



**Minutes of the Town of Didsbury Regular Council Meeting
held on April 8, 2025 in Council Chambers 1606 14 Street
Commencing at 6:00 p.m**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Dorothy Moore
Councillor Bill Windsor

Administration Present Acting CAO/Chief Financial Officer, Amanda Riley
Director of Engineering & Infrastructure, Craig Fox
Development Office, Lee-Ann Gaudette
Planner, Tracey Connatty
Legislative Services Coordinator/Recording Officer, Jocelyn Baxter
Communication Coordinator, Lisa Bastarache

1. CALL TO ORDER

Mayor Hunter called the April 8, 2025 Regular Council Meeting to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Res. 201-25

MOVED by Councillor Windsor

To adopt the April 8, 2025 Regular Council Meeting Agenda as presented.

Motion Carried

3. DELEGATIONS/PRESENTATIONS

3.1 RCMP 3rd Quarter Report

Res. 202-25

MOVED by Deputy Mayor Engel

To accept the Didsbury RCMP Detachment Third Quarter Report for October 1 – December 31, 2024 as information.

Motion Carried

3.2 2025 RCMP Priorities

Res. 203-25

MOVED by Deputy Mayor Engel

To thank Sergeant Jamie Day for attending the Council Meeting and to accept his presentation as information.

Motion Carried

3.3 2025 Municipal Enforcement Priorities

Res. 204-25

MOVED by Deputy Mayor Engel

To thank Chief Curtis Mousseau for attending the Council Meeting and to accept his presentation as information.

Motion Carried

3.4 Business Arising from Delegations - Policing Priorities

Res. 205-25

MOVED by Deputy Mayor Engel

To set the 2025 RCMP Policing Priorities for the Didsbury RCMP Detachment as follows:

1. Crime Prevention;
2. Road Safety;
3. Traffic Enforcement; and
4. Community Engagement.

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RH 1

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 206-25

MOVED by Councillor Windsor

To set the 2025 Municipal Enforcement Priorities as follows:

1. Bylaw enforcement;
2. Traffic enforcement; and
3. Community engagement within the Town of Didsbury.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

4. ADOPTION OF MINUTES

March 26, 2025 Regular Council Meeting Minutes

Res. 207-25

MOVED by Councillor Baswick

To adopt the March 26, 2025 Regular Council Meeting Minutes as amended.

Motion Carried

5. PUBLIC HEARINGS

5.1 Bylaw 2025-03 Amending Creekside Area Structure Plan

Mayor Hunter called the public hearing for Bylaw 2025-03 Amending Creekside Area Structure Plan Bylaw 2022-15 to order to 6:55 p.m.

Administration presented an overview summary of the amendments being proposed to the Creekside Area Structure Plan Bylaw 2022-15 and how it would impact the proposed amendments to the Land Use Bylaw 2019-04.

Council allowed questions or comments from the gallery and virtual participants both in favour and opposed to Bylaw 2025-03.

Mayor Hunter closed the Public Hearing for Bylaw 2025-03 Amending Bylaw 2022-15 Creekside Area Structure Plan at 7:12 p.m.

5.2 Bylaw 2024-04 Amending Land Use Bylaw 2019-04

Mayor Hunter called the public hearing for Bylaw 2025-04 Amending Land Use Bylaw 2019-04 for NW 19-31-1-5 Redesignation to order to 7:12 p.m.

Council allowed questions or comments from the gallery and virtual participants both in favour and opposed to Bylaw 2025-03.

Mayor Hunter closed the Public Hearing for Bylaw 2025-04 Amending Land Use Bylaw 2019-04 for NW 19-31-1-5 Redesignation at 7:23 p.m.

6. CAO REPORT

Res. 208-25

MOVED by Deputy Mayor Engel

To accept the Chief Administrative Officer Report for April 8, 2025 as information.

Motion Carried

RH AR 2

Res. 209-25

MOVED by Councillor Windsor

To direct administration to provide Council with a monthly report on the Dog Park condition and enforcement.

Motion Defeated

Res. 210-25

MOVED by Deputy Mayor Engel

Council direct Administration to bring a report to Council on the condition and enforcement of general pet-ownership upkeep in the Dog Park for future referral to the Service Level Committee.

Motion Carried

7. BYLAWS & POLICIES

7.1 Bylaw 2025-03 Amending Creekside ASP

Res. 211-25

MOVED by Councillor Moore

That Council grant second reading to Bylaw 2025-03 Amending Creekside Area Structure Plan Bylaw 2022-15.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 212-25

MOVED by Councillor Moore

That Council grant third reading to Bylaw 2025-03 Amending Creekside Area Structure Plan Bylaw 2022-15.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

7.2 Bylaw 2025-04 NW 19-31-1-5 Redesignation

Res. 213-25

MOVED by Deputy Mayor Engel

That Council grant second reading to Bylaw 2025-04 Amendment to Land Use Bylaw 2019-04 – NW 19-31-1-5 Redesignation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 214-25

MOVED by Deputy Mayor Engel

That Council grant third reading to Bylaw 2025-04 Amendment to Land Use Bylaw 2019-04 - NW 19-31-1-5 Redesignation.

