



**Minutes of the Town of Didsbury
Regular Council Meeting
Held in Council Chambers at 1606 14 Street
March 22, 2022, 6:00 pm
Council Chambers 1606 14 Street**

Council Members Present: Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Joyce McCoy
Councillor Dorothy Moore
Councillor Ethan Williams
Councillor Bill Windsor

Administration Present: Chief Administrative Officer, Ethan Gerner
ACAO/Chief Financial Officer, Amanda Riley
Director of Community Services, Nicole Aasen
Director of Engineering & Infrastructure, Craig Fox
Economic Development Officer, Alexandra Ross
Manager of Legislative Services/Recording Officer, Luana Smith
Municipal Intern Finance, Kelsey Hawkins

1. CALL TO ORDER

Mayor Hunter Called the Meeting of March 22, 2022 to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Add:

7.2 - 2022 Capital Budget Amendment - Rescue Vehicle

7.8 - Temporary Firehall Lease Agreement with AHS

Change order of the following items:

7.2 - 2022 Amended Capital Budget to 7.1

7.1 - 2021 Year End Reserve Allocation to 7.4

Res. 149-22

MOVED by Deputy Mayor Engel

To adopt the Agenda as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS

3.1 Helen Hafke, President of the Didsbury & District Chamber of Commerce

Res. 150-22

MOVED by Councillor Moore

To accept the Didsbury & District Chamber of Commerce Report from President Helen Hafke as presented.

Motion Carried

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4. **ADOPTION OF MINUTES**

4.1 **Adoption of Minutes**

Res. 151-22

MOVED by Councillor Williams

To adopt the March 5, 2022 Operating Budget Meeting Minutes as presented.

Motion Carried

Res. 152-22

MOVED by Councillor Williams

To adopt the March 8, 2022 Regular Council Meeting Minutes as amended.

Motion Carried

Res. 153-22

MOVED by Councillor Williams

To adopt the March 17, 2022 Operating Budget Meeting Minutes as amended.

Motion Carried

5. **PUBLIC HEARINGS**

6. **BYLAWS & POLICIES**

6.1 **Bylaw 2022-02 Utility Charges**

Res. 154-22

MOVED by Deputy Mayor Engel

That Council grant second reading to Bylaw 2022-02 Utility Charges.

Motion Carried

Res. 155-22

MOVED by Deputy Mayor Engel

That Council grant third and final reading to Bylaw 2022-02 Utility Charges.

Motion Carried

Res. 156-22

MOVED by Councillor Windsor

To direct Administration to bring back to Council options for addressing water loss in the community.

Motion Carried

6.2 **Bylaw 2022-03 Community Social Services Rates and Fees**

Res. 157-22

MOVED by Councillor Williams

That Council grant first reading to Bylaw 2022-03 Community Social Services Rates and Fees.

Motion Carried

Res. 158-22

MOVED by Councillor Williams

That Council grant second reading to Bylaw 2022-03 Community Social Services Rates and Fees.

Motion Carried

Res. 159-22

MOVED by Councillor Williams

That Council grant unanimous consent to proceed to a third reading to Bylaw 2022-03 Community Social Services Rates and Fees.

Motion Defeated



Res. 160-22

MOVED by Councillor Windsor

To direct Administration to revisit Schedule "C" rental rates for Didsbury Neighbourhood Place.

Motion Carried

6.3 Bylaw 2022-04 Rosebud Valley Campground Rates and Fees

Res. 161-22

MOVED by Councillor Moore

That Council grant first reading to Bylaw 2022-04 Rosebud Valley Campground Rates and Fees.

Motion Carried

Res. 162-22

MOVED by Councillor Moore

That Council grant second reading to Bylaw 2022-04 Rosebud Valley Campground Rates and Fees.

Motion Carried

Res. 163-22

MOVED by Councillor Moore

That Council grant unanimous consent to proceed to a third reading to 2022-04 Rosebud Valley Campground Rates and Fees.

Motion Defeated

Res. 164-22

MOVED by Councillor Windsor

To direct Administration to bring back comparisons from other municipal campground rates and usage for Council's information.

Motion Carried

7. BUSINESS

7.1 2022 Amended Capital Budget

Res. 165-22

MOVED by Councillor Windsor

To approve the 2022 Amended Capital Budget totaling \$2,894,500 as presented.

Motion Carried

7.2 2022 Capital Budget Amendment - Rescue Vehicle

Res. 166-22

MOVED by Councillor McCoy

To amend the approved cost of the Rescue Vehicle to \$735,000 with the additional \$35,000 funded from the disposal of the old rescue vehicle, contingent on approval by Mountain View County.

Motion Carried

Council took at brief recess at 7:23 p.m. and returned at 7:25 p.m.

