



**Minutes of the Town of Didsbury
Regular Council Meeting
Held in Council Chambers at 1606 14 Street**

**April 12, 2022, 6:00 pm
Council Chambers - 1606 14 Street**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Joyce McCoy
Councillor Dorothy Moore
Councillor Bill Windsor
Councillor Ethan Williams

Administration Present Chief Administrative Officer, Ethan Gerner
ACAO/Chief Financial Officer, Amanda Riley
Director of Community Services, Nicole Aasen
Director of Engineering & Infrastructure, Craig Fox
Economic Development Officer, Alexandra Ross
Manager of Legislative Services/Recording Officer, Luana Smith
Municipal Intern Finance, Kelsey Hawkins

1. CALL TO ORDER

Mayor Hunter called the Regular Council Meeting to Order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Add:

- 7.11 Professional Development Proposal
- 12.4 Personnel - CAO Review

Res. 201-22

MOVED by Councillor Windsor
To accept the Agenda as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS

3.1 2021 Audited Financial Statement Presentation by BDO

Res. 202-22

MOVED by Councillor Williams

That Council thank the representatives from BDO LLP for their presentation on the 2021 Audited Financial Statements.

Motion Carried

3.2 Dana Munn - Didsbury Car Club Temporary Road Closure Request

Res. 203-22

MOVED by Councillor Moore

That Council approve the Temporary Road Closure Request for Fuel-A-Palooza event held each year on Mother's Day Weekend for 2022 to 2025 as detailed in the map provided.

Motion Carried

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Res. 204-22

MOVED by Councillor Moore

That Policy COUN 005 Temporary Road Closure be referred to the Policy and Governance Committee.

Motion Carried

4. ADOPTION OF MINUTES

4.1 March 22, 2022 Regular Council Meeting Minutes

Res. 205-22

MOVED by Deputy Mayor Engel

That Council adopt the March 22, 2022 Regular Council Meeting Minutes as presented.

Motion Carried

4.2 March 31, 2022 Operating Budget Meeting Minutes

Res. 206-22

MOVED by Councillor Moore

That Council adopt the March 31, 2022 Operating Budget Meeting Minutes as presented.

Motion Carried

5. PUBLIC HEARINGS

6. BYLAWS & POLICIES

6.1 Bylaw 2022-03 Social Services Rates and Fees

Res. 207-22

MOVED by Councillor Windsor

That Council grant third and final reading to Bylaw 2022-03 - Social Services Rates and Fees.

Motion Carried

6.2 Bylaw 2022-04 Rosebud Valley Campground Rates and Fees and research

Res. 208-22

MOVED by Councillor Moore

That Council grant third and final reading to Bylaw 2022-04 - Rosebud Valley Campground Rates and Fees.

Motion Carried

6.3 Shantz Development Proposal

6.3.1 Bylaw 2022-05 MDP Amendment

Res. 209-22

MOVED by Councillor Windsor

To grant first reading to Bylaw 2022-05 amending the Municipal Development Plan.

Motion Carried

6.3.2 Bylaw 2022-06 ASP Amendment

Res. 210-22

MOVED by Councillor Windsor

To grant first reading to Bylaw 2022-06 amending the Shantz Village Area Structure Plan.

Motion Carried

6.3.3 Bylaw 2022-07 LUB Amendment

Res. 211-22

MOVED by Councillor Windsor

To grant first reading to Bylaw 2022-07 amending the Land Use Bylaw.

Motion Carried



Res. 212-22

MOVED by Councillor Windsor

To set May 10, 2022 as the Public Hearing for Bylaw 2022-05, Bylaw 2022-06 and Bylaw 2022-07 and for the disposal of Lot 7 Municipal Reserve.

Motion Carried

7. BUSINESS

7.1 Approval of 2021 Audited Financial Statements

Res. 213-22

MOVED by Councillor Moore

To approve the 2021 Audited Financial Statements as presented.

Motion Carried

7.2 Write Off of Uncollectable Accounts

Res. 214-22

MOVED by Councillor Moore

To authorize the write-off of the outstanding tax receivable balance for Roll #1398000 totaling \$5,495.85.

