



Meeting Minutes of the Town of Didsbury  
Regular Council Meeting  
March 9, 2021  
Held through ZOOM Meeting

The regular meeting of Council for the municipality of the Town of Didsbury was held through ZOOM Meetings on Tuesday, March 9, 2021 commencing at 6:00 p.m.

**Present:** Mayor R. Hunter  
Deputy Mayor B. Windsor  
Councillor J. Baswick  
Councillor E. Poggemiller  
Councillor M. Crothers  
Councillor C. Engel  
Councillor D. Moore

**Staff:** Chief Administrative Officer - E. Gorner  
Assistant CAO/Chief Financial Officer - A. Riley  
Manager of Community Services – N. Aasen  
Manager of Public Works & Infrastructure – C. Fox  
Senior Development Officer – K. Pickett  
Manager of Legislative Services/Recording Officer - L. Smith

**CALL TO ORDER**

Mayor Hunter called the Meeting to order at 6:00 p.m.

**ADOPTION OF AGENDA**

Addition: 7.11 Town Signage

Res. 093-21 MOVED by Councillor Crothers to approve the agenda as amended.

Carried

**DELEGATION – CHINOOKS EDGE SCHOOL DIVISION**

Chinook's Edge School Division Principals Garth Dagg, Didsbury High School; Carolyn Massel, Westglen Middle School and Brent Runnett, Ross Ford Elementary School along with the Board Trustee Gord Kerr updated Council on the happenings of the Schools in Didsbury and how they are managing with the pandemic.

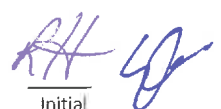
Res. 094-21 MOVED by Deputy Mayor Windsor to accept the report from the Chinook's Edge School Board Trustee and Didsbury School Principals as information.

Carried

**ADOPTION OF MINUTES**

Res. 095-21 MOVED by Councillor Moore to approve the February 23, 2021 Regular Council Meeting Minutes as presented.

Carried

  
Initial

**BYLAWS & POLICIES**

**Bylaw 2021-02 Amending Committees of Council Bylaw 2020-11**

Res. 096-21 MOVED by Councillor Moore to grant second reading to Bylaw 2021-02 Amending Committees of Council Bylaw 2020-11, as amended.

**Carried**

Res. 097-21 MOVED by Councillor Moore to grant third and final reading to Bylaw 2021-02 Amending Committees of Council Bylaw 2020-11.

**Carried**

**Council Professional Development Policy COUN-001-21**

Res. 098-21 MOVED by Councillor Moore to refer Council Professional Development Policy COUN-001-21 to the Policy & Governance Committee.

**Carried**

**Temporary Recess of Meeting**

Res. 099-21 MOVED by Councillor Moore to have a short recess to resolve technical difficulties at 6:50 p.m.

**Carried**

*The meeting resumed at 6:58 p.m.*

**Recognition Policy COUN-002-21**

Res. 100-21 MOVED by Councillor Moore to approve Recognition Policy COUN-002-21 as presented.

**Carried**

**BUSINESS**

**Utility Department Framework Principles**

Res. 101-21 MOVED by Deputy Mayor Windsor to adopt the principles for the utility department framework as presented and refer to the Policy and Governance Committee for further discussion.

**Carried**

  
Initials

**Virtual Town Hall Meetings**

Res. 107-21      MOVED by Councillor Engel to send the summary of the pandemic responses, successes and challenges of our local organizations and businesses to the Premier, Chief Medical Health Officer and our MLA to highlight the situations these groups have been dealing with since March 2020 restrictions and mandates began.

**Carried**

**Financial Support Request – Didsbury & District Historical Society**

Res. 108-21      MOVED by Councillor Engel to accept the request for Financial Support for Community Groups grant for the Didsbury & District Historical Society for the sponsorship of 10 family passes and 10 individual passes as information and refer to the operational budget workshop.

**Carried**

**Signage Application for DC-IND**

Res. 109-21      MOVED by Councillor Baswick to approve DP 21-007 for fascia signage, located at 2825 - 19th Street Unit #5, subject to the following conditions:

- 1) That the nature of the development conforms to the submitted signage design set forth in the application.
- 2) That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the permit and/or Land Use Bylaw.

**Carried**

**Awarding of Residential Solid Waste Pick-up Services**

Res. 110-21      MOVED by Councillor Engel to direct Administration to notify Environmental 360 in writing that its Proposal has been approved in principle and invite the Proponent to proceed with discussions to settle, draft and enter into a service Contract for the delivery of Residential and Commercial Solid Waste Management Services to the Town of Didsbury.

**Carried**

**Town Signage**

Res. 111-21      MOVED by Councillor Crothers accept the discussion on Town Signage as information.

**Carried**

**REPORTS**

**COVID-19 Update**

Res. 112-21      MOVED by Councillor Engel to accept the COVID-19 update for March 9, 2021 as information.

**Carried**

**Chief Administrative Officer Report**

Res. 113-21      MOVED by                      that Council move to accept the Chief Administrative Officer's report for March 9, 2021 as information.

**Carried**

  
Initials

**Ranking of Outlying Plan Elements**

#	Element	Discussion
1	Skatepark	Approved as part of 2021 capital budget.
2	Jet's Playground	Approved as part of 2021 capital budget; sees the relocation of fitness equipment that currently exists beside park to Memorial Park.
3	Jet's Ball Diamond	Current demand for a diamond exists; eliminates Hill Development (several sledding hills exist in community elsewhere).
4	Dog Park	Current demand for dog park exists; eliminates 5-0 club walkway improvements.
5	4 Season Washroom/ Picnic Shelter	Ranked quite high in public survey and by Council.
6	Parking lot and road improvements (south side)	Improvements to drainage currently required; would like to retain the parking adjacent to arena.
7	Multi-Court System (Tennis, Pickleball, Basketball and Volleyball)	The layout of the Outlying Plan allows for inclusion in proposed location; interest from public.
8	Additional parking (north side)	Required by addition of court system and demand from the building currently.
9	Pathways construction/landscaping	Functions to tie entire Outlying Plan together.
	Spray Park	To be included if done as a community driven initiative.

