



**Minutes of the Town of Didsbury Regular Council Meeting held on  
December 10, 2024 in Council Chambers 1606 14 Street  
Commencing at 6:00 p.m.**

Council Members Present Mayor Rhonda Hunter  
Deputy Mayor Curt Engel  
Councillor John Baswick  
Councillor Dorothy Moore  
Councillor Bill Windsor

Administration Present Chief Administrative Officer, Ethan Gorner  
ACAO/Chief Financial Officer, Amanda Riley  
Manager of Public Works, Adam Johnston  
Manager of Legislative Services/Recording Officer, Luana Smith  
Legislative Services Coordinator, Jocelyn Baxter

**1. CALL TO ORDER**

Mayor Hunter called the December 10, 2024 Regular Council Meeting to Order at 6:00 p.m.

**2. ADOPTION OF THE AGENDA**

Move delegation order as following: 3.2 to 3.1

**Res. 678-24**

MOVED by Councillor Windsor

To adopt the December 10, 2024 Regular Council Meeting Agenda as amended.

**Motion Carried**

**3. DELEGATIONS/PRESENTATIONS**

**3.1 D. Forehead**

**Res. 679-24**

MOVED by Deputy Mayor Engel

To accept the presentation from Deborah Forehead regarding the use of off-highway vehicles and amendments to the Responsible Pet Ownership Bylaw as information.

**Motion Carried**

**3.2 RCMP 2nd Quarter Report**

**Res. 680-24**

MOVED by Councillor Windsor

To accept the Didsbury RCMP Detachment Second Quarter report for July 1 to September 30, 2024 as information.

**Motion Carried**

**4. ADOPTION OF MINUTES**

**4.1 November 26, 2024 Meeting Minutes**

**Res. 681-24**

MOVED by Councillor Moore

To adopt the November 26, 2024 Regular Council Meeting Minutes as presented.

**Motion Carried**

**5. PUBLIC HEARINGS – no public hearings**

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6. **2025 BUDGET BUSINESS**

6.1 **Economic Development Budget**

**Res. 682-24**

MOVED by Deputy Mayor Engel

To bring back the 2025 Economic Development Advertisement Budget with an additional \$20,000 to the next budget meeting.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

6.2 **Amended Draft 2025 Draft Capital Budget**

**Res. 683-24**

MOVED by Councillor Moore

To adopt the 2025 Capital Budget, totaling \$1,964,450, as presented and funded as follows: \$109,050 from the operating budget, \$937,700 from reserves, and \$917,700 from grants.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

6.3 **Draft 2025 Operating Budget - Budget Reduction Options**

**Res. 684-24**

MOVED by Councillor Windsor

To bring back the 2025 Operating Budget to the next budget meeting with a \$30,000 reduction in municipal policing contract costs and a reduction to the Council Salaries and Wages by \$35,000.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 685-24**

MOVED by Councillor Windsor

To bring back options for Cost of Living Allowance of 5 and 3 percent; 4 and 3 percent split for consideration to the next budget meeting.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick		X
Councillor Moore		X
Councillor Windsor	X	

**Motion Carried**

**Res. 686-24**

MOVED by Mayor Hunter

That Administration bring back, to the next budget meeting, the summary of the proposed increase of \$333,638 to the 2025 draft budget to include any decrease to the 2024 Salaries and Wages, the proposed COLA amount, the amount of proposed wage adjustments, the amount of proposed unfunded positions being refunded, the amount of the fire chief position, and any other funding for salaries and wages that was part of the proposed increase of \$333,638.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore		X
Councillor Windsor	X	

**Motion Carried**

**Res. 687-24**

MOVED by Mayor Hunter

That Administration provide updated departmental line-by-line actuals to the next budget meeting.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore		X
Councillor Windsor	X	

**Motion Carried**

**6.4 2025 Interim Operating Budget**

**Res. 688-24**

MOVED by Councillor Windsor

To adopt the 2025 Interim Operating Budget with revenues totaling \$6,579,564 and expenditures totaling \$6,579,564 as presented.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**6.5 Setting Budget Meeting Date**

**Res. 689-24**

MOVED by Councillor Baswick

That Administration explore dates for a budget meeting in 2025 and bring back options to the January 14, 2025 Regular Council Meeting.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**7. CAO REPORT**

**Res. 690-24**

MOVED by Deputy Mayor Engel

To approve the Chief Administrative Officer's Report for December 10, 2024 as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**8. BYLAWS & POLICIES**

**8.1 Bylaw 2024-11 Council Procedural Bylaw**

**Res. 691-24**

MOVED by Deputy Mayor Engel

To grant third and final reading to Bylaw 2024-11 Council Procedural Bylaw as amended.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick		X
Councillor Moore		X
Councillor Windsor	X	

**Motion Carried**

**8.2 Bylaw 2024-09 Amending Committees of Council**

**Res. 692-24**

MOVED by Deputy Mayor Engel

To rescind resolution 373-24 - *Moved by Councillor Williams to grant first reading to Bylaw 2024-09 Committees of Council and refer it to the Policy and Governance Committee for review and recommendation.*

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 693-24**

MOVED by Councillor Windsor

To approve the Policy and Governance Committee to engage with a third party as required in their review of Bylaw 2021-09 Code of Conduct Bylaw.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**8.3 PLAN 001-24 Standard Development Agreement Policy**

