



**Minutes of the Town of Didsbury  
Regular Council Meeting  
Held in Council Chambers at 1606 14 Street  
June 14, 2022**

- Council Members Present    Councillor Dorothy Moore (Acting Deputy Mayor)  
   Councillor Joyce McCoy  
   Councillor Bill Windsor  
   Councillor Ethan Williams
- Council Members Absent    Mayor Rhonda Hunter  
   Deputy Mayor Curt Engel  
   Councillor John Baswick
- Administration Present    Chief Administrative Officer, Ethan Gerner  
   ACAO/Chief Financial Officer, Amanda Riley  
   Director of Community Services, Nicole Aasen  
   Director of Engineering & Infrastructure, Craig Fox  
   Manager of Legislative Services/Recording Officer, Luana Smith  
   Municipal Intern-Finance, Kelsey Hawkins

**1.    CALL TO ORDER**

CAO Ethan Gerner called the June 14, 2022 Regular Council Meeting to Order at 6:00 p.m. In accordance with Procedural Bylaw 2021-12, Council will need to appoint a Chair for the Council Meeting in the absence of the Mayor and Deputy Mayor. Council was also asked to appoint an Acting Deputy Mayor in the absence of the Deputy Mayor.

**Res. 316-22**

MOVED by Councillor McCoy

To appoint Councillor Moore as the Acting Deputy Mayor in the Deputy Mayor's absence.

**Motion Carried**

*Acting Deputy Mayor Moore assumed the role of Chair of the Meeting*

**2.    ADOPTION OF THE AGENDA**

Addition: 12.4 Council Organization - Section 23 of the FOIP Act

**Res. 317-22**

MOVED by Councillor Windsor

To adopt the June 14, 2022 Regular Council Meeting Agenda as amended.

**Motion Carried**

**3.    DELEGATIONS/PRESENTATIONS**

**3.1    Kelsey Hawkins - Open Spaces Asset Management Plan**

**Res. 318-22**

MOVED by Councillor Williams

That Council thank Kelsey Hawkins for her presentation and accept the Open Spaces Asset Management Plan as information.

**Motion Carried**

4. **ADOPTION OF MINUTES**

4.1 **Adoption of May 24, 2022 Regular Council Meeting Minutes**

**Res. 319-22**

MOVED by Councillor Windsor

That Council adopt the May 24, 2022 Regular Council Meeting Minutes as presented.

**Motion Carried**

5. **PUBLIC HEARINGS** - none

6. **BYLAWS & POLICIES**

6.1 **Bylaw 2022-10 Fireworks**

**Res. 320-22**

MOVED by Councillor Williams

That Council grant first reading to Fireworks Bylaw 2022-10.

**Motion Carried**

**Res. 321-22**

MOVED by Councillor Williams

That Council refer Fireworks Bylaw 2022-10 to the Policy and Governance Committee for review.

**Motion Carried**

6.2 **Bylaw 2022-09 Recreation Rates**

**Res. 322-22**

MOVED by Councillor Windsor

That Council grant second reading to Bylaw 2022-09 Recreation Rates.

**Motion Carried**

**Res. 323-22**

MOVED by Councillor Windsor

That Council grant third and final reading to Bylaw 2022-09 Recreation Rates.

**Motion Carried**

7. **BUSINESS**

7.1 **College Green HOA Gazebo**

**Res. 324-22**

MOVED by Councillor McCoy

That Council authorize the College Green Home Owner's Association to construct a gazebo in the leased area.

**Motion Carried**

7.2 **Temporary Patio Dining**

**Res. 325-22**

MOVED by Councillor McCoy

That the temporary allowance for patio dining be conditioned on the following additional requirements:

1. That their size be limited to the space of 2 parking spaces if on the street, and 3 parking spaces if on a private parking lot
2. That pedestrian walkways not be impeded
3. That all patios indemnify the Town from all liability with regards to these patios and that the owners assume all liability by signing an agreement with the Town to this effect.

**Motion Carried**

**7.3 Bank Signing Authorities**

**Res. 326-22**

MOVED by Councillor Williams

That Council rescind Resolution #462-21 (the Town of Didsbury Bank Signing Authorities).

**Motion Carried**

**Res. 327-22**

MOVED by Councillor Williams

That Council appoint the Town of Didsbury Bank Signing Authorities as follows:

Mayor Rhonda Hunter

Deputy Mayor Curtis (Curt) Engel

Councillor John Baswick

Councillor Joyce McCoy

Councillor Dorothy Moore

Councillor Ethan Williams

Councillor William (Bill) Windsor

Chief Administrative Officer Ethan Gerner

Assistant CAO/Chief Financial Officer Amanda Riley

Manager of Financial Services Debra Welsh

**Motion Carried**

**7.4 Didsbury Municipal Detachment Multi-Year Financial Plan**

**Res. 328-22**

MOVED by Councillor Windsor

That Council accept the Didsbury Municipal Detachment Multi-Year Financial Plan for April 1, 2023 to March 31, 2028 in principle and that any service capacity increase is presented to, and receive approval from, the Didsbury Council prior to implementation.

