



Minutes of the Town of Didsbury
Regular Council Meeting
November 26, 2019

Present: Mayor: R. Hunter
Deputy Mayor: D. Moore
Councillors: B. Windsor, C. Engel, E. Poggemiller, J. Baswick, M. Crothers
Interim Chief Administrative Officer: A. Riley
Staff: C. Fox, M. Moreau
Recording Secretary: D. Porath

Absent: None

1. CALL TO ORDER

Mayor R. Hunter called the Regular Council Meeting to Order at 6:02 PM.

2. ADOPTION OF AGENDA

Res. No. 543-19 Moved by Deputy Mayor Moore that Council accept the agenda of the November 26, 2019 Regular Council Meeting as amended:
ADD 26th Annual Didsbury Farm & Ranch Bonspiel as Item 9.d
DELETE Luana Smith in the Delegation/Presentation section
ADD Council Report – Verbal as Item 10.a
ADD Closed Meeting – Personnel Item as 14.a.i renumbering the bullets that follow.

Carried

3. ADOPTION OF MINUTES

a. Regular Council Meeting Minutes – November 12, 2019

Res. No. 544-19 Moved by Councillor Engel that Council accept the minutes of the November 12, 2019 Regular Council Meeting with the following amendments:
ADD “of Conduct” after the word “Code” in Resolution 507-19
AMEND Resolution 531-19 time to 9:38 PM
AMEND Resolution 536-19 to 9:45 PM
ADD “with the Libraries Act” between ‘line’ and “and”

Carried

Res. No. 545-19 Move Councillor Windsor that Resolution 512-19 be amended by placing the acronym “RCMP” in front of the words “administrative support”.

Carried

Res. No. 546-19 Move Councillor Windsor that Resolution 515-19 be amended by placing the word “Council” in front of the words “Professional Development”.

Carried

b. Special Council Meeting Minutes – November 12, 2019

Res. No. 547-19 Moved by Councillor Baswick to accept the minutes of the November 18, 2019 Special Council Meeting with the following amendment:
AMEND The Call to Order to indicate “Special” in place of “Regular”.

Carried

4. DELEGATION/PRESENTATIONS

None

RH AR

5. PUBLIC HEARINGS

None

6. FINANCIAL STATEMENTS

a. 2020 Operating and Capital Budgets

Res. No. 548-19 Moved by Councillor Windsor that Council direct administration to amend the 2019 Capital Budget for the main street road drainage rehab 15th to 17th Streets project from \$800,000 to \$32,617.

Carried

Res. No. 549-19 Moved by Councillor Windsor that Council direct administration to investigate/ research the noted directives and bring back an amended 2020 Capital Budget to the January 14, 2020 Regular Council Meeting. Noted changes are:

- Project 1 – investigate asset management software which integrates infrastructure, fleet, buildings (all inclusive) such as Citywide Management Software;
- Project 4 – eliminate paved pathway, bring back most cost effective sidewalk design plan;
- Project 7 – remove 22nd Ave. sidewalks – include in multi-year capital plan;
- Project 8 – assess if funds from Project 4 can pay for project 8; investigate cost of warning lights integrated into crossing signal;
- Investigate if Project 15 can be funded by excess Project 4 money.
- Project 12 – investigate operating cost to contract street sweeping for the Town;
- Project 13 – investigate alternate brand cost (average); fund one from reserves in 2020 and include one in multi-year capital plan
- Project 16 – eliminate traffic message board from 2020 budget
- Project 17/18 – remove from budget – include in multi-year plan.

Carried

Councillor Crothers left the meeting at 7:27 PM.

Councillor Crothers returned to the meeting at 7:30 PM.

Res. No. 550-19 Moved by Councillor Crothers that Council direct Administration to bring back additional information, or adjust the 2020 Operating Budget as below and return it to the March 10, 2020 Regular Council Meeting to include summary of tax rates paid for each class of property.

- Programs– assessment of revenue to expenditures – are there overlaps?
- Consider modified Canada Day celebrations in Council budget;
- Increase other community facilities R & M to 5,000.
- that the new Parks/Arena full-time employee position be reviewed when the new CAO is in place.

Carried

7. BYLAWS & POLICIES

a. Bylaw 2019-14 Committees of Council

Res. No. 551-19 Moved by Councillor Windsor that Council grant a first reading of the Committees of Council Bylaw 2019-14 on this 26th day of November, 2019.

Carried

Res. No. 552-19 Moved by Councillor Windsor that Council grant a second reading of the Committees of Council Bylaw 2019-14 on this 26th day of November, 2019.

Carried

AR. AH
Initials

Res. No. 553-19 Moved by Councillor Windsor that Council grant unanimous consent to proceed to a third and final reading of the Committees of Council Bylaw 2019-14 on this 26th day of November, 2019.

