



Meeting Minutes of the Town of Didsbury
Regular Council Meeting
April 13, 2021
Held through ZOOM Meetings

The regular meeting of Council for the Town of Didsbury was held through ZOOM Meetings on Tuesday, April 13, 2021 commencing at 6:07 p.m.

Present: Mayor R. Hunter
Deputy Mayor B. Windsor
Councillor J. Baswick
Councillor E. Poggemiller
Councillor M. Crothers
Councillor C. Engel
Councillor D. Moore

Staff: Chief Administrative Officer E. Gerner
Assistant CAO/Chief Financial Officer A. Riley
Senior Development Officer K. Pickett
Director of Community Services N. Aasen
Director of Engineering & Infrastructure, C. Fox
Manager of Legislative Services/Recording Officer L. Smith

CALL TO ORDER

Due to technical difficulties Mayor Hunter called the meeting to order at 6:07 p.m.

ADOPTION OF AGENDA

Add items: 7.11 - Signage
12.3 - Tax Penalties

Res. 145-21 MOVED by Deputy Mayor Windsor to approve the agenda as amended.

Carried

DELEGATION

Council Compensation Committee

Brad Blatz, on behalf of the committee presented their report on the review of council remuneration.

Councillor Crothers left the meeting at 6:20 and returned at 6:23 p.m. due to technical difficulties.

ADOPTION OF MINUTES

Res. 146-21 MOVED by Councillor Engel to approve the March 23, 2021 Regular Council Meeting Minutes as presented.

Carried

PUBLIC HEARING #2021-01

Mayor Hunter called the Public Hearing #2021-01 to order at 6:24 p.m.

Senior Development Officer Kristofer Pickett presented the following:

The Public Hearing is in regards to the removal of the MR designation of Lot 7MR, which is situated in the Shantz Village development, north of Highway 582. The intent of the removal, is to have lot 7 transferred (or

consolidated) into lot 8, and in return, through the process of subdivision, create a newly designated MR located on the southwest, west and north boundaries as seen in Schedule A on page 12 of the agenda package. At this time, the pathway is situated over private lands. Essentially, what is being proposed is a land swap between the Land Owner, Shantz Village Corporation and the Town of Didsbury, for the relocation of the MR accommodate the existing pedestrian connectivity pathway.

When a municipality wishes to dispose of land with a designation attached to it, the designation must first be removed before lands can be sold, leased or otherwise disposed of, as per Section 675 of the Municipal Government Act. "Removal of Designation as Municipal Reserve"

Before a municipality can dispose the designated lands, the following must occur:

- 1) Council must approve of the disposal of the MR
- 2) A public hearing must be held in accordance with section 230
- 3) The Public Hearing must be advertised in accordance with section 606 of the act. (was advertised for 2 consecutive weeks in the local paper March 29- April 9)
- 4) Form A: Removal of Municipal Reserve Dedication must be submitted to land titles

Once approved and completed, the transfer of land can commence. With Council approval, administration is prepared to bring forward the subdivision application for the newly proposed MR to the Municipal Planning Commission.

No written comments were received.

Questions from Public: Joyce McCoy provided a suggestion of annexing more land where the pathway is and place trees along the path to make a barrier.

Question from Council: Deputy Mayor Windsor, asked Mr. Pickett about the process to put the pathway into reserve? Mr. Pickett responded, with Council approval, administration will bring forward the subdivision application for the newly proposed MR to the Municipal Planning Commission.

Mayor Hunter adjourned the Public Hearing #2021-01 at 6:33 p.m.

BYLAWS & POLICIES

Utilities Rates & Fees Bylaw 2021-03

Res. 147-21 MOVED by Councillor Moore that Council grant second reading to Utilities Rates & Fees Bylaw 2021-03 as amended, with noted changes and that it be referred to the Policy & Governance Committee.

Carried

Tax Rate Bylaw 2021-04

Res. 148-21 MOVED by Councillor Moore that Council grant second reading to Tax Rate Bylaw 2021-04.

Carried

Supplementary Assessment Bylaw 2021-05

Res. 149-21 MOVED by Councillor Moore that Council grant first reading to Supplementary Assessment Bylaw 2021-05, and that it be referred back to the Policy & Governance Committee.