Motion Carried

7.3 Operational Transit Funding Initiative - Secunder on Town of Olds Motion

Res. 215-22

MOVED by Councillor Moore

To second the Town of Olds motion for the Operational Transit Funding for Small to Medium Sized Municipalities resolution.

Motion Carried

7.4 Communities in Bloom

Res. 216-22

MOVED by Councillor Williams

To endorse the Town of Didsbury Communities in Bloom participation in 2022.

Motion Carried

7.5 Appointment to the Municipal Planning Commission

Res. 217-22

MOVED by Councillor Baswick

That Council accept the update on the appointment to the Municipal Planning Commission as information pending the discussion in Closed session.

Motion Carried

7.6 Letter of Support for the Active Transportation Fund

Res. 218-22

MOVED by Councillor Baswick

That Council approve for Mayor Hunter to provide a Letter of Support on behalf of Council for the application for funding under the Active Transportation Fund.

Motion Carried

7.7 Treated Effluent Diversion Agreement TransGlobe Energy Corporation

Res. 219-22

MOVED by Councillor Baswick

To approve Administration to finalize the agreement with TransGlobe Energy Corporation with revenues to be allocated to the Wastewater Reserve.

Motion Carried

7.8 21 Street Revitalization

Res. 220-22

MOVED by Deputy Mayor Engel

To approve Option 1: Schedule A and Schedule B to be completed in 2022, with a net project increase of \$94,000 over the next two years, and that the 2022 Capital Budget and 2022-2027 Multi-Year Capital Plan be amended accordingly and brought back for approval.

Motion Carried

Res. 221-22

MOVED by Deputy Mayor Engel

To award the 21st Street Revitalization Project to Ruby Rock Asphalt Ltd. in the amount of \$1,870,024.56.

Motion Carried

7.9 Alberta Provincial EMS Advisory Committee

Res. 222-22

MOVED by Councillor Moore

To postpone any responses until Council has the opportunity to meet with the local EMS.

Motion Carried

Res. 223-22

MOVED by Councillor McCoy

That Administration report back on any information that the Didsbury Fire Department has with regards to medical calls when an ambulance is not available, along with the additional costs associated with responding.

Motion Carried

7.10 Strategic Planning Consultants

Councillor Baswick requested for a recorded vote.


Res. 224-22

MOVED by Councillor Williams

To commence the 2022 Strategic Planning process by the Fall 2022 based on the consultant's availability for workshop dates.

Mayor Hunter	For
Deputy Mayor Engel	For
Councillor Baswick	Against
Councillor McCoy	For
Councillor Moore	For
Councillor Williams	For
Councillor Windsor	For

Motion Carried



Res. 225-22

MOVED by Councillor Williams

To approve the contracting of Rynic, Chris Fields, in the amount of \$16,575 for the 2022 Strategic Planning Workshop and that the process be funded from General Reserves.

Mayor Hunter	For
Deputy Mayor Engel	For
Councillor Baswick	Against
Councillor McCoy	For
Councillor Moore	For
Councillor Williams	For
Councillor Windsor	For

Motion Carried

Res. 226-22

MOVED by Councillor Williams

To approve a contingency, if needed, of up to \$2000 for Enhanced Community Engagement for the 2022 Strategic Planning Workshop process to be funded from General Reserves.

Mayor Hunter	For
Deputy Mayor Engel	For
Councillor Baswick	Against
Councillor McCoy	For
Councillor Moore	For
Councillor Williams	For
Councillor Windsor	For

Motion Carried

7.11 Council Professional Development Proposal

Res. 227-22

MOVED by Deputy Mayor Engel

To adopt an annual Professional Development budget amount of \$6500 for the Mayor and \$4500 for Councillors.