**Motion Carried**

**7.5 RCMP - HVAC**

**Res. 329-22**

MOVED by Councillor Windsor

To approve the 2022 Capital Budget Amendment to adjust for an additional \$11,000 for the 'HVAC System Upgrades [RCMP Detachment]' Project to be funded 29% from the Town's RCMP Capital Reserve and 71% from external funds by the RCMP K Division.

**Motion Carried**

**7.6 Awarding of Town of Didsbury High School Scholarship**

**Res. 330-22**

MOVED by Councillor McCoy

That Council accept the Awarding of the Town of Didsbury High School Scholarship as information pending the discussion in Closed Session.

**Motion Carried**

**7.7 2022 Community Grant Program**

**Res. 331-22**

MOVED by Councillor Windsor

To refer the 2022 Community Grant Program applications to the Strategic Planning Committee and bring back a recommendation to Council, with the exception of the Didsbury Graduation Committee who are to receive immediate funding in the requested amount.

**Motion Carried**

**Res. 332-22**

MOVED by Councillor Windsor

To send the Community Grant Program Policy to the Strategic Planning Committee for review and bring back recommendations to Council.

**Motion Carried**

**7.8 Town of Didsbury's Open Spaces Asset Management Plan**

**Res. 333-22**

MOVED by Councillor McCoy

To endorse the Town of Didsbury's Open Spaces Asset Management Plan and that the multi-year budgeting documents be updated accordingly.

**Motion Carried**

**7.9 Level of Service - Branch Bin**

**Res. 334-22**

MOVED by Councillor Williams

To permanently close the compost bin and branch bin, and communicate to the residents the appropriate waste disposal solutions.

**Motion Carried**

**7.10 Parkland Regional Library Services (PRLS) Funding**

**Res. 335-22**

MOVED by Councillor Windsor

That Administration engage with our regional partners to review the concerns with the PRLS population calculation and bring forward this item to the Municipal Area Partnership (MAP) meeting, to explore a collective strategy for a suitable remedy to the concerns.

**Motion Carried**

**8. REPORTS**

**8.1 CAO REPORT**

**Res. 336-22**

MOVED by Councillor Windsor

To accept the CAO Report for June 14, 2022 as information.

**Motion Carried**

**8.2 COUNCIL REPORTS**

**Res. 337-22**

MOVED by Councillor Williams

To accept the Council Reports for June 14, 2022 as information.

**Motion Carried**

**9. CORRESPONDENCE & INFORMATION**

- Alberta Municipal Affairs – 2022 MSI Allocations and 2022 CCBF Allocation
- Town of Red Cliff – Increasing Utility Fees
- Town of Tofield – Alberta Provincial Police Force
- Town of Tofield – Alberta Utility Fees
- Town of Fox Creek – Further Support for the RCMP
- Town of Bon Accord – Increasing Utility Fees

**Res. 338-22**

MOVED by Councillor Williams

To accept the presented correspondence items as information and that Council write a letter of thanks to the Minister of Municipal Affairs for the 2022 MSI Allocations and 2022 CCBF Allocation.

**Motion Carried**

**10. COUNCIL MEETING HIGHLIGHTS**

- Presentation of Open Spaces Asset Management Plan
- Recreation Rates Bylaw passed
- Approval for College Green HOA Gazebo project
- Temporary Patio Dining permit changes

**11. QUESTION PERIOD - none**

**12. CLOSED MEETING**

**Res. 339-22**

MOVED by Councillor McCoy

To go into Closed Meeting at 7:40 p.m.

**Motion Carried**

**12.1 Financial Reporting - Sections 23 and 24 of the FOIP Act**

**12.2 Alberta Municipalities - Rural Veterinarians Resolution - Section 21 of the FOIP Act**

**12.3 High School Scholarship Applications - Section 19 of the FOIP Act**

**12.4 Council Organization - Section 23 of the FOIP Act**

**13. RECONVENE**

**Res. 340-22**

MOVED by Councillor McCoy

To return to Open Meeting at 8:09 p.m.

**Motion Carried**

**Res. 341-22**

MOVED by Councillor Windsor

To approve the revised Rural Veterinarian Resolution.

**Motion Carried**

**Res. 342-22**

MOVED by Councillor Williams

To award the Town of Didsbury High School Scholarship to Jacob Read and Liam Cochran in the amount of \$750.00 each.

**Motion Carried**

**Res. 343-22**

MOVED by Councillor Windsor

To approve Councillor Williams to represent Council at the 2022 DHS Graduation Ceremony.

**Motion Carried**

**Res. 344-22**

MOVED by Councillor McCoy

To explore financial reporting alternatives.

**Motion Carried**

**14. ADJOURNMENT**

**Res. 345-22**

MOVED by Councillor McCoy

To adjourn the Regular Council Meeting of June 14, 2022 at 8:12 p.m.

**Motion Carried**



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Acting Deputy Mayor Dorothy Moore



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Chief Administrative Officer- Ethan Gorner