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7.3 2022 Operating Budget

Res. 167-22

MOVED by Councillor Windsor

To direct Administration to return the Sample Tax Rate and Net Tax Rate charts provided for the March 17 Budget Meeting with a 1.5% average increase for Residential Tax and a 2.5% average increase for Non-Residential Tax including:

- 3% COLA for Staff and 0% for Council;
- Town Office open over the noon hour;
- Required utility and supply increases; and
- Typical/historical repair and maintenance provisions

on a need basis with a report identifying the resulting impact by department to the March 31st Budget Meeting for Council's consideration.

Motion Defeated

Res. 168-22

MOVED by Councillor McCoy

That Administration bring back options on service level reductions.

Motion Carried

7.4 2021 Year End Reserve Allocation

Res. 169-22

MOVED by Deputy Mayor Engel

To allocate a total of \$748,262.50 of the 2021 Year End Surplus as follows:

- \$444,851.50 to the General Reserve;
- \$57,950 to the Tax Stabilization Reserve;
- \$10,500 to the Election Reserve;
- \$30,000 to the Council Community Grant Program Reserve;
- \$17,500 to the Fire Department Large Equipment Reserve;
- \$1,765 to the Fire Department Small Equipment Reserve;
- \$74,600 to the RCMP Operating Reserve;
- \$81,110 to the Vehicle & Equipment Replacement Reserve – PW;
- \$8,526 to the Snow Removal Reserve; and
- \$21,460 to the Recreation Facilities Reserve.

Motion Carried

Res. 170-22

MOVED by Deputy Mayor Engel

To allocate \$174,228 of the Wastewater Surplus to the Water Department to fund the deficit and to allocate the remaining Wastewater Surplus of \$77,150 to the Wastewater Reserve (funded).

Motion Carried

Res. 171-22

MOVED by Councillor Windsor

That Administration bring back best practices for policy development on budgetary unrestricted surplus.

Motion Carried

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7.5 DEDAC Professional Development Request

Res. 172-22

MOVED by Deputy Mayor Engel

To approve \$1400 of initial budget for DEDAC to send a member to the Economic Development Alberta Conference held April 6 to 8, 2022 in Kananaskis.

Motion Carried

7.6 DEDAC Member Re-appointment

Res. 173-22

MOVED by Councillor Williams

To appoint Meaghan Neis as a Regular Member to the Didsbury Economic Development Advisory Committee.

Motion Carried

7.7 Priorities for CAEP

Res. 174-22

MOVED by Councillor Windsor

That the following items be brought forward to the Central Alberta Economic Partnership Board through our CAEP Board Municipal Representative:

- Provide Minutes of Board Meetings (or Key Messages)
- Provide Draft of Strategic Plan
- Provide verbal or written reports

Motion Carried

7.8 Addition - Temporary AHS Tenancy Agreement

Res. 175-22

MOVED by Councillor Moore

To approve that Administration moves forward with a temporary lease agreement for space at the Firehall to be occupied by Alberta Health Services Calgary Zone Emergency Medical Services.

Motion Carried

8. REPORTS

8.1 CAO Report/Legislative Review of Procedural Bylaw

Res. 176-22

MOVED by Councillor Williams

To accept the CAO Report for March 22, 2022 including the over-view of Procedural Bylaw 2020-12 as information.

Motion Carried

8.2 Council Reports

Res. 177-22

MOVED by Councillor Baswick

To accept the Council Reports for March 22, 2022 as information.

Motion Carried

9. CORRESPONDENCE & INFORMATION

Res. 178-22

MOVED by Councillor McCoy

To accept the presented correspondence items as information.

Motion Carried



10. COUNCIL MEETING HIGHLIGHTS

- Presentation from Didsbury & District Chamber of Commerce
- Amendment to the 2022 Capital Budget
- Passing of Utility Charges Bylaw
- Development of Priorities for CAEP
- DEDAC Reappointment
- Firehall Temporary Lease Agreement with AHS

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 179-22

MOVED by Councillor Baswick

To go into Closed Meeting at 9:10 p.m.

Motion Carried

12.1 Legal Case Update - Section 27 of the FOIP Act

12.2 Library Project - Sections 24 and 25 of the FOIP Act

12.3 Personnel - Section 24 of the FOIP Act

13. RECONVENE

Res. 180-22

MOVED by Deputy Mayor Engel

To return to Open Meeting at 9:53 p.m.

Motion Carried

Res. 181-22

MOVED by Deputy Mayor Engel

To move forward with the Library Project and commence with an RFP process and that the Multi-year Capital Plan be updated accordingly.

Motion Carried

Res. 182-22

MOVED by Councillor Baswick

That the Town of Didsbury fly the Ukrainian Flag at the Town of Didsbury Office in show of solidarity to the Ukrainian people for the month of April 2022.

Motion Carried

14. ADJOURNMENT

Res. 183-22

MOVED by Councillor Windsor

To adjourn the March 22, 2022 Regular Council Meeting at 9:54 p.m.

Motion Carried



Mayor- Rhonda Hunter



Chief Administrative Officer- Ethan Gorner