Carried


Initials

BUSINESS

2021 Operating Budget

- Res. 150-21 MOVED by Deputy Mayor Windsor to accept the 2021 Operation Budget as information, and that the following items be reviewed/adjusted to the draft 2021 Operating Budget as follows:
- Reduce the Tax Support from 4,772,317 to 4,629,412 representing a 1% decrease in revenue from tax from 2020.
 - The total Operating expenses be adjusted accordingly minimize the reduction in services.
 - The draft operating budget be referred to the Strategic Planning Committee and the Performance Evaluation Committee to explore levels of service for further discussion and recommendation.
 - Adjust the salaries and wages to reflect the Municipal Internship program and remainder of salaries and wage increase goes to the Roads Rehabilitation Program
 - Apply newly-announced Gas Tax Fund (that was doubled for this year) to the road rehabilitation program; specifically looking at 20th street (post office) and 19th Street (JDs)
 - Explore ways for the Rosebud Valley Campground to increase revenues
 - Adjust/reduce transfer to water reserves (currently proposed at \$500,000) to arrive at a break-even situation (or as minimal increase as possible) for cost of water increase to be balanced by lowering of wastewater/solid waste

Defeated

Councillor Poggemiller requested a recorded vote

- Res. 151-21 MOVED by Councillor Moore to accepted the 2021 draft Operational Budget as information and that it be referred to the Performance Evaluation Committee to explore levels of service and the suggestions that were made.

Councillor Baswick - For
Councillor Crothers - For
Councillor Engel - For
Mayor Hunter - For
Councillor Moore - For
Councillor Poggemiller - For
Councillor Windsor - For
Carried

Council Compensation

- Res. 152-21 MOVED by Councillor Moore that Council thank the Council Compensation Committee for their time and efforts, and in addition request that the Committee review all other aspects of Council remuneration.

Carried

Council took a 3-minute recess at 7:52 p.m. and resumed at 7:55 p.m.

Tax Notice Payment Period

- Res. 153-21 MOVED by Councillor Engel that Council approve to extend the Tax Notice payment period to 90 days from the time the tax notices are issued.

Carried



Credit Card Administration Fee

Res. 154-21 MOVED by Councillor Baswick that Council approve to waive the administration fee for those paying taxes by credit card for the 2021 tax year, ending December 31, 2021.

Carried

Removal of Municipal Reserve

Res. 155-21 MOVED by Councillor Engel to approve the disposal of Lot 7 MR in Shantz Park; and that Administration proceed in the preparation for the transfer of land to Lot 8 at 800 Shantz Drive.

Carried

Multi-Purpose Room and Lobby Roof

Res. 156-21 MOVED by Councillor Engel that Council award the MPR and Lobby Roof project to Cooper Roofing and Exteriors at a value of \$127,000 + GST and that Administration proceed with contracting and scheduling.

Carried

Good Samaritan Recognition

Res. 157-21 MOVED by Councillor Baswick to recognize Doug Howse and Tan Shu Jie for their continued efforts and volunteerism in keeping Memorial Park clean.

Carried

Res. 158-21 MOVED by Councillor Engel to recognize Shirley Thompson for spreading music and joy for over 40 years in our community and for her volunteering with the seniors.

Carried

Alberta's Disaster Recovery Program

Res. 159-21 MOVED by Deputy Mayor Windsor that Administration return a summary report on the impacts to homeowners in Didsbury from the new changes to the Disaster Recovery Program.

Carried

Outdoor/Patio Food and Dining Opportunities

Res. 160-21 MOVED by Councillor Poggemiller to approve reducing red tape and delays in working with our local food, beverage and dining establishments to accommodate and expedite the immediate need for expanded and/or new outdoor dining and patio dining opportunities, and to include the use of parking space opportunities.

Carried

Res. 161-21 MOVED by Councillor Poggemiller that Administration bring back as soon as possible the costs related to a forgiveness of municipal water and wastewater fees for the restaurant industry for three months.

Carried

Community Grant Program – Policy Principles

Res. 162-21 MOVED by Deputy Mayor Windsor to approve the principles to be included in a Community Grant Program Policy and to refer it to the Policy & Governance Committee.

Carried

Res. 163-21 MOVED by Deputy Mayor Windsor to approve the allocation from the 2020 Year-End Operating Surplus for Tax Purposes of \$30,000 to the Community Grant Reserve.


Initials

Carried

2021 Signage Capital Project

Res. 164-21 MOVED by Councillor Poggemiller that Council amend the 2021 Capital Budget by using \$10,000 of the Signage Budget from the Economic Development Reserve fund to be put towards the repairing the Town sign located at the Didsbury Hospital and use the remaining \$60,000 of the fund for Road Rehabilitation or if not possible, the remaining \$60,000 be used for Economic Development.