Res. 102-21      MOVED by Deputy Mayor to endorse the ranking of the Elements of the Outlying Plan as outlined above for inclusion into the Multi Year Capital Plan.

**Carried**

**Grader Replacement**

Res. 103-21      MOVED by Deputy Mayor Windsor to approve that the Town enter a five (5) year operating lease, with an annual payment of up to \$45,056 for a new grader to be funded from the Public Works operational budget, with a corresponding reduction of budgeted transfer to Public Works Reserve for each year during the life of the lease.

**Carried**

**Allocation of Year End Operating Surplus**

Res. 104-21      MOVED by Deputy Mayor Windsor to move the 2020 allocation of year-end operating surplus for tax purposes of \$76,589 allocated \$1,589 to the Snow Removal Reserve and \$75,000 to the General Reserve.

**Carried**

**Year End Reserve Allocation for Utility Departments**

Res. 105-21      MOVED by Deputy Mayor Windsor to increase the current year budget reserves transfer by \$79,957 and reduce the current year wastewater budgeted reserves transfer by \$79,957.

**Carried**

**Street Light Continuity Project**

Res. 106-21      MOVED by Deputy Mayor Windsor to approve Option 1 – Acorn Style – Streetlight Design for the Street Light Continuity (20<sup>th</sup> Street – south end) Capital Project.

**Carried**

  
 Initials

- Productive meeting with 11 items on the agenda which came from committees.
- Street light continuity program for downtown aligning with other continuity programs.

**QUESTION PERIOD**

Public Gallery  
Press Gallery

**CLOSED MEETING**

Res. 120-21      MOVED by Deputy Mayor Windsor to go into closed meeting in accordance with Division 2 Sections 23 and 24 of the *FOIP Act at 9:31 p.m.* with the following staff attending the closed meeting session with Council:  
Ethan Gorner, Chief Administrative Officer  
Amanda Riley, ACAO/Chief Financial Officer  
Luana Smith, Manager of Legislative Services

**Carried**

**RECONVENE**

Res. 121-21      MOVED by Councillor Crothers to come out of closed meeting at 9:56 p.m.

**Carried**

Res. 122-21      MOVED by Councillor Moore to give consent to transfer/consolidate the existing 7 MR to Lot 800 13 MR in Shantz Industrial Park.

**Carried**

Res. 123-21      MOVED by Councillor Moore to set a Public Hearing date for the April 13, 2021 Regular Council Meeting for the disposal of Municipal Reserve (MR).

**Carried**

Res. 124-21      MOVED by Councillor Crothers to appoint Craig Martin to the Municipal Planning Commission member at large until the Organizational Meeting in 2021.

**Carried**

Res. 125-21      MOVED by Councillor Crothers to adjourn the meeting 9:59 p.m.

**Carried**

  
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Mayor - Rhonda Hunter

  
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Chief Administrative Officer - Ethan Gorner

Res. 114-21 MOVED by Councillor Crothers for Council to go into closed meeting in accordance with Division 2 Sections 23 and 24 of the *FOIP Act at 8: 31 p.m.*

**Carried**

The following staff attended the closed meeting session with Council:

Staff: Ethan Gorner, Chief Administrative Officer  
Amanda Riley, ACAO/Chief Financial Officer  
Craig Fox, Manager of Public Works & Infrastructure  
Nicole Aasen, Manager of Community  
Luana Smith, Manager of Legislative Services

Res. 115-21 MOVED by Councillor Poggemiller to return to open meeting at 9:02 p.m.

**Carried**

Res. 116-21 MOVED by Councillor Engel that Council approve \$8500 for further consulting work to be undertaken on the library expansion project to be funded from the 2021 operating budget.

**Carried**

### Council Reports

Res. 117-21 MOVED by Councillor Crothers to accept the Council reports for March 9, 2021 as information.

**Carried**

### CORRESPONDENCE & INFORMATION

- MOST Grant Library Funding – Mountain View County
- Didsbury Economic Development Advisory Committee Meeting Notes January 11, 2021
- Policy & Governance Committee Meeting Notes February 18, 2021
- Strategic Planning Committee Meeting Notes February 16 & 17, 2021
- Westlock County – Proposed changes to AER Directive 067
- Hope 4 MVC Kids Society
- Municipality of Crowsnest Pass – Letter to Minister of Justice and Solicitor General
- Budget 2021 Letter to Chief Elected Official from Minister of Municipal Affairs

Res. 118-21 MOVED by Councillor Moore to accept the items presented as information.

**Carried**

Res. 119-21 MOVED by Deputy Mayor Windsor to bring back to Council information on the current study being done on replacement of RCMP with Provincial Police.

**Carried**

### COUNCIL MEETING HIGHLIGHTS

Council deemed the following items be highlighted from the March 9, 2021 Regular Council Meeting:

- Library presentation and moving forward on the library expansion project
- Managing the budget and allocating the funds due to the challenges of the last year.
- Chinook's Edge School Division delegation and how they are managing with the pandemic
- Principled approach to red tape reduction and processes being simplified in policies
- Virtual Town Hall
- Ranking of Outlying Plan and subsequent of multi-year plan and completion of that plan.

  
Initials