



**Minutes of the Town of Didsbury Regular Council Meeting  
Held on May 13, 2025 in Council Chambers 1606 14 Street  
Commencing at 6:00 p.m**

**Council Members Present** Mayor Rhonda Hunter  
Deputy Mayor Curt Engel  
Councillor John Baswick  
Councillor Dorothy Moore  
Councillor Bill Windsor

**Administration Present** Acting CAO/Chief Financial Officer, Amanda Riley  
Director of Community Services, Nicole Aasen  
Director of Engineering & Infrastructure, Craig Fox  
Economic Development Officer, Alexandra Ross  
Communications Coordinator, Lisa Bastarche  
Legislative Services Coordinator/Recording Officer, Jocelyn Baxter

1. **CALL TO ORDER**  
Mayor Hunter called the May 13, 2025 Regular Council Meeting to order at 6:00 p.m.
2. **ADOPTION OF THE AGENDA**  
**Res. 274-25**  
MOVED by Councillor Windsor  
To adopt the May 13, 2025 Regular Council Meeting Agenda as presented.  
**Motion Carried**
3. **DELEGATIONS/PRESENTATIONS** – *no delegations or presentations*
4. **ADOPTION OF MINUTES**
  - 4.1 **April 22, 2025 Regular Council Meeting Minutes**  
**Res. 275-25**  
MOVED by Councillor Windsor  
To adopt the April 22, 2025 Regular Council Meeting Minutes as presented.  
**Motion Carried**
  - 4.2 **March 12, 2024 Didsbury Emergency Agency Committee Minutes**  
**Res. 276-26**  
MOVED by Councillor Moore  
To adopt the March 12, 2024 Didsbury Emergency Advisory Committee Minutes as presented  
**Motion Carried**
  - 4.3 **April 22, 2025 Didsbury Emergency Advisory Committee Minutes**  
**Res. 277-25**  
MOVED by Councillor Baswick  
To adopt the April 22, 2025 Didsbury Emergency Advisory Committee minutes as presented.  
**Motion Carried**
5. **PUBLIC HEARINGS**– *no public hearings or presentations*
6. **CAO REPORT**  
**Res. 278-25**  
MOVED by Deputy Mayor Engel  
To accept the Chief Administrative Officer Report for May 13, 2025 as information.  
**Motion Carried**  
**Res. 279-25**  
MOVED by Councillor Windsor  
To set a Committee of the Whole meeting for May 26, 2025 at 5:00 p.m. to discuss outstanding resolutions.  
**Motion Carried**

**Res. 280-25**

MOVED by Councillor Windsor

To collect two points of data: a survey of users to determine prime time and a record of users entering the aquatic centre to put in effect as soon as possible and conclude on August 31, 2025 and bring back a report to Council.

**Motion Carried**

**Res. 281-25**

MOVED by Councillor Baswick

That Council explore a speed limit reduction in the Town of Didsbury and that the item be referred to the Service Level Committee for review and recommendation back to Council.

**Motion Carried**

**7. BYLAWS & POLICIES****7.1 Designated Officer Bylaw 2025-08****Res. 282-25**

MOVED by Councillor Moore

That Council grant first reading to Designated Officer Bylaw 2025-08.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**7.2 FIN 005-25 Accounts Receivable Policy****Res. 283-25**

MOVED by Councillor Windsor

To rescind FIN 005 - Accounts Receivable Policy.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 284-25**

MOVED by Councillor Windsor

To approve FIN 005-25 - Accounts Receivable Policy as presented.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**7.3 PROP 004-25 - Facility Closures Policy****Res. 285-25**

MOVED by Deputy Mayor Engel

To adopt PROP 004 – Facility Closures Policy as presented.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**8. BUSINESS**

**8.1 Council Remuneration and Professional Development Policy Schedule A**

**Res. 286-25**

MOVED by Councillor Windsor

To accept the rate structure as presented for incorporation into the Council Professional Development and Remuneration Policy.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel		X
Councillor Baswick		X
Councillor Moore		X
Councillor Windsor	X	
<b>Motion Defeated</b>		

**8.2 Dog Park Report**

**Res. 287-25**

MOVED by Deputy Mayor Engel

To refer the Dog Park service level to the Service Level Committee for review and recommendation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	
<b>Motion Carried</b>		

**8.3 Community Grants Program - Surplus Funds**

**Res. 288-25**

MOVED by Councillor Windsor

To refer the 2024 Community Grant Program surplus to the Financial Planning Committee for review and recommendation to Council.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore		X
Councillor Windsor	X	
<b>Motion Carried</b>		

**8.4 2025 Community Grant Program**

**Res. 289-25**

MOVED by Deputy Mayor Engel

To refer the 2025 Community Grant applications to the Financial Planning Committee for review and to bring back recommendations for funding to Council.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	
<b>Motion Carried</b>		

**8.5 Communities in Bloom 2025**

**Res. 290-25**

MOVED by Councillor Moore

To approve pausing participation in the Communities in Bloom program.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick		X
Councillor Moore	X	
Councillor Windsor	X	
<b>Motion Carried</b>		