Unanimously Carried

Res. No. 554-19 Moved by Councillor Windsor that Council grant a third and final reading of the Committees of Council Bylaw 2019-14 on this 26th day of November, 2019.

Carried

8. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

a. 2019 Asphalt Rehabilitation and Repair – Project Summary

Res. No. 555-19 Moved by Councillor Baswick that Council accept the 2019 Asphalt Rehabilitation and Repair Project Summary as information.

Carried

b. Administrative Review of Water Report

Res. No. 556-19 Moved by Councillor Baswick that Council accept the Administrative review of the water fees presentation as information.

Carried

c. Water and Wastewater Utility Rate Structure Decision

Res. No. 557-19 Moved by Deputy Mayor Moore that this decision be postponed to a future meeting once a permanent CAO is in place.

Carried

d. Airport Shared Services Sub-Agreement

Res. No. 558-19 Moved by Councillor Crothers that Council decline to enter into a shared services sub-agreement for the Airport at this time.

Carried

e. Council Directives

Res. No. 559-19 Moved by Councillor Windsor that Council accept the Council Directives as information.

Carried

f. Signage Fees

Res. No. 560-19 Moved by Councillor Crothers that Council accept the Signage Fees as information and direct Administration to complete a review of signage fees for comparative municipalities.

Carried

9. NEW BUSINESS

a. Broadband Internet Contact

Res. No. 561-19 Moved by Deputy Mayor Moore that Council direct Administration to respond to the Minister of Service Alberta with the designated contact person being the CAO of the Town of Didsbury.

Carried

b. Garland in Historical Downtown

Res. No. 562-19 Moved by Deputy Mayor Moore that Council approve funding in the amount of \$2000 for the cost associated with hanging garland downtown for the Christmas season, to be paid from the EDC/HAC Committees budget line.

AR. PK
Initials

Carried

c. Economic Development Advisory Committee – Council Appointments

No Resolution issued.

d. 26th Annual Farm & Ranch Bonspiel Sponsorship

Res. No. 563-19 Moved by Councillor Baswick that Council approve a donation of an additional \$25.00 to the Didsbury Farm & Ranch Bonspiel to be paid from Council Community Engagement budget line and that we appoint a town representative to curl in the event.

Carried

10. REPORTS

Res. No. 564-19 Moved by Councillor Windsor that Council accept the verbal report of the meeting with Keep Alberta Rolling presented by Mayor Hunter as information.

Carried

11. CORRESPONDENCE/INFORMATION

Res. No. 565-19 Moved by Councillor Engel that Council accept the attached correspondence as information.

Carried

12. GALLERY/QUESTION PERIOD

13. CLOSED MEETING

a. Move to Closed Meeting

Res. No. 566-19 Moved by Councillor Crothers that Council move to the closed meeting at 8:22 PM.

Carried

Mayor Hunter called a recess of the meeting at 8:22 PM.

Mayor Hunter recalled the meeting to order at 8:27 PM

b. Move to Open Meeting

Res. No. 567-19 Moved by Councillor Crothers that Council return to the regular council meeting at 8:58 PM.

Carried

Res. No. 568-19 Moved by Councillor Crothers that Council extend the regular council meeting to 9:45 PM.

Defeated

Res. No. 569-19 Moved by Councillor Windsor that Council extend the regular council meeting to 10:00 PM.

Carried

Res. No. 570-19 Moved by Councillor Crothers that Council move to the closed meeting at 9:00 PM.

Carried

Res. No. 571-19 Moved by Councillor Crothers that Council return to the regular council meeting at 9:47 PM.

Carried

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Initials

- Res. No. 572-19** Moved by Councillor Crothers that Council direct Administration to use Planning & Development operating budget for Planning Services to conduct, up to a maximum of \$7,500.00, a land appraisal. **Carried**
- Res. No. 573-19** Moved by Councillor Baswick that Council direct Administration to proceed with the development permit process and resulting public consultation process for the proposed location and proposed style of tower. **Carried**
- Res. No. 574-19** Moved by Councillor Engel that Council continue to explore options as discussed in the closed meeting. **Carried**
- Res. No. 575-19** Moved by Councillor Crothers that the Mayor contact the selected candidate with an offer based on the conditions of Council. **Carried**
14. NOTICE OF MOTION
NM 001-19 Councillor Poggemiller gave notice of motion for the following:
Request for Proposal (RFP) to demolish the old fire hall and list the property for sale.
15. ADJOURNMENT
Res. No. 576-19 Moved by Deputy Mayor Moore that Council adjourn the meeting at 9:50 PM. **Carried**



Mayor R. Hunter



Interim Chief Administrative Officer A. Riley