RH AR
3

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

7.3 2025 Tax Rate Bylaw 2025-05

Res. 215-25

MOVED by Councillor Moore

That Council grant first reading to the 2025 Tax Rate Bylaw 2025-05, a bylaw to establish the rates of taxation for the 2025 taxation year.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 216-25

MOVED by Councillor Moore

To refer the 2025 Tax Rate Bylaw 2025-05 to the Financial Planning Committee for review and recommendation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

7.4 Social Services Rates and Fees Bylaw 2025-06

Res. 217-25

MOVED by Councillor Windsor

That Council grant first reading to Social Services Rates and Fees Bylaw 2025-06.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 218-25

MOVED by Councillor Windsor

That Council grant second reading to Social Services Rates and Fees Bylaw 2025-06.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 219-25

MOVED by Councillor Windsor

That Council grant unanimous consent to proceed to third reading of Social Services Rates and Fees Bylaw 2025-06.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Unanimously**Res. 220-25**

MOVED by Councillor Windsor

That Council grant third reading to Social Services Rates and Fees Bylaw 2025-06.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried**8. BUSINESS****8.1 Policy and Governance Committee Recommendation****Res. 221-25**

MOVED by Councillor Windsor

To accept the recommendations from the Policy and Governance Committee as they pertain to the Communications Policy, Marketing and Branding Policy, Naming Policy, Interface Policy, Red Zone Policy, Contracted Services Policy, Staff Accommodations Policy, and COLA Policy.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried**Res. 222-25**

MOVED by Councillor Windsor

To refer FIN 010 – Procurement of Goods and Services Policy to the Policy and Governance Committee for review and recommendation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried**8.2 2025 Show N' Shine Temporary Road Closure****Res. 223-25**

MOVED by Deputy Mayor Engel

To approve the road closure for the Didsbury Show N' Shine 2025 on the map provided from 6:00 p.m. May 9th 2025 to 4:00 p.m. on May 10th, 2025.

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	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

Motion Carried

8.3 Didsbury and District Chamber of Commerce Letter

Res. 224-25

MOVED by Councillor Moore

That Council accept the request from the Chamber of Commerce as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.4 Returning and Substitute Returning Officer Appointment

Res. 225-25

MOVED by Councillor Baswick

To rescind resolutions 701-24 and 702-24.

MOVED by Councillor Moore to appoint Luana Smith as Returning Officer for the 2025 General Municipal Election.

MOVED by Councillor Moore to appoint Jocelyn Baxter as Substitute Returning Officer for the 2025 General Municipal Election.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 226-25

MOVED by Councillor Baswick

To appoint Jocelyn Baxter as Returning Officer for the 2025 General Municipal Election.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 227-25

MOVED by Councillor Baswick

To appoint Shannon Milligan as Substitute Returning Officer for the 2025 General Municipal Election.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

RH AR

8.5 Setting Committee of the Whole for Housing Needs Assessment Review

Res. 228-25

MOVED by Councillor Windsor

To set a Committee of the Whole for April 17, 2025 at 10:00 a.m.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

9. COUNCIL REPORTS AND MEETING HIGHLIGHTS

Res. 229-25

MOVED by Deputy Mayor Engel

To accept the April 8, 2025 Council Reports as information.

Motion Carried

Highlights

- Creekside Area Structure Plan Amendment & Land Use Bylaw Amendment
- Show N' Shine
- Policing Priorities
- 3rd Quarter RCMP Report

10. CORRESPONDENCE & INFORMATION

Res. 230-25

MOVED by Councillor Baswick

To accept the correspondence for April 8, 2025 as information.

Motion Carried

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 231-25

MOVED by Councillor Baswick

To go into closed meeting at 8:56 p.m. for the following items:

- 12.1 Shantz Land Sale Agreement - as per section 16 of the FOIP Act
- 12.2 CAO Recruitment - as per section 25 of the FOIP Act
- 12.3 2134 - 22 Avenue Old High School Lands - as per section 27 of the FOIP Act
- 12.4 Council Expense Claim Request for Approval - as per section 24 of the FOIP Act

Motion Carried

13. RECONVENE

Res. 232-25

MOVED by Deputy Mayor Engel

To return to open meeting at 9:58 p.m.

Motion Carried

Res. 233-25

MOVED by Councillor Moore

That Council direct Administration to proceed with discussions regarding the Shantz Land Sale Agreement.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

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Res. 234-25

MOVED by Councillor Windsor

That Mayor Hunter and Acting CAO Amanda Riley meet with the potential consultant for the CAO Recruitment.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried**Res. 235-25**

MOVED by Councillor Moore

To direct Mayor Hunter and CAO Amanda Riley meet with Chinook's Edge for discussion regarding the Old High School Lands.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried**Res. 236-25**

MOVED by Deputy Mayor Engel

To defer item 12.4 to the April 22, 2025 Regular Council Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried**14. ADJOURNMENT****Res. 237-25**

MOVED by Councillor Moore

To adjourn the April 8, 2025 Regular Council Meeting at 10:01 p.m.

Motion Carried


Mayor - Rhonda Hunter


Acting Chief Administrative Officer- Amanda Riley