Estimated Start | May 2021 | Department | Public Works |
| Estimated Completion | September 2021 | Department Manager | C. Fox |

Description:

The Street Lighting Continuity Annual Program is intended to add street lighting throughout various areas of Didsbury. Starting in 2021, the program would bring added decorative street lighting to areas of Main street, including one light at 2014 20 Street and approximately 12-15 lights between 15th and 17th Avenue.

Deferral Impact:

It is expected the cost of installation would be much greater as they may not be installed during an already planned construction event.

Justification:

This program will provide appropriate lighting to improve the safety of business owners and employees, shoppers and drivers in the area. Having the appropriate lighting is also known to reduce crime. It would also provide a continuity of decorative lighting that exists among other parts of main street, adding visual beautification.

Project Estimate and Funding Sources:

| | |
|--|-------------------|
| Operations: Roads and Streets operating budget | \$ 20,000 |
| Grants: GTF | \$ 120,000 |
| Reserves: | \$ |
| Sale Proceeds: | \$ |
| Debenture: | \$ |
| Other (explain): | \$ |
| Total: | \$ 140,000 |

Operating budget impact (\$):

| Budget Year | Exp(Rev) (\$) | Description |
|-------------|----------------|------------------|
| 2021 | \$ 2500 | Electricity cost |
| 2022 | \$ 5000 | Electricity cost |
| 2023 | \$ 5000 | Electricity cost |
| 2024 | \$ 5000 | Electricity cost |

**Street Lighting Continuity Annual Program
(Continued)**



Didsbury Skatepark

| | | | |
|-----------------------------|--------------|---------------------------|--------------------|
| Budget Year | 2021 | Asset Type | Land Improvements |
| Estimated Start | June 2021 | Department | Community Services |
| Estimated Completion | October 2021 | Department Manager | N. Aasen |

Description:

This capital project sees the construction of a new in-ground permanent skatepark being built on the grounds of the Didsbury Memorial Complex. This new outdoor facility would replace the existing, portable skatepark that is well past its anticipated life expectancy and in poor condition. The revised project budget is set at \$350,000 with New Line Skateparks, who the Town of Didsbury is in contract with for a design-build skatepark construction project.

After many years of fundraising, the Town of Didsbury, along with the Didsbury Sk8park Society, have achieved a balance of \$319,625 in cash donations, CFEP grant dollars and gifts in kind. Additionally, a surplus of \$5119 was achieved from the \$60,000 budget Council allocated for a professional fundraiser, which can also be applied to this project. If both funding sources are considered, a total of \$25,256 remains to cover the construction of the project. Additional donations could potentially come in for this project, however all sources have been exhausted from the professional fundraiser's point of view and the current COVID-19 situation faced by many businesses in our community reduces this potential even further.

Deferral Impact:

Council has already committed to construction of the skatepark with New Line Skateparks in 2021. At their September 8, 2020 Regular Council Meeting, Council passed Resolution 328-20: "Moved by Councillor Moore to approve that the Town of Didsbury commit to construction of the new skatepark in Round Two construction period of 2021 and further, that Administration be directed to send a letter to New Line Skateparks to notify them of this commitment and book construction dates." The Phase Two construction period runs from mid-June 2021 for 12-16 weeks, weather dependent.

Justification:

The construction of a new skatepark in Didsbury will offer a safe, permanent alternative to the skatepark that currently exists. This new outdoor facility will provide barrier-free, no cost outdoor recreation to our residents and will also be a draw for visitors to our community. This project will also see Phase I of the 2016 Didsbury Memorial Complex Outlying Plan come to fruition, a concept that enhances outdoor recreation and leisure opportunities for our community.

Didsbury Skatepark (Continued)

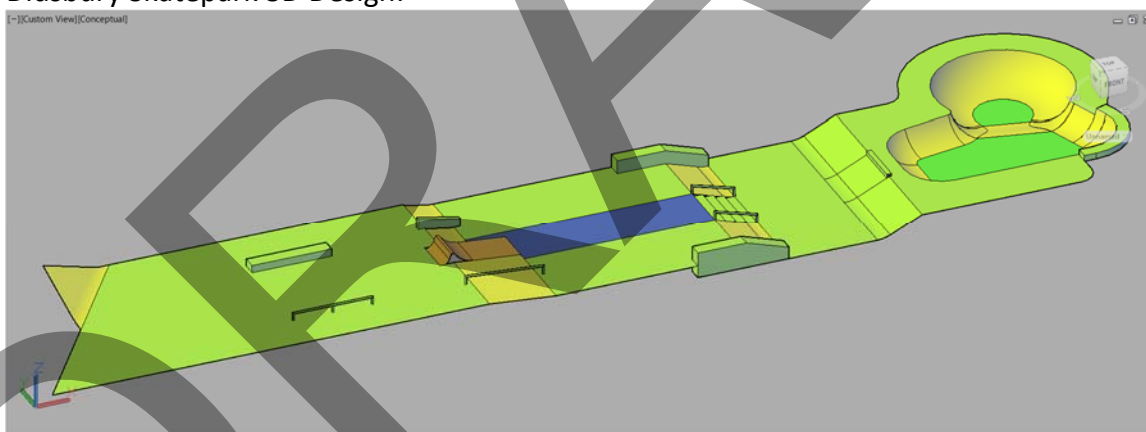
Project Estimate and Funding Sources:

| | |
|---|-------------------|
| Operations: | \$ |
| Grants: | \$ |
| Reserves: Skatepark Reserve (5,119 + 25,256) | \$ 30,375 |
| Sale Proceeds: | \$ |
| Debenture: | \$ |
| Other (explain): Fundraising, Gifts In Kind, CFEP | \$ 319,625 |
| Total: | \$ 350,000 |

Operating budget impact (\$):

| Budget Year | Exp(Rev) (\$) | Description |
|-------------|---------------|---------------------------------|
| 2021 | \$ nil | |
| 2022 | \$ 800 | Routine repairs and maintenance |
| 2023 | \$ 800 | Routine repairs and maintenance |
| 2024 | \$ 800 | Routine repairs and maintenance |

Didsbury Skatepark 3D Design:



Jets Playground Replacement & Enhancement (Didsbury Memorial Complex)

| | | | |
|-----------------------------|----------------|---------------------------|--------------------|
| Budget Year | 2021 | Asset Type | Land Improvements |
| Estimated Start | August 2021 | Department | Community Services |
| Estimated Completion | September 2021 | Department Manager | N. Aasen |

Description:

This proposed capital project would see the replacement and enhancement of the playground on the grounds of the Didsbury Memorial Complex, known as the Jets Playground. Included within this project would be costs to remove the existing skatepark furnishings, asphalt and fencing and expand the playground to the south into that area.

Deferral Impact:

The deferral of this project would mean that the identified hazards associated with this playground would continue to be risks for users of the equipment. Alternatively, a substantial investment in a Repairs and Maintenance budget for playgrounds could be utilized to address some of the deficiencies, however the structure would continue to see additional failures in coming years.

Justification:

An evaluation was conducted by Parkland Playground Consulting Ltd. on all Didsbury playgrounds in 2016. The Hazard Comparison Matrix (see below) identifies that the Jets Playground is next in line for replacement, as both the Rosebud Valley Campground (2019) and Westheights Park (2020) have been replaced. This playground equipment has far exceeded its useful life and the list of hazards/violations identified are significant.

The current 10-year Capital Plan sees \$70,000 allocated for playground updates in 2021. The additional \$10,000 requested as part of this proposal would cover the costs of removal of the old skatepark furnishings, fencing, asphalt and dirt works associated with reclaiming this space for extension of the playground.

The 2016 Didsbury Memorial Complex Outlying Plan sees the implementation of an updated and larger playground on this site. This project would complete the majority of this upgrade, however additional smaller pieces could be added to enhance the playground in future years as budgets would allow for.

Project Estimate and Funding Sources:

| | |
|-----------------------------------|------------------|
| Operations: | \$ |
| Grants: | \$ |
| Reserves: Parks Equipment Reserve | \$ 80,000 |
| Sale Proceeds: | \$ |
| Debenture: | \$ |
| Other (explain): | \$ |
| Total: | \$ 80,000 |

Jets Playground Replacement & Enhancement (Didsbury Memorial Complex) (Continued)

Current Jets Playground at the Didsbury Memorial Complex:



Potential design option – Jets Playground: *(Please note this is included to show what components could be included in the update. This is NOT the actual design.)*



Hazard Rating Matrix (2016 Report by Parkland Playground Consulting Ltd):

| SITE | Replacement Priority | HAZARD RATING 'A' 10 pts | HAZARD RATING 'B' 5pts | HAZARD RATING 'C' 1 pt | Totals / Site |
|------------------------------|-------------------------|--|------------------------------|------------------------------|---------------|
| *Weighted Factors By Ratings | | | | | |
| 15 a Avenue Playground | 7 | 10 | 15 | 6 | 31 |
| Eric's Park Playground | 5** | 30 | 75 | 7 | 112 |
| Jet's Park Playground | 3 | 110 | 40 | 4 | 154 |
| Kinsmen Park Playground | 8 | 0 | 10 | 3 | 13 |
| Rosebud Valley Campground | 1* | 90 | 5 | 1 | 96 |
| Southridge Playground | 6 | 30 | 40 | 5 | 75 |
| West Heights Playground | 2 | 80 | 75 | 9 | 164 |
| Westhill Playground | 4 | 30 | 90 | 6 | 126 |
| Weighting Criteria | | | | | |
| Hazard Rating 'A' | 10 points | Potentially life threatening or debilitating injury potent | | | |
| Hazard Rating 'B' | 5 points | Serious non-critical injury potential | | | |
| Hazard Rating 'C' | 1 point | Minor injury potential or non injury likelihood | | | |

Community Information Signage Project

| | | | |
|-----------------------------|----------------|---------------------------|-------------------|
| Budget Year | 2021 | Asset Type | Land Improvements |
| Estimated Start | May 2021 | Department | Public Works |
| Estimated Completion | September 2021 | Department Manager | C. Fox |

Description:

The “Didsbury Welcomes You” sign is located at the top of the hill on the north side of 20th Avenue. The sign has weathered and is in need of refurbishment. Along with the deterioration of the finishes on the sign, the community message board that resides below the sign has also weathered heavily. The foundations are in great shape as well as the brick and mortar pillars.

The static message board is a florescent tube and backlit with plastic & vinyl lettering. The sign is managed by Public Works. Monthly resource input is approximately 4 hours of operations time.

The scope of this project would include restoration of the existing wooden sculpture with current Town branding. To protect the pillars and ensure longevity, color appropriate aluminum metal cladding would be added to protect the tops of the brick and mortar pillars from water infiltration. The sign would also be elevated to allow for the installation of a digital message board directly below the wooden sculpture.

A second digital message board will also be installed as part of this project in a visible and convenient location with the downtown core, to provide residents with consistent accessibility to information with capacity to support local not-for-profit organizations’ information displays and potential for revenue from local businesses who may wish to advertise.

Deferral Impact:

Finishes on the sign have reached end of life. Finish failure results in expedient deterioration of wood. The static sign is past its useful life and the visibility of the plastic will continue to decline.

Justification:

The sign is a visible and recognized site in Town and the message board is consistently used by user groups. A digital board allows for significantly more content and will highlight the contributions of various groups throughout the community. Updating the messages will occur from a computer program, which will free up capacity from public works’ staff for other tasks.

Community Information Signage Project (Continued)

Project Estimate and Funding Sources:

| | |
|---|-----------|
| Operations: | \$ |
| Grants: | \$ |
| Reserves: Economic Development & Tourism Reserves | \$ 70,000 |
| Sale Proceeds: | \$ |
| Debenture: | \$ |
| Other (explain): | \$ |
| Total: | \$ 70,000 |

Operating budget impact (\$):

| Budget Year | Exp(Rev) (\$) | Description |
|-------------|---------------|-------------|
| 2021 | \$ 400 | Maintenance |
| 2022 | \$ 400 | Maintenance |
| 2023 | \$ 400 | Maintenance |
| 2024 | \$ 400 | Maintenance |



Didsbury Municipal Library Expansion and Renovation

| | | | |
|----------------------|---------------|--------------------|----------------|
| Budget Year | 2021 | Asset Type | Building |
| Estimated Start | July 2021 | Department | Administration |
| Estimated Completion | December 2021 | Department Manager | E. Gerner |

Description:

This project would see the expansion and renovation of the Didsbury Municipal Library to provide enhanced service delivery and create a positive social impact for the Town of Didsbury, Mountain View County and surrounding communities. The current library, located at 2033 19 Avenue Didsbury, will expand into its neighboring and connected facility, the Old Town Office, located at 2037 19 Avenue, Didsbury. This expansion will essentially double the square footage available to approximately 9,500 square feet. This project will be focused on developing a single cohesive space from what was once two separate facilities. The project will also include updating the facility to ensure the longevity of the space.

Deferral Impact:

The impact of deferring this project would be continual lack of space for programming and collection needs of the library, and overtime as Didsbury experiences growth, this would become more and more evident. Without certain updates to the facility, it is also expected that the annual maintenance costs will increase over time as well.

Justification:

According to a report provided by AVID Architecture, 10,333 square feet of space would accommodate both existing and future growth and include a wide scope of workspaces which were determined necessary through a community-wide needs assessment process. The project will be modified to fit into the 9,500 square feet available which still accommodates 92% of the recommended space requirements. Options for the final library design will be contemplated through the design phase of this project during a consultation process with appropriate stakeholders and taking into account the original community-wide needs assessment that was conducted.

The library has seen continual increasing usage statistics year over year. In 2019, visits to the facility increased 6.85% from the previous year, with program participation seeing an increase of 38%. These increases also help justify the need for additional programming space.

Project Estimate and Funding Sources:

Project cost estimate and funding sources are currently under review.

MPR & Lobby Roof Replacement (Didsbury Memorial Complex)

| | | | |
|-----------------------------|-----------|---------------------------|--------------------|
| Budget Year | 2021 | Asset Type | Building |
| Estimated Start | May 2021 | Department | Community Services |
| Estimated Completion | July 2021 | Department Manager | N. Aasen |

Description:

Over the past several years, the Didsbury Memorial Complex has seen updates/ repairs/ replacement of the following: Didsbury Aquatic Centre roof (2014); Didsbury Curling Rink (2018) and Didsbury Arena (2019). The last remaining roof that is in need of an update is the Multi-Purpose Room and the roofs over the arena and front entrance lobbies.

The MPR roof is seeing significant drainage issues, leaks and slope problems. Additionally, the lobby roof is also experiencing leaks and drainage issues. These torch-on roofs needs to be replaced, at an estimated cost of \$160,000. Repairs for these roofs would include: removal of existing membranes and flashings, addition of slope package to repair drainage issues, application of torch-on bitumen roof, replacement of all drains, vents, and roof jacks, and installation of new flashings. This work would come with a 15-year warranty.

Deferral Impact:

If this project is deferred, we will continue to experience issues with these roofs. We will continue to replace ceiling tile after heavy snowfall or rain events. We will also continue to experience drainage problems off the MPR, which sees heavy ice buildup in the winter in our gutters and downspouts. Deferring these projects will continue to incur repair costs annually.

Please note that this item was originally approved as a 2020 capital project but was held back one year to allow for the arena floors and boards project to move forward instead.

Justification:

The Memorial Complex is the busiest facility in our community. A concerted effort has been made since 2014 to update the building envelope, starting at the top with our roof systems. These are the last remaining sections of roof to be updated, which will preserve the facilities for future years, and allow for other improvements to move forward in upcoming budget cycles.

Project Estimate and Funding Sources:

| | |
|---------------------------------------|-------------------|
| Operations: | \$ |
| Grants: | \$ |
| Reserves: Recreation Facility Reserve | \$ 160,000 |
| Sale Proceeds: | \$ |
| Debenture: | \$ |
| Other (explain): | \$ |
| Total: | \$ 160,000 |

**MPR & Lobby Roof Replacement
(Didsbury Memorial Complex)
(Continued)**



Emergency Backup Generator (Southridge Sewage Lift Station)

| | | | |
|-----------------------------|---------------|---------------------------|-----------|
| Budget Year | 2021 | Asset Type | Equipment |
| Estimated Start | January 2021 | Department | Utilities |
| Estimated Completion | February 2021 | Department Manager | C. Fox |

Description:

The department conducts routine load tests on the emergency generators for our sewage lift stations. This summer the Southridge Lift Station was exercised. The generator was unable to sustain an operating load for the duration of the test. The technician recommended an exhaustive list of repairs. The generator is original to the lift station in 1974. Given the age of the machine and the necessity of reliability, it is recommended that the unit be replaced.

Deferral Impact:

In the event of a power outage, the generator is not adequate to operate the lift station for a sustained period of time. The lift station would not be able to pump.

Justification:

Lift stations are an essential component of our sewage system. Emergency operation is critical to delivery of the utility.

Project Estimate and Funding Sources:

| | |
|------------------------------|-----------|
| Operations: | \$ |
| Grants: | \$ |
| Reserves: Wastewater Reserve | \$ 26,000 |
| Sale Proceeds: | \$ 2,000 |
| Debenture: | \$ |
| Other (explain): | \$ |
| Total: | \$ 28,000 |

Operating budget impact (\$):

| Budget Year | Exp(Rev) (\$) | Description |
|-------------|---------------|---------------------|
| 2021 | \$ 500 | Routine maintenance |
| 2022 | \$ 500 | Routine maintenance |
| 2023 | \$ 500 | Routine maintenance |
| 2024 | \$ 500 | Routine maintenance |

Skid Steer Annual Program

| | | | |
|-----------------------------|------------|---------------------------|--------------|
| Budget Year | 2021 | Asset Type | Equipment |
| Estimated Start | March 2021 | Department | Public Works |
| Estimated Completion | March 2021 | Department Manager | C. Fox |

Description:

In 2015, Public Works department began participating in a municipal buyback program offered by Calmont for the Bobcat. This year, Bobcat did not continue our existing model. To continue to participate in the buyback program, Calmont has recommended the Town replace the existing model S570 with an S64. The S64 is the replacement series and is compatible with all of the existing attachments. The replacement model is more slightly powerful and has a few more safety features. The new model is anticipated to be approximately \$4,000 more than previous years. This would be a onetime increase to continue participation in the program. Total capital investment for 2021 would be \$7500. Subsequent years would return to the historical value of \$3,500 to purchase a new replacement unit.

Deferral Impact:

We are guaranteed a trade in value while participating in the buyback program. Discontinuing the program leaves us vulnerable to reduced salvage value and exposes the Town to mechanical failure as the unit ages.

Justification:

Participation in the program ensures trouble free operation and maintenance. The program is a cost effective way to manage maintenance of this piece of our fleet. Each new unit has full warranty and each new unit is compatible with our attachments.

Project Estimate and Funding Sources:

| | |
|--|------------------|
| Operations: Roads and Streets Operating Budget | \$ 7,500 |
| Grants: | \$ |
| Reserves: | \$ |
| Sale Proceeds: Trade In Value | \$ 46,500 |
| Debenture: | \$ |
| Other (explain): | \$ |
| Total: | \$ 54,000 |

Skid Steer Annual Program (Continued)

Operating budget impact (\$):

| Budget Year | Exp(Rev) (\$) | Description |
|-------------|---------------|---------------------|
| 2021 | \$ 500 | Routine maintenance |
| 2022 | | |
| 2023 | | |
| 2024 | | |



Infra-red Asphalt Recycler and Packer

| | | | |
|-----------------------------|--------------|---------------------------|--------------|
| Budget Year | 2021 | Asset Type | Equipment |
| Estimated Start | January 2021 | Department | Public Works |
| Estimated Completion | April 2021 | Department Manager | C. Fox |

Description:

The capital equipment being proposed is asphalt rehabilitation equipment, including an Infrared Asphalt Recycler and a Packer. The Infrared Asphalt Recycler is designed to heat the existing asphalt material, or to add additional material to replace missing asphalt. The process is then assisted by flattening the material with a vibratory drum roller. The reinstated surface leaves no evidence of a pothole and eliminates multiple deployments and materials for the repair of the same pothole. The equipment works along curb lines to address drainage issues and reset manhole covers to eliminate dips and bumps at manholes and catch basins.

