



**Minutes of the Town of Didsbury Regular Council Meeting held on  
April 22, 2025 in Council Chambers 1606 14 Street  
Commencing at 6:00 p.m.**

**Council Members Present** Mayor Rhonda Hunter  
Councillor John Baswick  
Councillor Dorothy Moore  
Councillor Bill Windsor

**Council Members Absent** Deputy Mayor Curt Engel

**Administration Present** Acting CAO/Chief Financial Officer, Amanda Riley  
Director of Engineering & Infrastructure, Craig Fox  
Economic Development Officer, Alexandra Ross  
Legislative Services Coordinator, Jocelyn Baxter  
Communication Coordinator, Lisa Bastarache

**1. CALL TO ORDER**

Mayor Hunter called the April 22, 2025 Regular Council Meeting to order at 6:00 p.m.

**2. ADOPTION OF THE AGENDA**

**Res. 243-25**

MOVED by Councillor Windsor

To adopt the April 22, 2025 Regular Council Meeting Agenda as presented.

**Motion Carried**

**3. DELEGATIONS/PRESENTATIONS**

**3.1 MNP LLP - 2024 Audit Report**

**Res. 244-25**

MOVED by Councillor Moore

To thank the representatives from MNP LLP for their presentation of the 2024 audit report and presentation of the 2024 audited financial statements.

**Motion Carried**

**3.2 Business Arising from Delegations - 2024 Audited Financial Statements**

**Res. 245-25**

MOVED by Councillor Baswick

To approve the 2024 audited financial statements as presented.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**4. ADOPTION OF MINUTES**

**4.1 April 8, 2025 Regular Council Meeting Minutes**

**Res. 246-25**

MOVED by Councillor Windsor

To adopt the April 8, 2025 Regular Council Meeting Minutes as presented.

**Motion Carried**

**4.2 April 14, 2025 Special Council Meeting Minutes**

**Res. 247-25**

MOVED by Councillor Windsor

To adopt the April 14, 2025 Special Council Meeting Minutes as presented.

**Motion Carried**

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5. **PUBLIC HEARINGS** – *no public hearings*

6. **CAO REPORT**

**Res. 248-25**

MOVED by Councillor Baswick

To accept the Chief Administrative Officer Report for April 22, 2025 as information.

**Motion Carried**

7. **BYLAWS & POLICIES**

7.1 **Tax Rate Bylaw 2025-05**

**Res. 249-25**

MOVED by Councillor Windsor

That Council grant second reading to 2025 Tax Rate Bylaw 2025-05 as amended.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 250-25**

MOVED by Councillor Windsor

That Council grant third and final reading to 2025 Tax Rate Bylaw 2025-05.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

7.2 **Borrowing Bylaw 2025-07**

**Res. 251-25**

MOVED by Councillor Moore

That Council grant first reading to Borrowing Bylaw 2025-07.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

7.3 **HR 007-25 Hiring Policy**

**Res. 252-25**

MOVED by Councillor Windsor

To rescind HR 007 – Hiring Policy.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 253-25**

MOVED by Councillor Windsor

To approve HR 007-25 – Hiring Policy as presented.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****8. BUSINESS****8.1 East Reservoir - Award Recommendation****Res. 254-25**

MOVED by Councillor Moore

To approve the award of the East Reservoir Project to Timcon Construction Ltd. for \$7,112,083.02.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****Res. 255-25**

MOVED by Councillor Moore

To amend the capital budget for the East Reservoir Project to a total cost of \$7,400,000 to be funded with the AMWWP grant of \$2,541,000, offsite levies of \$215,000, water reserves of \$1,144,000 and debentures of \$3,500,000.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****8.2 Awarding of Assessment Services Contract****Res. 256-25**

MOVED by Councillor Windsor

To award a five year assessment services contract, beginning July 1, 2025 to Wild Rose Assessment Services Inc.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****8.3 2025 Roadworks - Award Recommendation****Res. 257-25**

MOVED by Councillor Baswick

To approve the award of the 2025 Roadworks program to Ruby Rock Construction Ltd. for \$447,997.55 inclusive of GST.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

#### 8.4 Institutional Voting Locations

##### Res. 258-25

MOVED by Councillor Baswick

To approve the institutional voting stations for the 2025 General Municipal Election as follows:

- Aspen Ridge Lodge 1100 20 Avenue
- Bethany Didsbury 1201 15 Avenue
- Didsbury Hospital 1210 20 Avenue.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

#### 8.5 2025 Economic Development Priorities and Marketing Plan

##### Res. 259-25

MOVED by Councillor Moore

To approve the Economic Development priorities for 2025 as follows:

1. Business retention
2. Investment and Business Attraction
3. Unique Tourism Destination

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

**Motion Carried**

##### Res. 260-25

MOVED by Mayor Hunter

That Council direct Administration to bring back the marketing strategy for attracting residents and young families and bring a report and inventory of the current and future housing for that campaign back to Council.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

##### Res. 261-25

MOVED by Councillor Windsor

To accept the 2025 Marketing Plan as information.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

#### 8.6 Expenses for CAO Recruitment Services

##### Res. 262-25

MOVED by Councillor Moore

To approve up to \$35,000 for CAO recruitment and to fund the costs from the Strategic Initiatives and Contingency Reserve.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**8.7 Policy and Governance Committee Recommendation - Council Remuneration and PD Policy Res. 263-25**

MOVED by Councillor Windsor

To refer COUN 001-24 Council Remuneration and Professional Development Policy to the Policy and Governance Committee for review and recommendation back to Council.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**8.8 Housing Needs Assessment Res. 264-25**

MOVED by Councillor Moore

That Council adopt the Urban Systems Housing Needs Assessment as presented.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 265-25**

MOVED by Councillor Moore

To send the Housing Needs Assessment to Mountain View Seniors' Housing for inclusion in their Strategic Planning.

	FOR	OPPOSED
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**9. COUNCIL REPORTS AND MEETING HIGHLIGHTS**

**Res. 266-25**

MOVED by Councillor Baswick

To accept the April 22, 2025 Council Reports as information.

**Motion Carried**

Highlights

- CAO Report
- Audited Financial Statements
- East Reservoir Project Tender Award
- Innovative Approach to Economic Development Award

**10. CORRESPONDENCE AND INFORMATION**

**Res. 267-25**

MOVED by Councillor Windsor

To accept the correspondence for April 22, 2025 as information.

**Motion Carried**

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**11. QUESTION PERIOD**

**12. CLOSED MEETING**

**Res. 268-25**

MOVED by Councillor Baswick

To go into closed meeting at 8:29 p.m. for the following items:

12.1 Rosebud Valley Campground - as per section 19 of the FOIP Act

12.2 Shantz Land Sale - as per section 16 of the FOIP Act

12.3 Council Expense Claim Request Approval - as per section 24 of the FOIP Act

**Motion Carried**

**13. RECONVENE**

**Res. 269-25**

MOVED by Councillor Moore

To return to open meeting at 9:23 p.m.

**Motion Carried**

**Res. 270-25**

MOVED by Councillor Moore

To accept the Rosebud Valley Campground Update as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 271-25**

MOVED by Councillor Windsor

To accept the update on the Shantz Land Sale as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 272-25**

MOVED by Councillor Moore

To accept Council Expense Claim Request Approval as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**14. ADJOURNMENT**

**Res. 273-25**

MOVED by Councillor Baswick

To adjourn the April 22, 2025 Regular Council Meeting at 9:25 p.m.

**Motion Carried**

  
Mayor - Rhonda Hunter

  
Acting Chief Administrative Officer- Amanda Riley