



**Minutes of the Town of Didsbury Regular Council Meeting
Held on November 12, 2024 in Council Chambers, 1606 14 Street
Commencing at 6:00 p.m.**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Dorothy Moore
Councillor Bill Windsor

Council Member Absent Councillor Ethan Williams

Administration Present Chief Administrative Officer, Ethan Gorner
ACAO/Chief Financial Officer, Amanda Riley
Director of Community Services, Nicole Aasen
Manager of Public Works, Adam Johnston
Planner, Tracey Connatty
Manager of Legislative Services/Recording Officer, Luana Smith
Legislative Services Coordinator, Jocelyn Baxter

1. CALL TO ORDER

Mayor Hunter Called the November 12, 2024 Regular Council Meeting to Order at 6:01 p.m.

2. ADOPTION OF THE AGENDA

Remove 3.1 Delegation

Change order of the following items under section 6:

6.1 Valarosa Pathway Link Design and Costing

6.2 2025 Draft Capital Budget

6.3 Didsbury Municipal Library Budget (moved from 9.3)

6.4 2025 Draft Operating Budget

Add 13.1 Engagement with Minister of Alberta Transportation and Economic Corridors

Res. 601-24

MOVED by Deputy Mayor Engel

To adopt the November 12, 2024 Regular Council Meeting Agenda as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS *this item was removed*

4. ADOPTION OF MINUTES

4.1 October 22, 2024 Regular Council Meeting and Organizational Meeting Minutes

Res. 602-24

MOVED by Councillor Moore

To adopt the October 22, 2024 Regular Council Meeting and Organizational Meeting Minutes as presented.

Motion Carried

4.2 October 30, 2024 Budget Meeting

Res. 603-24

MOVED by Councillor Moore

To adopt the October 30, 2024 Budget Meeting Minutes as presented.

Motion Carried

5. PUBLIC HEARINGS *no public hearings*

6. **2025 BUDGET BUSINESS**

6.1 **Valarosa Pathway Link Design and Costing**

Res. 604-24

MOVED by Councillor Windsor

To refer the Valarosa Link design and costing to the Financial Planning Committee for review and recommendation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore		X
Councillor Windsor	X	

Motion Carried

6.2 **2025 Draft Capital Budget**

Res. 605-24

MOVED by Deputy Mayor Engel

To accept the 2025 draft capital budget report as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 606-24

MOVED by Deputy Mayor Engel

To approve the Memorial Complex LED Lighting Retrofit project for a total cost of up to \$40,000 with 50% funding from the Community Energy Conservation Program and the remaining 50% from the Didsbury Memorial Complex Reserve.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 607-24

MOVED by Councillor Windsor

That Administration bring the asset management score card for the Municipal Enforcement Vehicle Replacement at the November 19, 2024 Budget Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick		X
Councillor Moore		X
Councillor Windsor	X	

Motion Carried

RAH 2 

Res. 608-24

MOVED by Councillor Windsor

That Administration explore and bring back information regarding the possibility of a lease program for the street sweeper replacement at the November 19, 2024 Budget Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel		X
Councillor Baswick		X
Councillor Moore		X
Councillor Windsor	X	

Motion Defeated

6.3 Didsbury Municipal Library 2025 Budget

Res. 609-24

MOVED by Deputy Mayor Engel

That the Didsbury Municipal Library budget and operational grant request, the Didsbury Lions community bus request for financial support, and the Didsbury and District Historical Society request for funding allocations in the 2025 budget be referred to the November 19, 2024, Budget Meeting for review and recommendation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

6.4 2025 Draft Operating Budget

Res. 610-24

MOVED by Deputy Mayor Engel

To accept the 2025 draft operating budget report as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 611-24

MOVED by Councillor Windsor

That Administration bring back information on the impact to the Operating Budget for an Enhanced RCMP School Resource Officer at the November 19, 2024 Budget Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel		X
Councillor Baswick		X
Councillor Moore		X
Councillor Windsor	X	