The Infrared Asphalt Recycler comes with an asphalt heater/hopper to keep a supply of hot mix fluidic for application of additional material. The hot mix hopper is programmable to ensure hot mix is at the correct temperature at the beginning of a shift, and the unit is operable in all four seasons. This has an estimated cost of \$80,000.

Separate from the recycler, Administration is proposing the purchase of a packer which is required to complete the repair. Currently the Town owns a small plate tamper. To ensure a high quality repair, a smooth drum roller should be used. This has an estimated cost of \$20,000.

Administration participated in a demonstration of this piece of equipment during 2020. A video can also be found here: <https://gov.kminternational.com/resources/>

Deferral Impact:

The department has historically invested approximately \$10,000 annually on cold mix, special winter products and hot mix. The department is continually attending to the same areas for maintenance. There is an additional burden as the repairs fail and the department has to mobilize the sweeper to clean up debris as the repairs fail. We would continue to use existing maintenance techniques.

Justification:

Existing techniques are not successful in eliminating problems. In order to improve our maintenance program we need to employ different tactics. Investing in an apparatus such as this increases the efficiency of the investment and will reduce operating costs. The apparatus allows for all year pothole repair which is not possible without the equipment.

Infra-red Asphalt Recycler and Packer (Continued)

Other benefits of using Infrared repair:

- Cost and Time Efficient: 1/3 the time and costs of traditional saw cut R&R methods
- Reliability: Creates a heated thermal bond between the repair area and the surrounding pavement
- Green process: In-place-recycling of existing asphalt
- Versatility: Can be used for pothole repair, thermoplastic application, high and low spots, cold seams during paving, birdbaths, repairs around storms drains, and much more

Project Estimate and Funding Sources:

| | |
|---|------------|
| Operations: | \$ |
| Grants: Municipal Sustainability Initiative (MSI) Grant | \$ 100,000 |
| Reserves: | \$ |
| Sale Proceeds: | \$ |
| Debenture: | \$ |
| Other (explain): | \$ |
| Total: | \$ 100,000 |

Operating budget impact (\$):

| Budget Year | Exp(Rev) (\$) | Description |
|-------------|---------------|---------------------------------------|
| 2021 | \$ 2000 | Purchase of Hot mix, diesel & propane |
| 2022 | \$ 2000 | Purchase of Hot mix, diesel & propane |
| 2023 | \$ 2000 | Purchase of Hot mix, diesel & propane |
| 2024 | \$ 2000 | Purchase of Hot mix, diesel & propane |

**Infra-red Asphalt Recycler and Packer
(Continued)**





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

| | |
|------------------------|-----------------------------------|
| ICOUNCIL MEETING DATE | January 12, 2021 |
| SUBJECT | Old Fire Hall |
| ORIGINATING DEPARTMENT | Legislative Services/Public Works |
| AGENDA ITEM | 7.2 |

BACKGROUND/PROPOSAL:

At the September 8, 2020 Regular Council Meeting, Council made a resolution to re-tender the demolition of the old Fire Hall (*Res. 335-20 - MOVED by Councillor Crothers that the demolition of the old fire hall be retendered*).

Administration is exploring strategic alternatives to this retendering.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

In order to have the flexibility to explore these other options with regards to the sale of the old fire hall, Administration is recommending that Council rescind Resolution 335-20.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Economic Prosperity.

RECOMMENDATION

That Council move to rescind Resolution 335-20 made on September 20, 2020 regarding the re-tendering of the demolition of the old fire hall.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

| | |
|------------------------|--|
| COUNCIL MEETING DATE: | January 12, 2021 |
| SUBJECT | Financial Support Request – Kiwanis Music Festival |
| ORIGINATING DEPARTMENT | Community Services |
| AGENDA ITEM | 7.3 |

BACKGROUND/PROPOSAL:

Policy CS 211 – Financial Support for Community Groups provides for modest financial support to Didsbury community groups in the form of sponsorship and/or ticket purchases.

We have received one request for funding under this program for Council's consideration:

Kiwanis Music Festival:

The Olds & District Kiwanis Music Festival Society has requested a \$500 grant for their upcoming Kiwanis Music Festival, scheduled for March 15-25, 2021. This annual event is dedicated to promoting music and speech arts, where performances are viewed and critiqued by an adjudicator in a non-competitive learning environment. Annually, this festival sees participation from Didsbury school music programs, as well as Didsbury music and performance students from local cultural businesses.

The requested funds will be used for awards at the local level, as well as towards scholarships at the provincial level.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration reviewed the application and it meets most requirements under Policy CS 211 – Financial Support for Community Groups. This group does not operate within the Didsbury municipal boundaries, however many Didsbury groups/ residents will participate in this event.

No additional funding support is being provided to this group through other Town of Didsbury programs.

ALIGNMENT WITH STRATEGIC PLAN

Economic Property, Healthy Active Living

RECOMMENDATION

That Council move to approve a \$500 Financial Support for Community Groups grant for the Olds & District Kiwanis Music Festival for sponsorship of their 2021 festival.



TOWN OF DIDSBURY POLICY # CS 211
POLICY NAME: Financial Support for Community Groups

APPENDIX A

Financial Support for Community Groups – Application Form

Olds & District

Organization: Kiwanis Music Festival Representative: Lindsay Ord
Contact Number: 403-808-0075 Email: lindsayord77@gmail.com
Date of Event: March 15-25, 2021 Time of Event: _____

Description of Event:

Annual music festival dedicated to promoting music and speech arts. Performances are viewed and critiqued by an adjudicator in a non-competitive, learning environment. The festival will be held this year even though it may move to a virtual format.

Description of How Funds Will Be Used:

Funds are used towards awards at the local level, as well as towards scholarships at the provincial level.

Funding Amount Requested: \$ 500

Other Sources of Funding Include: Kiwanis Club of Olds, Town of Olds, Town of Carstairs, Town of Sundre, various local businesses and individuals throughout
Windsor Ord Jan 5, 2021 MVC.

Signature of Representative

Date

FOR OFFICE USE ONLY:

Approval: Yes ☐ No ☐

Funding Amount Approved: \$ _____

Receipt Submitted: Yes ☐ No ☐

Date Received: _____

Manager of Community Services: _____



Town of Didsbury
Box 790
Didsbury, AB T0M 0W0

November 25, 2020

Dear Sir/Madam:

On behalf of the **OLDS & DISTRICT KIWANIS MUSIC FESTIVAL SOCIETY**, I would like to ask for your support by contributing to our annual festival. In 2020 the Festival had to be cancelled on the day that it was scheduled to begin due to COVID-19. Due to this last minute cancellation, we lost significant revenue from scheduled concerts, sale of programs, and return of entry fees to many participants. We still incurred our regular expenses, even though the Festival was not able to proceed. Programs were already printed and adjudicators were paid a portion of their fees, among other regular annual expenses. Because of the generosity of 47 of our Festival entrants, who converted their entry fees into donations to the Festival, we were able to cover expenses for this year without tapping into our mandatory reserve, however, because of COVID-19 protocols it is likely that the 2021 Festival will be smaller, with less money coming from entry fees and concerts.

We are planning on holding a live Festival this year, however, we will review in January to see if this is still possible. The 2021 Festival of the Performing Arts is currently scheduled for **March 15 - March 25, 2021**. The **Musical Theatre Showcase** is scheduled for Friday, March 26, 2021 and the **Grand Concert** is scheduled for Tuesday, March 30, 2021. If allowed, both events will be held at the TransCanada Theatre in the Fine Arts and Multimedia Centre and will adhere to COVID-19 protocols.

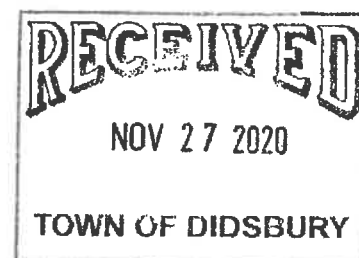
Your support would be greatly appreciated. We would not be able to hold a festival in this area without it. We will be listing all our donors in the Local Syllabus, Festival Program and in the programs for each of our Concerts. We would be happy to put your Town logo in our Festival program. If you would be interested in this, please email your logo to the email address below. A tax receipt will be provided.

Please mail your donation to: Olds & District Kiwanis Music Festival Society
Box 3934
Olds, Alberta T4H 1P6

If you have any questions, please feel free to contact me.

Yours Truly,

Lindsay Ord – Vice President
Olds & District Kiwanis Music Festival Society
lindsayord77@gmail.com



NOTE-able Volunteers

2020/2021 Board of Directors

President – Kim Christensen
Vice-President – Lindsay Ord
Past President – Arlene Wilde
Treasurer – Arlene Wilde

Directors

Betty Baril
Tom Christensen
Mindy Focker
Trudy Ballard
Jennie Moffat

Festival Coordinator

Wendy Dureux

2020 Festival Volunteers

Thank you to all the Volunteers who were ready and willing to work at our 2020 Festival. We appreciate your dedication to the youth in our area. Without you and your willingness to volunteer we would not have a festival in our community. Thank you again and we are looking forward to working with you in 2021.



Volunteer Request

Please call us if you have some time to share!
403-556-8962

NOTE-able Alberta 2020 Provincial Festival

The 2020 Provincial Festival was cancelled due to COVID-19. The 2021 Provincial Festival will be a virtual festival.



NOTE-able Plans for the 2021 Olds & District Kiwanis Music Festival

Please note that the 2021 Olds & District Music Festival is planning a "Live" Festival for all solo performers. The 2021 Festival will feature soloist and duets only. There will be no group classes offered. The executive will be reviewing COVID rules from the Alberta Government in January to verify that hosting a live festival is still viable. If a "live" festival is not viable at that time, we will be hosting a virtual festival. For updated information go to our website at www.oldsmusicfestival.com

FESTIVAL VENUE

For 2021

TransCanada Theatre in the
Fine Arts and Multi Media

NOTE-able Start DATES 2021

- All dates tentative -

| | |
|----------------------|-------------|
| Instrumentals..... | March 19 |
| Piano..... | March 23-25 |
| Strings..... | March 19 |
| Musical Theatre..... | March 22-23 |
| Vocals..... | March 17-19 |
| Speech..... | March 22 |

Feature Class

Featured class for 2021

Please note: There will be no feature class in 2021.

Olds & District Kiwanis Music Festival Society
and the
Olds Performing Arts Society

MUSICAL THEATRE DAY CAMP

July 5 - 8, 2021

More information available at www.oldsmusicfestival.com

?? Need More Information ??

www.oldsmusicfestival.com

403-556-8962



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

| | |
|------------------------|------------------|
| COUNCIL MEETING DATE | January 12, 2021 |
| SUBJECT | COVID-19 Update |
| ORIGINATING DEPARTMENT | ACAO/CFO |
| AGENDA ITEM | 7.4 |

BACKGROUND/PROPOSAL:

On January 7th, Premier Jason Kenney made an announcement relating to the COVID-19 Measures which included:

- In-person classes will resume on January 11, 2021
- Existing health measures are to be in place until January 21, 2021
- Any changes for businesses will have at least a week's notice

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

At the December 8, 2020 Regular Council Meeting, Council made the following resolution:

MOVED by Councillor Crothers that due to the December 8, 2020 COVID Restrictions, that the Chief Administrative Officer have full discretion with regards to the opening and closing of Town facilities.

The ACAO/CFO will provide a verbal update.

RECOMMENDATION

That Council accept the update on COVID-19 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

| | |
|------------------------|----------------------------|
| COUNCIL MEETING DATE | January 12, 2021 |
| SUBJECT | Waiver of Subdivision Fees |
| ORIGINATING DEPARTMENT | Office of the CAO |
| AGENDA ITEM | 7.5 |

BACKGROUND/PROPOSAL:

On December 8, 2020 Council approved the waiver of business license fees, development permit fees and animal license fees for the first 3 months of 2021 in response to COVID-19 and these have been met with positive response.

The MOST grant allocation for Didsbury is \$538,432. It can be used on costs related to COVID-19 response and restart, and lost revenues up to the period March 31, 2021.

After reviewing this initiative, the Development Incentives Committee and Administration are recommending that subdivision fees be added to this program.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

It is difficult to predict the lost subdivision fee revenue from this initiative. The average subdivision fee revenue over the past 5 years is approximately \$8,400 per year and ranges from \$200 per year to \$20,720 per year.

This initiative may incentivize subdivision applications; therefore, it is estimated to be \$5,000 of 'lost' subdivision fee revenue during this period.

RECOMMENDATION

That Council move to waive subdivision fees for the period January 1, 2021 to March 31, 2021, the cost of which will be covered from the MOST grant program.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

| | |
|------------------------|---------------------------------------|
| COUNCIL MEETING DATE | January 12, 2021 |
| SUBJECT | Chief Administrative Officer's Report |
| ORIGINATING DEPARTMENT | Legislative Services |
| AGENDA ITEM | 8.1 |

BACKGROUND/PROPOSAL:

The Chief Administrative Officer provides Council with a regular report for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Chief Administrative Officer's report for January 12, 2021 as information.



CAO Report – January 12, 2021

1. **Municipal Enforcement 4th Quarter – Report** (ACAO/CFO)
Please see attached 4th Quarter Report for Municipal Enforcement
2. **November Action Request** (Finance.)
Please see attached the Action Request Summary and Details for November 2020.
3. **4th Quarter Planning & Development Stats** (Planning)
Please see attached the 4th Quarter Planning and Development Stats for 2020. The year-end report will be included in the next CAO Report.
4. **4th Quarter Economic Development Update Report** (Economic Development)
 - At the December 14, 2020 DEDAC Meeting, the committee agreed to start reviewing the Economic Development Marketing Plan from 2008.
 - There were two (2) new businesses. One is a doctor's office in the old Main Street Unique Building (Satori Group); the other is a Rail Service equipment repair company going in at 1 Co-op Road.
 - The exemption of fees for business licenses has received positive comments from the business owners
5. **Legislative Services 4th Quarter Update** (Legislative Services)
Please see attached Council Resolution Index with status update as well as the Legislative Registry.
6. **Budget Survey Results** (ACAO/CFO)
Please see attached the budget survey results.

Didsbury Municipal Enforcement
4th Quarter Report
For the period October 1, 2020 – December 31, 2020

Staffing

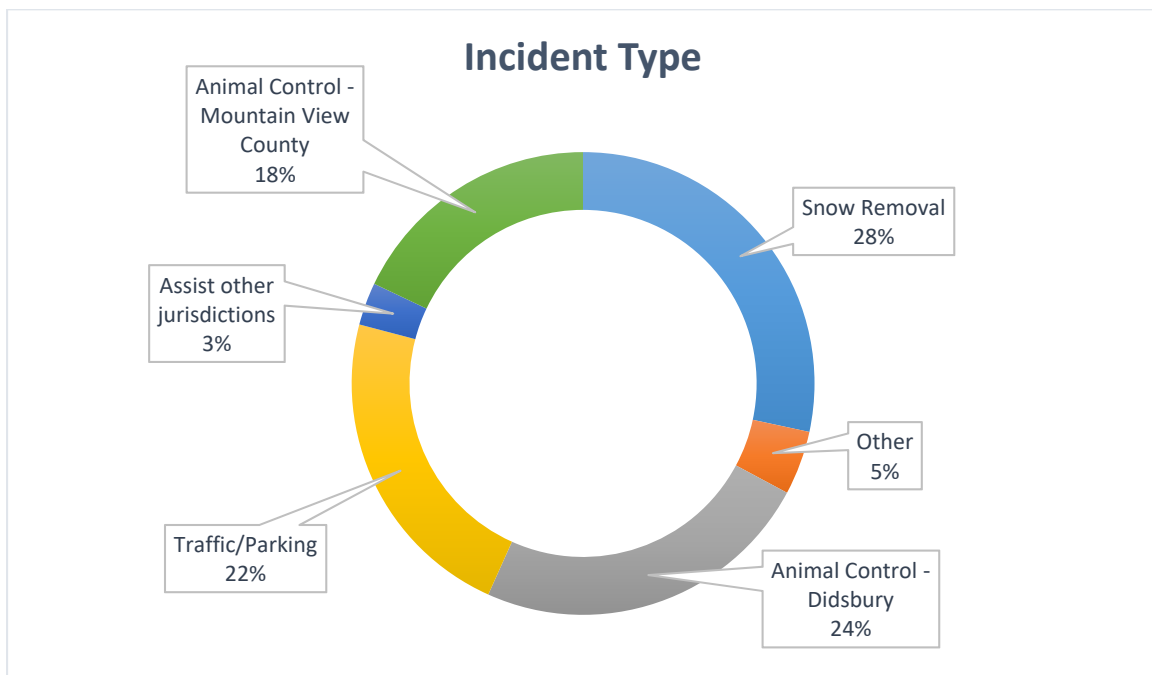
During this period our CPO 1 terminated employment with the Town. This void is currently being filled externally with help from other jurisdictions. Carstairs Municipal Enforcement is currently engaged to provide temporary service coverage during this transition period.

Areas of Focus

During this period the department focused on educating the public on our bylaw's requirements for keeping their sidewalks clear of snow and ice.

Files/Complaint report

The department generated 69 files including 13 officer generated and 56 complaint reports. There were 39 warnings given and 9 violation tickets (municipal and provincial) issued.



Action Requests November, 2020

| <u>Department</u> | <u>Previous Outstanding</u> | <u>Current Monthly Requests</u> | <u>Completed</u> | <u>Total Outstanding</u> |
|----------------------|---------------------------------|---|------------------|------------------------------|
| | | | | |
| Public Works | 1 | 13 | 14 | 0 |
| | | | | |
| Municipal Enforcemen | | 10 | 10 | 0 |
| | | | | |
| Waste Managemen | | 3 | 3 | 0 |
| | | | | |
| Parks/Rec | | 1 | 1 | 0 |
| | | | | |
| Finance | | 3 | 3 | 0 |
| | | | | |
| Administration | | | | 0 |
| | | | | |
| Plan/Dev | | | | 0 |
| | | | | |
| Leg/Ec Dev | | 1 | 1 | 0 |
| | | | | |
| Totals | 1 | 31 | 32 | 0 |

| 2020 ACTION REQUESTS LISTING | | | | | | | | | | | | |
|------------------------------|------------|---------|-------|---------------|----------|-----------|---------------|--------|------------|-------------|-----------|-------|
| MONTH | SIDE WALKS | STREETS | OTHER | PW - PROPERTY | ANIMAL S | VEHICLE S | ME - PROPERTY | EC DEV | SOLID WAST | PARKS / REC | UTILITIES | TOTAL |
| November | I | III- II | I | IIII | II | III | III- | I | III | I | III | |
| | 1 | 7 | 1 | 4 | 2 | 3 | 5 | 1 | 3 | 1 | 3 | 31 |

- 1 SIDEWALK Westheights Drive sidewalks need cleaning, 23 Street needs cleaning
- 7 STREETS Rebar sticking up in the boulevard at 14 Street, When are streets getting cleaned, 20th Street needs cleaning, 17th Street needs cleaning, Hole on boulevard on 15 Avenue, Kildeer Close needs cleaning, Westpoint Place cul-de-sac clearing
- 1 OTHER Emptying hot-tub information
- 4 PW - PROPERTY Remove sod from cement by Valarosa Place, Broken branches at 21 Avenue, Snow fence on 20 Avenue not up yet
Will there be outdoor rinks
- 2 ANIMALS Moles digging, Picked up a stray cat
- 3 VEHICLES Vehicles too close to intersection, Valarosa Park vehicles driving excess speed, Trailer unhooked on Westwood Drive,
- 5 ME - Property 15 Ave & 20 St needs sidewalks cleaned, Sidewalk on 20th Ave needs cleaning, Westheights Drive sidewalks need cleaning, 20TH Ave sidewalk needs cleaning, South end of 20th Street needs cleaning
- 1 EC DEV Where will there be Town decorations
- 3 SOLID WASTE Bins on street not picked up, Bins missed on street, Unhappy with driver
- 1 PARKS/REC Plow pathway behind Bluebird Drive
- 3 UTILITIES High consumption, Same consumption every month, High consumption



PLANNING & DEVELOPMENT SERVICES
2020 Quarterly Development Report (Q4)

Prepared for the Regular Council Meeting

Page | 1

RESIDENTIAL DEVELOPMENTS

| | Q1 | Q2 | Q3 | Q4 | 2020 |
|---|-----------|-----------|-----------|-----------|-------------|
| Permits Issued – All development relating to Residential Use | 11 | 7 | 9 | 4 | 31 |
| Total Construction Values [in the \$ millions] | (957,000) | (466,000) | 1.1 | (445,550) | 2.97 |
| Date of First Permit Issued | Mar. 11 | May 19 | July 9 | Oct. 5 | Mar. 11 |
| Date of Last Permit Issued | Mar. 20 | Jun. 24 | Sept. 29 | Dec.31 | Dec. 31 |

Note: Residential Development consists of Dwellings, Accessory Buildings, Additions, Decks, Suites, Demolitions & Misc.