Carried

REPORTS

COVID-19 Update

Res. 165-21 MOVED by Councillor Crothers to accept the COVID-19 update for April 13, 2021 as information.

Carried

CAO Report

Res. 166-21 MOVED by Councillor Moore to accept the Chief Administrative Officer's Report for April 13, 2021 as information.

Carried

Council Reports

Res. 167-21 MOVED by Councillor Engel to accept the Council Reports for April 13 2021 as information.

Carried

CORRESPONDENCE AND INFORMATION

- Parkland Regional Library 2022 Per Capita Funding
- March 17, 2021 Policy & Governance Committee Meeting Notes
- March 17 and April 1, 2021 Strategic Planning Committee Meeting Notes

Res. 168-21 MOVED by Councillor Moore to accept the items presented as information.

Carried

COUNCIL MEETING HIGHLIGHTS

Council deemed the following items be highlighted from the April 13, 2021 Regular Council Meeting:

- Council recognized the following individuals as good Samaritans to our community:
Doug Howse and Tan Shu Jie for their continued efforts and volunteerism in keeping Memorial Park clean and Shirley Thompson for spreading music and joy for over 40 years in our community and for her volunteering with the seniors
- Council awarded the MPR and Lobby Roof project to Cooper Roofing and Exteriors at a value of \$127,000 + GST which is \$33,000 less than the proposed budget.
- The 2021 draft Operational Budget was presented as information and will be posted on the Town's website for comment from the public and will be referred to the Performance Evaluation Committee to explore levels of service.
- In response to the recent public health orders closing indoor dining, Council approved reducing red tap to work with our local food, beverage and dining establishments to accommodate and expedite the



Initials

immediate need for expanded and/or new outdoor dining and patio dining opportunities, and to include the use of parking space opportunities.

QUESTION PERIOD

CLOSED MEETING

Res. 169-21 MOVED by Deputy Mayor Windsor to go into closed meeting in accordance with Division 2 Sections 23 and 24 of the *FOIP Act* at 9:43 p.m.

Carried

The following staff attended the closed meeting session with Council:
Ethan Gorner, Chief Administrative Officer
Amanda Riley, Assistant CAO/Chief Financial Officer
Luana Smith, Manager of Legislative Services

RECONVENE

Res. 170-21 MOVED by Councillor Baswick to come out of closed meeting at 9:58 p.m.

Carried

Res. 171-21 MOVED by Councillor Crothers to reconvene the Regular Council Meeting on Wednesday, April 14, 2021 at 6:15 p.m. through ZOOM Meetings.

Carried

ADJOURNMENT

Res. 172-21 MOVED by Deputy Mayor Windsor to adjourn the meeting Regular Council Meeting for April 13, 2021 at 9:59 p.m.

Carried

CALL TO ORDER

Mayor Hunter reconvened the April 13, 2021 meeting to order at 6:18 p.m. on April 14, 2021.

CLOSED MEETING

Res. 173-21 MOVED by Councillor Moore to go into closed meeting in accordance with Division 2 Sections 23 and 24 of the *FOIP Act* at 6:18 p.m.

Carried

The following staff attended the closed meeting session with Council:
Ethan Gorner, Chief Administrative Officer
Amanda Riley, Assistant CAO/Chief Financial Officer
Luana Smith, Manager of Legislative Services

RECONVENE

Res. 174-21 MOVED by Councillor Baswick to come out of closed meeting at 7:42 p.m.

Carried

Res. 175-21 MOVED by Deputy Mayor Windsor to approve Mayor Hunter to meet with the Friends of the Library to express Council's intentions for the previous Town of Didsbury Office building.

Carried



Initials

Res. 176-21 MOVED by Councillor Moore to direct Administration not to extend the discussed agreement.
Carried

Res. 177-21 MOVED by Deputy Mayor Windsor to approve Mayor Hunter to forward a letter on behalf of
Council advising the Library that per capita funding will remain based on the 2016 census.
Carried

ADJOURNMENT

Res. 178-21 MOVED by Councillor Crothers to adjourn the meeting Regular Council Meeting for April 14, 2021
at 7:44 p.m.
Carried



Mayor – Rhonda Hunter



Chief Administrative Officer – Ethan Gorner

