



**Minutes of the Town of Didsbury Regular Council Meeting
Held on March 11, 2025 in Council Chambers 1606 14 Street
Commencing at 6:00 p.m.**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel – *participated electronically via Google Meets*
Councillor John Baswick
Councillor Dorothy Moore
Councillor Bill Windsor

Administration Present Acting CAO/Chief Financial Officer, Amanda Riley
Director of Engineering & Infrastructure, Craig Fox
Economic Development Officer, Alexandra Ross
Legislative Services Coordinator/Recording Officer, Jocelyn Baxter
Council and Community Relations Coordinator, Nelisha Bruce
Communications Coordinator, Lisa Bastarache

1. CALL TO ORDER

Mayor Hunter called the March 11, 2025 Regular Council Meeting to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Res. 143-25

MOVED by Councillor Baswick

To adopt the March 11, 2025 Regular Council Meeting agenda as presented.

Motion Carried

3. DELEGATIONS/PRESENTATIONS

4. ADOPTION OF MINUTES

4.1 February 24 Special Council Meeting Minutes

Res. 144-25

MOVED by Councillor Windsor

To adopt the February 24, 2025 Special Council Meeting Minutes as presented.

Motion Carried

4.2 February 25, 2025 Regular Council Meeting Minutes

Res. 145-25

MOVED by Councillor Moore

To adopt the February 25, 2025 Regular Council Meeting Minutes as amended.

Motion Carried

5. PUBLIC HEARINGS

6. CAO REPORT

Res. 146-25

MOVED by Councillor Baswick

To accept the Chief Administrative Officer Report for March 11, 2025 as information.

Motion Carried

7. BYLAWS & POLICIES

7.1 Bylaw 2025-02 Municipal Planning Commission Bylaw

Res. 147-25

MOVED by Councillor Moore

To grant second reading to Municipal Planning Commission Bylaw 2025-02 as amended.

RH 1 *AR*

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

Res. 148-25

MOVED by Councillor Moore
To grant third and final reading to Municipal Planning Commission Bylaw 2025-02.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

7.2 Bylaw 2025-03 Amending Creekside Area Structure Plan Bylaw 2022-15

Res. 149-25

MOVED by Councillor Baswick
To grant first reading of Bylaw 2025-03 Amending Creekside Area Structure Plan Bylaw 2022-15.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

Res. 150-25

MOVED by Councillor Baswick
To set April 8, 2025 as the Public Hearing for Bylaw 2025-03 Amending Creekside Area Structure Plan Bylaw 2022-15.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

7.3 Bylaw 2025-04 Amendment to Land Use Bylaw 2019-04 for NW 19-31-1-15 Redesignation

Res. 151-25

MOVED by Councillor Windsor
That Council grant first reading of Bylaw 2025-04 Amendment to Land Use Bylaw 2019-04 - NW 19-31-1-5 Redesignation.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

PH 2 *AR*

Res. 152-25

MOVED by Councillor Windsor

To set April 8, 2025 as the Public Hearing for Bylaw 2025-04 - NW 19-31-1-5 Redesignation amending Land Use Bylaw 2019-04.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

8. BUSINESS

8.1 FPC Recommendation - 2024 Year End Reserve Allocation

Res. 153-25

MOVED by Councillor Windsor

To approve the allocation of the 2024 year end surplus as follows:

- \$29,967 to the Council Community Grants Reserve;
- \$37,000 to Economic Development & Tourism Reserve;
- \$10,000 to Train Station Reserve;
- \$30,000 to Operations and Maintenance Vehicle & Equipment Replacement Reserve;
- \$23,000 to Campground Reserve;
- \$70,000 to Roads and Sidewalks Reserve; and
- \$40,033 to Strategic Initiatives and Contingency Reserve.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

8.2 FPC Recommendation - Refer Social Services Rates and Fees Bylaw

Res. 154-25

MOVED by Councillor Windsor

To refer Bylaw 2023-22 - Social Services Rates and Fees to the Financial Planning Committee for review and recommendation.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

8.3 Intermunicipal Subdivision and Development Appeal Board (ISDAB) Appointments

Res. 155-25

MOVED by Deputy Mayor Engel

To appoint Melynda Crampton to the Intermunicipal Subdivision and Development Appeal Board (ISDAB).