COMMERCIAL DEVELOPMENTS

| | Q1 | Q2 | Q3 | Q4 | 2020 |
|--|-----------|-----------|-----------|-----------|-------------|
| Permits Issued – All development related Commercial Use | 7 | 7 | 10 | 9 | 33 |
| Total Construction Values [in the \$ millions] | (159,000) | (22,810) | 2.2 | (848,750) | 3.2 |
| Date of First Permit Issued | Jan. 17 | May 19 | July 9 | Oct. 7 | Jan. 17 |
| Date of Last Permit Issued | Mar. 12 | Jun. 24 | Sept. 28 | Dec. 1 | Dec. 1 |

Note: Commercial Development consists of Commercial Retail Units, Changes of Use, Signage and Misc.

LAND USE APPLICATIONS & APPEALS

| | Q1 | Q2 | Q3 | Q4 | 2020 |
|--|-----------|-----------|-----------|-----------|-------------|
| Subdivisions- Approved | - | 1 | - | - | 1 |
| Redesignations- Approved | - | - | - | - | - |
| Development & Subdivision Appeals | - | - | - | - | - |

Certificates of Compliance

Though not fully accurate, the number of Compliance Letters issued is a reflection of real estate activity in the town as the issuing of a Compliance Letter often accompanies the selling of a property. For the most part, Compliance Letters issued by the Development Office are done so for Residential lots.

| | Q1 | Q2 | Q3 | Q4 | 2020 |
|--|-----------|-----------|-----------|-----------|-------------|
| Certificates of Compliance Issued | 13 | 6 | 16 | 9 | 44 |

| September 8, Regular Council Meeting | | | |
|--------------------------------------|---|---|-----------|
| Res. # | Motion | Follow-up | Status |
| 320-20 | MOVED by Councillor Moore to approve the agenda as amended. | | |
| 321-20 | MOVED by Councillor Windsor to approve the August 25, 2020 Regular Council Meeting Minutes as presented. | | |
| 322-20 | MOVED by Councillor Windsor to accept the presentation Kimberley Worthington Executive Director and Board Chair John Vandermeer from the Central Alberta Economic Partnership as information. | | |
| 323-20 | MOVED by Councillor Moore that Council grant first reading to Bylaw 2020-06 a bylaw to establish an Emergency Advisory Committee an Emergency Management Agency and Emergency Management Protocol, and that it be referred to Committee. | LS to bring to Committee Sept. 22 | Completed |
| 324-20 | MOVED by Councillor Engel that Council grant first reading to amending Bylaw 2020-13 a bylaw to amend the membership portion of the Didsbury Economic Development Advisory Committee and that it be referred to Committee. | LS to bring to Committee Sept. 22 | Completed |
| 325-20 | MOVED by Councillor Windsor that advertising for members on the Didsbury Economic Development Advisory committee commence, and to actively recruit for the youth member. | LS/PB Advertise and contact DHS | Completed |
| 326-20 | MOVED by Councillor Engel that Council grant second reading to Bylaw 2020-11 a bylaw to establish Council Committees of the Town of Didsbury, and refer to committee. | LS/EG to bring to Committee as well as the Governance Committees | Completed |
| 327-20 | MOVED by Councillor Moore to approve the use of ZOOM Meeting if the attendance of individuals in Council Chambers exceeds the capacity under the public health order recommendations. | | |
| 328-20 | MOVED by Councillor Moore to approve that the Town of Didsbury commit to construction of the new skatepark in Round Two construction period of 2021 and further, that Administration be directed to send a letter to New Line Skateparks to notify them of this commitment and book construction dates. | NA to submit information to contractors. | Completed |
| 329-20 | MOVED by Councillor Engel to accept the letter from Mountain View County and the information from the Alberta Urban Municipalities Association on the Impacts of Assessment Model Changes on Municipalities as information. | | |
| 330-20 | MOVED by Councillor Windsor that the Mayor to send a letter on behalf of Council to MLA Nathan Cooper on the Impacts of Assessment Model Changes on Municipalities and copied to the appropriate ministries. | LS/RH to prepare and send letter | Completed |
| 331-20 | MOVED by Councillor Moore to approve the extension of the Municipal Development Plan update after the Intermunicipal Development Plan has been adopted by the Town of Didsbury and Mountain View County Councils, and that Administration bring back more information on the MDP project status. | LS/EG to bring back information on CAO report for Sept 22 Agenda. | Completed |

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|--|---|--|---------------------------------------|
| 332-20 | <p>MOVED by Councillor Crothers to approve for Administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for an Asset Management Plan for our Pathways, Play Structures and Parks thus committing the Town of Didsbury to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:</p> <ul style="list-style-type: none"> * The Collection of Inventory Data on our Pathways, Play Structures, Sports Fields and other park equipment. * Condition Assessment of each group of assets stated above; * Developing an Open Space Asset Management Plan, which addresses annual maintenance and capital costs for our Open Spaces. <p>Be it further resolved that the Town of Didsbury commit up to \$10,000 of staff time from its budget toward the costs of this initiative.</p> | AR work with NA & CF to submit informatio. AR to put into budget | Completed |
| 333-20 | MOVED by Councillor Crothers to accept as information for the Fall Cleanup from September 28 to October 3, 2020 as follows: Registration is required to obtain tickets. September 29 – Appliance Day (\$15.00 per appliance); September 30 – Senior & Disabled Curbside Pick (\$10.00); September 28 – Oct. 3 - Landfill Tickets \$10 per load. | | |
| 334-20 | MOVED by Councillor Windsor to accept the Chief Administrative Officer's report for September 8, 2020 as information. | | |
| 335-20 | MOVED by Councillor Crothers to approve to Re- tender through Request for Proposal the demolition of the old fire hall building. | CF to re-send out RFP | Brought back to Council Jan. 12, 2021 |
| 336-20 | MOVED by Councillor Crothers to accept the Council Reports for September 8, 2020 as information. | | |
| 337-20 | MOVED by Councillor Windsor to go into Closed Meeting at 8:18 p.m. | | |
| 338-20 | MOVED by Councillor Engel that Council reconvene from closed meeting to open meeting at 8:58 p.m. | | |
| 339-20 | MOVED by Councillor Crothers to extend the council meeting to 9:30 p.m. | | |
| 340-20 | MOVED by Councillor Crothers to return to closed meeting at 8:59 p.m. | | |
| 341-20 | MOVED by Councillor Crothers to reconvene from Closed Meeting to Open Meeting 9:28 p.m. | | |
| 342-20 | MOVED by Councillor Windsor for Council to extend to 9:35 p.m. | | |
| 343-20 | MOVED by Councillor Windsor to bring the 2019 Capital Budget revision on the Camera Silent Partner/Radar item. | AR to bring to Sept. 22 RCM | Completed |
| 344-20 | MOVED by Councillor Windsor to have the Economic Development Officer bring a report on remaining as members with Central Alberta Economic Partnership to a meeting in January 2021. | LS/PB to bring report back in January 2021 | Exit letter sent |
| 345-20 | MOVED by Councillor Crothers to adjourn the meeting at 9:33 p.m. | | |
| September 22, Regular Council Meeting | | | |
| Res. # | Motion | Follow-up | Status |
| 346-20 | MOVED by Councillor Poggemiller to approve the agenda as amended (Defeated) | | |
| 347-20 | MOVED by Councillor Windsor to approve the agenda as amended to include items 7.6 - 23rd Street and Shantz pedestrian connectivity, 7.7- Contingency plan for Council Meetings and 7.8 - Virtual Town Hall. | | |
| 348-20 | MOVED by Councillor Moore to approve the September 8, 2020 Regular Council Meeting Minutes as presented. | | |
| 349-20 | MOVED by Councillor Windsor to grant first reading to Bylaw 2020-14 a bylaw to establish certain election procedures and that it be referred to committee. | LS to bring back to Committee Oct. 27 | Completed for Nov. 10 |

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| 350-20 | MOVED by Councillor Windsor to grant second reading to amending Bylaw 2020-13 to amend Bylaw 2020-05 Didsbury Economic Development Advisory Committee and that it be referred to committee. | LS/EG to bring back to Committee & send to Chamber for comment | Sent to Chamber Sept. 23 |
| 351-20 | MOVED by Councillor Engel to amend the 2019 Capital Budget to remove Camera/Silent Partner Partition/Radar item in the amount of \$15,000. | AR to amend Capital budget. | Completed |
| 352-20 | MOVED by Councillor Moore to approve the 20th Street Stormwater and Surface Improvements to be funded from the Municipal Stimulus Program grant for \$626,202. | AR & CF to submit application to province. | Completed |
| 353-20 | MOVED by Councillor Engel to extend the return of utility budget options until more information is available. | AR to provide information when available. | Nov. 10 RCM |
| 354-20 | MOVED by Councillor Moore to approve the Community Profile for 2020 as presented. | | |
| 355-20 | MOVED by Councillor Crothers to approve the Intermunicipal Cooperation Committee Terms of Reference with recommended changes. | LS to send letter to MVC. | Completed |
| 356-20 | MOVED by Councillor Windsor that modified options of the 23rd Street pedestrian connectivity for Shantz be brought back for recommendations to the October 13, 2020 Regular Council Meeting. | CF to bring back options to Oct. 13 RCM | Completed |
| 357-20 | MOVED by Councillor Windsor for Council to give Administration the authority to resort to ZOOM Meetings at the discretion of Administration. | | |
| 358-20 | MOVED by Councillor Moore for Council to conduct a Virtual Town Hall on Thursday, October 29 starting at 7:00 p.m. And future Virtual Town Hall dates be brought back for Council's consideration. | LS/AR to set up ZOOM meeting and advertise | Completed |
| 359-20 | MOVED by Councillor Engel to accept the Chief Administrative Officer's report for September 22, 2020 as information. | | |
| 360-20 | MOVED by Councillor Windsor to accept the Council Reports for September 22, 2020 as information. | | |
| 361-20 | MOVED by Councillor Moore to accept the correspondence and information items as information. | | |
| 362-20 | MOVED by Councillor Crothers to go into Closed Meeting at 7:18 p.m. | | |
| 363-20 | MOVED by Councillor Crothers that Council reconvene from closed meeting to open meeting at 8:39 p.m. | | |
| 364-20 | MOVED by Councillor Crothers to adjourn the meeting at 8:40 p.m. | | |
| October 13, 2020 Regular Council Meeting | | | |
| Res. # | Motion | Follow-up | Status |
| 365-20 | MOVED by Councillor Baswick to approve the agenda as presented. | | |
| 366-20 | MOVED by Councillor Engel to accept the report from the Didsbury RCMP Detachment Policing Activities from Sgt. Fournier as information. | | |
| 367-20 | MOVED by Councillor Moore to approve the September 22, 2020 Regular Council Meeting Minutes as presented. | | |
| 368-20 | MOVED by Councillor Engel to transfer back to the Chief Administrative Officer all staffing framework and protocols. | SH to work on new tracking framework | On-going |
| 369-20 | MOVED by Councillor Windsor to approve the Parkland Regional Library System 2021 per capita requisition in the amount of \$8.55 demonstrating a zero increase in the requisitions from 2020. | LS to send letter to PRL | Completed |
| 370-20 | MOVED by Councillor Moore to maintain the ATCO Natural Gas Franchise Fee at 25%, a zero percent increase. | AR to inform ATCO | Completed |
| 371-20 | MOVED by Councillor Moore to maintain the FORTIS Alberta Electricity Franchise Fee at 17%, a zero percent increase. | AR to inform FORTIS | Completed |

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|---|--|--|---------------|
| 372-20 | MOVED by Councillor Moore to approve the purchase of a replacement truck, plow and salt/sand hopper for a maximum of \$107,500 to be allocated from the Vehicle & Equipment replacement reserve. | CF to make purchase, AR & MM to move funds in reserves | Completed |
| 373-20 | MOVED by Councillor Windsor to accept the letter from CP Rail on the 2020 Holiday Train event as information, and that the Mayor send a letter on behalf of Council, expressing our appreciation for this much needed event and the benefits to food banks in our Nation and looking forward to the return of the holiday train in 2021. | LS to work with Mayor on Letter. | Completed |
| 374-20 | MOVED by Councillor Moore to accept the Chief Administrative Officer's report for October 13, 2020 as information with thanks. | | |
| 375-20 | MOVED by Councillor Engel to accept the Council Reports for October 13, 2020 as information. | | |
| 376-20 | MOVED by Councillor Engel to accept the correspondence and information items as information. | | |
| 377-20 | MOVED by Councillor Moore to go into Closed Meeting at 7:43 p.m. | | |
| 378-20 | MOVED by Councillor More that Council reconvene from closed meeting to open meeting at 8:54 p.m. | | |
| 379-20 | MOVED by Councillor Moore that Council extend the meeting to 10:00 p.m. | | |
| 380-20 | MOVED by Councillor Moore to go back into closed meeting at 8:55 p.m. | | |
| 381-20 | MOVED by Councillor Moore that Council reconvene from closed meeting to open meeting at 9:57 p.m. | | |
| 382-20 | MOVED by Councillor Moore that to extend the meeting to 10:15 p.m. | | |
| 383-20 | MOVED by Councillor Moore that Council go into closed meeting at 9:59 p.m. | | |
| 384-20 | MOVED by Councillor Moore that Council reconvene from closed meeting to open meeting at 10:12 p.m. | | |
| 385-20 | MOVED by Councillor Baswick to accept item 7.5 Shantz Alternative Pedestrian Connectivity as information. | EG/AR & CF to bring back information on Oct. 14 | Completed |
| 386-20 | MOVED by Councillor Crothers to adjourn the meeting at 10:13 p.m. | | |
| October 14, 2020 Special Council Meeting | | | |
| Res. # | Motion | Follow-up | Status |
| 387-20 | MOVED by Councillor Moore to approve the agenda as presented. | | |
| 388-20 | MOVED by Councillor Windsor to go into Closed Meeting at 6:08 p.m. | | |
| 389-20 | MOVED by Councillor Crothers to reconvene from closed meeting to open meeting at 6:55 p.m. | | |
| 390-20 | MOVED by Councillor Moore to proceed with Option 1 for the Shantz Pedestrian Connectivity with concrete on the Southside unless mitigating factors require asphalt, at the discretion of Administration. | CF to proceed with having pedestrian crossing in place immediately | Completed |
| 391-20 | Moved by Councillor Crother to adjournmet the Special Council Meeting at 6:57 p.m. | | |
| October 27, 2020 Organizational Meeting | | | |
| Res. # | Motion | Follow-up | Status |
| 392-20 | MOVED by Councillor Moore to approve the Organizational Meeting Agenda as presented | | |
| 393-20 | MOVED by Councillor Moore to approve the 2020/2021 Council Meeting Calendar as amended with the Council break begin July 14 to August 6, 2020; and that Council set October 26, 2021 as the date to swear in the new Council; and November 2, 2021 as the Organizational Meeting. | LS send out calendar to Council & Mgmt | Completed |

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|--------|---|--|-----------|
| 394-20 | MOVED by Councillor Moore to provide unanimous approval to extend the 2020-2021 Committee Appointments for the Didsbury Library Board, Councillor Engel; Mountain View Waste Management Commission, Councillor Windsor; Mountain View Seniors' Housing, Councillor Moore; Municipal Planning Commission, Councillor Crothers and Councillor Baswick; Intermunicipal Cooperation Committee, Councillor Crothers, Councillor Moore and Mayor Hunter; Didsbury & District Chamber of Commerce, Councillor Poggemiller and Didsbury and District Historical Society, Councillor Engel. | | |
| 395-20 | MOVED by Councillor Windsor to approve the 2020/2021 Council Appointment Committees as follows: Emergency Management: All members of Council; Didsbury Economic Development Advisory Committee (DEDAC): Councillor Crothers, and Councillor Poggemiller; Didsbury Library Board: Councillor Engel; Municipal Planning Commission (MPC): Councillor Crothers, Councillor Baswick, and Councillor Moore as Alternate. | LS to send out letters where appropriate | Completed |
| 396-20 | MOVED by Councillor Windsor to approve the 2020-2021 External Boards and Committees appointments as follows: Community Services Board: Councillor Baswick, and Councillor Windsor as Alternate; Intermunicipal Cooperation Committee (ICC): Councillor Crothers, Councillor Moore and Mayor Hunter; Intermunicipal Planning Commission: Councillor Poggemiller, Councillor Moore and Mayor Hunter as Alternate; Mountain View Regional Water Services Commission: Councillor Baswick and Councillor Poggemiller as Alternate; Mountain View Regional Waste Management Commission: Councillor Windsor and Councillor Moore as Alternate; Mountain View Seniors' Housing: Councillor Moore and Mayor Hunter as Alternate; Municipal Area Partnership: Mayor Hunter and the Deputy Mayor; Parkland Regional Library Board: Councillor Windsor and Councillor Baswick as Alternate; Didsbury Chamber of Commerce: Councillor Poggemiller and Councillor Engel as Alternate; Didsbury & District Historical Society: Councillor Engel and Councillor Windsor as Alternate. | LS to send out letters where appropriate | Completed |
| 397-20 | MOVED by Councillor Moore to approve the 2020-2021 Ad Hoc Committee appointments as follows: Cemetery Committee: Councillor Engel and Councillor Baswick as Alternate; Development Incentives: Councillor Poggemiller: Mayor Hunter and Councillor Moore. | | |
| 398-20 | MOVED by Councillor Windsor that Council approve the 2020-2021 for the other outside committees as follows: Red Deer Municipal Users Group: Councillor Windsor and Councillor Poggemiller as Alternate; Central Alberta Economic Partnership (CAEP): Municipal Rep: Mayor Hunter and Councillor Crothers as Alternate; Inter-Agency Committee: Councillor Crothers and Councillor Moore as Alternate. | | |
| 399-20 | MOVED by Councillor Baswick to appoint the following Public Members to the Municipal Planning Commission: Shirley Madge, David Loades, Kelly Phillips, Chelsea McLaughlin and Cheryl Dahl. | LS to send out letters where appropriate | Completed |
| 400-20 | MOVED by Councillor Windsor to reaffirm the appointment of Helen Hafke, Gord Leeson, Meaghan Neis, Jan Lukes, Mike Crampton, Shelly Daly and Lance Plewis to the Didsbury Economic Development Advisory Committee. | | |
| 401-20 | MOVED by Councillor Baswick to reaffirm the 2020-2021 Deputy Mayor Appointment as follows: Councillor Poggemiller: September 15, 2020 to February 15, 2021; Councillor Windsor: February 16, 2021 to October 15, 2021 | | |
| 402-20 | MOVED by Councillor Windsor to reaffirm the Didsbury Library Appointments for 2020-2021 Nicole Brander, Brad Misener, Julian Ross, Duncan Milne, David McWhinney, Patricia Brisebois, Melynda Crampton, and Carolyn Massel. | | |