Motion Carried

7.12 2022 Operating Budget

Res. 228-22

MOVED by Councillor Windsor

That Council direct Administration to bring back Draft 3 starting with Draft 1 of the proposed operating budget that includes a \$350,000 reduction in the proposed \$705,000 increase that will include the following:

- That removes the \$50,000 contingency;
- That does not include a reduction in items listed in green print on the document named "service level reductions," the only exception being \$1,500 Election Reserve;
- That includes 2% and 3% COLA;
- That defers \$25,000 for the Land Use Bylaw to a future year;
- That includes \$24,881 for the MDP updates;
- That draws \$15,120 for the MDP from reserves;
- That adjusts Road R&M from \$210,000 to \$110,000; and

bring back to the next Budget or Regular Council Meeting as information.

Motion Carried

Res. 229-22

MOVED by Councillor McCoy

That Administration provide an update to Council on expenses for professional development/commitments.

Motion Carried

Councillor McCoy requested a recorded vote.

Res. 230-22

MOVED by Councillor McCoy

To direct Administration to explore ways of reducing the deficit in Recreation.

Mayor Hunter	For
Deputy Mayor Engel	Against
Councillor Baswick	Against
Councillor McCoy	For
Councillor Moore	For
Councillor Williams	For
Councillor Windsor	Against

Motion Carried

Res. 231-22

MOVED by Councillor McCoy

To look at returning funding levels of the Didsbury Library to the 2019 rate.

Mayor Hunter	Against
Deputy Mayor Engel	For
Councillor Baswick	Against
Councillor McCoy	For
Councillor Moore	Against
Councillor Williams	For
Councillor Windsor	Against

Motion Defeated

Res. 232-22

MOVED by Councillor Windsor

To direct Administration to bring back potential budget implications of having the Town Office open during the lunch hour.

Motion Carried

8. REPORTS

8.1 CAO REPORT

Res. 233-22

MOVED by Councillor Williams

To accept the CAO Report for April 12, 2022 as information.

Motion Carried

Res. 234-22

MOVED by Councillor Moore

To support the Town of Didsbury Director of Engineering and Infrastructure, Craig Fox's initiative to look at regional solutions for water loss with the Mountain View Regional Water Services Commission and other user municipalities.

Motion Carried



8.2 COUNCIL REPORTS

Res. 235-22

MOVED by Councillor Williams

To accept the Council Reports for April 12, 2022 as information.

Motion Carried

9. CORRESPONDENCE & INFORMATION

- Reform of Agencies, Boards and Commissions (Post-Secondary Institutions) Compensation Regulation
- Rural Entrepreneur Stream – Communication Participation
- Aggie Days Mountain View – May 13 to 14, 2022

Res. 236-22

MOVED by Councillor Williams

To accept the presented correspondence items as information.

Motion Carried

10. COUNCIL MEETING HIGHLIGHTS

- Clean 2021 Audited Financial Statements
- Didsbury Car Club Fuel-A-Palooza event
- Communities in Bloom endorsement
- 21st Street Revitalization

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 237-22

MOVED by Councillor Baswick

To go into Closed Meeting at 9:36 p.m.

Motion Carried

12.1 MPC Applications - Sections 19 and 24 of the FOIP Act

12.2 Temporary Firehall Lease - Sections 21 and 27 of the FOIP Act

12.3 Shantz Village - Sections 16 and 25 of the FOIP Act

12.4 12.4 Personnel - CAO Performance Review - Section 19 of the FOIP Act

13. RECONVENE

Res. 238-22

MOVED by Councillor Baswick

To return to Open Meeting at 9:59p.m.

Motion Carried

Res. 239-22

MOVED by Councillor McCoy

To appoint Karen Henry to the Municipal Planning Commission for a two-year term ending at the Organizational Meeting in 2023; and that the other two applicants be invited to apply to the Didsbury Economic Development Advisory Committee.

Motion Carried



Res. 240-22

MOVED by Councillor Windsor

To approve the Temporary Firehall Lease with Alberta Health Services.

Motion Carried

Res. 241-22

MOVED by Councillor Windsor

To bring back additional information concerning Shantz Village properties.

Motion Carried

14. ADJOURNMENT

Res. 242-22

MOVED by Councillor Baswick

To adjourn the April 12, 2022 Regular Council Meeting at 10:00 p.m.

Motion Carried



Mayor - Rhonda Hunter



Chief Administrative Officer- Ethan Gorner