#### 8.6 Discover Didsbury 2025 Proposal

##### Res. 291-25

MOVED by Mayor Hunter

To accept the update on the Discover Didsbury event as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	
<b>Motion Carried</b>		

#### 8.7 Request for Support - Essentials for Our Community

##### Res. 292-25

MOVED by Councillor Windsor

To accept the Essentials For Our Community event request as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	
<b>Motion Carried</b>		

##### Res. 293-25

MOVED by Councillor Windsor

To direct administration to explore the development of a policy pertaining to Emergency Services Equipment.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	
<b>Motion Carried</b>		

#### 8.8 Awarding Real Estate Services Contract

##### Res. 294-25

MOVED by Deputy Mayor Engel

To approve entering into a Service Agreement with Cindy Tippe, Associate for RE/MAX ACA, for real-estate services.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	
<b>Motion Carried</b>		

**Res. 295-25**

MOVED by Deputy Mayor Engel

To approve entering into a Service Agreement with Jesse Argueta, Agent with Real Broker, for real-estate services.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	
<b>Motion Carried</b>		

**8.9 Sale of 200 1000 1100 and 1200 Shantz Drive****Res. 296-25**

MOVED by Councillor Windsor

To utilize the approved Town of Didsbury realtor(s) to list for sale the following municipal lands in accordance with the Sale, Acquisition, and Expropriation of Land Policy:

200 Shantz Drive;

1000 Shantz Drive;

1100 Shantz Drive; and

1200 Shantz Drive.

	FOR	OPPOSED
Mayor Hunter		X
Deputy Mayor Engel		X
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X
<b>Motion Defeated</b>		

*Deputy Mayor Engel left the meeting at 8:42 p.m.*

*Deputy Mayor Engel rejoined the meeting at 8:44 p.m.*

**Res. 297-25**

MOVED by Councillor Windsor

To publish a Request for Proposal (RFP) for the retention of a Real Estate Agent to list the following properties for sale: 200 Shantz Drive; 1000 Shantz Drive; 1100 Shantz Drive; and 1200 Shantz Drive.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	
<b>Motion Carried</b>		

**8.10 Budget for External Compensation Review****Res. 298-25**

MOVED by Councillor Moore

To amend the 2025 Operating Budget with inclusion of \$20,000 for an External Compensation Review to be funded from the Strategic Initiatives and Contingency Reserve.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick		X
Councillor Moore	X	
Councillor Windsor	X	
<b>Motion Carried</b>		

9. **COUNCIL REPORTS**

**Res. 299-25**

MOVED by Deputy Mayor Engel

To defer the Council Reports for May 13<sup>th</sup>, 2025 to the May 27<sup>th</sup>, 2025 Regular Council Meeting.

**Motion Carried**

10. **CORRESPONDENCE & INFORMATION**

**Res. 300-25**

MOVED by Councillor Moore

To accept the correspondence for May 13, 2025 as information.

**Motion Carried**

11. **QUESTION PERIOD**

12. **CLOSED MEETING**

**Res. 301-25**

MOVED by Councillor Windsor

To go into closed meeting at 8:52 p.m. for the following items:

12.1 Draft Suncor Licence Area Agreement - as per section 23 of the FOIP Act

12.2 Chinook's Edge School Division Update - as per section 21 of the FOIP Act

12.3 Chiller Unit Report - as per section 27 of the FOIP Act

12.4 Didsbury Out-of-School Care Association - as per section 24 of the FOIP Act

**Motion Carried**

13. **RECONVENE**

**Res. 302-25**

MOVED by Deputy Mayor Engel

To return to open meeting at 9:48 p.m.

**Motion Carried**

**Res. 303-25**

MOVED by Councillor Moore

That Council approve the Suncor Licence Area Agreement and that Mayor Hunter sign the agreement on behalf of the Town.

	<b>FOR</b>	<b>OPPOSED</b>
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Mayor Hunter	X	
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Deputy Mayor Engel	X	
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Councillor Baswick	X	
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Councillor Moore	X	
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Councillor Windsor	X	
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**Motion Carried**

**Res. 304-25**

MOVED by Councillor Moore

That Council support Administration's request for fencing improvements or replacements at the Suncor Brownfield Licence Area.

	<b>FOR</b>	<b>OPPOSED</b>
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Mayor Hunter	X	
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Deputy Mayor Engel	X	
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Councillor Baswick	X	
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Councillor Moore	X	
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Councillor Windsor	X	
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**Motion Carried**

**Res. 305-25**

MOVED by Deputy Mayor Engel

That Council accept the Chinook's Edge School Division Update as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****Res. 306-25**

MOVED by Councillor Baswick

That the Chiller Unit Report be received as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****Res. 307-25**

MOVED by Councillor Baswick

That Council amend the level of service for Didsbury Out of School Care Association department as discussed.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****14. ADJOURNMENT****Res. 308-25**

MOVED by Councillor Baswick

To adjourn the May 13, 2025 Regular Council Meeting at 9:51 p.m.

**Motion Carried**  
Mayor - Rhonda Hunter  
Acting Chief Administrative Officer, Amanda Riley