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| 403-20 | MOVED by Councillor Moore to adjourn the Organizational meeting at 6:21 p.m. | | |
| October 27, 2020 Regular Council Meeting | | | |
| Res. # | Motion | Follow-up | Status |
| 404-20 | MOVED by Councillor Moore to approve the agenda as presented | | |
| 405-20 | MOVED by Councillor Engel to accept the Didsbury & District Chamber of Commerce update from Kyle Turner as information. | LS See regs for COVID for Christmas | Completed |
| 406-20 | MOVED by Councillor Moore to approve the October 13, 2020 Regular Council Meeting Minutes as presented. | | |
| 407-20 | MOVED by Councillor Moore to approve the October 14, 2020 Special Council Meeting Minutes as amended. | | |
| 408-20 | MOVED by Councillor Engel to grant third and final reading to Bylaw 2020-13 a bylaw to amend Bylaw 2020-05 Didsbury Economic Development Advisory Committee as amended by Council Committee with the following amendments: (see minutes) | LS to have bylaw signed and update bylaw 2020-05 for committee | |
| 409-20 | MOVED by Councillor Moore to approve to dissolve the Summer Games Legacy Fund as per the Foundation Bylaw. | LS to send letter to MVC | In progress |
| 410-20 | MOVED by Councillor Engel to use a per capita of \$46.39 for the 2021 Didsbury Municipal Library Operation Grant. | EG to send letter to library. AR to implement in 2021 budget | Completed |
| 411-20 | VED by Councillor Windsor to approve the development application located in DC-IND zoning for a change of use located at Unit 2, 2825- 19th Street, on condition that the developer obtains and complies with any and all Provincial requirements. | KP to send applicant information | Completed |
| 412-20 | MOVED by Councillor Windsor to accept the Chief Administrative Officer's report for October 27, 2020 as information. | CF to update on Shantz Ped Connectivity ; EG communicate to Tax Payer Association about using Urban and Rural sepeate for data; NA provide updated fee schedule for RVCG and new way of recording stats for 2021; | Completed |
| 413-20 | MOVED by Councillor Baswick to accept the Council report as excellent information. | | |
| 414-20 | MOVED by Councillor Baswick to go into Closed Meeting at 8:22 p.m. | | |
| 415-20 | MOVED by Councillor Moore to come out of closed meeting at 8:57 p.m. | | |
| 416-20 | MOVED by Councillor Moore to extend the regular council meeting to 10:00 p.m. | | |
| 417-20 | MOVED by Councillor Moore to go into closed meeting at 8.57 p.m. | | |
| 418-20 | MOVED by Councillor Moore that Council reconvene from closed meeting to open meeting at 9:58 p.m. | | |
| 419-20 | MOVED by Councillor Moore that Council extend the meeting to 10:15 p.m. | | |
| 420-20 | MOVED by Councillor Moore that Council go into closed meeting at 9:58 p.m. | | |
| 421-20 | MOVED by Councillor Moore that Council return to open meeting at 9:59 p.m. | | |

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|--|--|--|---------------|
| 422-20 | MOVED by Councillor Engel to adjourn the meeting 10:12 p.m. | | |
| November 10, 2020 Regular Council Meeting | | | |
| Res. # | Motion | Follow-up | Status |
| 423-20 | MOVED by Councillor Engel "Be it Moved that to honour those who have served Canada, past and present, in times of war, military conflict, and peace, and to honor those who have made the ultimate sacrifice for our country so that we may enjoy our freedoms, Council encourages those citizens who can to join as one with our community on your front step at the 11th hour on the 11th day of the 11th month to reflect in 2 minutes of silence on Remembrance Day 2020." | | |
| 424-20 | MOVED by Councillor Baswick to approve the agenda as amended. | | |
| 425-20 | MOVED by Councillor Engel to approve the October 27, 2020 Organizational Meeting Minutes as amended. | LS to update minutes & have signed | Completed |
| 426-20 | MOVED by Councillor Engel to approve the October 27, 2020 Regular Council Meeting Minutes as amended. | LS to update minutes & have signed | Completed |
| 427-20 | MOVED by Councillor Windsor to bring Bylaw 2020-15 Rates and Fees to the next Regular Council meeting outlining changes from 2019-13. (defeated) | | |
| 428-20 | MOVED by Councillor Moore to grant first reading to Bylaw 2020-15 to set the rates and fees for 2020, and that Council refer Bylaw 2020-15 to Council Committee for review. | AR & LS to bring to future Committee meeting | |
| 429-20 | MOVED by Councillor Windsor for Council to have Administration bring back 2021 Group Accident Insurance to the November 24, 2020 meeting with more information and clarification. | SH to bring back for move information at Nov. 24th RCM | Completed |
| 430-20 | MOVED by Deputy Mayor Poggemiller to recognize Kevin Bentley for his Moose Project with a letter of recognition from Mayor Hunter on behalf of Council, as outlined in the Community Recognition Policy. | LS to work with Mayor to write letter | Completed |
| 431-20 | MOVED by Councillor Moore to fund the projected water deficit from the projected surplus generated from the wastewater department. If there is an overall deficit as projected in the high projection above, reduce the current year reserve transfer to account for that the water department breaks even. (defeated) | | |
| 432-20 | MOVED by Councillor Windsor Utility Budget Options be deferred until a utility funding policy be brought forward for Council's consideration. | AR to work on funding & EG & LS to develop policy | In progress |
| 433-20 | MOVED by Councillor Windsor to approve that Mayor Hunter submit a Director Nomination Agreement for a Towns/Villages Direction position on the Central Alberta Economic Partnership Board. (defeated) | | |
| 434-20 | MOVED by Councillor Windsor to direct Administration to draft and exit letter to Central Alberta Economic Partnership at their earliest convenience. | LS & EG to work on letter | Completed |
| 435-20 | MOVED by Councillor Windsor to direct Administration to cease the investigation in the value of our Central Alberta Economic Partnership membership based on the fact Council approved sending a membership exit letter. (defeated) | | |
| 436-20 | MOVED by Councillor Windsor to allocate up to \$2500 from the Economic Development budget to pay for contracted costs of hanging lights and garland in downtown Didsbury for Country Christmas. | LS & PB to have contractor hang garland for Nov. 20th | Completed |
| 437-20 | MOVED by Councillor Engel to allocate an additional \$2000 from the Economic Development budget for additional Christmas lights. | AR & PB to provide additional lights in downtown | Completed |

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| 438-20 | MOVED by Councillor Baswick to approve the commencement of the process to sell the AG Building. | EG & PB to work on marketing | In progress |
| 439-20 | MOVED by Councillor Baswick to install a solar crosswalk with flashing lights at the intersection of 23 rd Street and Highway 582. | CF to contact AT & have installed | In progress |
| 440-20 | MOVED by Councillor Moore that in the best interest and wellbeing of our community, that Council support the Chief Medical Officer and strongly encourage that our residents and businesses follow the recommendations of the Public Health Orders as set out by the Province of Alberta for all measures and recommended practices relating to COVID-19. | All staff & Council | On-going |
| 441-20 | MOVED by Councillor Windsor to extend the regular council meeting to 10:00 p.m. | | |
| 442-20 | MOVED by Councillor Engel to accept the Chief Administrative Officer's report for November 10, 2020 as information. | | |
| 443-20 | MOVED by Councillor Moore to accept the Council report for November 10, 2020 as information. | | |
| 444-20 | MOVED by Councillor Baswick to accept the correspondence and information items as information. | | |
| 445-20 | MOVED by Councillor Windsor that Council acknowledges and endorses the appointment of Mayor Hunter's to the AUMA Infrastructure and Energy Committee appointment. | | |
| 446-20 | MOVED by Councillor Baswick to go into Closed Meeting at 9:19 p.m. | | |
| 447-20 | MOVED by Councillor Crothers to come out of closed meeting at 9:56 p.m. | | |
| 448-20 | MOVED by Councillor Baswick to adjourn the meeting 9:57 p.m. | | |
| November 24, 2020 Regular Council Meeting | | | |
| Res. # | Motion | Follow-up | Status |
| 448-20 | MOVED by Councillor Windsor to approve the agenda as amended with the exclusion of item 6.2 Bylaw 2020-14 and the addition of item 7.4 COVID-19 Update. | | |
| 449-20 | MOVED by Councillor Engel to accept the presentation by the Didsbury & District Historical Society as information. | | |
| 450-20 | MOVED by Councillor Engel to approve the November 10, 2020 Regular Council Meeting Minutes as presented. | | |
| 451-20 | MOVED by Councillor Windsor to grant Committee Bylaw 2020-11 third and final reading as amended. | LS to make changes and have signed | Pending to be signed |
| 452-20 | MOVED by Councillor Windsor that Council choose to renew their coverage for 2021, with Plan D with 24/7 coverage. | SH to implement for 2021 | Completed |
| 453-20 | MOVED by Councillor Windsor that Council choose critical illness cover under Plan 2 for 2021. | SH to implement for 2021 | Completed |
| 454-20 | MOVED by Councillor Engel that Council approve Mayor Hunter sending a letter on behalf of Council to AUMA President Barry Morishita for being re-elected. | LS to do up letters | Completed |
| 455-20 | MOVED by Councillor Engel that Council approve Mayor Hunter sending a letters on behalf of Council to outgoing RMA President Al Kemmere and incoming RMA President Paul MacLachin. | LS to do up letters | Completed |
| 456-20 | MOVED by Councillor Windsor to appoint Helen Hafke as Business Representative to the Central Alberta Economic Partnership until the Organizational Meeting in 2021; and appointment of Jan Lukes as the Alternate to the Central Alberta Economic Partnership until the Organizational Meeting in 2021. | PB & LS to send letters and bring to Dec. 14 DEDAC Meeting | Completed |

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| 457-20 | MOVED by Councillor Moore that in the best interest and wellbeing of our community, Council continue to support the Chief Medical Officer and strongly encourage our residents and businesses to follow the recommendations of the Public Health Orders as set out by the Province of Alberta all measures and recommended practices relating to COVID-19; and further the Town of Didsbury website maintain the COVID-19 alert and information system until further notice. | NA & SE to put on website along with banner being put back on regarding COVID | On-going |
| 458-20 | MOVED by Councillor Moore to accept the Chief Administrative Officer's report for November 24, 2020 as information. | | |
| 459-20 | MOVED by Councillor Crothers to accept the Council reports for November 24, 2020 as information. | | |
| 460-20 | MOVED by Councillor Moore to accept the correspondence and information items as information. | | |
| 461-20 | MOVED by Councillor Moore to go into Closed Meeting at 7:20 p.m. | | |
| 462-20 | MOVED by Councillor Engel to come out of closed meeting at 8:56 p.m. | | |
| 463-20 | MOVED by Councillor Engel to extend the meeting until 9:30 p.m. | | |
| 464-20 | MOVED by Councillor Engel to go into closed meeting at 8:57 p.m. | | |
| 465-20 | MOVED by Councillor Crothers to come out of closed meeting at 9:26 p.m. | | |
| 466-20 | MOVED by Councillor Crothers to adjourn the meeting 9:26 p.m. | | |
| December 8, 2020 Regular Council Meeting | | | |
| Res. # | Motion | Follow-up | Status |
| 467-20 | MOVED by Councillor Windsor to approve the agenda as amended | | |
| 468-20 | MOVED by Councillor Crothers to approve the November 24, 2020 Regular Council Meeting Minutes as presented. | | |
| 469-20 | MOVED by Councillor Windsor to grant second reading to Municipal Elections Bylaw 2020-14. | | Completed |
| 470-20 | MOVED by Councillor Windsor to grant third and final reading to Municipal Elections Bylaw 2020-14. | LS to have signed and posted on website | Completed |
| 471-20 | MOVED by Councillor Moore to rescind resolution 262-19 the appointment of Maxine Moreau as Freedom of Information and Protection of Privacy Act Coordinator. | | |
| 472-20 | MOVED by Councillor Engel to appoint Luana Smith as Returning Officer for the 2021 Municipal Election. | | |
| 473-20 | MOVED by Councillor Engel to appoint Deborah Porath as Substitute Returning Officer for the 2021 Municipal Election. | LS & DP to take oath of office on forms | Completed |
| 474-20 | MOVED by Councillor Windsor to appoint Mayor Hunter, Councilor Moore and Councillor Windsor to the Strategic Planning and appoint Councillor Engel, Councillor Crothers and Councillor Poggemiller to the Performance and Evaluation Committee and appoint Councillor Windsor, Councillor Baswick and Councillor Moore to the Policy & Governance Committee until the Organizational Meeting in 2021. | LS to add to appointment list and have posted on website. | Completed |
| 475-20 | MOVED by Councillor Windsor to adopt the 2021 interim operating budget with total revenues including municipal taxation of \$11,523,862 and total expenditures of \$11,523,862 as presented. | | Completed |
| 476-20 | MOVED by Councillor Moore to waive business license fees, development permit fees and animal license fees for the period January 1, 2021 to March 31, 2021 the cost of which will be covered from the MOST grant program. | MM to inform staff. PB to advertise and communicate to businesses | Completed |

| | | | |
|--|--|---|---------------|
| 477-20 | MOVED by Councillor Moore to grant support to the 2021/22 ACP Municipal Internship Program application and will include \$17,000 towards salaries and benefits for the Intern, including \$12,750 as part of the 2021 budget and \$4,250 as part of the 2022 budget. | AR to make application and include in 2021 and 2022 budget. | Completed |
| 478-20 | MOVED by Councillor Crothers that due to the December 8, 2020 COVID Restrictions announcement that Council delegate the authority to the Chief Administrative Officer to use discretion about the availability Town facilities, and that it be reviewed at the January 12, 2021 Regular Council Meeting. | EG to keep Council updated. | Completed |
| 479-20 | MOVED by Councillor Engel to accept the Chief Administrative Officer's report for December 8 2020 as information. | | |
| 480-20 | MOVED by Councillor Engel to accept the Council reports for December 8, 2020 as information. | | |
| 481-20 | MOVED by Councillor Moore to accept the correspondence and information items as information. | | |
| 482-20 | MOVED by Councillor Windsor to go into Closed Meeting at 7:19 p.m. | | |
| 483-20 | MOVED by Councillor Moore to come out of closed meeting at 8:51 p.m. | | |
| 484-20 | MOVED by Councillor Moore to extend the meeting until 9:30 p.m. | | |
| 485-20 | MOVED by Councillor Moore to go into closed meeting at 8:52 p.m. | | |
| 486-20 | MOVED by Councillor Crothers to come out of closed meeting at 9:27p.m. | | |
| 487-20 | MOVED by Councillor Crothers to adjourn the meeting 9:28 p.m. | | |
| December 10, 2020 Special Council Meeting | | | |
| Res. # | Motion | Follow-up | Status |
| 488-20 | MOVED by Councillor Moore to approve the agenda as presented. | | |
| 489-20 | MOVED by Councillor Moore to go into closed meeting at 5:31 p.m. | | |
| 490-20 | MOVED by Councillor Moore that Council reconvene from closed meeting to open meeting 5:48 p.m. | | |
| 491-20 | MOVED by Councillor Windsor establish a Library Facility Ad-Hoc Committee consisting of 3 members, 2 members of Council and 1 member of the Didsbury Municipal Library Board whose purpose is to oversee the project. | EG/LS to contact DML for Board member to be appointed to new Ad Hoc Committee | Completed |
| 492-20 | MOVED by Councillor Moore to appoint Councillor Engel and Deputy Mayor Poggemiller to the Library Facility Ad Hoc Committee. | LS to update Appointment List & have put up on website. | Completed |
| 493-20 | MOVED by Councillor Moore to go into closed meeting at 6:32 p.m. | | |
| 494-20 | MOVED by Councillor to Crothers that Council reconvene from closed meeting to open meeting 6:42 p.m. | | |
| 495-20 | MOVED by Councillor Crothers to adjourn the meeting at 6:43 p.m. | | |

Town of Didsbury

Legislative Registry - Current

Legislative Registry – In Progress

| Bylaw Docket | | |
|-------------------------------|-----------------------------|---|
| Bylaw No. | Short title | Status |
| 2020-01 | Wastewater | TBD |
| 2020-06 | Emergency Management Agency | 1 st Reading Sept. 8 |
| 2020-11 | Committee Bylaw | Nov. 10 th |
| 2020-12 | Procedural Bylaw | Nov. 24 th |
| 2020-15 | Rates and Fees for 2021 | 1 st Reading Nov. 10 th |
| Policy Docket | | |
| Policy No. | Short title | Status |
| | | |
| Committee Meeting Item Docket | | |
| Item | Short title | Status |
| Bylaw 2020-12 | Procedural Bylaw | Nov. 24 |
| 2020-01 | Wastewater | TBD |
| 2020-06 | Emergency Management | Nov. 24 |

Legislation to be Explored & Developed (2021)

| Bylaws | Purpose |
|-------------------------------|---|
| Off highway Vehicle | To regulate the use of off-highway vehicles in Town |
| Repealing Bylaw | Repealing outdated and extraneous bylaws that are no longer needed or irrelevant. |
| Animal Control | To regulate dogs and cats in the Town. |
| Council Computers | To establish the requirements and use of computer and/or electronic devices for council use. |
| Fines | To provide the penalties and fines for municipal and bylaw offences. |
| Traffic | To regulate Traffic in the Town of Didsbury |
| Policies | Purpose |
| Protective Services | Trapping of Cats (animal control bylaw) |
| Peace Officer Policies | PS-012 Emergency Scenes Motor Vehicle PS-013 Encountering Criminal Activity PS-014 First Aid & PPE PS-015 Private Property Site Inspections PS-016 Traffic Enforcement PS-018 Shotgun Policy & Procedure |

Updated January 7, 2021

2021 Budget Survey Summary of Data

Results and Analysis

2021 Budget Survey Summary of Data

- The Town had 94 respondents of the 2021 Budget Survey, compared to 67 respondents for the 2020 Budget Survey.
- The Town gave away two \$100 utility bill credits to 2 individuals who completed the survey.
 - Congratulations to Allison Lewis and Charleen Simm.

1. Financial Services

When you visit us at the Main Office you will be greeted by the Financial Services department. The Financial Services department connects the public to many of our core services.

