



**Minutes of the Town of Didsbury Regular Council Meeting
Held on May 27, 2025 in Council Chambers 1606 14 Street
Commencing at 6:00 p.m**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Dorothy Moore
Councillor Bill Windsor

Administration Present Acting CAO/Chief Financial Officer, Amanda Riley
Director of Engineering & Infrastructure, Craig Fox
Economic Development Officer, Alexandra Ross
Legislative Services Coordinator, Jocelyn Baxter
Communications Coordinator, Lisa Bastarache

1. CALL TO ORDER

Mayor Hunter called the May 27, 2025 Regular Council Meeting to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Res. 309-25

MOVED by Deputy Mayor Engel

To adopt the May 27, 2025 Regular Council Meeting Agenda as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS – no delegations or presentations

4. ADOPTION OF MINUTES

4.1 May 13, 2025 Regular Council Meeting Minutes

Res. 310-25

MOVED by Councillor Windsor

To adopt the May 13, 2025 Regular Council Meeting Minutes as presented.

Motion Carried

5. PUBLIC HEARINGS – no public hearings

6. CAO REPORT

Res. 311-25

MOVED by Councillor Moore

To accept the Chief Administrative Officer Report for May 27, 2025 as information.

Motion Carried

7. BYLAWS & POLICIES

7.1 Bylaw 2025-08 Designated Officer Bylaw

Res. 312-25

MOVED by Councillor Baswick

That Council grant second reading to Designated Officer Bylaw 2025-08.

	FOR	OPPOSED
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Mayor Hunter	X	
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Deputy Mayor Engel	X	
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Councillor Baswick	X	
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Councillor Moore	X	
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Councillor Windsor	X	
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Motion Carried

Res. 313-25

MOVED by Councillor Baswick

That Council grant third and final reading to Designated Officer Bylaw 2025-08.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

7.2 Bylaw 2025-09 Amending Land Use Bylaw - C3 Commercial District - Core**Res. 314-25**

MOVED by Councillor Moore

That Council grant first reading of Bylaw 2025-09 Amending Land Use Bylaw 2019-04 – C3: Commercial District – Core.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 315-25

MOVED by Councillor Moore

To set Tuesday, June 24, 2025 as the Public Hearing for Bylaw 2025-09 Amendment to Land Use Bylaw 2019-04 – C3: Commercial District – Core.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

7.3 Bylaw 2025-10 Amending Land Use Bylaw 2019-04 - Redesignation Plan 1711795 Block 3 Lot 73**Res. 316-25**

MOVED by Deputy Mayor Engel

That Council grant first reading of Bylaw 2025-10 Amending Land Use Bylaw 2019-04 - Portion of Plan 1711795 Block 3 Lot 73 Redesignation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 317-25

MOVED by Deputy Mayor Engel

To set June 24, 2025 as the Public Hearing for Bylaw 2025-10 Amending Land Use Bylaw 2019-04 - Portion of Plan 1711795 Block 3 Lot 73 Redesignation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

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7.4 PS 022 - Trapping of Cats Policy

Res. 318-25

MOVED by Councillor Windsor

To rescind PS 022 – Trapping of Cats Policy.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

7.5 PROP 005-25 - Land Lease Policy

Res. 319-25

MOVED by Deputy Mayor Engel

To refer PROP 005-25 Lease Policy to the Policy and Governance Committee for review and recommendation back to Council.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8. BUSINESS

8.1 Street Sweeper Wrap and Advertising Options

Res. 320-25

MOVED by Councillor Windsor

That Council accept the Street Sweeping Wrap and Advertising Options as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 321-25

MOVED by Councillor Windsor

To direct administration to incorporate guidelines pertaining to the use of town-owned property for advertising into the Communications Master Plan.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.2 2024 Community Grant Surplus Funds

Res. 322-25

MOVED by Councillor Windsor

To approve that the 2024 Community Grant Program surplus of \$3,500 be reallocated to the Strategic Initiatives and Contingencies Reserve.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore		X
Councillor Windsor	X	

Motion Carried

8.3 2025 EDA Xperience Reports and 2026 Registration

Res. 323-25

MOVED by Councillor Windsor

To accept the EDA Xperience 2025 Leaders' Summit & Conference reports from DEDAC members Dawn Stewart and Chris Overwater as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 324-25

MOVED by Councillor Windsor

To approve the early bird registration and travel costs for two DEDAC members' attendance at the 2026 EDA Xperience Leaders Summit & Conference to be funded from the 2026 Economic Development Budget.

	FOR	OPPOSED
Mayor Hunter		X
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

Motion Carried

8.4 2025 Alberta Provincial Housing and Service Needs Estimation

Res. 325-25

MOVED by Councillor Windsor

To support an application to participate in the RDN 2025 Alberta Provincial Housing and Service Needs Estimation.

	FOR	OPPOSED
Mayor Hunter		X
Deputy Mayor Engel		X
Councillor Baswick		X
Councillor Moore		X
Councillor Windsor		X

Motion Defeated

Res. 326-25

MOVED by Councillor Windsor

To approve the DOSCA program level of service amendment which includes the conclusion of the DOSCA Before and After School Care Program at the end of the 2024/2025 school year effective June 26, 2025.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

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Res. 327-25

MOVED by Councillor Windsor

To approve the conclusion of the Summer Fun Program at the end of the 2025 Summer effective August 29, 2025 and to explore the feasibility of a standalone summer camp program for future years.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

9. COUNCIL REPORTS & MEETING HIGHLIGHTS

- Bylaw 2025-10
- Street Sweeper Wrap and Advertising
- CAO Report
- Lease Policy

Res. 328-25

MOVED by Deputy Mayor Engel

To accept the May 27, 2025 Council Reports as information.

Motion Carried

10. CORRESPONDENCE & INFORMATION

Res. 329-25

MOVED by Councillor Baswick

To accept the correspondence for May 27, 2025 as information.

Motion Carried

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 330-25

MOVED by Councillor Baswick

To go into closed meeting at 7:59 p.m. for the following items:

- 12.1 Intermunicipal Cooperation Committee Update - as per section 21 of the FOIP Act
- 12.2 CAO Recruitment - as per section 24 of the FOIP Act
- 12.3 2128 21 Avenue - as per section 25 of the FOIP Act
- 12.4 100 Shantz Drive - as per section 25 of the FOIP Act
- 12.5 2101 and 2109 19 Ave - as per section 25 of the FOIP Act

Motion Carried

13. RECONVENE

Res. 331-25

MOVED by Councillor Moore

To return to open meeting at 9:01 p.m.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 332-25

MOVED by Councillor Baswick

To accept Intermunicipal Cooperation Committee Update as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried**Res. 333-25**

MOVED by Councillor Baswick

To accept the CAO Recruitment Update as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried**Res. 334-25**

MOVED by Councillor Windsor

That Council direct Administration to proceed with listing the land of 2128 21 Avenue for sale at a price of \$159,900.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried**Res. 335-25**

MOVED by Deputy Mayor Engel

That Council direct Administration to list 100 Shantz Drive for sale at a price of \$992,000.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried**Res. 336-25**

MOVED by Councillor Moore

That Council direct Administration to list the single lot at 2109 19 Avenue at 99,000 and to list the two lots at 2101 19 Avenue for sale at 99,000 per lot.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

14. ADJOURNMENT

Res. 337-25

MOVED by Councillor Baswick

To adjourn the May 27, 2025 Regular Council Meeting at 9:04 p.m.

Motion Carried



Mayor - Rhonda Hunter



Acting Chief Administrative Officer- Amanda Riley