Motion Defeated



Res. 612-24

MOVED by Councillor Windsor

To explore the allocation of \$45,000 from the collection of Franchise Fees to the Pathways and Trails Reserve, rather than General Revenue; and bring back the information to the November 19, 2024 Budget Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick		X
Councillor Moore		X
Councillor Windsor	X	

Motion Carried

Res. 613-24

MOVED by Councillor Windsor

To bring back information on how the funding of the future full time Fire Chief position would be distributed between the funding partners and sources, to the November 19, 2024 Budget Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

7. CAO REPORT

- Q3 Financial Reports
- Development Officer Report to November 5, 2024
- Planning Update on Municipal Development Plan

Res. 614-24

MOVED by Councillor Baswick

To accept the Chief Administrative Officer Report for November 12, 2024 as presented.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8. BYLAWS & POLICIES

8.1 Plan 001-24 Standard Development Agreement Policy

Res. 615-24

MOVED by Councillor Moore

That PLAN 001-24 Standard Development Agreement Policy be referred to the Policy & Governance Committee for rapid review and recommendation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried



8.2 Bylaw 2024-13 Utility Charges (1st Reading)

Res. 616-24

MOVED by Councillor Moore

To grant first reading to Utility Charges Bylaw 2024-13 and refer it to the Financial Planning Committee for review and recommendation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

9. BUSINESS

9.1 By-Election

Res. 617-24

MOVED by Councillor Windsor

To set a by-Election Day for Monday, January 20, 2025 and appoint Luana Smith as Returning Officer and Jocelyn Baxter as Substitute Returning Officer.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel		X
Councillor Baswick		X
Councillor Moore		X
Councillor Windsor	X	

Motion Defeated

Res. 618-24

MOVED by Councillor Moore

To accept the By-Election Report as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

Motion Carried

9.2 2024-2025 Didsbury Municipal Library Board Appointment

Res. 619-24

MOVED by Deputy Mayor Engel

To appoint Mountain View County Councillor Alan Miller as Trustee to the Didsbury Library Board until October 27, 2025.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried



 5

9.4 Intermunicipal Initiative 23rd Street

Res. 620-24

MOVED by Councillor Moore

To jointly apply with Mountain View County to the Strategic Transportation Infrastructure Program for a Local Initiatives Grant for the 23 Street and Township Road 314 Road Project.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

10. CORRESPONDENCE & INFORMATION

- Minister of Municipal Affairs – LGFF Capital Allocations
- STARS Delegation Follow-up

Res. 621-24

MOVED by Councillor Baswick

To accept the correspondence presented as information.

Motion Carried

11. COUNCIL REPORTS & MEETING HIGHLIGHTS

11.1 Council Reports for November 12, 2024

Res. 622-24

MOVED by Councillor Baswick

To accept the Council Reports for November 12, 2024 as information.

Motion Carried

Meeting Highlights

- 2025 Budget
- Introduction of new Peace Officer
- Intermunicipal Initiative STIP Grant
- Planning & Development Reports
- By-Election

12. QUESTION PERIOD

13. CLOSED MEETING

Res. 623-24

MOVED by Councillor Baswick

To go into Closed Meeting for the following item at 7:56 p.m.

13.1 Engagement with Minister of Alberta Transportation and Economic Corridors as per section 24 of the FOIP Act.

Motion Carried

14. RECONVENE

Res. 624-24

MOVED by Councillor Baswick

To return to Open Meeting at 8:18 p.m.

Motion Carried

6 

Res. 625-24

MOVED by Councillor Baswick

To accept the update regarding the engagement with the Minister of Alberta Transportation and Economic Corridors as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

15. ADJOURNMENT

Res. 626-24

MOVED by Councillor Moore

To adjourn the November 12, 2024 Regular Council Meeting at 8:20 p.m.

Motion Carried



Mayor - Rhonda Hunter



Chief Administrative Officer- Ethan Gorner