The department is responsible for internal services including maintaining and reporting the finances of the Town and paying our staff and vendors. They are also responsible for external services such as:

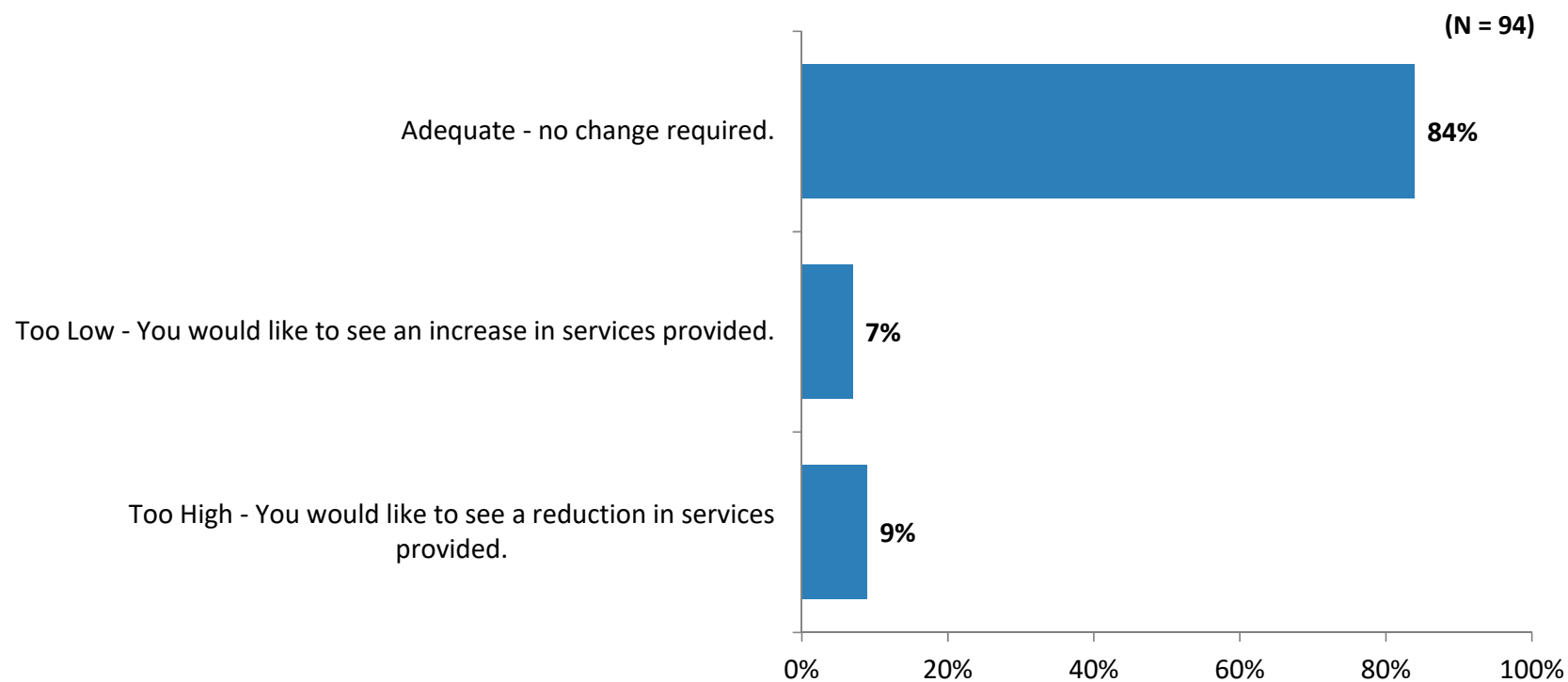
- Reception at the Main Office;
- Answering questions and concerns, or directing these questions to the correct department;
- Processing customer payments made in person, by telephone, mail, online, and our 24/7 dropbox;
- Processing invoices for utilities, taxation, and other user-pay services; and,
- Administration of our cemetery.

Thinking about these services offered by the Financial Services department, would you say that overall the investment in the department is:

- A. Adequate – no change required.
- B. Too Low – You would like to see an increase in services provided.
- C. Too High – You would like to see a reduction in services provided.

**84% of Respondents think the investment in the Financial Services department is adequate.
(see results of question on next page)**

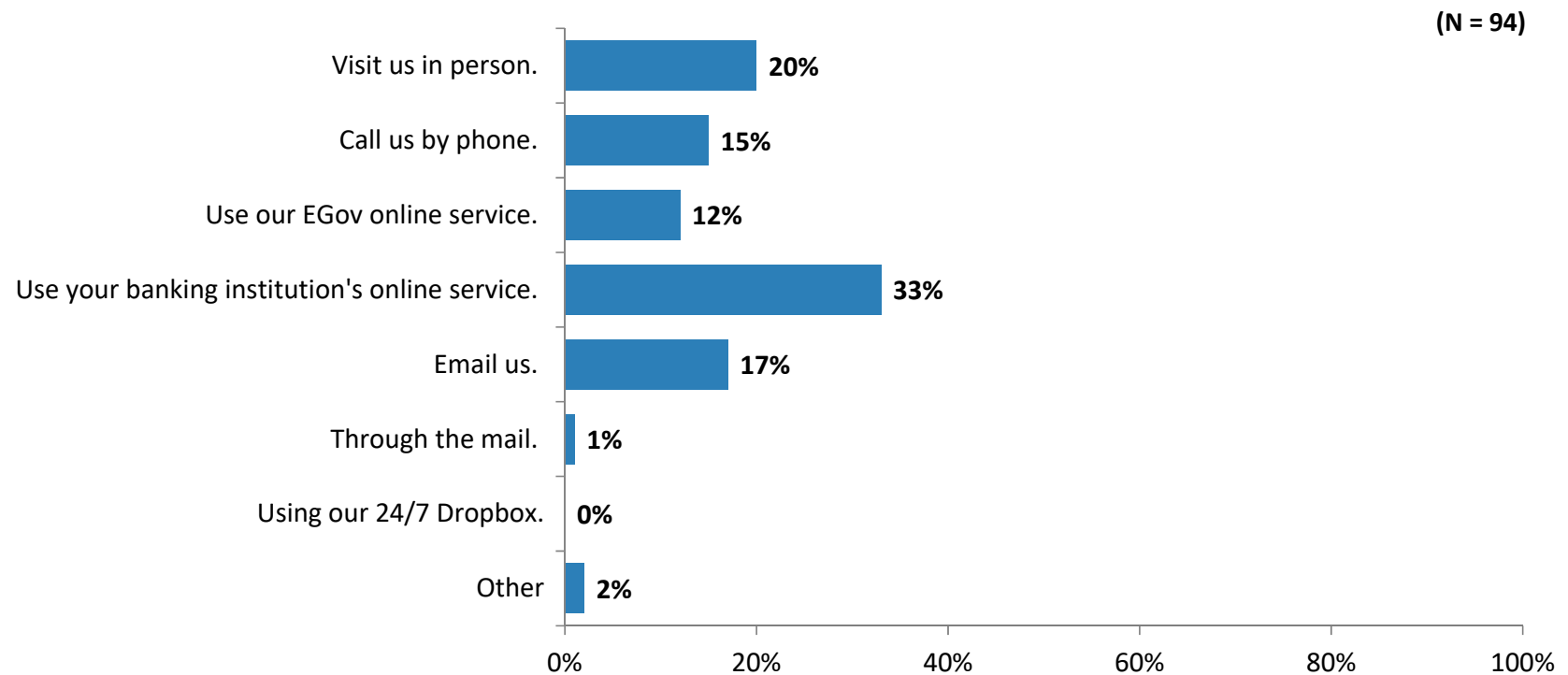
1. Financial Services



2. In what way do you MOST prefer to do your business with the Town of Didsbury?

33% of Respondents most prefer to use their banking institution's online service to do business with the Town, followed by 20% who would most prefer to visit the Town Office in person.
(see results of question on next page)

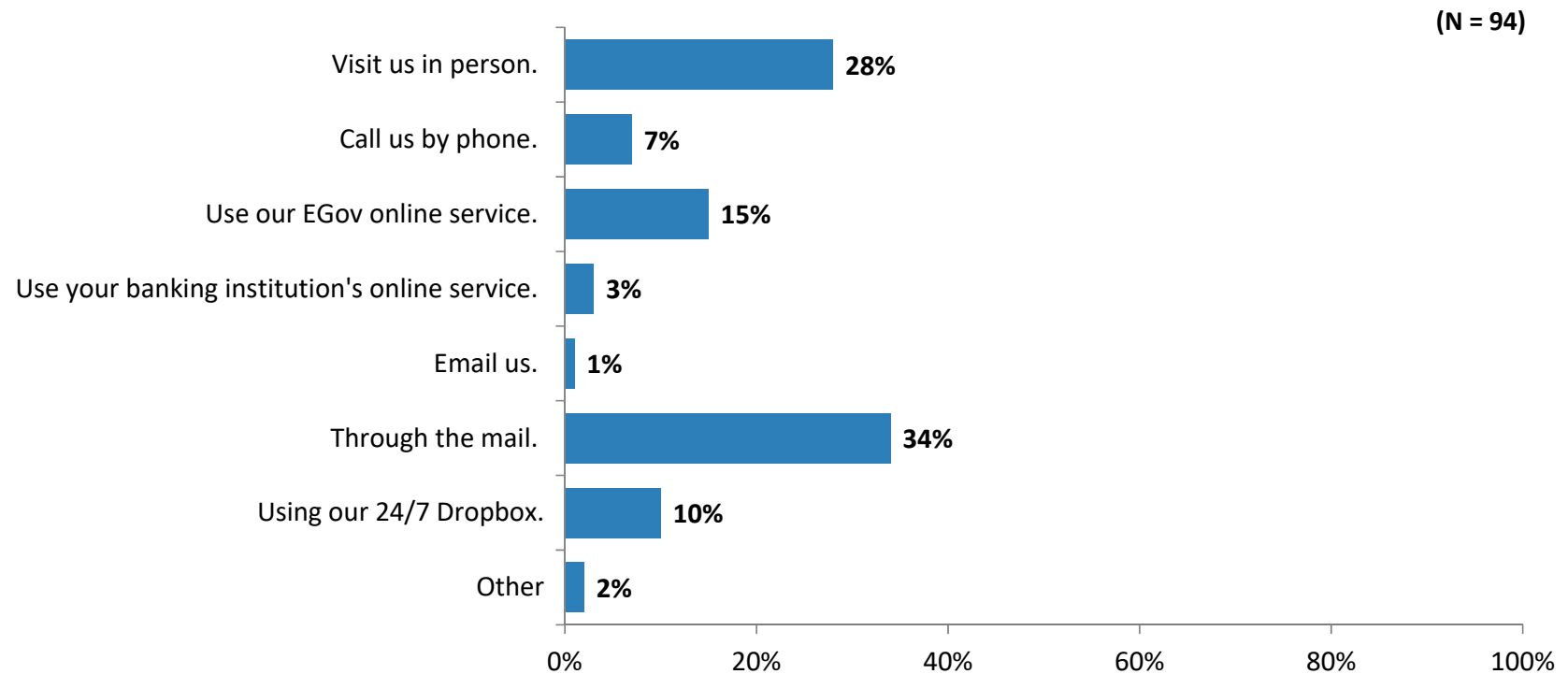
2. In what way do you MOST prefer to do your business with the Town of Didsbury?



3. In what way do you LEAST prefer to do your business with the Town of Didsbury?

34% of Respondents least prefer to do their business with the Town through the mail, followed by 28% who would least prefer to visit the Town Office in person.
(see results of question on next page)

3. In what way do you LEAST prefer to do your business with the Town of Didsbury?



4. Recreation & Parks

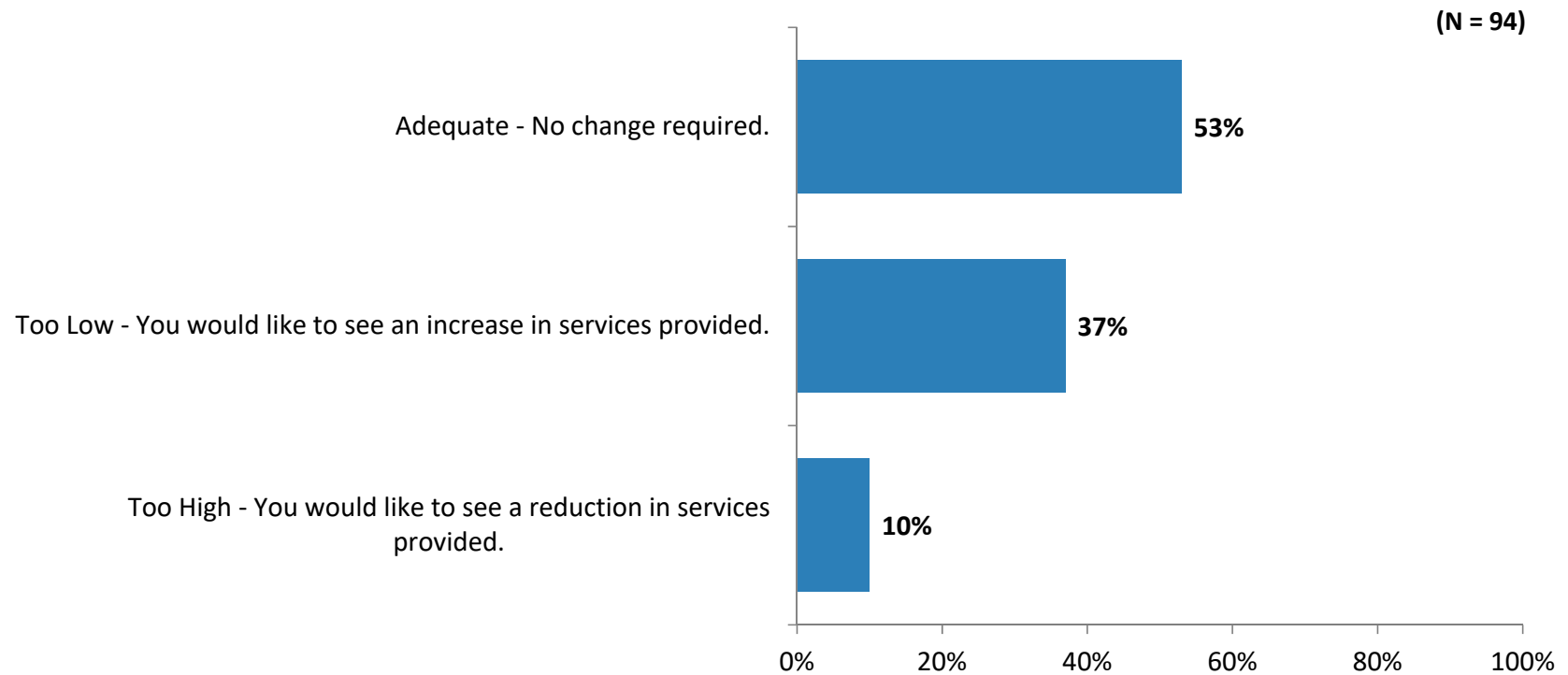
Didsbury offers amazing recreational facilities located within the Didsbury Memorial Complex, which include the Didsbury Aquatic Centre, Didsbury Arena, Didsbury Curling Rink, and Multi-Purpose Room. The recreation department offers a variety of programs and services within these facilities year-round. Didsbury also offers many trails and pathways, playgrounds, sports fields, and green spaces throughout our community.

Thinking about the programs and services offered by the Recreation and Parks department, would you say that overall the investment in the department is:

- A. Adequate – no change required.
- B. Too Low – You would like to see an increase in services provided.
- C. Too High – You would like to see a reduction in services provided.

53% of Respondents think the investment in the Recreation & Parks department is adequate.
(see results of question on next page)

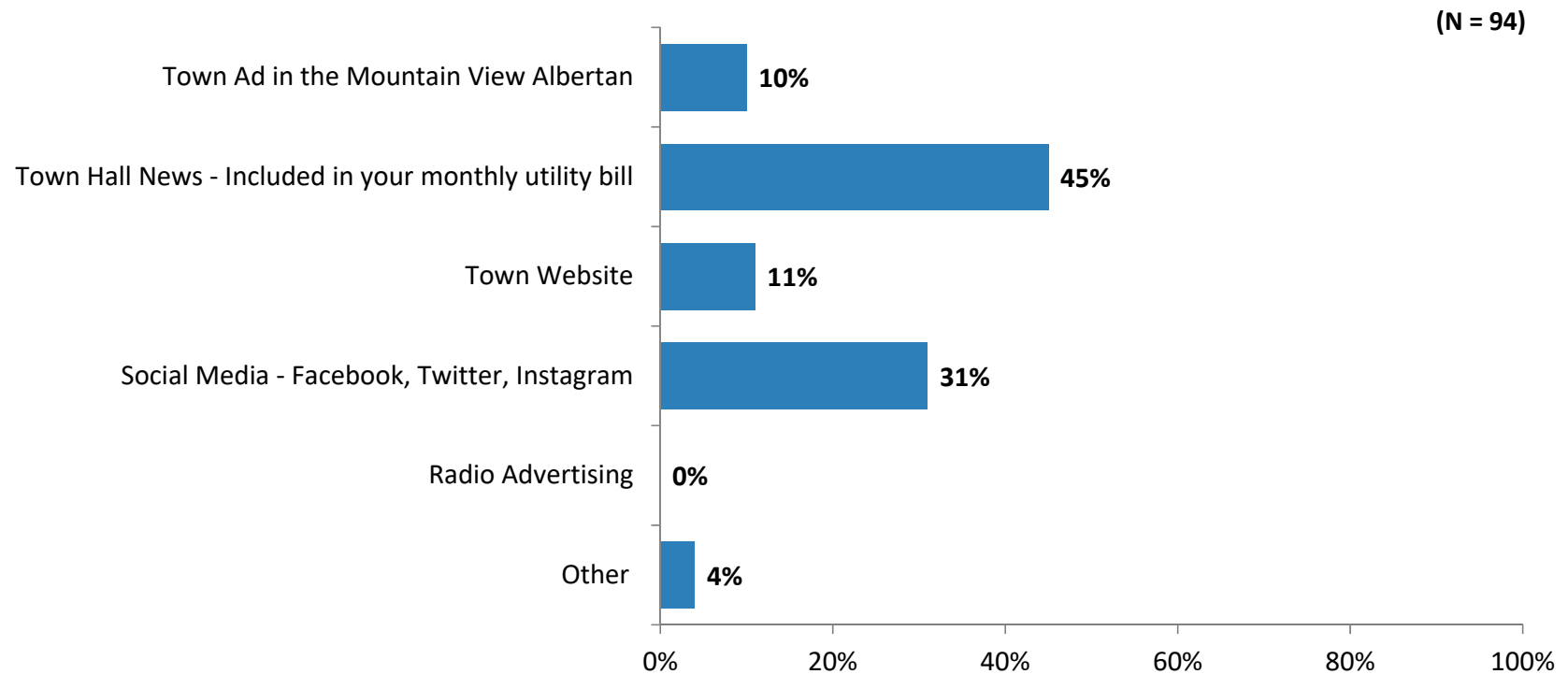
4. Recreation & Parks



5. In what way do you MOST prefer to receive your information from the Town of Didsbury?

45% of Respondents most prefer to receive their information from the Town through the Town Hall News included in their monthly utility bills, followed by 31% who most prefer to receive their information from the Town's Social Media accounts.
(see results of question on next page)

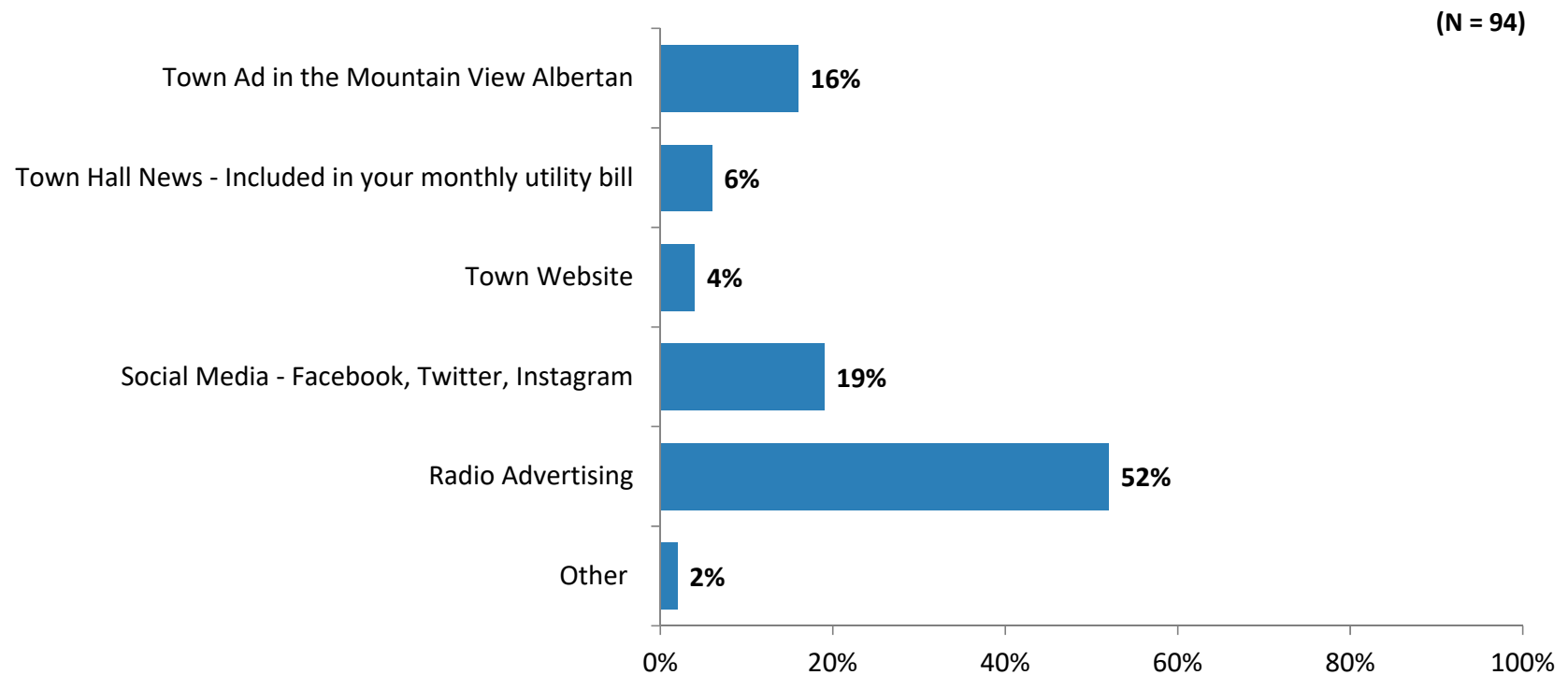
5. In what way do you MOST prefer to receive your information from the Town of Didsbury?