**Res. 694-24**

MOVED by Deputy Mayor Engel

To approve PLAN 001-24 Standard Development Agreement Policy as presented.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 695-24**

MOVED by Deputy Mayor Engel

To rescind PLAN 001 Standard Development Agreement policy.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**8.4 COUN 005-24 Road Closure Policy**

**Res. 696-24**

MOVED by Deputy Mayor Engel

To amend COUN 005-24 Road Closures Policy as presented.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**8.5 COUN 012-24 Filming in Didsbury Policy**

**Res. 697-24**

MOVED by Deputy Mayor Engel

To approve COUN 012-24 Filming in Didsbury Policy as presented.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**9. BUSINESS ARISING FROM DELEGATION**

**9.1 Community Standards Bylaw  
Res. 698-24**

MOVED by Councillor Windsor  
To refer Community Standards Bylaw 2023-14 to the Policy and Governance Committee for review and recommendation.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**9.2 Responsible Pet Ownership Bylaw  
Res. 699-24**

MOVED by Councillor Windsor  
To refer Responsible Pet Ownership Bylaw to the Policy and Governance Committee for review and recommendation.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**10. BUSINESS**

**10.1 2024 Budget Amendment - Didsbury Fire Department Command Vehicle  
Res. 700-24**

MOVED by Councillor Baswick  
To approve the revised scope as outlined above and revised budget of \$110,000, funded 50% from the Fire Vehicle & Equipment Replacement Reserve and 50% from Mountain View County, for the Didsbury Fire Department Command Truck Replacement and to amend the 2024 Capital Budget accordingly.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**10.2 2025 General Municipal Election - Appointment of Officers  
Res. 701-24**

MOVED by Councillor Moore  
To appoint Luana Smith as Returning Officer for the 2025 General Municipal Election.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 702-24**

MOVED by Councillor Moore

To appoint Jocelyn Baxter as Substitute Returning Officer for the 2025 General Municipal Election.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**10.3 2025 Facility Closures**

**Res. 703-24**

MOVED by Councillor Moore

To approve the 2025 Facility Closures as presented.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter		X
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

**Motion Carried**

**10.4 Streetlight Improvement Program Update**

**Res. 704-24**

MOVED by Councillor Windsor

To approve the \$10,000 for professional services for the design work for the Streetlight Improvement Program for 20 Street between 17 and 18 Avenues project in the 2024 operating budget be allocated from the 2024 Operating Budget surplus to reserves and the project be added to the 2025 Operating Budget to be funded from Reserves.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**10.5 Economic Development Project Update**

**Res. 705-24**

MOVED by Deputy Mayor Engel

To accept the Economic Development Project Update as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**



**10.6 Paper Mailing Fee during Canada Post Strike**

**Res. 706-24**

MOVED by Councillor Moore

To approve the temporary cancellation of the paper mailing fee for the November bills, and, until such time that Canada Post resumes services.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**11. COUNCIL REPORTS AND MEETING HIGHLIGHTS**

**11.1 Council Reports for December 10, 2024**

**Res. 707-24**

MOVED by Deputy Mayor Engel

To accept the Council Reports for December 10, 2024 as information.

**Motion Carried**

**Council Highlights**

- Passing of 2025 Capital Budget
- Passing 2025 Interim Budget
- Council Procedural Bylaw
- Filming in Didsbury Policy
- Standard Development Agreement Policy
- Road Closure Policy
- Lagoon Update
- Economic Development Update
- RCMP Detachment 2<sup>nd</sup> Quarter Report

**12. CORRESPONDENCE & INFORMATION**

- Letter from the Minister re: Police Services Grant 2024/2025

**Res. 708-24**

MOVED by Councillor Windsor

To accept the correspondence presented as information.

**Motion Carried**

**13. QUESTION PERIOD**

**14. CLOSED MEETING**

**Res. 709-24**

MOVED by Councillor Baswick

To go into Closed Meeting at 9:03 p.m. for the following items:

14.1 Didsbury Economic Development Advisory Committee - as per section 23 of the FOIP Act

14.2 Organizational Planning - as per section 24 of the FOIP Act

**Motion Carried**

*Councillor Baswick left the meeting at 9:30 p.m.*

**15. RECONVENE**

**Res. 710-24**

MOVED by Councillor Moore

To return to Open Meeting at 10:05 p.m.

**Motion Carried**



**Res. 711-24**

MOVED by Deputy Mayor Engel

To accept the update on the Didsbury Economic Development Advisory Committee as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 712-24**

MOVED by Deputy Mayor Engel

That the Chief Administrative Officer bring back information on a cultural assessment to the January 14, 2025 Regular Council Meeting.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

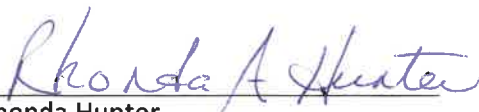
**16. ADJOURNMENT**

**Res. 713-24**

MOVED by Councillor Moore

To adjourn the December 10, 2024 Regular Council Meeting at 10:06 p.m.

**Motion Carried**



Mayor - Rhonda Hunter



Chief Administrative Officer- Ethan Gorner