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

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Res. 156-25

MOVED by Deputy Mayor Engel

To appoint Carla Killen to the Intermunicipal Subdivision and Development Appeal Board (ISDAB).

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

8.4 Mountain View Regional Water Services Commission Bylaw Revisions

Res. 157-25

MOVED by Councillor Windsor

To accept the Revisions to Mountain View Regional Water Services Commission Bylaw Amendment to Bylaw 2021-3 as information.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

8.5 Setting a Didsbury Emergency Advisory Committee Meeting

Res. 158-25

MOVED by Councillor Baswick

To set a Didsbury Emergency Advisory Committee meeting for Tuesday, April 22, 2025 at 4:30 p.m. in Council Chambers.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

8.6 Hotel Study

Res. 159-25

MOVED by Councillor Windsor

To accept the report on the Basic Hotel Feasibility Study as information.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | | X |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

8.7 Housing Needs Assessment Presentation Information

Res. 160-25

MOVED by Councillor Baswick

To receive a delegation from Urban Systems regarding the Housing Needs Assessment at a Committee of the Whole meeting to be set for 4:30 p.m. on Wednesday, March 26th, 2025.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

8.8 2025 Alberta Provincial Budget

Res. 161-25

MOVED by Deputy Mayor Engel

To accept the Alberta Provincial Budget 2025-26 Report as information.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

9. COUNCIL REPORTS AND MEETING HIGHLIGHTS

Res. 162-25

MOVED by Councillor Baswick

To accept the March 11, 2025 Council Reports as information.

Motion Carried

Highlights

- Year End Reserve Allocation
- Appointments to the ISDAB
- MPC Bylaw 2025-02
- Amending Bylaw 2025-03
- 2025 Alberta Provincial Budget Summary

10. CORRESPONDENCE & INFORMATION

Res. 163-25

MOVED by Councillor Moore

To accept the Correspondence for March 11, 2025 as information

Motion Carried

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 164-25

MOVED by Councillor Windsor

To go into closed meeting at 7:39 p.m. for the following items:

- 12.1 Municipal Inspection Request (Res. 130-25) - as per section 21 of the FOIP Act
- 12.2 Draft CAO Recruitment Package - as per section 24 of the FOIP Act
- 12.3 Acting CAO Agreement - as per section 17 of the FOIP Act

Motion Carried

13. RECONVENE

Res. 165-25

MOVED by Councillor Moore

To return to open meeting at 8:51 p.m.

Motion Carried

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5 A12

Res. 166-25

MOVED by Councillor Windsor

That Council direct administration to return additional information regarding a municipal inspection.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | | X |

Motion Carried

Res. 167-25

MOVED by Councillor Moore

That Administration issue a Request for Quotations for the CAO Recruitment process.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

Res. 168-25

MOVED by Deputy Mayor Engel

To approve the mayor to sign the acting CAO agreement.

| | FOR | OPPOSED |
|--------------------|------------|----------------|
| Mayor Hunter | X | |
| Deputy Mayor Engel | X | |
| Councillor Baswick | X | |
| Councillor Moore | X | |
| Councillor Windsor | X | |

Motion Carried

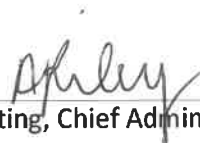
14. ADJOURNMENT

Res. 169-25

MOVED by Councillor Baswick

To adjourn the March 11, 2025 Regular Council Meeting at 8:54 p.m.


 Mayor - Rhonda Hunter


 Acting, Chief Administrative Officer- Amanda Riley