6. In what way do you LEAST prefer to receive your information from the Town of Didsbury?

52% of Respondents least prefer to receive their information from the Town through Radio Advertising, followed by 19% who least prefer to receive their information from the Town's Social Media accounts.
(see results of question on next page)

6. In what way do you LEAST prefer to receive your information from the Town of Didsbury?



7. Public Works

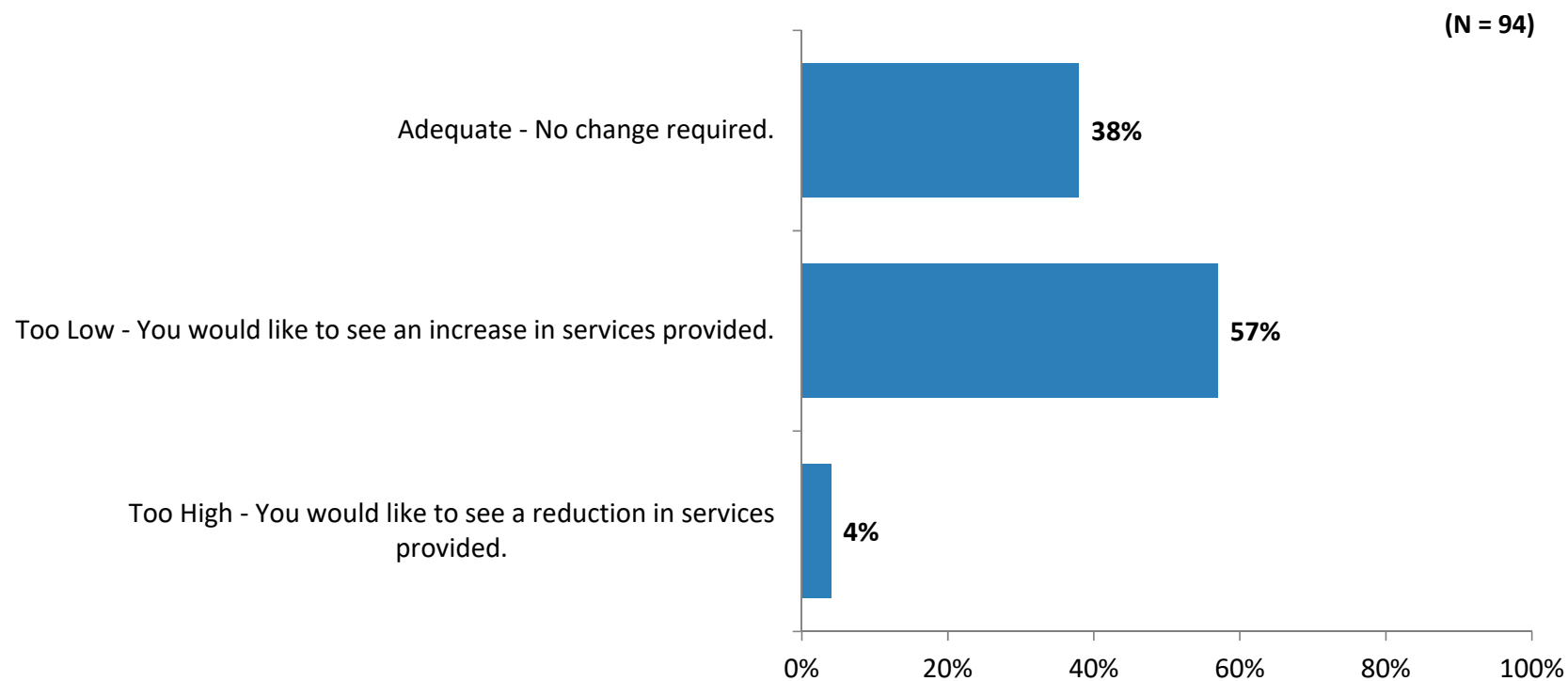
Our Public Works department is responsible for the maintenance and repair of the Town's roads, sidewalks, and underground infrastructure which support core services such as water and wastewater. The department offers several services and programs including street sweeping, snow clearing, and the annual Community Clean-Up.

Thinking about the programs and services offered by the Public Works department, would you say that overall the investment in the department is:

- A. Adequate – no change required.
- B. Too Low – You would like to see an increase in services provided.
- C. Too High – You would like to see a reduction in services provided.

**57% of Respondents think the investment in the Public Works department is too low.
(see results of question on next page)**

7. Public Works



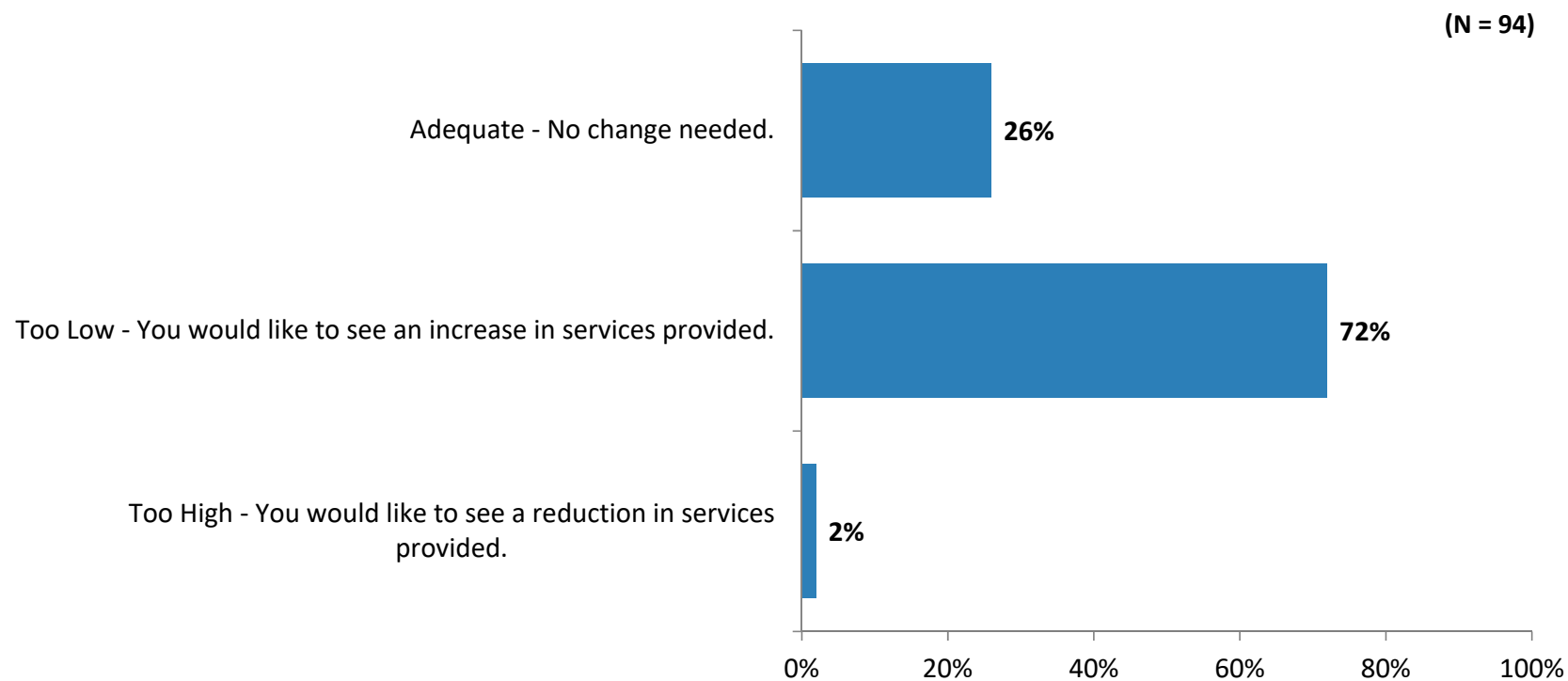
8. Investment in Roads

Each year, Council commits to an investment in the rehabilitation of Didsbury's roads. Thinking about the recent road improvements, would you say that overall the investment in our roads is:

- A. Adequate – no change required.
- B. Too Low – You would like to see an increase in services provided.
- C. Too High – You would like to see a reduction in services provided.

72% of Respondents think that the investment in road rehabilitation is too low.
(see results of question on next page)

8. Investment in Roads



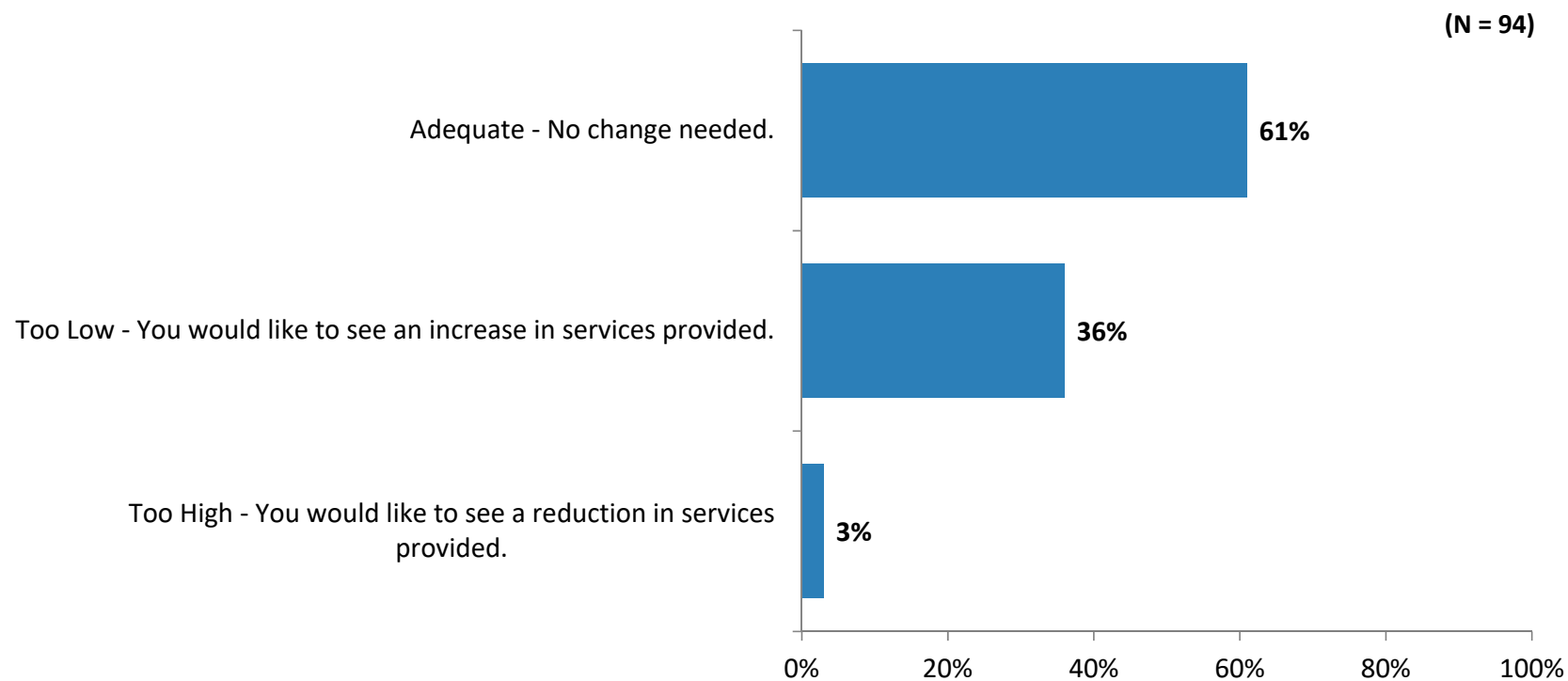
9. Investment in Sidewalks

Each year, Council commits to an investment in the rehabilitation of Didsbury's sidewalks. Thinking about the recent sidewalk improvements, would you say that overall the investment in our sidewalks is:

- A. Adequate – no change required.
- B. Too Low – You would like to see an increase in services provided.
- C. Too High – You would like to see a reduction in services provided.

61% of Respondents think that the investment in sidewalk rehabilitation is adequate.
(see results of question on next page)

9. Investment in Sidewalks



10. Protective Services

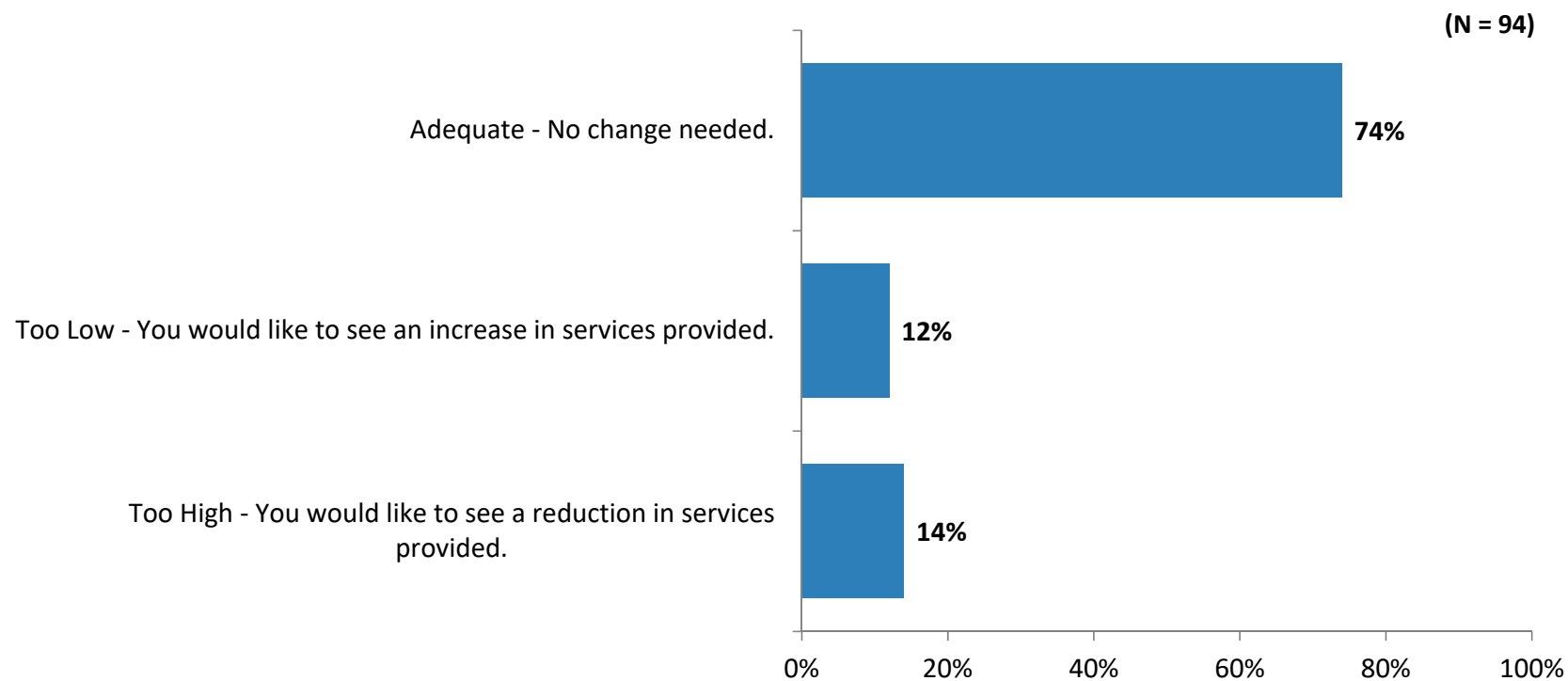
The Town's Protective Services department includes the Didsbury Fire Department, the RCMP, and Municipal Enforcement. There are approximately 30 paid-on-call firefighters who respond to fire calls, motor vehicle collisions, and other emergencies in Didsbury and Mountain View County. In 2020 the Town entered into a Municipal Policing Contract in which we are responsible for the cost of 4 RCMP members. The Town also employs two Community Peace Officers (CPOs) who are responsible for an array of services including bylaw enforcement, animal control, and traffic enforcement.

Thinking about the programs and services offered by the Protective Services department, would you say that overall the investment in the department is:

- A. Adequate – no change required.
- B. Too Low – You would like to see an increase in services provided.
- C. Too High – You would like to see a reduction in services provided.

**74% of Respondents think the investment in the Protective Services department is adequate.
(see results of question on next page)**

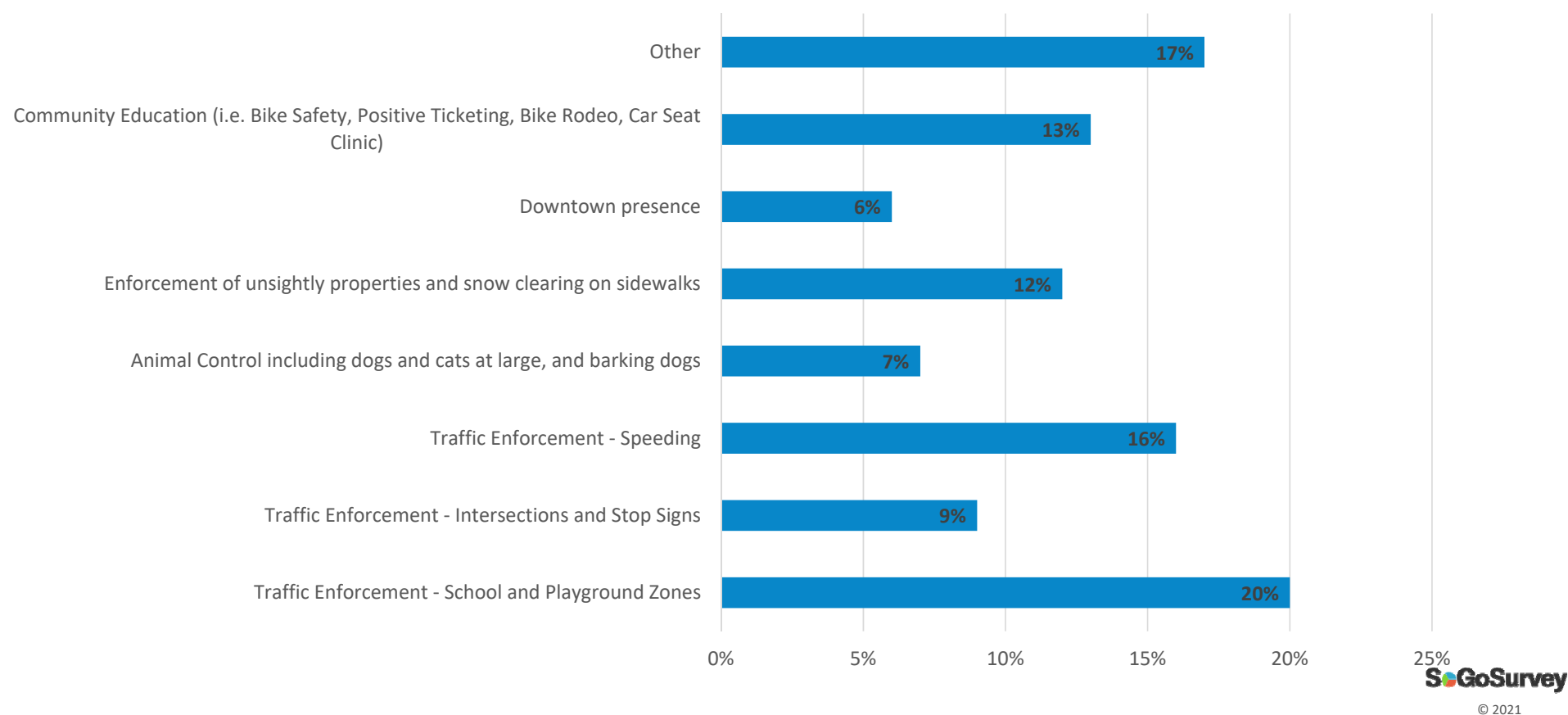
10. Protective Services



11. When thinking about the services provided by our RCMP and CPOs, which of the following is MOST important to you?

20% of Respondents consider Traffic Enforcement in school and playground zones most important.
(see results of question on next page)

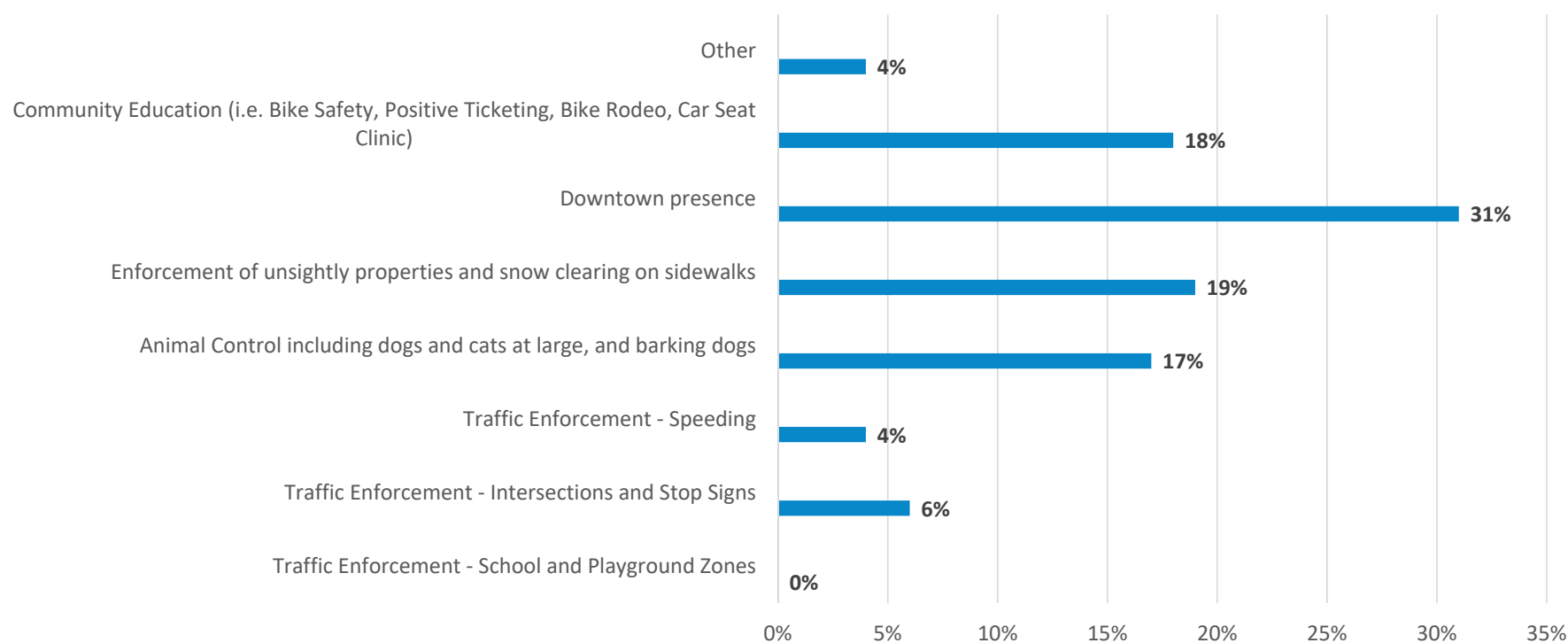
11. Most Important Services provided by RCMP & CPOs



12. When thinking about the services provided by our RCMP and CPOs, which of the following is LEAST important to you?

31% of Respondents consider a Downtown Presence least important.
(see results of question on next page)

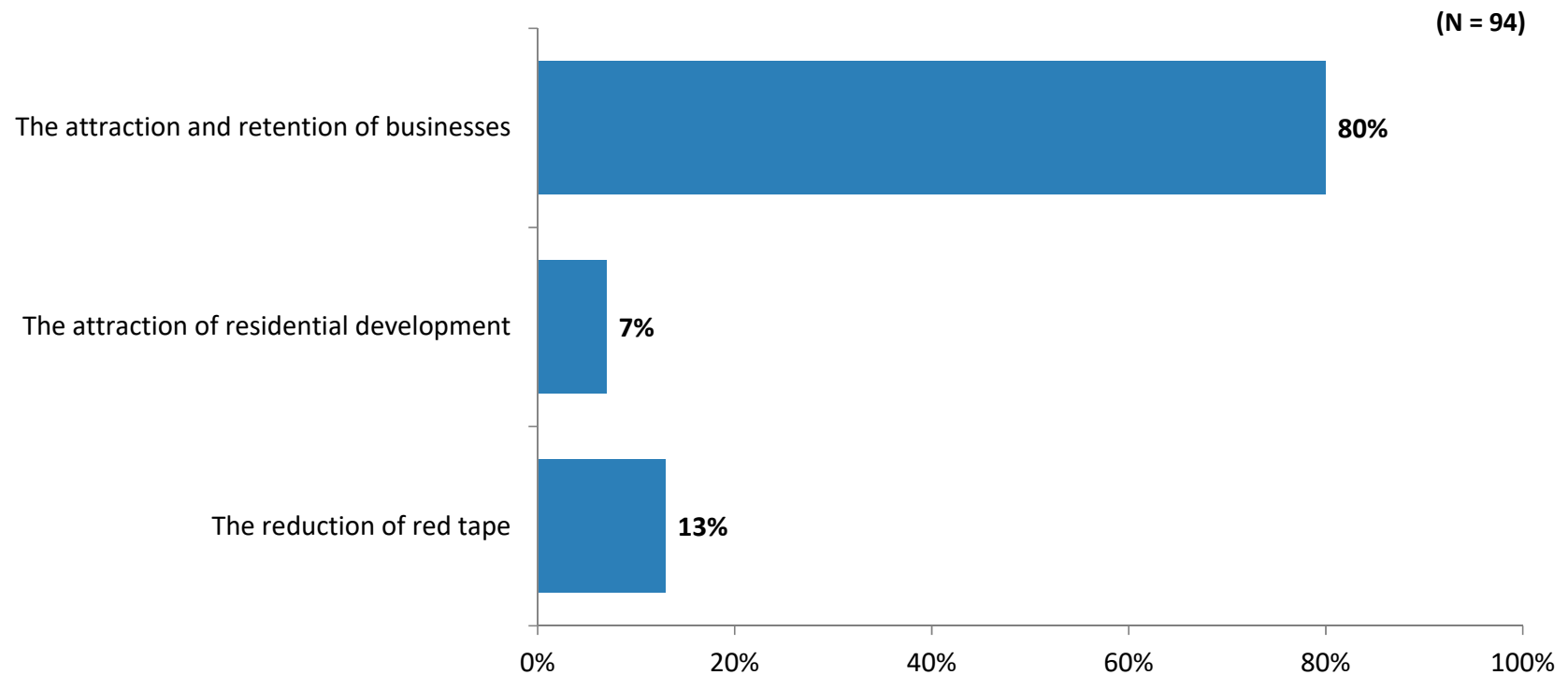
12. Least Important Services provided by RCMP & CPOs



13. Thinking about Economic Development in Didsbury, which of the following is MOST important to you?

80% of Respondents consider Attraction and Retention of businesses the most important.
(see results of question on next page)

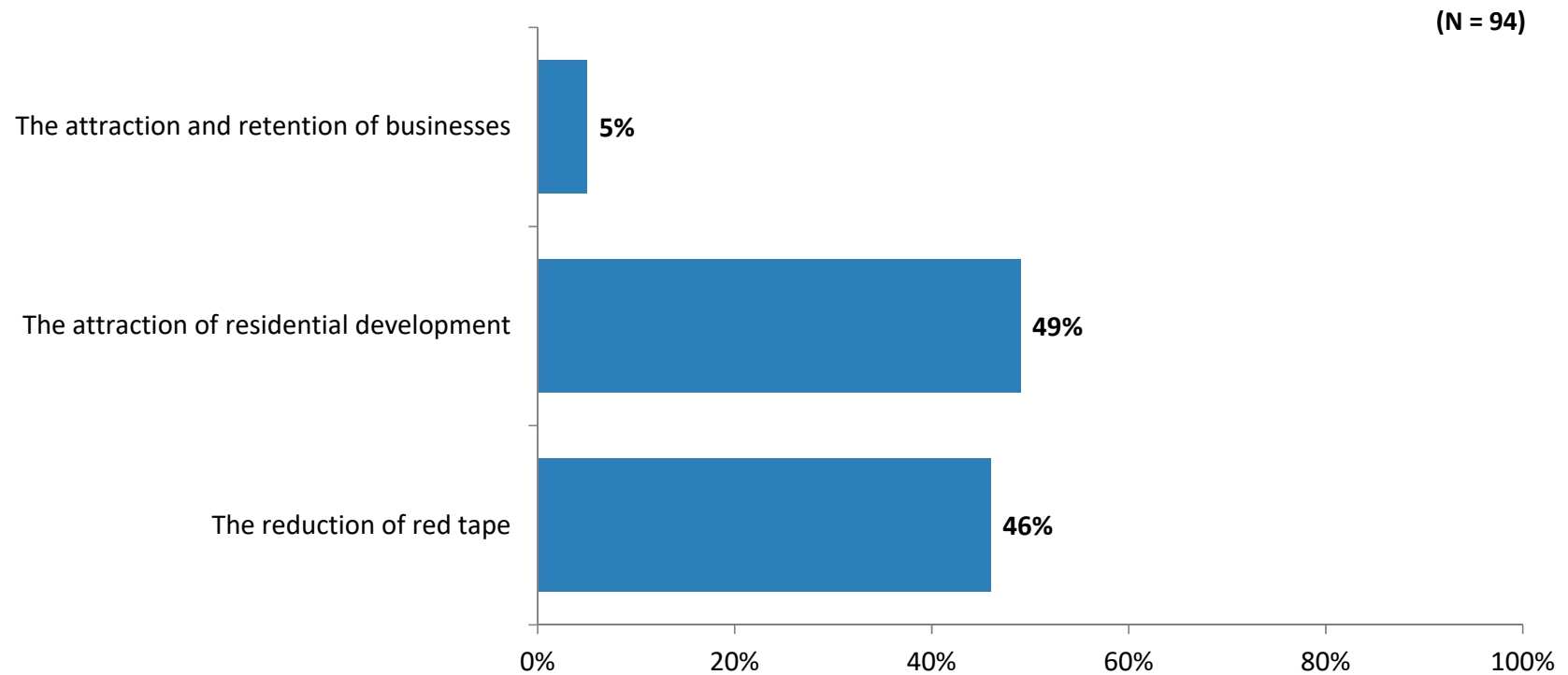
13. Thinking about Economic Development in Didsbury, which of the following is MOST important to you?



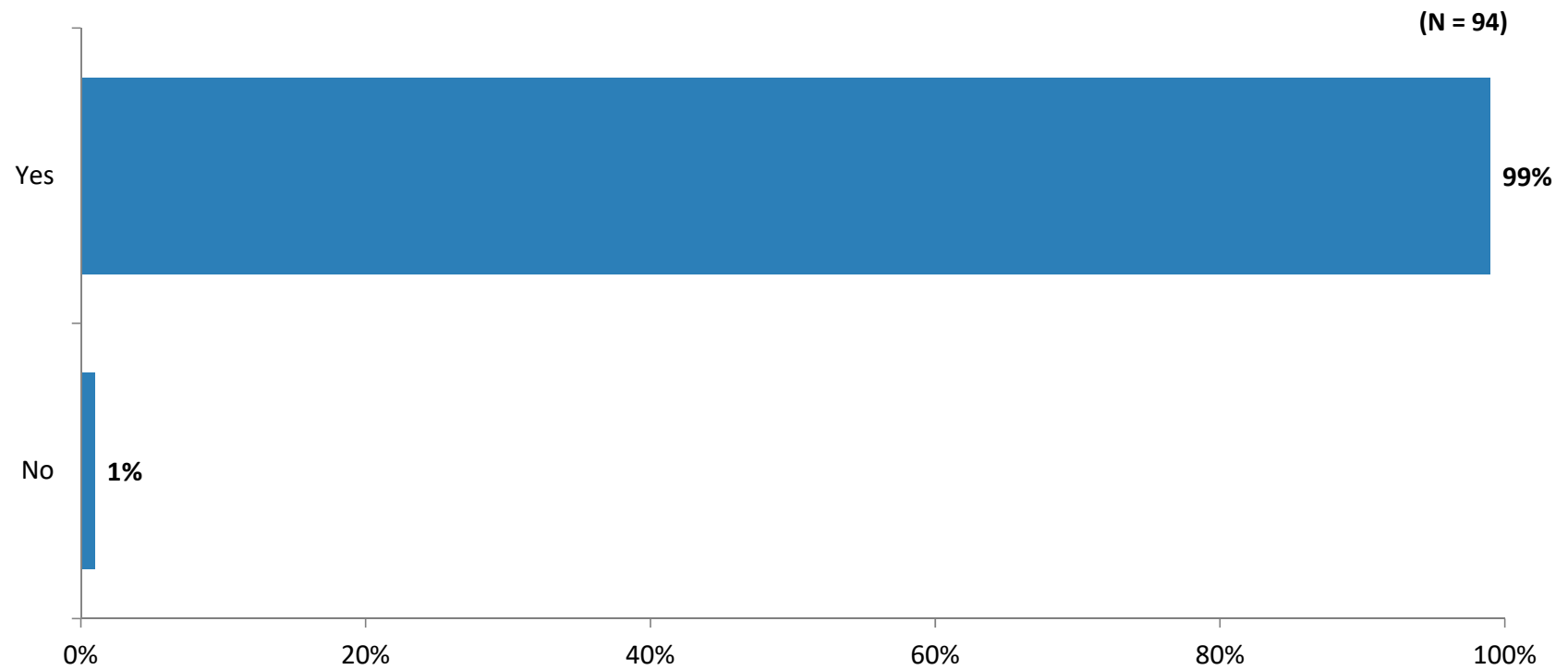
14. Thinking about Economic Development in Didsbury, which is the LEAST important to you?

49% of Respondents consider attraction of residential development least important.
(see results of question on next page)

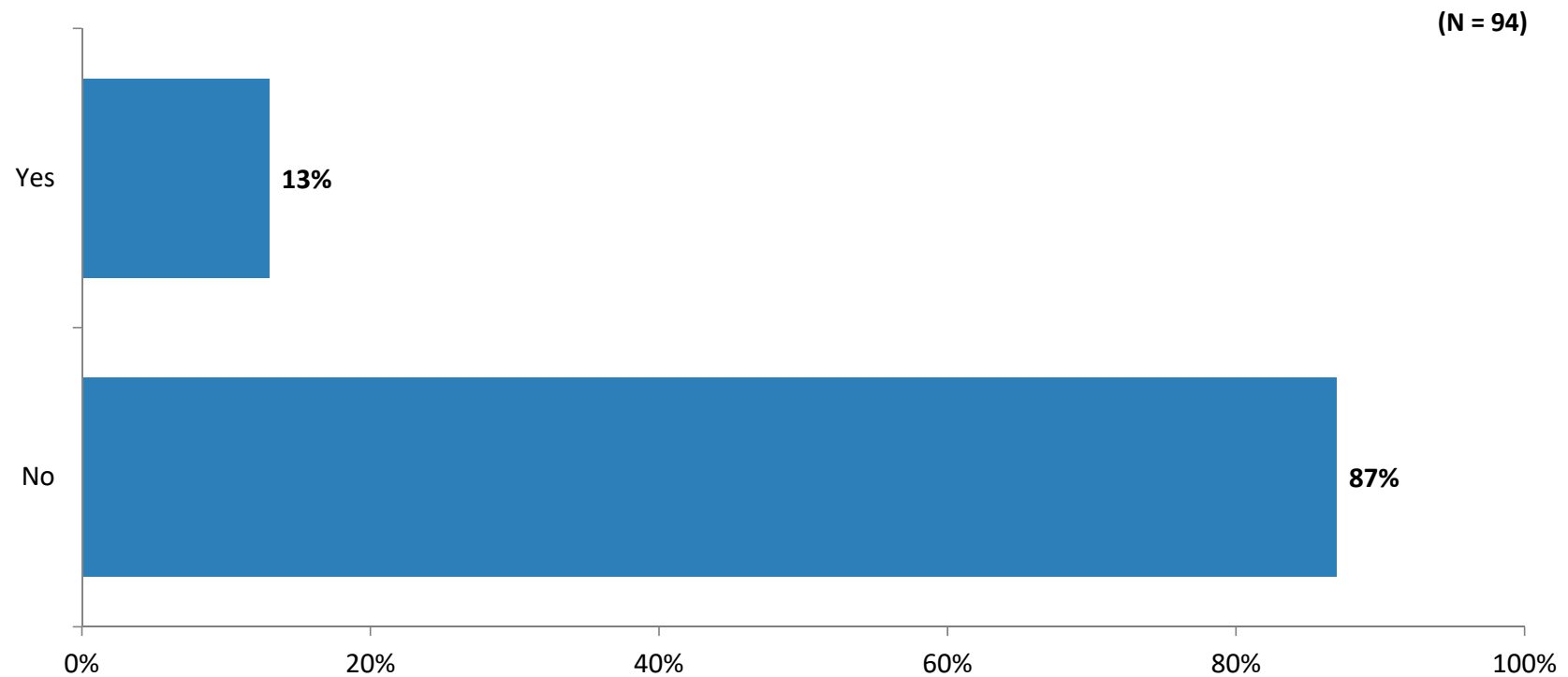
14. Thinking about Economic Development in Didsbury, which is the LEAST important to you?



15. Do you reside in the Town of Didsbury?



16. Are you a business owner in the Town of Didsbury?





REGULAR COUNCIL MEETING

Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

| | |
|------------------------|----------------------|
| COUNCIL MEETING DATE | January 12, 2021 |
| SUBJECT | Council Reports |
| ORIGINATING DEPARTMENT | Legislative Services |
| AGENDA ITEM | 8.2 |

BACKGROUND/PROPOSAL:

Council members will give a verbal and/or written report on any business or committee activity they have participated in.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

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ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Council Reports for January 12, 2021 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

| | |
|------------------------|------------------------------|
| COUNCIL MEETING DATE | January 12, 2021 |
| SUBJECT | Correspondence & Information |
| ORIGINATING DEPARTMENT | Legislative Services |
| AGENDA ITEM | 9.1 |

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town that may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Red Deer Watershed Alliance – Municipal Support Request
- Office of the Mayor – City of Red Deer News Release

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engagement Community

RECOMMENDATION

That Council move to accept the items presented as information.

Town of Didsbury
P.O. Box 790
Didsbury, Alberta T0M 0W0

December 17, 2020

Re: Municipal Support for the Red Deer River Watershed Alliance

Dear Town of Didsbury,

As a municipality operating in the Red Deer River watershed, the Town of Didsbury is a vital part of watershed management efforts in the basin. This letter provides an update on the recent activities of the Red Deer River Watershed Alliance (RDRWA), the Watershed Planning and Advisory Council for the Red Deer River watershed.

Who We Are

The Red Deer River Watershed Alliance was established in 2005 and is one of 11 Watershed Planning and Advisory Councils (WPACs) which partner in the delivery of Alberta's *Water for Life Strategy*. Our vision is that the watershed will be healthy, dynamic, and sustainable through the efforts of the entire community. As a multi-sector and collaborative not-for-profit organization, a core tenet of our work is that all sectors have a role to play in watershed management.

Our goals are to provide a forum for information exchange and dialogue, to raise awareness of watershed issues, and to promote the use of best practices and the integrated management of land and water resources. 2020 marks our 15th anniversary, and over this time, we have been able to bring diverse perspectives together to tackle complex watershed issues in practical and innovative ways. Highlights of our work include a comprehensive State of the Watershed Report (2009), an Integrated Watershed Management Plan on water quality (2016), education and outreach programs to thousands of central Albertans, on-the-ground restoration projects, and timely advice on land and water-resource files to members and municipalities.

Benefits to Your Municipality

We are sending this letter, and the attached '*Our Common Water*' case for support, to invite the Town of Didsbury to consider joining municipalities from across the watershed with a financial contribution in support of the RDRWA. The RDRWA's work benefits the municipality in two primary ways. First, through any direct programming within municipal boundaries, and second, through programming at the watershed-scale that influences the health of local watersheds and the water security of communities and industries.

Municipalities contribute approximately 20% of the RDRWA's annual funding, based on a funding model of **just 50 cents per capita**. Municipal funding strengthens the RDRWA's ability to provide support to partner municipalities, advance integrated watershed management, engage different sectors, and lead water literacy and environmental education efforts.

The Town of Didsbury can play a key role in watershed management by joining the growing community of municipalities supporting the RDRWA. We hope that you will consider a 50 cent per capita annual donation to the RDRWA, and contribute to joint efforts for a healthy, dynamic, and sustainable watershed.

Update on 2019-2020 Activities

The RDRWA recognizes the role of municipalities as major land-use decision-makers and community leaders, and we have been working to provide more targeted support to municipalities since 2017. Our *2019-2020 Annual Report* provides details about our recent activities (attached), and highlights include:

- **Planning Resources:** To assist municipalities with land and water resource management, we have produced multiple technical reports and tools addressing watershed topics (e.g., riparian areas, water security, hydraulic fracturing). All of these resources are available to you at no charge via www.rdrwa.ca.
- **Blueprint: An Integrated Watershed Management Plan (Phase One, Water Quality):** Implementing the recommendations in [Blueprint](#) requires support and leadership from individuals, groups, and governments. The RDRWA would be pleased to work with your municipality to identify strategic ways forward around implementation.
- **Protecting Source Waters:** The RDRWA partnered with Fiera Biological Consulting to assess riparian intactness (condition) along 1782 kilometers of shoreline in the Medicine-Blindman Rivers watershed using a GIS-based approach in 2020. The [technical report](#) provides essential information to municipalities and other partners to spatially target the conservation and restoration of riparian areas. The RDRWA will work with partners to develop videos, infosheets, and to plan workshops in support of this project into 2021.
- **Watershed Film:** The RDRWA created a short, broadcast-quality film to raise awareness about the Red Deer River watershed and the importance of water in central Alberta. The film follows the journey of the river from tip to toe, and features a range of experts and municipal leaders. The [trailer](#) for the film has been released, with a full launch planned for early 2021.
- **Education and Outreach:** The RDRWA runs multiple events to bring various sectors together to learn about watershed issues each year, and also offers education programs to Grade 5 and Grade 8 students. Our work reaches thousands of central Albertans every year.
- **Mapping Hydrologically Significant Areas:** The RDRWA partnered with the Nature Conservancy of Canada to map “hydrologically significant areas” across the watershed and to develop an online [map portal](#). This information can be used as a practical tool to inform planning and management decisions without being prescriptive.
- **Website:** We launched a new RDRWA website in 2020, designed to better meet the needs of our partners and community members. Resources include RDRWA reports, high-resolution maps, a co community calendar, and more.
- **New Leadership:** The RDRWA was pleased to appoint Josée Méthot as the new Executive Director in 2020. Ms. Méthot brings extensive expertise in science, policy, systems thinking and stakeholder engagement to advance watershed management in Alberta.

Stronger Together

Thank-you for considering this invitation to become a funding partner of the RDRWA, through a 50 cent per capita annual contribution. If this is of interest, please contact Kelly Dodds at info@rdrwa.ca or by phone at 403-340-7379. We would be pleased to discuss the specific needs of your municipality or send an invoice. If the Town of Didsbury would like to receive regular updates from the RDRWA, we also ask that you provide us with a primary contact name, phone number and email address, to ensure your municipality receives regular updates.

Sincerely,

A handwritten signature in dark ink, reading "Josée Méthot". The signature is written in a cursive style with a large, stylized initial "J".

Josée Méthot, Executive Director
Red Deer River Watershed Alliance



OUR COMMON WATER

MUNICIPAL SUPPORT FOR THE RED DEER RIVER WATERSHED IN 2021



Who We Are

The Red Deer River Watershed Alliance (RDRWA) was established in 2005 as the official Watershed Planning and Advisory Council (WPAC) for the Red Deer River Watershed, as designated under the Government of Alberta's Water for Life Strategy. The Alliance leads on watershed planning, promoting beneficial management practices, fostering stewardship activities, reporting on the state of the watershed and educating users on the importance of water resources.

As the official provincial Watershed Planning and Advisory Council (WPAC) for the Red Deer River watershed, the RDRWA has a responsibility to ensure that we engage with many groups of people with diverse perspectives, values, interests, and concerns; which includes sectors such as agriculture, industry and municipalities, as well as the general public.

As a multi-sector organization, the RDRWA acts as a collaborative forum for stakeholders from across sectors to work together in support of a healthy, dynamic, and sustainable watershed. We all have a role to play in watershed management, and the RDRWA's primary role is one of connection - helping our community members and key stakeholders find meaningful opportunities to make a difference.

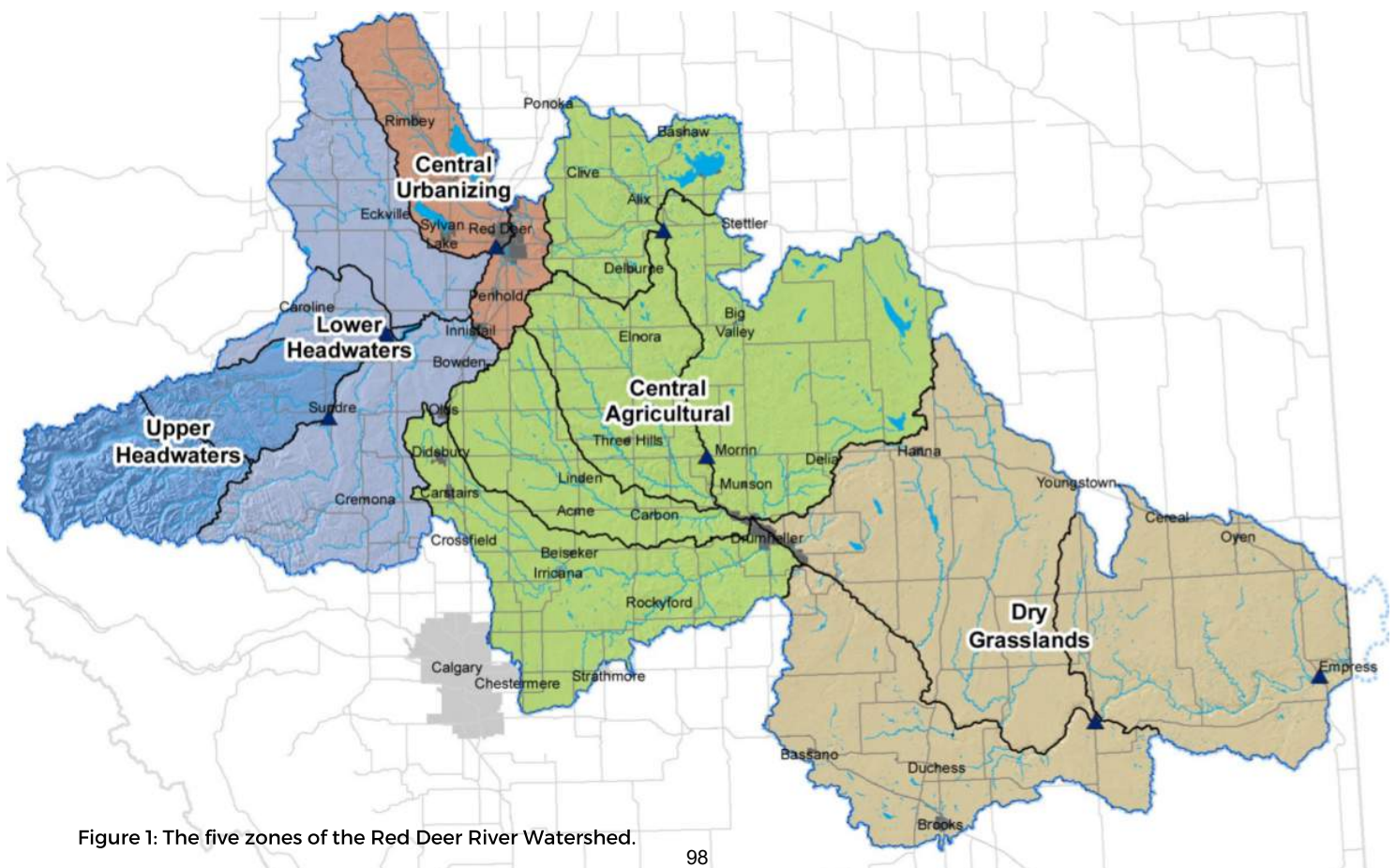


Figure 1: The five zones of the Red Deer River Watershed.

Municipal Support For Watershed Management

Municipalities are leaders and major land-use decision-makers in the Red Deer River watershed. The Red Deer River watershed is home to two cities (Red Deer and Brooks), 22 towns, 20 counties and specialized municipalities, 80 villages and hamlets, and 10 summer villages.

Many of these governments support watershed initiatives by donating \$0.50 for every resident within their part of the watershed to the RDRWA, proving there is power in numbers.

This funding enables the RDRWA to continue our work on watershed planning, developing resources and tools, delivering environmental education programming, engaging with community members, hosting regular forums and events, and helping to meet your needs as a municipality.



Help The RDRWA Support Municipal Leadership



**WATER AND LAND USE ISSUES ARE INTERCONNECTED SO,
AS A MUNICIPALITY, YOU PLAY A KEY ROLE IN ENSURING
OUR WATERSHED REMAINS HEALTHY, DYNAMIC AND
SUSTAINABLE.**

The health of the Red Deer River watershed is vital to:



Sourcewater
Protection



Fisheries and Lake
Management



Municipal Services



Flood and Drought
Mitigation



Wetlands and
Riparian Areas



Recreation

Advancing Watershed Management: RDRWA and Your Municipality

The RDRWA recognizes the role of municipalities as major land-use decision-makers and community leaders, and we have been working to provide more targeted support to municipalities since 2017.

The RDRWA's work benefits your municipality through both direct programming and through broader programming that influences the health of local watersheds and the water security of communities and industries.

WE WORK WITH A WIDE RANGE OF PARTNERS TO
EXPLORE INNOVATIVE SOLUTIONS TO WATER
MANAGEMENT CHALLENGES.



In 2020, we focused on improving programming for our municipalities, recognizing the role of municipalities as major land-use decision-makers and community leaders.



Working For You

We strive to be a “go-to” resource for municipalities to learn about the watershed and specific actions that can be taken to support watershed health.

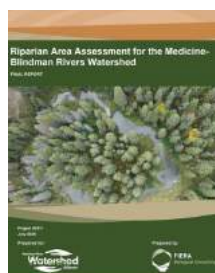
To assist municipalities with land and water resource management, we have produced multiple technical reports and tools addressing watershed topics (e.g., riparian areas, water security, hydraulic fracturing). All of these resources are available to you at no charge.



Blueprint: An Integrated Watershed Management Plan for the Red Deer River Watershed on Water Quality (2016). The plan addresses two key areas: surface water quality and groundwater quality, recognizing that the two are fundamentally interconnected.



Hydraulic Fracturing Management Recommendations and Fact Sheet (2020). The Red Deer River Watershed Alliance has developed a fact sheet about hydraulic fracturing trends in the basin, alongside the nine high-level management recommendations in response to stakeholder and community concerns related to hydraulic fracturing and potential implications for the Red Deer River watershed.



Mapping Riparian Condition In The Medicine-Blindman Rivers Watershed (2020). The Red Deer River Watershed Alliance partnered with Fiera Biological Consulting to assess riparian intactness (condition) along 1782 kilometres of shoreline in the Medicine-Blindman Rivers watershed using a GIS-based approach in 2020. The results of this study provide essential information to municipalities and other partners to help spatially target conservation and restoration efforts.



Mapping Hydrologically Significant Areas (2020). The Red Deer River Watershed Alliance partnered with the Nature Conservancy of Canada to map “hydrologically significant areas” across the watershed and to develop an online map portal. This information can be used as a practical tool to inform planning and management decisions without being prescriptive.

Collaborating to Make a Difference



As a science-based organization, the Red Deer River Watershed Alliance works to advance our shared understanding of key watershed issues through research and analysis. The RDRWA continually engages with municipal and city staff on watershed-related projects, events and initiatives.

The RDRWA would be pleased to work with your municipality to identify strategic ways forward on key and emerging land and water issues.



Please Consider Supporting RDRWA

Stronger Together. The RDRWA works collaboratively with all levels of government to build partnerships and advance watershed management. Through your municipality's support of the RDRWA, you will be joining a community of other respected leaders, municipalities and sectors in shared watershed management.

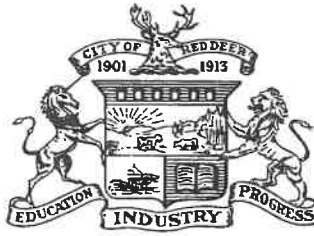
Please consider supporting shared watershed management through a \$0.50 contribution per capita to the RDRWA annually. This funding is leveraged through support from a range of funders, including fellow municipalities, the provincial government, industry, and other granting streams.

**Your support of
just 50 cents per
capita is vital to
keeping this work
going in 2021.**



For more information, contact the RDRWA:
info@rdrwa.ca Tel: 403-340-7379





OFFICE OF THE MAYOR

December 15, 2020

Her Worship Rhonda Hunter
Mayor of Didsbury
Box 790
Didsbury, AB T0M 0W0

Re: Honorary Lieutenant-Colonel Appointment

Dear Mayor Hunter:

Rhonda

Thank you for your continuing service to the people of our region. The purpose of this letter is to inform you I was appointed Honorary Lieutenant-Colonel by the Canadian Armed Forces for the 41 Signal Regiment. The 41 Signal Regiment is a Reserve Force that provides communication and strategic infrastructure services to the 41 Canadian Brigade Group in Red Deer, Edmonton, and Calgary.

The responsibilities include providing a link between local and provincial squadrons and the communities we jointly serve and to elevate the public profile of the Regiment. I look forward to connecting all squadrons with our fellow Albertans. Please refer to the attached release for further information about the Regiment and my responsibilities.

If you would like to discuss the role and future possibilities for you to connect with the squadron and all who safeguard our freedom, I invite you to contact my office at 403.342.8154.

Sincerely,

Tara Veer
Tara Veer
Mayor of Red Deer

[enclosure]

December 1, 2020

Mayor Veer appointed Honorary Lieutenant-Colonel with the Canadian Armed Forces

(Red Deer, Alberta) – Nominated by the Commanding Officer of 41 Signal Regiment, and signed off by the Minister of National Defence; The City of Red Deer congratulates Mayor Tara Veer on her recent appointment to Honorary Lieutenant-Colonel by the Canadian Armed Forces in recognition of her work in the community, commitment to honouring military veterans, and support of local reservists.

"I am extremely honoured to have been given the distinguished appointment of Honorary Lieutenant-Colonel with the Canadian Military," said Mayor Veer. "I am eager to serve in this position, in conjunction with my public duties. The sacrifices of our Canadian Armed Forces and the many veterans that served our country are what have allowed me to serve our community as Mayor. Past and present heroes in the Canadian Armed Forces have made our country what it is today. They are the reason for the freedoms Canadians enjoy today."

"Mayor Veer has been a dedicated supporter of our troops as Mayor of Red Deer. I am delighted with her appointment as Honorary Lieutenant-Colonel of the Regiment and am excited about the enthusiasm and profile that she brings to this important role in the Canadian Army Reserve," *Honorary Colonel Lloyd Lewis, 41 Signal Regiment.*

"Mayor Veer's remarkable career and contributions to Red Deer will certainly be an inspiration to all of our soldiers with her demonstrated 'service before self', leadership, and boundless energy. The soldiers of 41 Signal Regiment are truly honoured to welcome Honorary Lieutenant-Colonel Veer to our ranks," *Lieutenant-Colonel Steven Flavel, Commanding Officer, 41 Signal Regiment*

Honoraries are a tradition going back more than a century in the Canadian Armed Forces. They are typically prominent private citizens who volunteer to act as advocates for their regiments, communities and guardians of regimental traditions and histories.

The first Honorary Colonel appointment in Canada was that of Lieutenant-Colonel the Honorable J.M. Gibson, a Provincial Secretary in the Ontario Government. He was appointed as Honorary Lieutenant-Colonel to the 13th Battalion of Infantry in 1895.

Early in the 20th century in Canada, Sir Robert Borden described the practice of appointing Honoraries as "of greatest advantage to the Militia to be able to enlist the interest and sympathy of gentleman of position and wealth by connecting them to Regiments."

That sentiment remains true today. The Honorary is seen to be the guardian of regimental traditions and history, promoting the regiment's identity and ethos and being an advisor to the Commanding Officer on virtually all issues excluding operations.

"As an Honorary Lieutenant-Colonel, I will endeavor to foster 'esprit de corps' and support the 41 Signal Regiment and its leadership, and work to develop and strengthen the ties between our local military and communities, businesses, and industry throughout Alberta," said Mayor Veer. "I will fulfill the responsibilities entrusted to me, which include providing a link between the local and provincial Squadrons and the community, and raise the public profile of the Regiment with utmost pride. Thank you to the Canadian Armed Forces for this honour."

This honorary position builds upon and aligns with Mayor Veer's role in the community as ambassador and advocate for the needs of the region. "This is also a recognition for our community, and I share this with the people of Red Deer as I continue to advocate for the betterment of Red Deer for our citizens," Mayor Veer continued.

The appointment is effective immediately, and is a three year term serving as an ambassador. A formal installation ceremony will be planned soon pending provincial health protocols. The 41 Signal Regiment has squadrons in Red Deer, Edmonton and Calgary. For more information about the appointment process, visit <https://www.canada.ca/en/services/defence/caf/showcasing/honorary-appointments.html>. For more information about the 41 Signal Regiment, visit <https://army.gc.ca/en/3-canadian-division/41-signal-regiment/index.page>.

-end-

For more information, please contact:

Communications & Strategic Planning
The City of Red Deer
403-396-9533

